

ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University
Meeting on Monday, January 28, 2019
University Center Banquet Room
3:00 pm

Agenda #10

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #10 dated January 28, 2019 – **Action Item**
- IV. Approval of Minutes– **Action Items**
 - a. August 27, 2018
 - b. September 14, 2018
- V. Election of a Vice Chair– **Action Item**
- VI. Chair's Report

VII. Public Comments

As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.

Every A. S. Board of Directors agenda for regular meetings shall provide an opportunity for members of the public to directly address the A.S. Board of Directors on any item affecting higher education at the campus or statewide level. Provided that no action shall be taken on any item not appearing on the agenda. However, the Board of Directors may briefly respond to statements made or questions posed by a person exercising their public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. The A.S. Board of Directors may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Presentations

- a. Bicycles & Skateboards On-campus – Chief Donn Peter, University Police & Kim Comet, Director of Risk Management & Safety
A presentation clarifying the policy and guidelines for the use of bicycles and skateboards on-campus.
- b. Upward Bound Student Leadership Conference – Jen Dyke, Upward Bound Director
Time Certain 4:15PM
A presentation on the upcoming Upward Bound Student Leadership Conference on 3/1/19 and the opportunity for an A.S. Board Member panel.

VIII. Appointments to the Board of Directors and Committees –**Action Items**

- a. A.S. President
 - i. Joey Mularky – A.S. Administrative Vice President
 - ii. Anh Bui – Humboldt Energy Independence Fund Committee
 - iii. Julia Gomez – University Senate
 - iv. Maria Sanchez – The College of Professional Studies Dean Search Committee
 - v. Nathalie Rivera – A.S. Lobby Corps
- b. A.S. Student Affairs Vice President
 - i. Nolan Marshall – University Senate
- c. A.S. Legislative Vice President
 - i. Isabel Sanchez – A.S. Board of Finance
 - ii. Lauren Wardle – A.S. Earth Week Every Week Committee
 - iii. Jonathan Gomez – A.S. Earth Week Every Week Committee
 - iv. Nathalie Rivera – A.S. Earth Week Every Week Committee
 - v. Alejandro Zepeda – A.S. Public Relations Committee

IX. New Business

- a. Community Service Scholarship Committee – **Action Item**

The 2017-18 A.S. Board of Directors resolved to dissolve the A.S. Community Service/Campus Scholarship committee and reallocate the \$52,000 in scholarship funds to 2018-19 student programs. Though the fund was dissolved, 28 students did apply to receive small scholarships from this fund for 2018-19 school year. On Monday, October 22, 2018, the A.S. Board of Finance decided to honor those applicants by approving “to spend the total revenue of the 508 Revenue from Investments and \$6,102 from the A.S. Trust to be spent on 7-14 applicants in \$500-\$1,000 amounts each.” The Board must vote to reconvene the Community Service Scholarship Committee.
- b. 2019-20 A.S. Budget Application Timeline – Information Item

An overview of the timeline for the 2019-20 Budget Applications and the responsibilities of the Board of Directors
- c. Associated Students Business Services – Discussion Item

The business services of Associated Students transitioned from the University Center to Humboldt State University in January of 2017. That contract expired in July 2018. Level of service and number of transactions are being evaluated.
- d. CHESS (California Higher Education Student Summit) – Information Item

CHESS is an annual conference that attracts students, university leaders, public officials, and higher education policy experts for a common purpose—to educate and empower California State University (CSU) students to advocate effectively on issues important to them. Hosted by the Cal State Student Association (CSSA), this conference is the only statewide higher education advocacy conference planned specifically for CSU students. Applications to A.S. for the CHESS conference are

due by Friday, February 8, 2019.

X. Official Reports

10 minute limit each speaker, additional time at discretion of the Vice Chair

- a. President
- b. Administrative Vice President
- c. Student Affairs Vice President
- d. Environmental Sustainability Officer
- e. Social Justice and Equity Officer
- f. External Affairs Representative
- g. ASPresents Representative
- h. Public Relations Officer
 - i. Public Relations Committee
- i. Student-at-Large Representatives
- j. Graduate Representative
- k. College of Natural Resources & Sciences Representatives
- l. College of Arts, Humanities & Social Sciences Representatives
- m. College of Professional Studies Representatives
- n. Advisor
- o. Executive Director

XI. General Discussion

At this time the Board of Directors membership may follow-up with questions regarding reports.

