Call to Order

Aaron Wilyer, Legislative Vice President, called the meeting to order at 2:00 p.m. in the University Center, South Lounge.

Roll Call


Officers Present: Iban Rodriguez, Stephanie Partlow, Aaron Wilyer, Kristy Eden, Aaron Guerrero, Kaci Poor, Annie Bartholomew

Advisors Present: Joan Tyson

Approval of Agenda

MOTION: OKEH/GUEST move to approve Agenda #8 APPROVED

Chair's Report

Wilyer reminded the Council to sign in for office hours across from the Council Assistant’s desk. Council was also reminded to sign in when they are tabling on the quad.

Approval of Minutes

A. Approval of Minutes #7 dated September 27th, 2010 – Action Item

MOTION: OKEH/ANDERSON move to approve Minutes #7 dated September 27th, 2010 APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Mark Wheetley, an Arcata City Councilmember, introduced himself to the Associated Students Council. Wheetley is running for re-election in November. Wheetley stated that he has been on the City Council for 5 ½ years and noted that he is currently working on affordable housing and green house gas reduction. Wheetley is chair of the Environmental Polices Committee for the League of California Cities. Wheetley has served as Mayor for two years and worked on the Drink Local Water/Tap the Mad Campaign. Wheetley reminded the Council that there is a candidate forum on October 7th and October
27th.

Scott Hilton, a student-at-large, addressed the Council. Hilton stated that he applied to be the AS Graduate Representative but is unable to serve because he is classified as a post-baccalaureate student. Hilton asked the Council for assistance in seeking a position on Council.

**Program Presentations**

Club and Program Support – Jerri Jones

Jerri Jones, the Clubs and Activities Coordinator, was present on behalf of the program. Jones explained that the Clubs office provides services to clubs on the HSU campus and that last year there were 174 active clubs. In the past year the HSU Clubs website has been updated to provide better contact information and web space for each club. Patty Walund, a long time clubs office employee, will be retiring at the end of this month. Jones also noted that the new campus food policy was introduced this semester and that the clubs have been able to adjust to it without too many issues; the travel and event policies will also be reviewed this year. This year the clubs office will be developing an online orientation process for clubs. The orientation will provide information on how to be recognized and what policies clubs need to be aware of. The clubs office will also begin to provide online club reactivation and club advisor training.

Activities Coordinating Board/MultiCultural Center Allocation Board – Jerri Jones

Jerri Jones, the Clubs and Activities Coordinator, was present on behalf of the program. Jones explained that the ACB/MCC Allocation Board provides $41,000.00 in grants each year. $18,000 is provided for Club and Program Grants and $23,000.00 is provided for Cultural Programming Grants. The Board meets 5–6 times a year to review proposals and allocate funds. Rodriguez asked if there had been an increase in grant requests because of the limits placed on fundraising with the new food policy. Jones stated that she has not seen any noticeable changes but anticipates that an increase in funding may be requested. Jones also noted that she is looking for new alternatives for fundraising.

**Appointments to Committees and Council**

A. Election of Vice-Chair – Action Item

   The Constitution of the Associated Students, Article IV, Section C8 charges the Council to elect a Vice-Chair from its membership.

Wilyer explained the duties of the Vice Chair and the process for electing the Vice Chair.

MOTION: ANDERSON/GUEST move to nominate Rachel Brownell as Vice Chair

APPROVED

There were no other nominations for Vice Chair.

A. S. President (Iban Rodriguez)

MOTION: MEYERS/BROWNELL move to appoint Robert Arlie Chandler to the Activities Coordinating Board/MultiCultural Center Allocation Board

APPROVED
MOTION: GUEST/GRAND move to suspend AS Government Code Section 6.03 to appoint Jeff Novoa to the AS Presents Committee
APPROVED

Novoa is in class and is unable to attend.

MOTION: GRAND/WALSH move to appoint Jeff Novoa to the AS Presents Committee
APPROVED

MOTION: OKEH/BROWNELL move to appoint Paul Yzaguirre to the External Affairs Committee
APPROVED

MOTION: BROWNELL/WALSH move to appoint Paul Yzaguirre to the HSU Associated Student Lobby Corps
APPROVED

MOTION: ANDERSON/GUEST move to appoint Brandon Durr to the HSU Associated Students Lobby Corps
APPROVED

MOTION: ANDERSON/BROWNELL move to appoint Quinn McWatters to the Instructionally Related Activities Committee
APPROVED

MOTION: ANDERSON/OKEH move to appoint Samantha Yazbek to the Sexual Assault Prevention Committee
APPROVED

MOTION: BROWNELL/ANDERSON move to suspend AS Government Code Section 6.03 to appoint Ana Parra to the Student Health Center Advisory Committee
APPROVED

Parra is in class and unable to attend.

