I. Call to Order

II. Roll Call

III. Approval of Agenda #12 – Action Item

IV. Chair's Report

V. Approval of Minutes
   A. Approval of Minutes #11 dated December 10, 2012 – Action Item

VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

   Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

   Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Program Presentations

   Program Presentations are an opportunity for the AS Council to learn more about different AS funded Programs. A representative from the scheduled AS Program will present information regarding the activities of the program and opportunities to get involved. Programs are allotted ten minutes each.

   A. Eric Rofes MultiCultural Queer Resource Center (Sierra Farmer)

VIII. Appointments to Committees and Council

   A. A. S. President (Ellyn Henderson)
   B. A. S. Administrative Vice President (Paul Yzaguirre)
   C. A. S. Legislative Vice President (Matthew Lutwen)
   D. A. S. Student Affairs Vice President (Megan Reynolds)

IX. Old Business
X. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

A. President (Ellyn Henderson)
B. Administrative Affairs Vice President (Paul Yzaguirre)
C. Student Affairs Vice President (Megan Reynolds)
D. Legislative Vice President (Matthew Lutwen)
E. Council Representative Reports
F. CSSA (Jesse Hoskins)
G. AS Presents (Jeff Novoa)
H. Elections Commissioner (Kaitlin Carney)
I. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
J. General Manager (Joan Tyson)

XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XII. New Business

XIII. General Council Work Session

A. Associated Students Training, Saturday, February 2, 2013, 8:30 AM – 5:00 PM
   Humboldt Bay Aquatic Center, Eureka, CA (Joan Tyson)
   Tyson will provide details regarding Council training on Saturday.

XIV. Announcements

XV. Adjournment
Call to Order

Matt Lutwen, Legislative Vice President, called the meeting to order at 2:04 p.m. in the University Center, South Lounge.

Roll Call

Representatives Present: Jesse Carpentier, Rachelle Dilley, Clay Gallardo, Daryl Grable, Tony Lapiz (late), Mick Johnson (late), Francesca McDonald. Evan Petillo (late), Greg Pfotenhauer, Zane St. Martin,

Representatives Absent: Ray Alvarez (unexcused), Nina Ziccone (excused)

Officers Present: Matthew Lutwen, Megan Reynolds, Paul Yzaguirre

Officers Absent: Ellyn Henderson (unexcused)

Advisors Present: Jesse Hoskins, Jeff Novoa, Joan Tyson, Dr. Peg Blake

Approval of Agenda

MOTION: ST. MARTIN/GRABLE move to approve Agenda #11 dated December 10, 2012

Chair’s Report

Lutwen reported that the initial roll call met the minimum number of members necessary for quorum (nine) and that the Council must maintain quorum to continue the meeting.

Approval of Minutes

A. Approval of Minutes #10 dated November 26, 2012 – Action Item

MOTION: PETILLO/MCDONALD move to approve Minutes #10 dated November 26, 2012

Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

There was no public comment.

Program Presentation

A. Marching Lumber Jacks (Philip Sagastume & Megan McFarland)
Philip Sagastume, Marching Lumber Jacks (MLJ) General Manager and Megan McFarland, MLJ Axe Major, were present on behalf of the program. The Marching Lumberjacks (MLJ’s) take pride in being one of the last remaining student-organized and run college marching band organizations. The band performs at all home men’s and women’s basketball games in the spring and home football games in the fall. The MLJ’s also play at a variety of events and parades in the community. Any student may join and previous music experience is not necessary. More information about the Marching Lumberjacks is available at: www.kissouaxe.com

Special Presentation

A. ZimRide (Brietta Linney & Danielle Ballard)

Brietta Linney and Danielle Ballard were present. ZimRide is an online software program that offers ride-sharing products that is built specifically to fit the institution it serves and allows users to interact through social profiles. Ballard and Liney would like to institute the program at HSU and are seeking a grant from the Humboldt Energy Independence Fund (HEIF). ZimRide also partners with Zip Car, a transportation service that HSU currently utilizes, to allow Zip Car users to carpool with ZimRide users. Linney stated that she would like the Associated Students to express their support for the project in Spring, 2013. More information about ZimRide is available at: www.zimride.com

Appointments to Committees and Council

A.S. President (Ellyn Henderson)

The Appointment of the Elections Commissioner was made after the Board of Finance report. Henderson joined the meeting by teleconference.

MOTION: MCDONALD/LAPIZ move to appoint Kaitlin Carney as the AS Elections Commissioner APPROVED

A.S. Administrative Vice President (Paul Yzaguirre)
No Appointments.

A.S. Legislative Vice President (Matt Lutwen)
No Appointments.

A.S. Student Affairs Vice President (Megan Reynolds)
No Appointments

Old Business

A. Spring 2013 A.S. Council Standing Rules and Meeting Time – Action Item

The Gloria Romero Open Meeting Act of 2000 Section 89305.5 requires each legislative body to annually establish the time and locations for holding regular meetings. The AS Council will consider approving adjusting the meeting time to 6:00 p.m. for the Spring 2013 semester.

MOTION: ST. MARTIN/REYNOLDS move to approve the Spring 2013 A.S. Council Standing
Carpentier expressed concern that staff would not be able to attending the meetings in the evening. Tyson stated that adjustments would be made to accommodate the meeting time. It was acknowledged that the meeting time was changed to accommodate student class schedules.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

St. Martin – College of Arts, Humanities and Social Sciences
St. Martin had no report.

Petillo – College of Arts, Humanities and Social Sciences
Petillo had no report.

Ziccone – College of Arts, Humanities and Social Sciences
Absent.