XII. General Session

XIII. Announcements

XIV. Adjournment

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Casey Park, AS Board Coordinator, at cgp135@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

Joseph Mularky

767 Park Avenue, Arcata, CA 95521
(707) 407-5532 | JMularky1@gmail.com

EDUCATION

Bachelor of Science in Business Administration

Humboldt State University (HSU)

May 2019 (Anticipated)
Arcata, CA

- Concentration: Accounting

Education for Leadership in Public Service Seminar

The Panetta Institute for Public Policy

June 2017
Monterey Bay, CA

EMPLOYMENT HISTORY

Project Management and Efficiency Intern

Mad River Community Hospital

August 2018-Current
Arcata, CA

- Assessed hospital lab work operations for inefficiencies related to wait times and analyzed probable causes through observation
- Collaborated with hospital staff by facilitating meetings to develop strategies to negate identified issues
- Evaluated the financial impact of possible inefficiency solutions

Residence Life Coordinator Assistant

Humboldt State University Housing & Residence Life

July 2018-Current
Arcata, CA

- Assisted in direct supervision of 12 Resident Advisors
- Conceptualized and supported execution of programming for residents
- Facilitated staff development through workshops and presentations
- Scheduled and conducted weekly meetings with student staff

Resident Advisor

Humboldt State University Housing & Residence Life

July 2017-May 2018
Arcata, CA

- Acted as a recognizable first resource for residents with academic or how-to questions
- Built and maintained community through programming
- Mediated conflict between residents
- Enforced Housing and Residence Life policies by responding to incidents, conducting rounds, and writing incident reports

LEADERSHIP EXPERIENCE

President

Humboldt State University Associated Students

April 2017-April 2018
Arcata, CA

- Served as the immediate oversight to a Board of Directors consisting of 16 members and a staff of 6
- Interviewed and appointed students to over 70 active university committees
- Participated in the management and creation of numerous budgets including the University operating budget (approximately \$132 million budget), the Instruction-Related Activity budget (approximately \$5.4 million budget), and the Student Body Association budget (approximately \$1 million budget)
- Represented the Humboldt State University student body monthly at the California State Student Association (CSSA) as a voting member on the CSSA Board of Directors to promote student-oriented measures statewide

Student Engagement Committee Lead

CSU Basic Needs Initiative Conference Planning Committee

October 2017-March 2018
Sacramento, CA

- Assembled a student panel of individuals personally affected by insufficiencies in their basic needs to speak during the Basic Needs Initiative Conference
- Constructed a video of California State University individual campus successes that conference guests could bring back with them to potentially replicate on their own campus
- Organized a dinner for student conference attendees to network and circulate ideas and stories

LEADERSHIP EXPERIENCE CONT.

Secretary

May 2016-May 2018

Humboldt State University Business & Economics Club

Arcata, CA

- Recorded meeting minutes and summarized each meeting for absent members
- Participated and voted in decisions on the executive committee
- Traveled to well-known local businesses to assess the aspects of their business contributing to their success
- Brought speakers from outside the area to speak to the business and economic majors of HSU

PROFESSIONAL AFFILIATIONS

Accounting & Finance Club, Member

August 2018-Current

California State Student Association, Board of Directors/Finance Committee Member

May 2017-May 2018

HONORS & AWARDS

Outstanding Student Award, Humboldt State University

Spring 2018

(Recognition for “Outstanding Contribution to a Campus Club or Organization”)

Dean’s List, Humboldt State University

Fall 2015/Spring 2016

Presidential Scholar, Humboldt State University

Fall 2016/Fall 2017

Dwight & Lavina Bancroft Scholarship

2017-18/2018-19

Richard E. Winnie Scholarship

2018-19

Michael S. Clark Scholarship

2017-18

To Whom it May Concern,

I am writing this letter to express my interest in the open Admin VP position on the Board of Directors.

When I heard this position was open, I was excited at the possibility to be a part of Associated Students once again. Serving on the Board of Finance for 3 years, IRA for 2 years, and as the Associated Student President during the 2017-18 year helped me grow as a person. I learned more from serving on the Board of Directors than I ever learned in class. With the experience I have chairing meetings, being in A.S., and reading budgets as an Accounting major, I think I could be a huge asset to the board. I want to help, I truly care about A.S. and the students, and I hope I can get the opportunity to prove that.