MOTION: JOHNSON/WALSH move to appoint Ana Parra to the Student Health Center Advisory Committee
APPROVED

MOTION: ANDERSON/BROWNELL move to suspend AS Government Code Section 6.03 to appoint Ervin Eata to the Student Health Center Advisory Committee
APPROVED

Eata is in class and unable to attend.

MOTION: ANDERSON/MEYERS move to appoint Ervin Eata to the Student Health Center Advisory Committee
APPROVED

MOTION: OKEH/MEYERS move to recommend appointment of Kaci Poor to the Intercollegiate Athletic Advisory Committee
APPROVED

The Associated Students Council recommends the appointment to the Intercollegiate Athletic Advisory Committee to the Campus President.

MOTION: WALSH/ANDERSON move to appoint Grace Goodson to the Associated Students Council as a College of Professional Studies Representative
APPROVED
A. S. Administrative Vice President (Stephanie Partlow)
No Appointments.

A.S. Legislative Vice President (Aaron Wilyer)
MOTION: GUEST/MEYERS move to appoint Ashley Tigmo to the AS Presents Committee
APPROVED

MOTION: JOHNSON/GRAND move to appoint Luis Garcia to the Environmental Health and Occupational Safety Committee
APPROVED

MOTION: GRAND/OKEH move to appoint Rachel Brownell to the Student Affairs Advisory Committee
APPROVED

MOTION: ANDERSON/OKEH move to suspend AS Government Code Section 6.03 to appoint Jinze Li to the AS Campus/Community Service Scholarship Committee
APPROVED

Li is in class and is unable to attend.

MOTION: BROWNELL/ANDERSON move to appoint Jinze Li to the AS Campus/Community Service Scholarship Committee
TABLED

MOTION: WARD/GRAND move to table the appointment of Jinze Li to the AS Campus/Community Service Scholarship Committee to the October 18th meeting.
APPROVED

MOTION: WALSH/WARD move to appoint Sidonie Harper-McPike to the Academic Senate
APPROVED

Harper-McPike will be serving as the Legislative Vice President’s designee on the Academic Senate.

A.S. Student Affairs Vice President (Kristy Eden)
MOTION: ANDERSON/BROWNELL move to appoint Amber Okeh to the Student Affairs Advisory Committee
APPROVED

MOTION: JOHNSON/MEYERS move to appoint Philip Anderson to the Student Grievance Committee
APPROVED

MOTION: OKEH/ANDERSON move to appoint Karen Land to the Sexual Assault Prevention Committee
APPROVED

(1) ABSTENTION

Old Business

A. Review and approval of the amendments to the Associated Students Policy Statement – Personnel, Section No. 300, Document No. 302, Annual Performance Appraisal of the General Manager – Action Item
These changes of deleting the University Center Executive Director and inserting the
HSU Vice President of Student Affairs will make this policy consistent with the “Agreement Between the Associated Students of Humboldt State University and Humboldt State University Center Board of Directors” that was approved at the September 13, 2010 Council meeting.

MOTION OKEH/JOHNSON move to approve amendments to the Associated Students Policy Statement – Personnel, Section No. 300, Document No. 302, Annual Performance Appraisal of the General Manager APPROVED (1) ABSTENTION

Tyson explained that the changes to the document reflect the updated operating agreement between the University Center and the Associated Students that was approved at the September 13th meeting.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

Administrative Vice President (Stephanie Partlow)
Partlow attended the ACB/MCC Allocation Board meeting last week. Eleven clubs were awarded grants for on campus events. Partlow stated that she can provide more information on the grants if anyone is interested.

Board of Finance Report – September 27, 2010

A. Board of Finance Orientation – Information Item
   The Board of Finance will receive an orientation that will cover procedures, the 2010-11 Budget, Fiscal Code and Reserve Policies.

Partlow stated that the Board of Finance was orientated to the procedures of the Board of Finance, the 2010-11 budget, the Fiscal Code, and the AS Reserve Policy. Partlow noted that any unallocated requests $300.00 or over will be recommended to the AS Council for final approval. The Board of Finance has authority to approve requests under this amount and requests for changes in line-items within programs. Partlow referred to the Board of Finance minutes that included more detail including the balance and purpose of each of the AS reserve funds. She also stated that expenditures from the Reserves also require approve approval of the University President or his designee as it is outside of the approved 2010-11 AS Budget. Any unspent monies at year end go back into the AS reserves per the reserve policy.

