

**2017-18 INSTRUCTIONALLY RELATED ACTIVITIES
BUDGET REQUEST**

Name of IRA Program: Outdoor Assistantship (Instructor)

Course Title and Number: REC 370 Outdoor Adventure Recreation, REC 375 Winter Adventure Leadership, REC 330 Adv
REC 480 ROCK CLIMBING INSTRUCTION

Faculty Program Director: Genevieve Marchand

College and Department: CPRS, Kinesiology and Recreation Administration

Campus Phone: #4591 **Email Address:** gm923@humboldt.edu

1. Please describe the nature and objective of your activity and how it qualifies as an Instructionally Related Activity (IRA). Use the attached examples of evaluation criteria, reference in #3 provided by the IRA Committee. Address the issue of how the course/activity relates to the larger curriculum (i.e. general education, majors, minors, electives). What are the students expected to learn by the end of this course activity that they did not know before? Are there any special requirements for participating in this activity? Please be as clear and concise as possible in your response.

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2014-2015. Specifically, we are applying for travel and associated costs for students enrolled in REC 370, REC 375, REC 330, REC 430, REC 481 and REC 480, which covers partial costs incurred for eight(8) different experiential/training excursions. Average enrollment for REC 370 is 20 students, REC 330 is 48 students, REC 375 is 16 students, REC 430 is 16 students, REC 481 is 10 students and expected enrollment in REC 480 (Rock Climbing) is 12 students. This does not include the costs for faculty members. This program works as a volunteer/internship opportunity for HSU students, provides students with the experience necessary to secure outdoor leadership related employment after they graduate, and combine the knowledge and theories discussed in several classes into one culminating hands-on experience. The program gives students the opportunity to instruct/lead a small group (5) of peer students in one of the foundational classes (REC 370, REC 375). And if possible, assist on a larger group of students (8-10) in REC 430 expedition if they meet the qualifications. In 2017-18, we are adding two students observing/instructing in REC 330 and two students observing/instructing in REC 480 (rock climbing). They utilize skills learned in these classes to give back to the program, further develop their leadership skills, and provide valuable role modeling to novice students. The program has partnered with the Center Activities, where students in this program assist a professional outdoor leader on various field experiences (aquatic trips, land trips, etc.), where they are given hands-on tasks that deal with logistics, risk management, instructing, leave no trace, and care of participants. Center Activities is a non-profit service organization located on the Humboldt State University campus. Our intent is to provide outdoor and social experiences emphasizing adventure, environmental awareness, education, challenge, personal development, safety, and a sense of community and fun. Specifically, students fulfill these course outcomes: 1) • Demonstrate the practice of leadership skills related to effective group dynamics: individual and group behavior, accountability, interpersonal relations, conflict resolution, problem solving, and decision making strategies., 2) • Demonstrate the principles of creating and implementing risk management plans for adventure education expedition, including industry standards for emergency response policies and procedures and evacuation routes., 3) • Apply the skills required to function effectively and safely as group member on an extended wilderness adventure, 4) • Practice regular debriefing sessions and formulate thoughtful feedback for self and peers.5) • Practice written communication in written reflections of the benefits available from participation in adventure expedition experiences.6) Develop and apply professional behavior as it relates to outdoor leadership. 7) Practice and advocate for strongly rooted Leave No Trace techniques. Students who participate in this program fulfill these HSU students outcomes:

- Effective communication through written and oral modes.
- Critical and creative thinking skills in acquiring a broad base of knowledge and applying it to complex issues
- Competence in a major area of study.
- Appreciation for and understanding of an expanded world perspective by engaging respectfully with a diverse range of individuals, communities and viewpoints.

This program fits closely with the university's values of developing students in positions of leadership, who will participate in decision making and take initiatives to collaborate with others in the pursuit of viable and sustainable communities. Students who have participated in this program last year, or similar previous program in the recreation program at HSU, have used this experience to land coveted internships and professional positions with various employers around the country.

2. How does your program meet all the General Requirements listed in #2 of the IRA Funding Guidelines?
If the IRA Program no longer has a course title and number, please explain why it should still be eligible for IRA funding. All students are matriculated and enrolled. This activity is a partnership between HSU and a community non-profit (Center Activities) who have mutual benefits of serving our students for educational and community development. Specifically, the activity is associated with REC 370 Outdoor Adventure Recreation (2 field excursions) and REC 375 Winter Adventure Leadership (1 field excursion), where students in the Outdoor Leadership Assistantship program (which are enrolled in REC 480 Recreation Practica) will use the knowledge from these classes and apply it to currently enrolled students in small groups, using a full-circle method that is both significant for newer students, as well as experience building for students who are further along in their course of study. The students taking REC 480 Recreation Practica also participate in a specific training (2 field excursions) at the beginning of each semester, where they review the skills they will use, as well as discuss, develop and practice professional ethics. Various projects are also offered to students during these classes to give back to the land visited, such as trail maintenance, data collection on impacted site and more. Associated costs for faculty and volunteers are covered by the KRA department and/or CPS. The activities are scheduled to start on August 21st, 2017 and continue until May 11th 2018.

3. What is the instructor's level of participation in this IRA funded course and activity?
Genevieve Marchand has been the instructor for all classes involved with the Outdoor Leadership Assistantship Program. Specifically, she manages all the safety aspects of this program, as well as the transportation and location logistics. She is present for all field excursions related to classes and the initial training of assistant for this program.

