

# **Instructionally Related Activities (IRA) Committee**

Humboldt State University

Wednesday, December 13, 2017, 3:00 PM

Nelson Hall East, Room 113

Minutes #5

## **Call to Order**

Chair, Joey Mularky called the meeting to order @ 3:02 pm

## **Roll Call**

**Present:** Joey Mularky, Nathaniel McGuigan, Paul Cummings, Ramesh Adhikari, Sandy Wieckowski, Jenessa Lund, Duncan Robins

**Absent:** Cassandra Rice, Marisa McGrew, Wayne Brumfield, Troy Lescher

## **Approval of Agenda #5, dated December 12, 2017**

MOTION: McGuigan/Adhikari **APPROVED**

## **Chair's Report**

- None

## **Approval of Minutes #4, dated November 16, 2017**

MOTION: McGuigan /Wieckowski **APPROVED**

## **Public Comment**

- None

## **Music Request (Tabled on 10/18/17, 11/16/17 & 11/29/17) Requesting additional funding for Chorale, Percussion, Publicity and Wind Ensemble**

- MOTION TO DISCUSS: McGuigan/Cummings
- Mularky pointed out that this was the third meeting to discuss this music request.
- Cummings introduced Kelly Mathson, ASC for music, because she is familiar with the history and background with the request.
- Wieckowski asked how much was available in the unallocated and Lund responded with \$10,000.00.
- Robins asked how much of the unallocated is usually spent and Mularky responded that 100% of unallocated get used. In the past it has gone to sports clubs that have won during the year and are continuing to unanticipated tournaments.
- Wieckowski clarified that the music request is more than is currently in the unallocated fund thus the music would need to be amended to an amount that is below the unallocated amount.
- Cummings and Mularky discussed how much unspent money is rolled over each year. That number is different each year but historically it has been about 10%-15%.

- Mathson wanted to state that the faculty is very careful with budget and the some of the items such as publicity is spent to the dollar and include things that music department has already committed to purchase and will have a major effect on the department if they don't have any publicity. The \$8000.00 to repair the pans is critical and the music department is relying of the IRA funds for those repairs. Mathson said that no planning was able to be made to deal with these expenses because they were not informed of the cuts to these budgets. Not having these funds is going to effect the students negatively.
- Weickowski stated that the music department received \$23,000 less than requested. Mathson replied that the music department spent all but \$445.00 of the IRA funds received.
- Robins asked Mathson to prioritize the music request if only partial funding was awarded. Mathson replied with Publicity and Instrument repair being the highest priority.
- Cummings suggested a discussion to give Music and Theatre half of their request out of the reserve but then the reserve policy would need to be looked at again.
- Cummings would like to have an agenda item to discuss the reserve policy again
- Mularky pointed out that the IRA funding is not guaranteed and must be requested yearly, however music has been receiving IRA funding since prior to 2009 and relies on it.
- Mathson said that the criteria for MSF fee and IRA are not clearly defined and need to be revisited.

MOTION TO TABLE MUSIC REQUEST: Cummings/Weickowski **APPROVED**

### **Theatre Request**

#### **Theatre is requesting additional funding for Student Productions Supplies and Services**

MOTION TO TABLE: WIECKOWSKI/ADHIKARI **APPROVED**

### **IRA Committee Request for Funding Timeline**

- Lund passed out documents in regards to the process and time line. She will also place it on the shared drive for all to access.
- Lund would like input from the end user.
- Lund feels that the timeline needs to be broadcasted out more broadly and not only to current IRA programs.
- Mathson suggested that the IRA membership include an ASC. Lund replied that the process to change the membership needs to come from the president.

### **Announcements**

### **Adjournment**

@ 4:07 pm