ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY (707) 826-3771

IRA Committee AGENDA #12

May 3rd, 2018

TO: Instructionally Related Activities (IRA) Committee Members:

Joey Mularky, AS President & Chair

Kassandra Rice, AS Administrative VP

Nathaniel McGuigan, Student

Marisa McGrew, Student

Paul Cummings, Faculty

Ramesh Adhikari, Faculty

Troy Leschner, Faculty

Sandy Wieckowski, Administrative Representative

Non-Voting:

Wayne Brumfield, Interim Vice President of Student Affairs Duncan Robins, Interim Athletic Director Jenessa Lund. A.S. Executive Director

FROM: Suzan DiRicco, Associated Students Business Office RE: Coordinator Monday, May 3rd. 2018, IRA Committee

Meeting

The next IRA Committee will be Thursday, May 3rd 2018, 1:00 - 2:30 pm in Nelson Hall East, Room 113.

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda #12, dated May 3rd, 2018 ACTION
- 4. Chair's Report
- 5. Approval of Minutes #10, dated April 24, 2018 ACTION
- 6. Approval of Minutes #11, dated April 27, 2018 ACTION
- 7. Public Comment
- 8. Appeals Hearing-Finalize Recommended Budget-ACTION
- 9. Announcements
- 10. Adjournemntent

Appea	I Re	ques	sts
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<u>Name</u>	<u>Program</u>
Noah Zerbe	Model United
Aaron Donaldson	Forensics
Scott Gerving	MLJ
Marcy Burstiner	Lumberjack Newspaper
Isabel & Anh	CCAT
Katia Karadjova	The World 'The Way We Saw It'
Andrea Juarez	El Lenador
Kauyumari Sanchez	Presenting Psychology
Kim Hall	Veterans
Francis DeMatteo	Hidden Disability Eligibility Documentation Relief

IRA

Humboldt State University Tuesday, April 24, 2018 Minutes #10

Call to Order

Joey Mularky called the meeting to order at @ 11:04

Roll Call

Joey Mularky, Paul Cummings, Troy Lescher, Sandy Wieckowski, Nathaniel McGuigan, Kassandra Rice proxied her vote to Nathaniel McGuigan, Jenessa Lund, Ramesh Adhikari

Approval of Agenda #10, dated April 24, 2018

• MOTION: WIECKOWSKI/MCGUIGAN APPROVED

Chair's Report

Mularky did not have anything to report

Approval of Minutes #9, dated April 9, 2018

MOTION: MCGUIGAN/LESCHER APPROVED

Public Comment

NONE

Approve IRA Budget Request

1-The committee did not have sufficient time to approve the IRA budget and requested to add another meeting to do so. The next meeting to approve the IRA budget is scheduled for April 27th from 1-2:30 PM in the Nelson Hall East Room 113

ADJOURNMENT @12:31

IRA

Humboldt State University

Friday April 27, 2018

Minutes #11

Call to Order

Joey Mularky called the meeting to order @ 1:01

Roll Call

Joey Mularky, Jenessa Lund, Paul Cummings, Ramesh Adhikari, Duncan Robins, Nathaniel McGuigan, Wayne Brumfield

Approve IRA Budget

Document attached with approved budget and committee notes.
 MOTION TO APPROVE 18/19 IRA BUDGET: APPROVED

