



RESOLUTION No. 2020-21-13

AUTHORED BY: Roman Sotomayor, Social Justice and Equity Officer
REFERRED TO: Associated Students Board of Directors
ADOPTED: March 26, 2021

SUBJECT: An Act to Create a Bi-Yearly Student Survey Process

WHEREAS, the Associated Students (Associated Students) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, Associated Students is often called upon to make decisions concerning the student body,

WHEREAS, a lack of data on students and student concerns impedes Associated Students from making fully informed decisions about the student body and what the student body would like to see done by A.S,

WHEREAS, Associated Students already has the ability to survey students on certain matters; therefore, be it resolved that,

RESOLVED, that the Associated Students calls for the creation of a bi-yearly campus survey, developed and led by Associated Students, wherein questions will be asked about how students identify themselves, what changes they'd like to see on their campus, and the direction they lean on any upcoming decisions that will affect the entire campus or the entire student body.

RESOLVED, that a Section 17 be added to the A.S. Government Code to be titled, "Student Survey Policy Reference" with the description, "The purpose of the Associated Students Student Survey Policy (Policy #105) is to generate and administer a student survey each semester."

RESOLVED, that the data collected from the survey be kept confidential by Associated Students so that it is not used in an unethical way by bodies outside Associated Students.

RESOLVED, that all questions asked on the survey be ethical and relevant to Associated Student's goals.

RESOLVED, that copies of this resolution be sent to, but not limited to, the Chair of A.S. Bylaws Committee.

Section: **Policy Statement – Administrative**

Subject: **Student Survey Policy**

Purpose: To generate and administer a student survey bi-yearly

New: March 26, 2021

Revised:

I. Background

The Associated Students provides diverse programs and services that require Board Members to be informed about student interests and concerns. The best way to be informed is through direct contact with the students. One way to accomplish this is a survey process that will allow students the option to participate in campus activities and decisions.

II. Policy

The A.S. Board will be responsible for hosting a bi-yearly survey. The survey will feature general questions about the students, areas students would like to see funded, areas students have concerns over, and any campus business that is expected to occur during the coming months/years. All data should be stored in a safe and protected manner. Associated Students may decide on data points to be published on associatedstudents.humboldt.edu

III. Procedure / Timeline / Annual Calendar

The principals of non-discrimination will be observed in developing the survey. The survey will be developed during a bi-yearly working session in the fall by the Executive Committee. This should take place sometime in November at the latest. Before being sent out to students, Board Members are to consult with their Administrative Advisor and their Executive Director regarding the questions being asked to ensure they are framed in an ethical manner.