I. Call to Order

II. Roll Call

III. Approval of Agenda #6 dated September 21, 2015 – Action Item

IV. Chair's Report

V. Presentations

A. Special Presentation – F.R.E.E. Mural Project (Tatiana Santibanez)
B. AS Program Presentation – Drop In Recreation and Sport Clubs (Jan Henry, Recreational Sports Director)

VI. Approval of Minutes

A. Approval of Minutes #4 dated August 31, 2015 – Action Item
B. Approval of Minutes #5 dated September 11, 2015 – Action Item

VII. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VIII. Appointments to Committees and Council

A. A.S. President
B. A. S. Administrative Vice President
C. A. S. Legislative Vice President
D. A. S. Student Affairs Vice President

IX. Old Business

X. Official Reports (10 minute limit each speaker, additional time at discretion of Chair)

A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
B. President (Juan Cervantes)
C. Administrative Affairs Vice President (Alexis Hernandez)
D. Student Affairs Vice President (Tiana Cannon)
E. Legislative Vice President (Vacant)
F. Council Representative Reports
G. External Affairs (Rebecca Ingerson)
H. AS Presents (Jacob Stadtfeld)
I. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
J. General Manager (Joan Tyson)

XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XII. New Business

XIII. General Council Work Session

XIV. Announcements

XV. Adjournment
Associated Students Council  
Humboldt State University Meeting  
Monday, August 31, 2015  
Kate Buchanan Room  
Minutes #4

Call to Order

Ama Tierney, Vice Chair, called the meeting to order at 3:00 p.m. in the Kate Buchanan Room.

Roll Call

Representatives Present: Kathryn Guzman, Michael Ramirez, Alexia Siebuhr (late), Sean Sesanto, Ama Tierney, Zitlaly Macias, Eamon Daly, Jonah Platt

Representatives Absent: Jordan Jacobs (unexcused)

Officers Present: Juan Cervantes, Alexis Hernandez

Advisors Present: Rebecca Ingerson, Jacob Stadtfeld (late), Joan Tyson

Advisors Absent: Dr. Peg Blake

Approval of Agenda

MOTION: DALY/SESANTO move to approve Agenda #4 dated August 31, 2015 APPROVED

Chair's Report

Tierney noted there was going to be a lot of appointments so keep the comments brief.

Special Presentation

A. Kenneth Ayoob, Dean of Arts, Humanities and Social Sciences led a presentation on UDirect Software.

The Chancellor's Office created an agreement with College Source, a software vendor, to deploy the UDirect product. The software will enable students and their advisors to build a four-year graduation plan, which can potentially increase graduation rates and decrease time-to-degree. Ayoob stressed the UDirect Committee is seeking student representation.

Approval of Minutes

A. Approval of Minutes #3 dated August 24, 2014 – Action Item

MOTION: RAMIREZ/DALY move to approve of Minutes #3 dated August 24, 2015 APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

Barbara Smith, Peace Corps Recruiter, is going to be on campus this week. Students need to apply by
the end of the month if they want to serve in the Peace Corps next fall. She can meet one-on-one with students, if needed, and she will be coming back in October and November. She wanted the Council to know that Humboldt State University is one of the top schools for students entering the Peace Corps.

Tina Sampay and Merien Townsel, Black Student Union (BSU) representatives, discussed issues they have with the resource guide from the Office of Diversity and Inclusion. The BSU events have been co-shared by the Cross Cultural Center, including an event titled, “Poetry is not a Luxury.” They are concerned about their autonomy and the Centers absorption of the BSU events, as their events are being co-shared without their permission. The representatives also expressed a concern that the Office of Diversity and Inclusion does not primarily work with students. They have reached out to the Clubs and Activities Office, but was concerned with the response. They have continuously been redirected to different departments and offices when they seek answers. Additionally, the Cross Cultural Center has turned down their requests for information. They would like to have a meeting with Molly Kresl, Clubs and Activities Coordinator, College Deans, and other administrators.

Mike Kirakosyan, the ERC Events Coordinator, discussed an upcoming Sexual Transmitted Disease (STD) event on sexual health awareness and STDs. He is concerned The Student Health Center (SHC) is using outdated STD testing. The centers current testing practices do not fully guarantee accurate diagnosis of an STD. Kirakosyan has spoken to the SHC numerous times over the past few years. Kirakosyan recommends bringing the issue to the Student Health Advisory Committee.