I hope to hear from you,

Joey

Committee Applicants (in alphabetical order by committee title)

Associated Students Board of Finance

Isabel Sanchez

College: College of Professional Studies

Major: Business Administration

Class Standing: Senior+

Please explain why you are interested in this position: I am a business administration management student who would like more experience with finance. I am interested in how non-profit organizations finance their budgets, especially in higher education.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I created CCAT's 2018-2019 budget as a co-director. My role during my term as a CCAT co-director was as their financial officer. I've also taken Principles of Finance and Managerial Accounting.

Associated Students Earth Week Every Week Committee

Lauren Wardle

College: College of Arts, Humanities, and Social Sciences

Major: Environmental Studies

Class Standing: Senior+

Please explain why you are interested in this position: WRRAP Representative

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: Campus organizing at community college, WRRAP Program Manager at HSU

Jonathan Gomez

College: College of Arts, Humanities, and Social Sciences

Major: Environmental Studies

Class Standing: Senior+

Please explain why you are interested in this position: I heard about this through some of my fellow classmates and with the state of the environmental and our administration. I believe that bringing together a stronger community in fighting local and nationwide environmental and social problems. As well as just bringing more awareness of different forms in which an individual can take to better themselves and their community.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I am a part of the Earth Guardians club and currently the treasure of the club. I and the rest of the club have been in consent communication with several community members such as EPIC. Together we have been formulating grievance letters as an intensive for better forest practices, as well.

Nathalie Rivera

College: College of Arts, Humanities, and Social Sciences

Major: CRGS and Film

Class Standing: Junior

Please explain why you are interested in this position: Learn and find new ways on how to create and sustain a sustainable school by institutionalizing policies which will upscale efforts and future efforts being made to establish an eco-friendly campus and community. Also promoting and brainstorming community events with a central theme of taking care of earth every day.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I participated in an internship called LINC (Linking Individuals to their Natural Communities) which consisted of projects and activities including trail work, plant propagation, native plant conservation, and habitat restoration.

Associated Students Lobby Corps

Nathalie Rivera

College: College of Arts, Humanities, and Social Sciences

Major: CRGS and Film

Class Standing: Junior

Please explain why you are interested in this position: Learn and find new ways on how to create and sustain a sustainable school by institutionalizing policies which will upscale efforts and future efforts being made to establish an eco-friendly campus and community. Also promoting and brainstorming community events with a central theme of taking care of earth every day.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I participated in an internship called LINC (Linking Individuals to their Natural Communities) which consisted of projects and activities including trail work, plant propagation, native plant conservation, and habitat restoration.

Associated Students Public Relations Committee

Alejandro Zepeda

College: College of Professional Studies

Major: Recreation

Class Standing: Senior

Please explain why you are interested in this position: I am a Journalism/ PR major and I want to gain experience in the field before i graduate.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: KRFH DJ for 4+ semesters, layout editor for The Lumberjack, Content Creator for HSU College of Professional Studies Newsletter

College of Professional Studies Dean Search Committee

Maria Sanchez

College: College of Professional Studies

Major: Social Work

Class Standing: Junior

Humboldt Energy Independence Fund Committee

Anh Bui

College: College of Natural Resources and Sciences

Major: Environmental Systems

Class Standing: Post-Baccalaureate

Please explain why you are interested in this position: I have been in HEIF for one and a half year and I am currently HEIF Student Co-chair. Thus, I would love to continue with the experience

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: My graduate degree is in Energy, Technology and Policy, I am currently a CCAT Co-director and a HEIF committee member

University Senate

Julia Gomez

College: College of Natural Resources and Sciences

Major: Environmental Resources Engineering

Class Standing: Senior+

Please explain why you are interested in this position: I'm interested in seeing a more personal side to administrators who sometimes seem very far removed from everyday student life. I hope to bring my experience and those of my peers into conversations about university policies.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:

1) I was an HSU Ambassador for three years where I gave campus tours, facilitated workshops for the Freshman Orientation and worked in the Admissions Office front desk.

2) As this year's Outreach Coordinator for the Society of Women Engineers I am working independently to organize events aimed at teaching children and teens about STEM concepts.

3) For the past two years I have been an Instructional Student Assistant and worked closely with professors as a Teaching Assistant and Grader.

