

Associated Students Council  
 Humboldt State University  
 Monday, November 14, 2016  
 UC Banquet Room  
Minutes #10

**Call to Order**

Cota, Legislative Vice President, called the meeting to order at 3:03 pm in the University Center Banquet Room.

**Roll Call**

Representatives Present: Jessie Avitia, Carlrey Delcastillo, Jason Jones (late), Chey King, Tessa Lance, Joseph Mularky, Nathaniel McGuigan, Elizabeth Morgan, Sonya Navarro, Raul Romero, Patricia Rosas, Jennifer Werthman,

Representatives Absent: Hannah Zivolich

Officers Present: Vanessa Cota, Jonah Platt, Gregory Rodriguez, Candace Young

Advisors Present: Alejandro Arredondo, Jane Hill, Dr. Peg Blake

**Approval of Agenda**

MOTION: COTA/AVITIA move to approve Agenda #10 dated November 14, 2016

APPROVED

I. Special Presentation

- A. Special Presentation– Michael Burghart, Director of Contracts and Procurement and Risk Management Request for Quotation re: Business Services  
 Michael Burghart, Director of Contracts and Procurement and Risk Management, will present an AS Business Services proposal.

Burghart presented a thumb drive to Council members which included the proposed scope of services, a Power Point presentation and biographies of key staff members. Joyce Lopes, VP of Administrative Affairs, outlined functions of her Business Services department and introduced nine departmental “team members.” The department currently provides Business Services for Advancement and Sponsored Programs. The presentation stressed clarity, flexibility and usefulness of reports. They also provide support for state, CSU and federal compliance. Processing paperwork through AS would continue. If AS selects the proposal, implementation would begin in January, with some phased elements, and would include creation of a new business unit for AS. The financial obligation level currently in place with University Center for Business Services would continue through the remainder of 16-17 and through 17-18. After 17-18 service charges would be based on historical analysis of transactions and uses and would be submitted annually for future contract years. AS would determine length of contract (1-5 years).

**Approval of Minutes**

MOTION: COTA/YOUNG move to approve minutes #9 dated October 31, 2016 APPROVED

**Chair's Report**

Discussion

**Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)**

Jan Henry Reported on "Recreational Sports." Drop-in and Club Sports are supported by AS. Elizabeth Wilson reported on the HSU Children's Center. The Center is now in the midst of a major renovation.

Both programs distributed flyers with information about their activities.

**Appointments to Committees and Council**

**A.S. President (Jonah Platt)**

No appointments.

**A.S. Administrative Vice President (Gregory Rodriguez)**

MOTION: RODRIGUEZ/ROMERO move to suspend AS Government Code 7.03 to consider the appointment of Ivy Widick to Sponsored Programs: APPROVED

MOTION: RODRIGUEZ/AVITIA to appoint Ivy Widick to Sponsored Programs Foundation. APPROVED

**A.S. Legislative Vice President (Vanessa Cota)**

No appointments.

**A.S. Student Affairs Vice President (Candace Young)**

No appointments.

**Old Business**

Resolution 2016-17-1: An Act to Improve Campus Response to Sexual Assault and Sexual Violence. – **Tabled Second Reading**

This resolution will modify AS Administrative Code 11.01: Policy Against Sexual Harassment and Sexual Assault Reference. Council members will be required to take sexual harassment training and a bystander intervention training.

MOTION: MORGAN/ROMERO move to table Resolution 2016-17-1: An Act to Improve Campus Response to Sexual Assault and Sexual Violence indefinitely. APPROVED

Resolution 2016-17-2: An Act in support of a Sense of Senate resolution on Confidential Student Evaluations. – **Request To Waive First Reading**

The resolution requests the CFA and the CSU replace the CSU's anonymous student evaluation process (CBA Article 15.17). The author requested the first reading be waived.

MOTION: DELCASTILLO/AVITIA move to approve to waive the First Reading.

APPROVED

MOTION: DELCASTILLO/AVITIA move to approve Resolution No. 2016-17-2: An Act in support of a Sense of Senate resolution on Confidential Student Evaluations.

APPROVED

**Executive Director Search Committee Appointment – Action Item**

Platt will be talking about the Executive Director Search Committee and asking for nominations from the floor.

*Platt stressed the importance of this Screening Committee. Blake concurred and said committee membership would require thought, meetings and some training. Current voting members are: **Jonah Platt, Candace Young, Vanessa Cota, and Greg Rodriguez (Chair)**. Non-voting members are **Dave Nakamura and Peg Blake**. **Tessa Lance** expressed interest.*

MOTION: ROMERO/NAVARRO move to appoint Tessa Lance to the Screening Committee.

APPROVED

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**President (Jonah Platt)**

Executive Committee Report – October 31, 2016

1. Executive Committee Appointments – Discussion Item (Candace Young)  
Young will lead a discussion regarding the Executive Committee to review and approve committee appointments.

Candace is working on resolutions to have exec committee be more of a working board involved in appointments.

