Call to Order

Jason Robo, Legislative Vice President, called the meeting to order at 2:02 p.m. in the University Center South Lounge.

Roll Call

Members Present: Tiffany Newton, Ryan Guy, Carol Hurley, Carol Balch, Carrie Schaden, Tyler Smith, Jeff Sanders, Nikki Kovalcheck, Christopher Lobo

Members Absent: Enisha Clark (unexcused)

Officers Present: Terra Rentz, Jason Robo, DaVonna Foy, Constance Mitchell, Lladira Baez, Rachel Rodriguez, Stephanie Haller, DaVonna Foy

Officers Absent: Alan Chesbro (excused)

Advisor Present: Joan Tyson

Approval of Agenda

MOTION: SMITH/BALCH move to approve Agenda #9. APPROVED

Chair's Report

Robo thanked everyone for a good semester and reminded Council to review resolutions approved by AS in the past years. They can be found on the website.

Special Presentation

Western Association of Schools and Colleges (WASC) Accreditation

Greg Crawford, Professor of Oceanography and Jená Burges, Vice Provost were present on behalf of the HSU WASC accreditation team. Crawford introduced the purpose of WASC and explained how WASC accreditation has changed from a checklist of standards that schools must meet to a visioning of university programs and services and an assessment of learning outcomes. Crawford played a power point presentation that was presented in August 2007 at the University Convocation. HSU has identified a list of seven learning outcomes that HSU graduates should be able to satisfy upon graduation. Burges noted that academic and non-academic/co-curricular programs have been requested to help identify
outcomes that their programs meet. Burges mentioned that co-curricular programs, including Associated Students, help students satisfy these outcomes by graduation. Burges requested that Associated Students fill out one of the HSU Outcomes Inventory data sheets for co-curricular activities. Schaden asked if the outcomes assessment will be available to the public. Guy asked if the slideshow is available on the WASC website. Crawford replied that it is not available on the website due to copyright issues. Robo asked how WASC takes into account HSU’s budgetary issues. Crawford replied that the WASC report will probably acknowledge current issues that HSU is facing, but due to Higher Education funding issues everywhere it is common for WASC to accredit schools with budgetary or financial hardships. Robo asked if previous reports of HSU’s accreditation from WASC were available. Burges replied that she would make available the last WASC accreditation report for HSU. Lobo asked if there will be any information available regarding minority retention. Burges responded that the information will be included in the report.

Kovalcheck and Sanders arrived at 2:20 p.m.

Approval of Minutes

A. Approval of Minutes #8 dated November 26, 2007—Action Item

MOTION: NEWTON/GUY move to approve Minutes #8 dated November 26th, 2007. APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

There was no public comment.

Program Presentations

A. Campus Recycling Program -

Gary Strokos, Director of Education was present on behalf of the Campus Recycling Program. Strokos reported that the Campus Recycling Program has put an emphasis on building their internal relationships and have been working on the three main priorities of their program as follows:

1. Outreach and Education- The program has been tabling 4 times a month on the quad and is working on classroom outreach and class raps. They have also been taking part in advertising battery recycling and America Recycles Day in the Residence Halls. CRP has created a skit about composting that they have performed on the quad and will start performing on various other venues. CRP is working at creating an intensive and sustainable reusable mug program on campus.

2. Composting- Currently CRP has a temporary demonstration composting site on campus at the northwest corner of Redwood Bowl. The permanent site will be next to the Softball field by the new gym once construction is finished. The composting volunteer group has developed an educational workshop and has been encouraging volunteers to become more involved in the program. CRP will be reestablishing the composting program at the Creek View Residence Halls. The compost group is also working to collect composting buckets more frequently. CRP
has also been helping groups coordinate zero waste events on campus and have educated groups how to accomplish composting at their events.

3. Reusable Office Supply Exchange (ROSE) - ROSE is located in the Warren House. Last semester the program estimated a $7000 worth of savings in office supplies on campus. Everything inside of ROSE is free. Every Friday CRP holds a *Tea with ROSE* event. *Tea with ROSE* helps to encourage outreach and is an educational forum for students who visit. CRP is also working on a Public Service Announcement so that students become more aware of the ROSE program. One of the current projects within ROSE is to redecorate and recreate notebooks out of older materials so that they become more attractive to students.