These experiences have given me a solid foundation in communication, problem solving and critical thinking that will be necessary to participate in the committees.

Nolan Marshall

College: College of Natural Resources and Sciences

Major: Geology

Class Standing: Junior

Please explain why you are interested in this position: It's important to have representatives who care about the needs of the student body and possess the capacity to do the job.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I have good organization skills and take time to understand problems while working with people with different viewpoints to reach solutions.

ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University
Regular Meeting on Monday, August 27, 2018
University Center Banquet Room
3:00 pm

Minutes #3

The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California.

Chair, Paola Valdovinos, called the meeting to order at 3:00 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Sarah Kanga Livingstone, Eden Lolley, Bernadette McConnell, Nathalie Rivera, Genesea Black-Lanouette

Officers Present: Jazmin Sandoval, Paola Valdovinos, Bennett Perrault, Isabel Sanchez-Pacheco

Advisors Present: Flow Lemus, Oliver Winfield-Perez, Estrella J. Corza, Jenessa Lund, Wayne Brumfield

Staff Present: Casey Park

Officers Absent: Tzveta Stoimenova

SUBJECT: Approval of Agenda #3

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to approve Agenda #3.

ACTION: Agenda #5 was approved without modification.

SUBJECT: Chair's Report – Paola Valdovinos, reporting

Office Hours – Board members should be settling into their school schedules and can establish two, standing, office hours.

Quorum – According to Government Code Section 11.02 and 11.03, quorum must be met at all regular and special meetings for official business transactions. For this Board of Directors, quorum shall be a simple majority of its filled positions to transact business, counting the Legislative Vice President, but not counting vacant voting, positions.

Devices – Electronic devices are able to be used during meetings only if the use is positively contributing to meeting work.

SUBJECT: Public Comments

Elijah Chandler – Chandler introduced the founding principles of Equity Arcata, an organization making an effort through working groups and committees to create a more inclusive and racially equitable environment. They went on to

encourage students interested in Equity Arcata work to enroll in SP380, a special course developed to incorporate students into the Equity working groups. The 1-unit course is worth one credit towards a student's upper division, Area E and will be held Wednesdays mornings from 10-10:50. The class will feature guest lecturers from the community along with giving students the opportunity to engage in groups like Student Safety, Housing Equity and Welcoming Businesses.

SUBJECT: Presentations

AS Budget, IRA Budget & Category II Student Fee Overview – Jenessa Lund, AS Executive Director, presenting

Lund explained the structure of five categories of student fees at HSU. Category II Fees cost an HSU student \$1,746 in 2017-18 and that money funds the Student Body Center (specific to HSU, the University Center), Health Facilities, Health Services, Materials, Services & Facilities (MSF), Instructionally Related Activities (IRA) and the Student Body Association (A.S.). Fees revenues are inherently tied to enrollment. The Health Facilities and Health Services Fees were increased in May 2018 through alternative consultation based on Humboldt's unique lack of accessible health services affecting students. An increase to the University Center Fee was proposed to keep pace with minimum wage increases on the spring 2018 ballot but student voters elected not to increase.

At HSU, the A.S. fee costs students \$117 annually, which accumulated in the 2017-18 school year to be \$920,000. This revenue accounts for most of the A.S. budget. Student-led and student-oriented programs apply each spring to be part of the coming school year's A.S. Budget. Last spring, the A.S. Board of 2017-18 dissolved the A.S. Community Service/Campus Scholarship fund to supplement the A.S. Budget for 2018-19 which was projected to be affected by the downturn in HSU's enrollment. A.S. also has a Reserve that currently sits between 23-29%, pending review by HSU's Budget Office.

Associated Students takes on the responsibility of managing the allocation of IRA funds according committee approval. Each student pays \$674 to IRA each year, with \$64 going to the IRA committee. A small portion goes to A.S. for that management, and the majority of the \$64 becomes the budget that the A.S.-managed IRA Committee designs. Departments, organizations and programs apply for parts of the IRA Budget in spring, as well.

