

**Instructionally Related Activities Committee  
Humboldt State University  
Wednesday, October 18, 2017  
Nelson Hall East Room 106  
10:00 AM  
Minutes #2**

**Call to Order**

Joey Mularky, Chair called the meeting to order at 10:01 AM., on Wednesday October 18, 2017

**Roll Call**

Joey Mularky, , Nathaniel McGuigan, Marissa McGrew, Paul Cummings, Ramesh Adhikari, Troy Leschner, Sandy Weickowski, Wayne Brumfield, Duncan Robins, Jenessa Lund

**Approval of Agenda #2**

- Approval of Agenda #2 dated, October 18, 2017-Action Item  
MOTION: Leschner/McGrew  
**APPROVED**

**Chair's Report**

- No report

**Approval of Minutes #1**

- Approval of Minutes #1, dated September 19, 2017  
MOTION: McGrew/Leschner  
**APPROVED**

**Public Comment**

- No public comment

**Race to Zero (aka Zero Net Energy Housing) Reimbursement-ACTION**

MOTION: McGrew/Leschner

- Allocation was approved for 16/17 year, but Alstone did not get his reimbursement paperwork turned in during the allocation year.
- The funds were never used and rolled up in the IRA reserves
- \$3160 reimbursement

**APPROVED**

**Music Request-ACTION**

MOTION: McGrew/Wieckowski

- Music was not fully funded by the 16/17 IRA committee for 17/18. Six music

programs felt that not being fully funded causes a huge impact-Justifications from the music department are on file.

- Leschner would like more time to review the justification documents and asked for a prioritization of the most crucial. Cummings will take Leschner's request back to the Music department.

MOTION to table until next IRA meeting: McGrew/Leschner-

**APPROVED**

**Request to use IRA trust funds to pay 16/17 invoice's from 16/17 lumberjack unused balances-ACTION**

MOTION: McGrew/Leschner

- Several invoices that totaled \$3899.79 were not paid in the 16/17 year and the Lumberjack Newspaper had available funds that were rolled up.
- These invoice's need to be paid out the reserve since that is where they rolled up.

MOVE to vote by Mularky-**APPROVED**

**IRA and MSF Fee-Discussion**

**A. How are these fee usage similar/different**

- Weickowski expressed that the Budget office should be included in this discussion. It was suggested that Budget office will be invited to the next meeting for this discussion.
- Robins suggested that more people need to be involved in this discussion because the understanding of the fees in interpreted differently among campus.

**IRA Committee funding guidelines and process (gas vs mileage, fieldtrip definition)-DISCUSSION**

- Will go over this at the next meeting.

**Adjournment**

- AT 10:55 AM

Recorded by:

Suzan DiRicco  
AS Business Office Coordinator

Approved by:



Joey Mularky  
Associated Students President