B. Student Access Gallery -

Erica Botkin, Student Director was present on behalf of the Student Access Gallery. Botkin passed out the SAG brochure to Council members. The Student Access Gallery strives to present a diverse range of artistic mediums and subject matter that represents the concerns and interests of a wide array of student artists as well as the student body as a whole. Recently, SAG has changed the time allotted for art shows from five showings over a year in three gallery spaces for 15 students, to four showings a year in three spaces for 12 students. Botkin noted that SAG follows the gallery practices and procedures that First Street Gallery and the Resse Bullen Gallery has. Student Artists must apply to have their work shown in a SAG gallery and the work is juried by SAG employees and the advisor. SAG strives to get a wide range of mediums shown throughout the year.

**Appointments to Committees and Council**

**A. S. President (Terra Rentz)**

MOTION: GUY/KOVALCHECK move to appoint Travis West to the Student Recreation Center Board of Directors APPROVED

**A. S. Administrative Vice President (DaVonna Foy)**

Foy had no appointments

**A. S. Legislative Vice President (Jason Robo)**

Robo had no appointments.

**A. S. Student Affairs Vice President (Constance Mitchell)**

MOTION: KOVALCHECK/HURLEY move to suspend AS Government Code Section 6.03 to appoint Amy Moore to the Academic Senate. APPROVED

Moore is taking a final and is unable to attend the meeting.

MOTION: KOVALCHECK/HURLEY move to appoint Amy Moore to the Academic Senate. APPROVED

Eric Syverson the current Academic Senate representative is graduating. Amy Moore will be serving the remainder of Syverson’s term
Old Business

A. Spring 2008 Meeting Schedule –Action Item
This is the proposed revised spring 2008 meeting schedule.

MOTION: NEWTON/SANDERS move to approve the Spring 2008 Meeting Schedule. [APPROVED]

Rentz noted that this was the first time the meeting has changed in many years and that this was one of the only meeting times available that most students’ schedules fit into.

B. A. S. Elections
Approval of the dates for the AS General Elections as per Associated Students Elections Code, Section 13.04. Recommended dates are April 22, 23 & 24, 2008.

MOTION: KOVALCHECK/GUY move to approve the AS General Elections dates of April 22, 23 & 24, 2008. [APPROVED]

Tyson noted that according to code the Council must approve the general election dates. This is the week that elections are generally held.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

Committee Reports from Students-at-Large
There were no committee members present.

College Representative Reports

Kovalcheck – College of Natural Resources and Sciences
The Student Access Gallery’s desk has been removed and the Sustainable Living Arts and Music program will now have room for a desk within the office. Clean up of the Warren House has been moving along fairly well. The Recreation Center Board of Directors meeting has been postponed until next semester. The International Resource Committee meeting last week was canceled and is scheduled for the beginning of next semester. Kovalcheck has been picking up donations for study lounge from local businesses.

Smith – College of Natural Resources and Sciences
Smith noted that Humboldt Energy Independence Committee approved their operating bylaws and constitution. The CNRS lab fee committee cut close to $28,000 out of proposals to the CNRS lab fee committee budget.

Schaden – College of Natural Resources and Sciences
Schaden reported that the clubs coalition had their last meeting of the semester on Friday and will begin meeting in the spring semester. The Social Work Student Association will be lobbying at the beginning of next semester and Schaden requested that someone help train them in how to lobby.
Hurley – College of Arts, Humanities, and Social Sciences
Hurley reported that the AS Presents committee has been meeting regularly and are in the middle of planning a variety of eclectic shows for next semester which will includes speakers and might have some well known performers.

Newton – College of Arts, Humanities, and Social Sciences
The Student Health Advisory Committee met and discussed the materials fee increase for students. Newton passed out an announcement for a pizza social tomorrow from 6:00-8:00 p.m. for students in the College of Arts Humanities and Social Sciences.

Guy – College of Arts, Humanities, and Social Sciences
Guy is excited about working on the College Social tomorrow.