HSU as an HSI - Fernando Paz, Latinx Center Director, presenting

For 100 years, HSU was a white-serving institution. For the past five years, HSU has had the designation of a Hispanic Serving Institution, or HSI. A campus becomes an HSI once 25% or more of the population self-identifies as Latinx or, federally speaking, Hispanic. Despite this increase in Latinx student enrollment, Latinx-g geared services and supportive programs were not instated or fully invested in. This trend showed aggressive recruitment but little support once enrolled. Service and support of HSU's Latinx community would enhance the experiences of all students of color. We need to better serve students of colors with empowered experiences and academic growth. Paz asserts this could start with changing the narrative on student experience, and nurturing individual's cultural experiences to become part of HSU's community's greater narrative.

This would hopefully disrupt the stresses often experienced post-graduation by students of colors and minimize the equity and achievement gaps between demographic groups. Better representation of people of color within faculty, staff and administrators would also help in producing a more culturally engaging environment. These changes will need to happen at organizational levels across campus departments and programs to create a sense of belonging for all of HSU's students of color.

The Latinx Center, Latinx Graduation, and a Latinx Alumni Association are examples of services and events currently provided. September 17- 23, the Latinx Center will be observing National HSI Week with a variety of events. On September 20th from 3-5 PM in Goodwin Forum, students and Board members are invited to the HSI Interest Group to contribute to the conversation surrounding, "What does it mean for HSU to be an HSI?"

Basic Needs - Jen Maguire, Assistant Professor in Social Work, presenting HSU and the rest of the California State University system are experiencing many changes in regards to their students' demographics and source of college funding. This is co-occurring with increasing costs of a college education. Maguire arrived at HSU and listened to many students' experiences struggling to meet their basic needs. At the time, she addressed the issue by hiring 8 students and applying for grant funding to research the severity of the problem and pinpoint which needs were least met. In 2013, with the beginning of Oh SNAP, Maguire and her team's work caught the attention of the CSU Chancellor. With funding from the Chancellor's Office, Maguire and Rashida Crutchfield, an assistant professor in Social Work at CSU, Long Beach conducted a system wide study evaluating students' basic needs. They found about half of all students experienced some level food insecurity, with about a quarter of those actively skipping meals because lack of money. In the CSU system, about 12% of students were regularly homeless, at HSU this is 19% of all students. Students with food and housing insecurity have increased equity gaps academically that are often compounded by racial and gender divides. The survey saw students with resource insecurities often had lower attendance in classes. Their research was then compiled into a report and put to work with the CSU's Basic Needs Initiative. HSU has been a leader in this initiative work. Our housing, dining and food shelf programs are looked to by other campuses as examples. A.S. has consistently supported many of the campus's initiatives. Maguire provided the Board with the July 2018 State Assembly Report – "College Ready Hungry and Homeless" and Basic Needs Study Phase II Summary which include policy and initiative recommendations. HSU and A.S. could actively push some recommended initiatives to improve the resources at HSU.

Maguire is the chair of the Senate's University Policy Committee [UPC] and advised students interested in further developing basic needs efforts at HSU to draft a policy and bring it to the UPC.

SUBJECT: Appointments to the Board of Directors and Committees

A.S. President

MOTION: It was moved (Sandoval) and seconded (Fassl) to appoint Estrella J. Corza as the A.S. Public Relations Officer.

ACTION: The motion to appoint Estrella J. Corza was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (McConnell) to table the appointment of the A.S. College of Professional Studies Representative to allow time for

ACTION: The motion to table the appointment of a student to the position of A.S. College of Professional Studies Representative was APPROVED with one nay, and one abstention.

A.S. Legislative Vice President

MOTION: A.S. Board of Finance – Nathalie Rivera

ACTION: The motion to appoint Nathalie Rivera was APPROVED one nay, and no abstentions.

SUBJECT: Official Reports

President

Student Success Alliance met Thursday. The Alliance discussion centered on the GI2025 initiative to increase graduation rates and eliminate achievement gaps. Sandoval is the sole student on this Alliance, with meetings being held every two weeks. Meetings will be spent discussing the allocations of this year's GI2025 funding of \$120 million. Current actions goals are to hire 10-12 more demographically representative faculty members, and focusing curriculum on place-based learning experiences. The Cultural Centers all received base-funding this year from GI2025 moneys. GI2025 funding is limited to be spent on the Initiatives 6 pillars: Academic Preparation, Enrollment Management, Student Engagement & Well-being, Financial Aid, Data-Driven Decision Making, Administrative Barriers.

Administrative Vice President

No report.