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I have reviewed this Instructionally Related Activities Budget Request in its entirety:

IRA Program Director Name: Genevieve Marchand

IRA Program Director Signature: 

Department Chair Name: Rock Braithwaite

Department Chair Signature: 

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venture Theory and Practice, REC 430 Expedition Planning and Leadership, REC 481 Recreation Practicum, REC

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3 480 Special Topic: Rock Climbing Instructor.

**Instructionally Related Activities
Request Spreadsheet
2017-18**

NAME OF IRA PROGRAM HERE

1 x 12 passenger van for REC 480 Rock climbing (or the equivalent if not available)	1	Transportation	575	575	0			Vehicles are \$35 + tax per day. This car is used to drive to Howland Hill for 2 assistant instructors and 25 students who benefit from them	27
Wilderness living outdoor leadership equipment - training	1	Supplies and Services	3,900	0	3,900		3,900	Students have to provide their own equipment for the trainings, and when peer-leading classes. It is estimated that a student spends on average \$750 for the initial purchase of this equipment and another \$300 as an outdoor assistant. The amount here is only the \$300 per student. This include all equipment to backpack and be safe in a wilderness environment. The program has some equipment to lend, but not all items necessary. See gear list as attachment for details. Number of students enrolled and served as outdoor leader assistants (13).	13
Wilderness living outdoor leadership equipment - classes	1	Supplies and Services	39,000	0	39,000		39,000	Students have to provide their own equipment for the classes. It is estimated that a student spends on average \$750 for the initial purchase of this equipment and another \$300 an outdoor assistant. The amount here is only the initial purchase. This include all equipment to backpack and be safe in a wilderness environment. The program has some equipment to lend, but not all items necessary. See gear list as attachment for details. Students enrolled in REC 370, REC 375, REC 430 and the outdoor assistants (REC 480) have to purchase this equipment.	52
Topographic maps	1	Supplies and Services	700	450	250			Topographic maps are used for all the classes. Some already exists and some will be purchased by the department. These maps are used by all outdoor assistants and students working with those assistants.	65
Safety equipment	1	Supplies and Services	1,099	475	624			Satellite phones and SPOT trackers are used by classes. Students learned how to use them. The department pays for the SPOT and 1 satellite phone subscription. These maps are used by all outdoor assistantand students working with those assistants.	65
Food (outdoor assistants only)	1	Per Diem	5,100	0	5,100		5,100	Students "outdoor leadership assistant" purchase their own food for the training trips and when peer-leading. These are groceries suitable for wilderness living. Number of students enrolled and served as outdoor leader assistants (13).	13
Food (all students)	1	Per Diem	19,760	0	19,760		19,760	Students purchase their own food for the classes. These are groceries suitable for wilderness living. All students in REC 370, REC 375 and REC 430 have to purchase this food.	52
Permit fee Mt Shasta	1	Registration	125	125	0			Shasta Trinity National Forest requires a permit for using their land for the class REC 375. 5 outdoor assistants and 16 students benefit from this.	21
Permit for land use expedition	1	Registration	80	0	80			Students organize a different expedition every Spring in REC 430, and the location varies every year. 4 outdoor assiatants and 16 students benefi from this.	20
Facility fees Howland Hill REC 330	1	Registration	300	300	0			Students spend one weekend at Howland Hill in Crescent City to practice adventure education and outdoor education teaching. 1-2 assistants observe these lessons and 25 students present lessons.	27
REC 430 Expedition camping	1	Registration	75	75	0			The camping site is before and after expedition REC 430 for 16 students and 4 assistants	20
Flyers for recruitment	1	Publicity	75	0	75	75		Posters/flyers are printed to recruit assistants for the program.	65
TOTALS			85,694	16,905	68,789	75	0	67,760	
TOTAL REVENUE	84,740								
TOTAL EXPENSE	85,694								
REVENUE OVER EXPENSE	-954								
2015-16 IRA Allocation	2016-17 IRA Allocation Request	Difference							
	16,905	16,905							
If your 2016-17 budget request is different than the current year please explain:									

**Instructionally Related Activities
Request Spreadsheet
2017-18
NAME OF IRA PROGRAM HERE**

Line Item	Identify Priority - 1 = highest priority	Category (see definitions)	Total Funds Needed	Amount Requested from IRA	Difference	Other Source of Revenue	University / Associated Students	Fundraised	Student Contribution	# of students directly served per year
1 x 12 passenger van for REC 481 training (or the equivalent if not available)	1	Transportation	1,400	1,400	0					13
2 x 12 passenger van for REC 370 (or the equivalent if not available)	1	Transportation	1,400	1,400	0					49
Fuel for vans only	1	Transportation	400	400	0					49
2 buses + drivers	1	Transportation	1,985	1,985	0					21
4 x 7 passenger SUVs for REC 375 (or equivalent if not available)	1	Transportation	2,800	2,800	0					21
1 x 1 pick-up for REC 375 (or equivalent if not available)	1	Transportation	400	400	0					21
Fuel for SUVs + pick-up only	1	Transportation	275	275	0					21
4 x 7 passenger SUVs for REC 430 (or equivalent if not available)	1	Transportation	5,000	5,000	0					20
Fuel for SUVs	1	Transportation	1,100	1,100	0					20
Fuel for REC 330	1	Transportation	115	115	0					20
Fuel for REC 430	1	Transportation	1,100	1,100	0					20
Fuel for REC 330	1	Transportation	115	115	0					20
Fuel for REC 430	1	Transportation	30	30	0					27

Explanation/break down of the items; if this line item includes per diem what is the date? (add attachment if necessary)

of students directly served per year