Carpentier – College of Professional Studies
Carpentier reported that she will be tutoring at the Study Lounge. Carpentier requested that Council members collect the sign in sheets for tutors.

Lapiz – College of Professional Studies
Absent.

Gallardo – College of Professional Studies
Gallardo reported that the MultiCultural Center will be staying open until 10:00 p.m. during finals and will be providing free food and study space.

Dilley – College of Natural Resources and Sciences
Dilley had no report.

Grable – College of Natural Resources and Sciences
Grable had no report.

Pfotenhauer – College of Natural Resources and Sciences
Pfotenhauer had no report.

Johnson – At Large
Johnson had no report.

McDonald – At Large
McDonald reported that she is seeking additional information about obtaining a Suicide Prevention presentation on campus. McDonald is looking for others that might be interested in putting on this event. McDonald will be attending the food pantry meeting on Tuesday and the IRA Committee meeting on Wednesday.

Alvarez – Graduate Representative
Absent.

**Vice President of Enrollment Management and Student Affairs (Peg Blake)**

Dr. Blake reported that she will be attending the food pantry meeting on Tuesday, December 11. Dr. Blake announced that a reception for Fall Semester graduates will be held later in the evening in the Great Hall. Student Affairs will be conducting searches for a Registrar and the Associate Vice President of Enrollment Management. Dr. Blake will request student nominations for the hiring committees.
General Manager (Joan Tyson)
Tyson thanked the Council for responding to the AS Experience to Date Survey. Tyson reminded the Council that the AS Spring Training will be on Saturday, February 2 and asked the Council to please save the date.

AS Presents Coordinator (Jeffrey Novoa)
Novoa reported that the Charles Bradley show sold 173 tickets. Novoa reported that AS Presents has served over 3,200 students in the Fall 2012 semester. Novoa will be attending the IRA meeting on Wednesday, December 12.

California State Student Association (CSSA) Representative (Jesse Hoskins)
Hoskins reported that the Grievance Committee will be reviewing a level three grievance in January. Hoskins will be attending the CSSA meeting in Chico on January 18-20, 2013.

Legislative Vice President (Matt Lutwen)
Lutwen reported that Dr. Bernadette Cheyne was nominated by the HSU University Senate to be considered for an additional term as the CSU Faculty Trustee. Lutwen attended a Black Student Union presentation on building coalitions. Lutwen will be attending a food pantry meeting on Tuesday, December 11.

Student Affairs Vice President (Megan Reynolds)
Reynolds reported that the Student Affairs Advisory Committee (SAAC) met last Monday and is planning a campus Undie Run for the spring semester. The SAAC also set the date for the Spring Formal on March 8, 2013. Reynolds will be attending the UC Board will be meeting on Thursday, December 13. The UC Board is continuing the remodel of the J Grill and the Recreation and Wellness Center.

Administrative Vice President Report (Paul Yzaguirre)
Yzaguirre reported he will also be attending the IRA meeting.

Board of Finance Report – December 3, 2012
1. Sustainable Living Arts & Music Festival (SLAM Fest) – Information Item
   The Board of Finance will meet with the advisor of the SLAM Fest to discuss plans for the Spring 2013 SLAM Fest.

Yzaguirre reported that the Board of Finance met with the SLAM Fest Advisor and returning Coordinator to discuss plans for the SLAM Fest in the spring semester. The SLAM Fest will be partnering with the Campus Center for Appropriate Technology to strengthen the May Day Festival.

2. 2013-14 AS Budget Timeline – Information Item
   Review and Approval of the 2013-14 AS Budget Timeline.

3. 2013-14 AS Budget Application Materials – Information Item
   Review and Approval of the 2013-14 AS Budget Application Materials.

Yzaguirre reported that the Budget Application & Timeline were approved by the Board of Finance.

4. Request from AS General Operations in amount not to exceed $1,500 from Unallocated for costs associated with AS program website development – Action Item
   AS Presents is in need of website development services. The website will be updated to be compatible with the CSU Accessible Technology Initiative (ATI). The updated website will also benefit the program and allow for additional multimedia capabilities.
MOTION: JOHNSON/GRABLE move to approve the request from AS General Operations in amount not to exceed $1,500 from Unallocated for costs associated with AS Program website development APPROVED

Novoa reported that the website will greatly engage students who are interested in shows. Petillo asked when the last time the website was updated. Christensen responded that the website was updated in Fall 2005, but was scaled back when HSU switched web servers to come into compliance with the CSU Accessible Technology Initiative (ATI) in the summer of 2010.

President (Ellyn Henderson) Absent.

General Council Discussion

Novoa reminded members of the AS Presents Committee to check their emails over the winter break. Reynolds suggested that McDonald consider the religious aspects that the suicide prevention presentation may include. Petillo asked which tutors would be available at Study Lounge. Carpentier stated that tutors for Math, Botany 104, Biology 104, 105, 340 and Chemistry 109.

General Council Work Session

A. Finals Week Study Lounge, December 10, 11 & 12 – Information Item (Megan Reynolds) Reynolds will provide an update on what assistance is still needed with the Finals Week Study Lounge.

Reynolds reviewed plans for the Finals Week Study Lounge and filled remaining vacancies in the volunteer shifts.

Announcements

McDonald reported that the Centennial Planning Committee is seeking suggestions for programming for next year.

Adjournment

Lutwen adjourned the meeting without objection at 3:06 p.m.

Recorded by:

Rob Christensen
AS Council Assistant

Approved by:

Matt Lutwen
Legislative Vice President