Clark -- College of Professional Studies
Clark was absent.

Lobo – College of Professional Studies
The Library Committee is meeting tomorrow at 1:00 p.m. for the first time this semester. Lobo will be discussing library hours and funding with the committee and solicited the council for any information they wanted passed along to the committee.

Balch – All University
Balch noted that the German Program has been collecting signatures for a petition to save the German Program. Balch has spoken with Dorothy Pendleton a professor of German who has chosen to retire but will make herself available to teach if the German program is not cut. The Curriculum committee has introduced a new class, Environmental Science 301, called International Environmental Law and Globalization.

Sanders – All University
The Children’s Center has open spaces for childcare and encouraged Council members to let student-parents know. Postings for jobs at the Children’s Center will be on Spring Board.

General Manager (Joan Tyson)
The CSU audit that Tyson has been working on is still on-going. The auditors will be on campus for the remainder of the week.

Public Relations (Stephanie Haller)
The Enrollment Management committee will meet this week. Publicity for the study lounge has gone out.

AS Presents (Alan Chesbro)
Chesbro was absent

CSSA (Lladira Baez)
Baez is working on two different resolutions for the Multi Cultural Caucus in CSSA, including textbook preparation and accessibility for students with disabilities. The External Affairs committee has met a couple of times this semester and will have a meeting in the first week of the spring semester.

**CSSA (Rachel Rodriguez)**

Rodriguez announced that she has been up at the Bookstore tabling and have registered 35 people so far. Rodriguez noted that the CSSA agenda for the December meeting has been posted online and Council members should let know Baez or Rodriguez know if they have any comments on the agenda items.

**Legislative Vice President (Jason Robo)**

Robo reminded people to report if they won’t be able to go to the retreat to either himself or Rentz. Robo noted that the Brown Act applies to committee meetings on campus. The Academic Senate passed a resolution to make a list of grievances against the administration of the University. The Academic Senate also passed a resolution regarding syllabus formatting that will include the 15/30 program. Robo noted his disapproval of the 15/30 program. The Academic Senate will provide a list of grievances at the end of February in an Academic Senate meeting. Robo attended the ADAPT committee meeting that discussed what their goals might be for the next semester. Robo noted that some people have not signed up yet for study lounge.

**Student Affairs Vice President (Constance Mitchell)**

Mitchell noted that she is looking forward to next semester. Mitchell announced that she has been accepted into the HSU Nursing program for the spring semester and will need certain people to sit on committees as her proxy. The UCC is making some major decisions and is in need of another student. Rentz and Mitchell met with the Dr. Butler about setting up a master calendar for committees. Mitchell will be making a request that the Executive Committee perform a performance review on themselves similar to what they did in November. Mitchell believes this will help people find where they are at and where they should be next semester. Mitchell sent out an e-mail to Council that included instruction for setting up study lounge. Mitchell reminded Council that students must wear gloves when handling food and to ration the food to last throughout the week.

**Administrative Affairs Vice President (DaVonna Foy)**

Foy noted that AS funding cannot be provided for political activity. ACB/MCC allocation board is facing issues with clubs that want to hold off campus events. The committee will be meeting to help define what diversity is and how diversity funding should be allocated. The committee is looking at increasing the small club grant to an amount larger than the current $600. The Board of Finance is seeking a Council member.

1. Request from the Multicultural Center for a line-item transfer in the amount of $975.00 from line item Stipend to line item Work Study.—Information Item

   One of the MCC Community Coordinators and one of the Diversity Conference Coordinators have been awarded Work Study for the year. By allowing the Stipend to be transferred to the Work Study line item, it allows for better use of funds and supports students in positions of interest. The transfer is for the fall 2007 semester only.

2. Request from the Multicultural Center for a line-item transfer in the amount of $400.00 from line item Stipend to line item Work Study.—Information Item
The position of Native American Community Coordinator was not filled for the Fall semester. Transferring the amount of the stipend to the Work Study line item would allow the Multicultural Center to award more hours of work to their work-study students. The Multicultural Center plans to hire a Native American Community Coordinator for the spring semester.

