

ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY

(707) 826-3771

IRA Committee AGENDA #9

April 9, 2018

TO: Instructionally Related Activities (IRA) Committee Members:

Joey Mularky, AS President & Chair
Kassandra Rice, AS Administrative VP
Nathaniel McGuigan, Student
Marisa McGrew, Student

Paul Cummings, Faculty
Ramesh Adhikari, Faculty
Troy Leschner, Faculty
Sandy Wieckowski, Administrative Representative

Non-Voting:

Wayne Brumfield, Interim Vice President of Student Affairs
Duncan Robins, Interim Athletic Director
Jenessa Lund, A.S. Executive Director

FROM: **Suzan DiRicco**, Associated Students Business Office
RE: Coordinator Monday, April 9, 2018, IRA Committee Meeting

The next IRA Committee will be Monday, April 9, 2018, 1:00 - 2:30 pm in Nelson Hall East, Room 106.

1. Call to Order
2. Roll Call
3. Approval of Agenda #9, dated April 9, 2018 - **ACTION**
4. Chair's Report
5. Approval of Minutes #8, dated March 28, 2018 - **ACTION**
6. Public Comment
7. Invited Program Q&A. Schedule attached-**DISCUSSION**
8. Announcements
9. Adjournment

IRA
Humboldt State University
Wednesday, March 28, 2018
Minutes #8

Call to Order

Joey Mularky called the meeting to order at 5:09

Roll Call

Joey Mularky, Paul Cummings, Troy Leschner, Sandy Wieckowski, Nathaniel McGuigan, Cassandra Rice proxied her vote to Nathaniel McGuigan, Wayne Brumfield, Duncan Robins, Jenessa Lund

Approval of Agenda #8, dated March 28, 2018

- MOTION: WIECKOWSKI/MCGUIGAN APPROVED

Chair's Report

- Mularky thanked everyone for attending and hoped that everyone had time to review the applications

Approval of Minutes #7, dated February 26, 2018

- MOTION: MCGUIGAN/CUMMINGS APPROVED

Public Comment

- NONE

Master Diver Trip Request

Request attached

- APPROVED

Review and discuss IRA Applications

- Wieckowski questioned why some of the line items are requesting IRA when the MSF fee and/or general fund should be used for requirement for class. EX. Broadcast news requesting IRA for supplies.
- Lund pointed out that projected revenue is \$481,000, which is ~\$20,000 less than current year, excluding the ~\$118,000 allocated from IRA reserves. Current IRA policy states the IRA Reserve should be approximately 10% of the total projected budget amount available for allocation and that no more than 30% of the reserve shall be expended within a single year to meet the 10% goal. For 2018-19, that means ~\$48,000 should remain in the IRA reserves, but no more than ~\$70,000 may be allocated for 2018-19. Following this policy, the maximum amount available for 2018-19 allocation is ~\$551,000 (which is ~\$200,000 less than 2017-18 requests and ~\$70,000 less than 2017-18 allocations).
- VP Brumfield cautioned the committee about getting into the reserves too far.

- Lescher wanted it to be noted that his understanding was that the IRA reserve was to be spent down and that he is confused about what the goal should be and if the IRA committee is supposed to spending down the reserve or not. Is the university ok with having this large reserve of student funds?
- Groups that the committee would like to invite to the next meeting to ask questions: Lumberjack Newspaper, Marching Lumberjack, Veterans Enrollment, Open Education Resources, Textbook on Reserve, Sports Club, The world the way we saw it, Presenting Psychology Research, Hidden Disabilities Eligibility Documentation Relief, Oh Snap, Broadcast Workshop, TV News workshop, Campus Sexual Assault, Wildlife Conclave, Art Galleries, English
- The committee decided to add another meeting after 4/24. The meeting on 4/9 will have invited programs come in to answer questions. The 4/24 meeting will be to semi-finalize the budget and during the final meeting, programs will have the opportunity to appeal.

Adjournment

@ 6:39



Devlet DiRicco <dsf14@humboldt.edu>

Re: IRA funding for Master Diver trip

Jenessa Lund <Jenessa.Lund@humboldt.edu>

Tue, Feb 20, 2018 at 1:16 PM

To: Richard M Alvarez <richard.alvarez@humboldt.edu>

Cc: Joey Mularky <jtm417@humboldt.edu>, Devlet DiRicco <Suzan.Diricco@humboldt.edu>

Hi Rich,

Your request would need to go to the IRA Committee as I cannot reallocate funds independently.

Would you like to submit your request to the IRA Committee? We have a meeting today at 5pm, but it's too late for that agenda, so it won't get reviewed until the March meeting.

Please advise,
Jenessa

On Tue, Feb 20, 2018 at 8:36 AM, Richard M Alvarez <richard.alvarez@humboldt.edu> wrote:

Good morning Janessa,

I have received the estimate for the REC362 Master Diver trip to USC March 11-14. We currently have \$3807 of IRA funding allocated to this trip. This current funding has been a tremendous help in bringing the student cost down from \$322 per student to \$205, and is very appreciated. I am wondering if it would be possible to use the balance left over from the Scientific Diving funding, and apply it to this trip? In the fall the scientific trip had fewer students attend and thus only \$9595.80 of the \$14,488 was used. If the balance can be used for the Master Diver training it will bring the student cost down to under \$65 per student. There are 32 students (28 from the REC 362, and 4 from REC383) attending this trip. I understand if this is not possible, but I appreciate any consideration you or the committee can give this.

Rich Alvarez

IRA Committee Meeting

Monday 4-9-18

1-2:30pm in NHE 106

Programs Invited

Approx Time for Questions

Art Galleries	1:05
Broadcast Workshop	1:10
Campus Sexual Assault Prevention Program	1:15
English	1:20
Hidden Disabilities Eligibility Documentation Relief	1:25
Lumberjack Newspaper	1:30
Marching Lumberjacks	1:35
Oh SNAP! Student Food Programs	1:40
Open Educational Resources	1:45
Presenting Psychology Research	1:50
Sport Clubs	1:55
Textbooks on Reserve	2:00
The World 'The way we saw it'	2:05
TV News Workshop	2:10
Veterans Enrollment & Transition Services	2:15
Wildlife Conclave	2:20