Legislative Vice President

Two board members have not finalized their office hours. To establish hours, email Valdovinos for approval and CC Casey to be added to the Office Hours list. Sign-in and out, and hold yourselves accountable by emailing Paola regarding your absence or tardiness.

The Sheet for the committee liaison sign-up is posted and props for being well-constructed.

Valdovinos is partnered with Sanchez to draft a resolution to expand the purpose of the Earth Week Committee to a year-round committee.

Garrett Purchio and Kyle Morgan of the library approached Valdovinos to partner with A.S. to co-host a forum with the prospective City Council members.

Environmental Sustainability Officer

Sanchez co-authored a resolution to expand the name and purpose of the Earth Week Committee to become the Earth Week Every Week Committee. The expanded committee would provide environmental and sustainability focused student groups to regularly meet, year-round to collaborate and update on event planning, campaigning and strategies, as well as planning Earth Week each spring.

The Office of Sustainability reached out for Sanchez's help to develop a training for student leaders to incorporate more sustainable, ethical and appropriate practices into their clubs and programs.

Sanchez visited the MultiCultural Center Open House and heard students' mixed responses to Dining charging for single use containers and utensils. Students also wished more OZZI coins would be given out.

Student-at-Large Representatives

Graul reached out to the Student Legal Lounge to be their Board liaison.

Graul visited the Student Disability Resource Center and spoke to staff about joining the Disability, Access and Compliance Committee. They have goals of reactivating the disability support group to promote inclusion and sense of belonging.

Fassl had no report.

External Affairs Representative

Winfield-Perez developed a voter registration poster equipped with a QR code making voter registration a click-away from students. They reached out to professors to take the first 10 minutes of class time to lead classes through hard copy or online registration. They asked that the A.S. website be updated to provide links and instructions on how to register to vote.

Winfield-Perez will be the Board liaison for the YES House.

At CSSA, they are advocating for trans-health programs in the CSU and interested in expanding Project Rebound, a program to help formerly incarcerated students prepare, apply, enroll and graduate with a degree from SF State University.

AS Present Representative,

Met with ASPresents advisor Michael Moore. A talent show is in the works. Board members get complimentary ASPresents tickets for certain upcoming shows.

Graduate Representative

In the process of gaining permission to send all graduate students an email regarding A.S., A.S. programs and other community opportunities.

Halloran created and shared the program liaison Sheet, for all board members to select and reach out to an A.S. program they'll help support. Asked that board members add other campus connections at the bottom of the Sheet.

Re-joined the College of Natural Resources Strategic Planning Committee.
Looking to have Fernando present on HSI in the sciences to this committee.

College of Natural Resources & Sciences Representatives

Kanga Livingstone spoke with Resident Housing Association President about her serving as a liaison.

Lolley started the week by “taking over” the AS social media accounts. Lolley and Black-Lanouette met with a co-director of the Campus Center for Appropriate Technology [CCAT] to strategize how to increase participation of students in CCAT’s curriculum. They plan to ask professors to incorporate CCAT classes and projects into their coursework. They also thought a kinesthetic calendar might benefit student awareness of programs and events.

College of Arts, Humanities & Social Sciences Representatives

McConnell is looking to repurpose 3rd St. Gallery supplies and is seeking input for how the soon-to-be-vacant space can best be utilized. They encourage students appreciate the final exposition at 3rd St. Gallery on Sept. 1 from noon to 9 PM and Sept. 2 noon to 5 PM.

Rivera had no report.

College of Professional Studies Representative

Black-Lanouette is CCAT’s Events and Outreach Coordinator. They met with CCAT Co-director and Lolley to address event planning and coordinating struggles. They identified general student mistrust of or pushback to the HSU Event Calendar and OrgSync. They brainstormed a kinesthetic calendar as a solution to the bureaucratic hurdles involved in event planning and outreach currently on campus.

Black-Lanouette also met with Clubs Coordinator, Molly Kresl, to address the events issue through the Clubs Orientation Training. There would be a presentation on how to access risk, policy, and reservation resources, how to fill out forms and meet the requirements for proper event preparation.

Advisors’ Report

Lund attended Equity Arcata’s bias prevention training.

Attended meetings regarding Live Scans on-campus. Live Scan costs have been covered by the University Police Department. Costs for Live Scans are increasing and UPD will no longer be able to absorb these costs.