2. Crowdsourcing – Discussion Item (Jonah Platt) Platt will lead a discussion on crowdsourcing.

Platt informed Members that the HSU Advancement Foundation is already working on this. It will be a possible funding source for AS at a later date.

3. Response to Climate Campus – Discussion Item (Jonah Platt) Platt will lead a discussion on the response to the social climate on campus.

Platt reminded everyone to show up on Thursday to get involved.

**Administrative Vice President (Gregory Rodriguez)**

Board of Finance Committee Report – September 26, 2016

1. Review a request from the Geospatial Club for \$385.00 for a GIS Day event.– **Action Item**

The Board of Finance will review an unallocated request from the Geospatial Club for \$385.00 for a GIS Day event.

MOTION: RODRIGUEZ/AVITIA move to change requested amount from \$385 to \$225.  
APPROVED

MOTION: RODRIGUEZ/NAVARRO move to approve the amount of \$225 for GIS Day event.  
APPROVED

2. AS and Club Banking – Discussion Item (Jane Hill)  
Jane Hill will update the Board of Finance on AS and club banking.

MOTION: RODRIGUEZ/LANCE move to change requested amount from \$385 to \$225.  
APPROVED

MOTION: RODRIGUEZ/AVITIA move to approve the amount of \$225 for GIS Day event.  
APPROVED

3. DRAFT 2016-17 AS Budget Timeline and Application Materials – Information Item (Jane Hill)

The Board of Finance will review and approve the AS Budget Timeline and Application.

MOTION: RODRIGUEZ/AVITIA move to approve the AS Budget Timeline and Application as presented with one edit: Page 2, #4. PRIORITIES: a. What area of your budget is the greatest priority for funding and how does it meet the goals of the associated Students Mission Statement.  
APPROVED

**Student Affairs Vice President (Candace Young)**

Young reported the Student Affairs Advisory committee is working on multiple projects.

**Legislative Vice President (Vanessa Cota)**

No report.

**Delcastillo – College of Arts, Humanities and Social Sciences**

Delcastillo reported working with the AS Holes group on a rally in March and developing a resolution.

**Romero – College of Arts, Humanities and Social Sciences**

Romero met with Advancement about Crowdsourcing and possible Council role; working on the college mixer during finals week – a healing event; talked to IT about needs of GPA and HSU pledge.

**Werthman – College of Arts, Humanities and Social Sciences**

Werthman reported on working on the CAHSS Mixer.

**Mularky – College of Professional Studies**

Mularky reported on working on having the Tribal Government in the student handbook.

**Rosas – College of Professional Studies**

No report.

**Navarro – College of Professional Studies**

Navarro reported that Oh Snap! will be open over the break; student affairs committee planning events; AS Poster done.

**Lance – College of Natural Resources and Sciences**

Lance attending a Space and Facilities Committee meeting to hear requests about space & facility upgrades; had a successful mixer; moving on Pepsico issue and exclusivity

**Avitia – College of Natural Resources and Sciences**

Avitia reported items that was discussed during the University Senate.

**McGuigan – College of Natural Resources and Sciences****Morgan – At Large**

No report.

**Hannah Zivolich – At Large**

Absent.

**Jason Jones – Graduate Representative**

No report.

**Chey King – External Affairs Representative**

King attended a housing conference.

**Alejandro Arredondo – AS Presents**

Arredondo reported that AS Presents is developing guidelines for ticket holds for AS members; AS Presents may start doing events off campus for HSU Downtown (exclusively for HSU students); may become a funding body.

**Vice President of Enrollment Management and Student Affairs (Peg Blake)**

Dr. Blake expressed her support for student's efforts to deal with issues of racism and diversity. She and other administrators want to lend their support to prevent violence and/or harassment. She reminded council members that HSU Police have a way to report violence and harassment anonymously online, students are encouraged to use it.

**AS Executive Director (Jane Hill)**

Hill continues to work on putting all elements in place to begin hiring process for new executive director.

**General Council Discussion**

None.

**General Council Work Session**

A. SAVE THE DATE: AS Spring Retreat; Saturday, January 28, 2016 – Discussion Item  
(Jane Hill)

Students are being surveyed to determine their training and skills building interests. Future trainings could be ASC only or more inclusive.

**Announcements**

Rodriguez announced that he is working on getting lobbyists to tell stories to the legislators about the impact of possible impact of proposed tuition increase. Morgan announced there is a clothing exchange November 15, 2016 in the UC Quad from 11-2pm. Morgan also announced her resignation from the Council. Mulkary announced that he is working on an Arcata homeless facility. Arredondo announced he will help get announcements out on the radio.

**Adjournment**

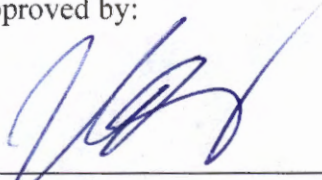
Cota adjourned the meeting without objection at 5:35 p.m.

Recorded by:

Jane Hill

Temporary Interim Executive Director, Associated Students

Approved by:



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Vanessa Cota  
Legislative Vice President