

****SPECIAL MEETING****
Associated Students Council
Humboldt State University
Wednesday, September 14, 2016
Nelson Hall East, Room 113
Minutes #4

Call to Order

Cota, Legislative Vice President, called the meeting to order at 4:33 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Jessie Avitia, Carlrey Delcastillo, Tessa Lance, Nathaniel McGuigan, Elizabeth Morgan, Joey Mularky, Sonya Navarro, Raul Romero,
Representatives Absent: Elizabeth Morgan (Excused), Patricia Rosas (Excused)
Officers Present: Vanessa Cota, Jonah Platt, Gregory Rodriguez, Candace Young
Advisors Present: Jane Hill, Dr. Peg Blake

Approval of Agenda

MOTION: COTA/RODRIGUEZ move to approve Agenda #4 dated September 14, 2016
APPROVED

Chair's Report

No report.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Old Business

- A. 2016-17 Independent Audit Report Draft – **Action Item**
Each auxiliary is required to have an annual audit performed by a certified public accountant selected by the governing board. The Associated Students Council will receive a presentation on the Associated Students 2016-17 Independent Audit from the audit firm CliftonLarsonAllen LLP. After the presentation the AS Council will take action to accept the 2016-17 Independent Audit Report. The report will be distributed to the Council before the meeting.

Nancy Jones, Certified Public Accountant and Engagement Principal from the Auditing Firm CliftonlarsonAllen LLP. Jones explained that each auxiliary organization is required to have an annual audit performed by a certified public account selected by the governing board and that the AS Council is in the third year of a five year contract with the contract firm CliftonlarsonAllen LLP.

Jones reviewed in detail the components of the audit, including reviews of the Associated Students internal controls, statement of financial position, statement of activities, cash flows, and the notes to the financial statements. Jones also reviewed the Audit Communication Letter for Year Ended June 30, 2016. The report of the financial statement of the Associated Students for the year ending June 30, 2016 expressed an unqualified opinion. Jones explained this means the Associated Student financial statements fairly present the financial position of the organization.

MOTION: COTA/RODRIGUEZ move to approve the 2016-17 Independent Audit Report Draft.

APPROVED

Heidi Chien, Associate Executive Director of the University Center, noted the final summary title on page 15 was not printed correctly. The title should read, "General Operation Reserve Capital" instead of "Community Services." The final draft will have the correct title. The final draft will be distributed in October.

Mularky asked to review the accounts payables and a list of AS property. Chien said she could provide those documents at a later time. Mularky also asked why the accounts were fully depreciated in 2015, but not 2016. Jones noted that it was fully depreciated in 2016.

Rodriguez asked about AS investments. Jones provided a summary of AS investments and Chien noted AS investments are limited because of the student fee dollars.

Adjournment

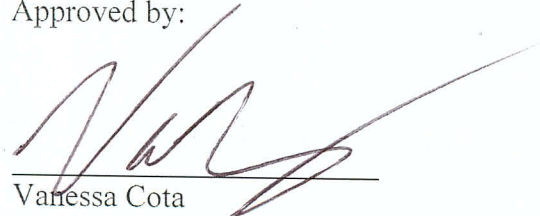
Cota adjourned the meeting without objection at 5:20 p.m.

Recorded by:

Patric Esh

AS Council Assistant

Approved by:



Vanessa Cota

Legislative Vice President