**Appointments to Committees and Council**

**A.S. President (Juan Cervantes)**

**MOTION:** DALY/HERNANDEZ move to appoint Tiana Cannon as the AS Student Affairs Vice President  
APPROVED

**MOTION:** DALY/SESANTO move to appoint Peggy Nguyen, a recommendation by the Unified Greek Council, to the Alcohol and Other Drug Abuse Prevention Committee  
APPROVED  
(4) NAY

**MOTION:** DALY/SESANTO move to suspend AS Government Code Section 7.03 to appoint Shayna McCullough to the Retention and Inclusive Student Success search committee  
APPROVED

*McCullough has a scheduling conflict and is unable to attend.*

**MOTION:** RAMIEREZ/SESANTO move to appoint Shayna McCullough to the Retention and Inclusive Student Success search committee  
APPROVED

**MOTION:** SESANTO/DALY move to appoint Ama Tierney to the AS Present Committee  
APPROVED

**MOTION:** DALY/CANNON move to appoint Jonah Platt to the Diversity and Inclusion Advisory Council  
APPROVED

**MOTION:** DALY/SESANTO move to appoint Zitlaly Macias to the Board of Finance  
POSTPONED INFINITELY
It was determined that this appointment is intended for a non-AS Council member.

MOTION: HERNANDEZ/RAMIREZ move to appoint Alexia Siebuhr to the Sexual Assault Prevention Committee
APPROVED

Old Business

There was no Old Business.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

President (Juan Cervantes)
Cervantes reported the University Resources and Planning Committee had a retreat. Cervantes also attended the Senate Executive committee, where the committee discussed collective bargaining with the CSU and the Chancellor’s office and that they are at an impasse. There was also discussion about a minimum age for matriculated students and the Provost is conducting further research. The Provost has three main goals: 1) Address Budget Process, 2) Strategic approach to right sizing departments, and 3) Student Success. Cervantes also discussed the Bicycle Learning Center (BLC). The BLC is going to move to the Recreation and Wellness Center. Cervantes met with Retention and Inclusive Student Success regarding the Associated Vice President Search Committee. Cervantes spoke with Veteran Services regarding the AS Flag Resolution, Veterans Day activities, and the library display case during Veterans Day.

Administrative Vice President (Alexis Hernandez)
Hernandez attended a search committee meeting for the Youth Educational Services Coordinator; Hernandez is the only student on committee. Humboldt Energy Independence Fund has as meetings on Mondays from 11-12p.m., but Hernandez was unable to attend because of a class scheduling conflict. This week Hernandez will be interviewing people for appointments to committees.

Student Affairs Vice President (Tiana Cannon)
No Report.

Legislative Vice President (Vacant)
No Report.

External Affairs (Rebecca Ingerson)
Ingerson reported she was appointed to the University Resources and Planning Committee and went to the retreat. Ingerson is working on a voter registration event.

Daly – Graduate Representative
Daly reported the Provost Search Committee started interviews and CSU Fullerton asked about the HSU Film Festival.

Platt – At Large
Platt reported he has been involved with getting the Climate Crisis HSU Club off the ground, but he will be taking a step back from the responsibilities of leading the club. Platt will be attending the Student Sustainability Club where all of the environmental clubs meet together. Platt spoke with a tenure track professor on campus about institutional barriers that prevent and decrease student involvement. This will be a project that he is requesting help from other Council members on.
Macias – At Large
No Report.

Sesanto – College of Natural Resources and Sciences
Sesanto had a meeting with the Veteran’s Association and the Veteran’s Office. The groups expressed
the need for a therapeutic office for student veterans, instead of just having an administrative office. He
will be leading the Livefromhshu on Instagram for the week.

Tierney – College of Natural Resources and Sciences
No Report.

Siebuhr – College of Arts, Humanities and Social Sciences
Siebuhr reported she was looking into Check it. She also noted there was not a translator for parents at
a Humboldt Orientation Program, and will be looking into that too.