B. A. S. Board of Finance 2010-11 Standing Rules and Meeting Dates – Information Item
   These are the rules by which the Board of Finance agrees to operate their meetings. Also included is the proposed 2010-11 meeting schedule.

Partlow explained that the Board of Finance approved the 2010-11 Standing Rules and Meeting Dates. Partlow noted that the Board of Finance Budget Hearings are tentatively scheduled for Saturday and Sunday, February 26th and 27th, 2011.

Committee Reports from Students-at-Large
No report.

Okeh – College of Arts, Humanities and Social Sciences
Okeh reported that she tabled at the Brother’s United Carnival. Okeh also tabled at the J and registered 13 students to vote. Okeh attended two meeting with members from the College of Arts Humanities and Social Sciences regarding the Material, Services and Facilities (MSF) Fee Budget.

Grand – College of Arts, Humanities and Social Sciences
Grand reported that he has been alerting students that the voter registration deadline is approaching.

Meyers – College of Arts, Humanities and Social Sciences
Meyers reported that there will be three meetings on the MSF Fee allocation for the College of Arts, Humanities and Social Sciences. The CAHSS mixer will be held on October 26th from 4:00 – 6:00 p.m. in the Karshner Lounge. Meyers also reported that he attended a Board of Finance meeting on September 27th. The mixer for CAHSS will be October 26th from 4:00 - 6:00 p.m. in the Karshner Lounge.

Land – College of Professional Studies
Land welcomed Goodson to the Council. The College of Professional Studies representatives will be meeting with the Dean this week.

Johnson – College of Professional Studies
Johnson reported that he tabled at the J last week and registered students to vote.

Goodson – College of Professional Studies
No report.

Guest – College of Natural Resources and Sciences
Absent.

Anderson – College of Natural Resources and Sciences
Anderson reported that the CNRS mixer was a success and that all of the food was quickly consumed. Anderson will be tabling later this week with Brownell.

Ward – College of Natural Resources and Sciences
Ward reported that the Student Fee Advisory Committee (SFAC) will be reviewing the proposal for an increase to the Instructionally Related Activity (IRA) Fee. The proposed increase would raise the fee by $120.00 over the next five years. SFAC will be meeting on Wednesday, October 6th at 2:00 p.m. to discuss the fee. The campus is suggesting that alternative consultation should be used vs. using the referendum process.

Brownell – At-Large
Brownell reported that she and Ward met with the News Editor of The Lumberjack and had a discussion regarding the lack of campus news coverage. Brownell met with Dean Hart from Advancement regarding where contributions to HSU’s Loyalty fund are being spent. Brownell has met with Trudi Walker, the Director of HSU’s Children’s Center, and received a tour of the facilities. Brownell reported that the next Advancement Foundation meeting is in October and that the Foundation will now only meet twice a year.

Harper-McPike – All University
Harper-McPike reported that she attended the last Academic Senate meeting.
Residence Hall Association Representative (Maureen Walsh)
Walsh reported that the Eric Rofes Center is having a dance for Homocoming on Friday in the Kate Buchanan Room. Walsh also reported that RHA approved a funding request for the Voter Registration drive in the residence halls.

General Manager (Joan Tyson)
Tyson reported that she has been preparing for the CSU Chancellor’s Office Compliance Audit.

AS Presents Coordinator (Annie Bartholomew)
Bartholomew reported that Atmosphere had a sold out show last week. There is a three act show of alternative country music tonight. Seawolf and Patrick Park will be playing in the Depot on Thursday. Hillstomp will be playing in the Depot on Saturday.

California State Student Association Representative (Kaci Poor)
Poor thanked everyone for participating in voter registration. Poor reported that she has registered 92 students within the Athletics Department. Poor has fliers regarding voter registration that she is requesting Council pass out.

California State Student Association Representative (Aaron Guerrero)
Guerrero reported that 453 students have registered to vote. Approximately 35 students register to vote in the J every evening. 60 voter registration cards have been received from other non-profit organizations. Guerrero reported that Council should start tabling in front of the library or near the gym instead of on the quad. Guerrero is looking into ordering pizza for the residence hall that registers the most voters.

Legislative Vice President (Aaron Wilyer)
Wilyer introduced Jacob Alvarez, from CSSA who is an electoral campaign field organizer for the organization. Wilyer recommended that the Art Quad, the Gym and right outside of the Depot are good places to table. It has been brought to Wilyer’s attention that there are communication and transparency issues and Wilyer is willing to offer himself as a resource if needed.