Homecoming will occur the first week of October. A.S. initiated homecoming activities on campus and historically added to the community-building spirit of A.S. The Homecoming staff committee is interested in A.S.’s participation, especially in helping with announcements for the pep rally.

SUBJECT: Announcements

City Council Meeting regarding the Village Project – August 29 at 9 a.m.

YES Open House August 29, 2-5 p.m.

CCAT showing the Lorax August 27, starts at 6 p.m.

CCAT Open House August 28 & 29, every hour, on the hour from 1-4 p.m.

SUBJECT: Adjournment

Valdovinos adjourned the meeting without objection at 5:26 p.m.

Submitted by:

Casey Park

A.S. Board Coordinator

Approved by:

Paola Valdovinos

Chair & Legislative Vice President

ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University
Meeting on Friday, September 14, 2018
Nelson Hall East Room 113

1:00 pm

Minutes #4

The Humboldt State University Associated Students Board of Directors met on the above date in Nelson Hall East Room 113, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 1:00 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Sarah Kanga Livingstone, Eden Lolley, Bernadette McConnell, Nathalie Rivera, Genesea Black-Lanouette

Representatives Absent: Maddie Halloran, Sarah Kanga Livingstone

Officers Present: Jazmin Sandoval, Paola Valdovinos, Isabel Sanchez-Pacheco

Officers Absent: Bennett Perrault

Advisors Present: Oliver Winfield-Perez, Estrella J. Corza

Advisors Absent: Flow Lemus, Jenessa Lund, Wayne Brumfield

Others Present: Sylvia Shively, Shelli Ramirez, Chris Knopik, Casey Park

SUBJECT: Approval of Agenda #4

MOTION: It was moved (Sandoval) and seconded (Fassl) to approve Agenda #5.

ACTION: Agenda #4 was **APPROVED** without modification

SUBJECT: Public Comments

SUBJECT: New Business

2017-18 Independent Audit Report Draft

Chris Knopik, a principal with HSU's contracted accounting firm, CliftonLarsonAllen LLP referred board members to a draft copy of the audited financial statements for the year ended June 30, 2018. Knopik reported that Associated Students received an unmodified, or clean audit opinion on these financial statements. This means, CliftonLarsonAllen LLP didn't find any errors in numbers reported. He highlighted the Condensed Summary of Net Position (on pages 4 & 5 of the report) which show multi-year trends of A.S. finances including assets, liabilities and net position. Knopik went on to explain fluctuations the Board should note: A.S. assets decreased due to previous Boards decisions to spend down some of the reserves. Current liabilities, or accounts payable, did increase but not an abnormal amount. "Other Revenues" increased

by ~\$30,000 because ASPresents revenue is now included in A.S. statements when it used to be reflected in the University Center statements. Expenses increased because of a combination of factors, like the inclusion of a now full-time Executive Director and some nominal increases in fees related to speakers and lecturers. Knopik highlighted the Related Party Transactions (pg. 15) which explains Associated Students switch from University Center Business Services to HSU Business Services. He also explained how each of the California State University financial statement reports includes “Supplementary Information” at the request of the CSU Chancellor’s office. This format allows the Chancellor’s office to quickly compose a combined report for the 100+ auxiliaries in the CSU System. Knopik concluded by directing the Board to the end of the report where the Auditor’s report on Internal Control and Compliance resides. Associated Students received a clean report here, as well. The Board received a Governance Communication Letter which details background information on the conduction of the audit itself: new accounting standards adopted for this audit process, discrepancies between CliftonLarsonAllen LLP and A.S. staff or misstatements. There was one uncorrected misstatement in additional receivables from the prior year for \$6,715. This small misstatement was not large enough to be considered a significant error.

MOTION: It was moved (Halloran) and seconded (Black-Lanouette) to approve the 2017-18 Independent Audit Report.

ACTION: The 2017-18 Independent Audit Report was **APPROVED** without modification.

SUBJECT: General Discussion

SUBJECT: Announcements

1st Annual HSU Downtown Block Party: Tonight at Arcata Plaza- free BBQ for students, free live music and tabling for all.

SUBJECT: Adjournment
The meeting adjourned at 1:22 p.m.

Submitted by:
Casey Park
A.S. Board Coordinator

Approved by:

Paola Valdovinos
Chair & Legislative Vice President