Ramirez – College of Arts, Humanities and Social Sciences
Ramirez reported reaching out to people regarding programs. Ramirez has been working with ITEPP.
Ramirez has been working with MEChA and FREE. The groups have voiced opinions on open
positions on the AS Council.

Guzman – College of Arts, Humanities and Social Sciences
Guzman reported she met with Cervantes on providing excess food to the campus community.

AS Presents (Stadtfeld)
Stadtfeld reported the AS Presents event on the quad on August 27 was the most successful quad show
in AS Presents history. Other events are looking good, and there are fliers to hand out during the AS
BBQ. Stadtfeld was requesting Council members to pass them out and make announcements to get
people to come to the BBQ.

Vice President of Enrollment Management and Student Affairs (Peg Blake)
Absent.

General Manager (Joan Tyson)
Tyson reported she will be resigning her position at the end of this semester. She noted that she started
the position in 1990 and is proud of the work AS Council has done over the years. She stated she will be
here for a few more months, so in the meantime, check with her, ask questions, seek advice, take
advantage her institutional knowledge and let her know how she can otherwise be of assistance.

General Council Discussion

Macias asked Guzman questions regarding the excess food program. Guzman said she will talk about
the subject more in the future and will also talk with prior student representatives who have worked on
similar programs. Macias was also concerned about certain types of food being distributed to the
public, but Daly said those issues have been rectified. Cervantes also noted CSU San Marcos has an
existing excess food program. Daly also thanked Tyson for her service to A.S. and asked when the
Board of Finance meets next. Tyson noted the Board of Finance will not meet until it has quorum.
Ramirez said he spoke to veterans about a Veterans Day event. Cervantes noted the veteran groups do
not want to organize the event, but will not participate in an event they have no say in. The veterans
groups are working with Clubs and Activities Office and AS Presents. Stadtfeld mentioned cultural
grants the veteran groups could use. Tyson explained AS grants, the grant process, and how an HSU student event application is approved.

**General Council Work Session**

A. AS Priority Planning Retreat, September 11-13, 2015 – **Information Item** (Joan Tyson)

Tyson provided information on the retreat at the Blue Slide Camp and stated that the Council should sign up to bring an item for the Friday night potluck. Tyson asked for drivers who can transport people to the retreat. Tyson also noted Patric Esh will be emailing the Council with a survey and other information. Tyson will also be providing additional information to the Council by e-mail to prepare for the retreat. Cervantes added that he sees the Council having a goal after the weekend.

*DALY left the meeting at 4:52 p.m.*

A. REMINDER: AS Special Meeting, Friday September 11, 2015 10:00 p.m. – **Information Item** (Joan Tyson)

Tyson reminded the Council of this meeting. The purpose of this meeting is for approval of the annual AS financial audit and committee appointments. It will not include any other business items.

C. AS Welcome Back BBQ, Thursday, September 3, 2015 – **Information Item** (Michael Ramirez)

Ramirez reported some Council members have already volunteered, but is requesting more help. He is working with Esh on the equipment for the event. Cervantes suggesting getting thumb drives from College of Professional Studies Dean, John Lee, and committee appointment sheets for the event. Stadtfield wanted to know if Oh Snap! could table during the event.

**Announcements**

Hernandez reported that tomorrow is his birthday. Ramirez announced ITEPP will have a BBQ on September 10th 3-5 p.m. Stadtfield announced this weekend is an ultimate Frisbee tournament. Cervantes announced the Interim Provost sent out an announcement on student success meetings.

**Adjournment**

Tierney adjourned the meeting without objection at 5:02 p.m.

Recorded by:
Patric Esh
AS Council Assistant

Approved by:

[Signature]
Ama Tierney
Vice-Chair
Call to Order

Ama Tierney, Vice Chair, called the meeting to order at 10:00 a.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Kathryn Guzman, Michael Allen Ramirez, Alexia Siebuhr, Sean Sesanto, Jordan Jacobs, Jonah Platt, Ziltaly Macias, Eamon Daly

Officers Present: Juan Cervantes, Alexis Hernandez, Tiana Cannon

Advisors Present: Becca Ingerson, Jacob Stadtfeld, Joan Tyson, Dr. Peg Blake

Approval of Agenda

MOTION: RAMIREZ/PLATT move to approve Agenda #5 dated September 11, 2015 APPROVED

Chair's Report

Tierney recognized and thanked President Rossbacher for being present at the meeting.