Student Affairs Vice President (Kristy Eden)
Eden reported that a student spoke to her regarding judicial proceedings he was in for vandalism at the pedestrian bridge. Eden registered students to vote at the karaoke event in the residence halls. Eden also reported that she has been attending the Change Steering Committee meetings.

President (Iban Rodriguez)
Rodriguez provided a written report to the Council. The Faculty Affairs Committee is currently writing the documents for the new University-wide Senate. A resolution was passed that a B- will be the minimum for a passing grade in graduate programs. Impaction will only affect incoming freshman students and will not affect students within the HSU service area. HSU’s Vice President for Administrative Affairs, Burt Nordstrom reported that the Manor will be knocked down once hazardous materials have been removed from the premises. A homecoming website has been created at www.humboldt.edu/homecoming. President Richmond has announced that the summer semester will continue to stay within the Extended Education Program. The University Executive Committee discussed construction issues at the Eureka-Arcata Airport.

General Council Discussion
Meyers asked Brownell who she spoke with at *The Lumberjack*. Brownell reported that she and Ward spoke to Zachary St. George. Meyers offered his assistance with relationships with *The Lumberjack*.

**General Council Work Session**

A. Smoking Policy Observational Study – Information Item (Kristy Eden)

Eden has invited Jay McCubbrey, a coordinator from Tobacco Free Humboldt, to share the results from a study conducted on smoking on campus. McCubbrey is working with the Student Health Center on smoking cessation on campus.

Jay McCubbrey has been a community anti-smoking activist since the early 1990’s and now works for Tobacco Free Humboldt. McCubbrey explained that the anti-second hand smoke campaign began as an occupational issue. The smoking rate in California was 24% in the early 1990s and has dropped to 10% recently. The decrease in smoking has been attributed to an increase in smoking policies that have passed. McCubbrey noted that he has been working with Colleges against Cancer and that it has been reported that students are finding new places to smoke that are outside of the designated smoking areas. McCubbrey will be providing his observational study to the AS Council. McCubbrey led a discussion on ways to reduce the effects on second hand smoke on campus. The Council agreed that some of the issues involving second hand smoke could be mitigated by providing covered smoking areas and better enforcing the designated smoking areas. It was also noted that cigarette butts are a major source of litter on campus. Rodriguez stated that President Richmond is looking into the availability of smoking coverage and that there is a potential for a fine for those who are caught smoking. Poor suggested that signs regarding smoking be placed in more places. Ward encouraged non-smokers to let smokers know when they are smoking in the wrong area and also stated that the police should enforce the policy when they see a student smoking outside of a designated smoking area.

B. 2010-11 AS Goals Update – Information Item (Aaron Guerrero, Aaron Wilyer, Philip Anderson and Kristy Eden)

Point persons for each of the AS Goals: *Voter Registration, Spreading AS, Textbook Affordability and Campus Unity* will be updating the Council with a progress report on each goal.

- **Voter Registration** – Guerrero reported that the AS Council is at 53% of its goal. Guerrero reported that there are still plans to table in the J and do class raps. Guerrero suggested giving out voter guides with the voter registration forms. Guerrero is working with the Lumberjack to have a story covering voter registration.
- **Spreading AS** – Wilyer reported that over 50% of the committee seats have been filled and that there is only one vacant Council position. Wilyer encouraged the Council to continue giving away planners and to do active tabling.
- **Textbook Affordability** - Anderson stated that he has been in communication with HSU’s web designer to see how difficult it would be to create an online book exchange on HSU’s website.
- **Campus Unity** - Eden reported that she has been working to place students on the Student Affairs Advisory Committee (SAAC) to work on the goal. Eden learned that each department has discretionary funds to have events.
**Announcements**

Jacob Alvarez announced that CSSA will provide the Associated Students with lunch if they register 170 students between October 4th and October 9th. Alvarez noted that CSSA plans to register 30,000 students across the system. Rodriguez announced that he is looking for eight students to meet with the Graduation Rate Improvement Initiative Team from the Chancellor’s Office on November 2nd from 3:00 – 3:45 p.m. Meyers encouraged Council members to read the Dissecting Diversity Report that they received in their box.

**Adjournment**

Wilyer adjourned the meeting without objection at 4:45 p.m.

Recorded by:

Rob Christensen
AS Council Assistant

Approved by:

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Aaron Wilyer
Legislative Vice President