3. 2008-2009 Associated Students Budget Timeline --Action Item
Review and approval of the 2008-2009 AS Budget timeline.

MOTION: GUY/SMITH move to approve the 2008-2009 Associated Students Budget Timeline
APPROVED

Foy introduced the timeline to the council and explained the entire budget process to council. Tyson noted that the AS Budget is an agenda item at the retreat and the Council will spend time learning the budget process and their role in it both as Council members and liaisons. Mitchell asked what was required of Council members if they were called into a budget hearing with their program. Rentz responded that the reason liaisons are asked to be at the budget hearing is to help programs communicate with the Board of Finance.

2. Adjustment to 2008-2009 AS Stipend Amounts – Information Item
The Board was presented with options to discuss the possibility of increasing stipend amounts for student employees in AS Programs.

Foy explained that the Board of Finance voted to increase stipends for student employees by 10%. Foy explained that this information has been provided in the AS Budget application materials pending approval of the council.

5. AS Budget Application Materials --Action Item
Review and approval of the 2008-2009 AS Budget application materials with revised stipend amounts.

MOTION: KOVALCHECK/SCHADEN move to approve the 2008-2009 AS Budget Application Materials with revised stipend amounts.
(3)APPROVED
(3) OPPOSED
(2) ABSTAIN

Robo voted as chair in order to break a tie.

Schaden asked if a 10% increase accurately reflected the increases in minimum wage. Rentz noted the increase is recognition of work done and not a reflection of an actual increase in wages. Rentz stressed it was important to compensate AS employees fairly. Guy stated his preference not to increase the stipend amounts since Council was unsure of expense increases such as liability insurance or other mandated costs (i.e. minimum wage). Guy felt that students should volunteer to be leaders and that compensation should be secondary to service. Haller noted that not increasing compensation creates an elitist group of people that could participate in AS programs and that not increasing stipends would create a divide. Robo stated that last year he was the Campus Recycling Program education coordinator.
and that the increase in wages would have meant a lot to him. Schaden believes this will have an effect that will be positive for both program employees and the program themselves.

**President (Terra Rentz)**
Rentz thanked the CAHSS representatives for holding their semester college meeting. Rentz stated that the month of February would be a great time to help recruit candidates for the AS Elections in the spring semester. The Elections Commissioner position is still open; applications must be turned in by December 14th. There is a group of students from Dan Faulk’s Political Advocacy class who would like to create a lobby core. The University Center Board of Directors is discussing a change to their bylaws to appoint students to the Board of Directors rather than hold elections. The University Budget Committee Taskforce Review has been meeting all semester and has been looking at the effectiveness and structure of the University Budget Committee and will be making recommendations on changes to President Richmond. Rentz will be meeting with President Richmond and the Executive Committee this Thursday regarding committees and student involvement. Rentz will be requesting the creation of a master calendar with committee and chair information.

**General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)**
Kovalcheck requested that Associated Students send thank-you notes to businesses that donated to study lounge. Smith commented that increasing stipend amounts is similar to awarding oneself a raise. Rodriguez announced that she registered 43 voters today. Robo requested time to do a workshop on resolution writing at the Spring Retreat.

**New Business**

There was no new business.

**General Council Work Session**

A. Study Lounge Update—Constance Mitchell
Mitchell will provide an update of that status of the Finals Week Study Lounge and let Council know what assistance is needed.

Mitchell updated the Council on Study Lounge during her report.

**Announcements**

The Communications Club is bringing a speaker who is a nominee for the Green Party Presidential ticket. The college meeting for Arts Humanities and Social Sciences will be December 11th from 6:00 p.m. to 8:00 p.m. There is a free pancake dinner for students from 8:00 p.m. to 10:00 p.m. in the “J”. There will be a retirement reception for former Provost Vrem December 14th from 12:00 p.m. to 2:00 p.m. The spring semester HOP session will be January 18th; Associated Students will be doing voter registration. WASC posters are available; please take one and hang one up.

**Adjournment**
Robo adjourned the meeting without objection at 5:00 p.m.

Recorded by:

Rob Christensen
AS Secretary

Approved by:

________________________________________

Jason Robo
AS Legislative Vice President