Old Business


Each auxiliary is required to have an annual audit performed by a certified public accountant selected by the governing board. The Associated Students Council will receive a presentation on the Associated Students 2014-15 Independent Audit from the audit firm CliftonLarsonAllen LLP. After the presentation the AS Council will take action to accept the 2014-15 Independent Audit Report. The audit report will be forwarded to you via email as soon as it is completed on Tuesday, September 8, 2015.

Tyson introduced Heidi Chien, the Associate Executive Director of the University Center and Nancy Jones, Certified Public Accountant and Engagement Principal from the auditing firm CliftonLarsonAllen LLP. Tyson explained that each auxiliary organization is required to have an annual audit performed by a certified public accountant selected by the governing board and that the AS Council is in the second year of a five year contract with the firm CliftonLarsonAllen LLP. The Board of Finance is the board designated responsible for audit-related items and recommends approval to the full governing board. However, as the Board of Finance has not yet met the AS Council will receive the 2014-15 audit.

Jones reviewed in detail the components of the audit, including review of Associated Students internal controls, statement of financial position, statement of activities, cash flows, and the notes to the financial
statements. Jones also reviewed the Audit Communication Letter for Years Ended June 30, 2015. The report of the financial statement of the Associated Students for the year ending June 30, 2015 expressed an unqualified opinion. Jones explained that this means the Associated Students financial statements fairly presents the financial position of the organization. There were no current findings by the auditors and no recommendations were made and this is the cleanest opinion possible.

Tierney opened the floor to public comment. There was no public comment.

**MOTION:** DALY/CERVANTES move to accept the 2014-15 Independent Audit Report Draft. 

**APPROVED**

**Appointments to Committees and Council**

**A.S. President (Juan Cervantes)**

**MOTION:** HERNANDEZ/CANNON move to appoint Xochitl Arce Perez as the College of Professional Studies Representative. 

**POSTPONED UNTIL SEPTEMBER 21, 2015**

(1) NAY 
(1) ABSTENTION

**MOTION:** HERNANDEZ/SESANTO move to suspend AS Government Code Section 7.03 to appoint James Hubbard to the A.S. Presents Committee. 

**APPROVED**

Hubbard is in class and unable to attend the meeting.

**MOTION:** DALY/SESANTO move to appoint James Hubbard to the A.S. Presents Committee. 

**APPROVED**

(1) ABSTENTION

Ingrerson left the meeting at 10:43 a.m.

**MOTION:** HERNANDEZ/DALY move to suspend AS Government Code Section 7.03 to appoint Alec Howard to the Climate Action Committee. 

**APPROVED**

Howard is at a meeting that could not be re-scheduled.

**MOTION:** GUZMAN/PLATT move to appoint Alec Howard to the Climate Action Committee. 

**APPROVED**

**A.S. Administrative Vice President (Alexis Hernandez)**

**MOTION:** RAMIREZ/SESANTO move to appoint Kathryn Guzman to the A.S. Lobby Corps. 

**APPROVED**

**MOTION:** RAMIREZ/PLATT move to appoint Michael Escobar to the Instructionally Related Activities Committee. 

**POSTPONED UNTIL SEPTEMBER 21, 2015**
A.S. Legislative Vice President (Vacant)

None.

A.S. Student Affairs Vice President (Tiana Cannon)

MOTION: CANNON/DALY move to appoint Sydney Morrone to the A.S. Presents Committee.
APPROVED

MOTION: CANNON/DALY move to appoint Tim Lanahan to the A.S. Presents Committee.
APPROVED
(1) NAY
(1) ABSTENTION

Announcements

Tyson asked the Council to meet at 4:45 p.m. in the HSU library circle for the A.S retreat. Everyone should be prepared to leave and not plan on making any stops. We will want to stay in a group so that no one gets lost.

Adjournment

Tierney adjourned the meeting without objection at 11:14 a.m.

Recorded by:
Patric Esh
AS Council Assistant

Approved by:

Ama Tierney
Vice Chair