ADJOURNMENT @ 2:32

							1		Current					
-	17-18 Requested	17-18 Approved	18-19 Requested	18-19 Recommended	Notes from IRA		requested cost per student	allocated cost per student	Allocation	<u>Goal</u> 542000	Notes 4-24-18			
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	Budget	Committee	4-9-18 Meeting Questions			<u>Total</u>		meeting	65914	<u>52731.2</u>	
Art Galleries	60,080	55,000	\$28,028	\$22,422	more details about expenses	Heather & Britt: S&S can be paint, etc., but also framing for projects and permanent collection, shipping out-of-area artists, publicity - professional artist galleries for these two - students work with instructors to learn procurement skills - amount reduced due to 3rd Street Gallery closing and won't be needed any longer	\$47	\$37	#REF!		fund at 80%			
Broadcast Workshop	1,500	1,500	\$1,500	\$1,500	supplies for class - MSF or General?	Vicky (rep TV News too): no funding from departments - all money comes from IRA (except lab software) - the equipment doesn't last long - the class would not exist without funding	\$56	\$56						
Campus Sexual Assault Prevention Program	14,845	14,845	\$14,845	\$11,876	class?	Mary Su, Maxwell, Mira, Ravin: two classes and independent study - active student learning - may have to reduce campaign materials	\$190	\$152			fund at 80%			
CCAT	7400	7400	\$5,400	\$0			\$69	\$0				\$5,400		
El Leñador	5500	5500	\$9,000	\$5,500			\$333	\$204		\$542,000	more ads?			
English	0	0	\$3,678	\$0	fieldtrip?	Terry & Janelle: always had MSF funding in past, Ashland Trip fulfills a performance requirement for credential - hard to fit in TA 106 (many units in English Ed program), so in lieu of that - participate in actor workshops in Ashland - students write papers re their experience - 20 students attend (lottery of 30-40 students) - teaching concentration required for about 1/2					fieldtrip			
Forensics (Intercollegiate Speech and Debate)	38,100	30000	\$35,350	\$24,745			\$1,964	\$1,375			fund at 70%			
FWR (Forestry Conclave - CA)	8,631	7,551	\$9,176	\$6,423			\$83	\$58				\$9,176		
FWR (Forestry Conclave - Western Regional)	23,871	21,711	\$21,720	\$19,548			\$196	\$176		#REF!		\$21,720		
Hidden Disabilities Eligibility Documentation Relief	0	0	\$14,622	\$0	graduate student training supplies - partnering with SDRC	Frank: testing supplies are consumable - assessment courses need updated materials for service learning projects - one kit costs \$1000 (needs 5 kits) - was told MSF is closed - protocols cost \$3000/year								
IRA Admin Contract	30,180	30,180	\$28,860	\$28,860			\$4	\$4						
KRFH Radio Workshop	10000	10000	\$10,000	\$9,000			\$61	\$55	#REF!		funded at 90%			
Leadership in Volunteer Organizations	6,449	6,449	\$6,510	\$5,208			\$48	\$38			funded at 80%			
Legislative Advocacy Days	9,725	6,500	\$8,345	\$6,676			\$334	\$267			funded at 80%			
Lumberjack Newspaper	32000	32000	\$32,000	\$25,600	class? ad funds?	Marcy: two classes are associated - froze business manager position - can accept funds, but not be 'controlled' by University - increasing online presence - University provided computers, but probably not refersh	\$615	\$492			FT position funds? funded at 80%			
Marching Lumberjacks	29,335	21,964	\$18,590	\$9,295	class?	Randi: no funding to MLJ? - = they will most likely cease to exist if funding disappears - Cindy and Eugene will supervise MJL if units return - not always paid for performances - did receive units until 2016 (problems with meeting room) - could be an SP course going through Rock's office? would have WTUs associated	\$290	\$145			more fundraising? funded at 50%			
Master Diver	12,590	3,807	\$9,959	\$8,963			\$321	\$289				\$9,959	\$9,959	
Mid - Pacific Conference	4600	4600	\$6,300	\$4,410			\$315	\$221				\$6,300	\$6,300	
Model United Nations	23,600	23,600	\$24,150	\$16,905			\$863	\$604			funded at 70%			
Moot Court	8,068	4000	\$5,400	\$4,320			\$491	\$393			funded at 80%			

									Current						
-	17-18 Requested	17-18 Approved	18-19 Requested	18-19 Recommended	Notes from IRA		requested cost per student	allocated cost per student	Allocation	Goal Total 542000	Notes 4-24-18				
	Budget	Budget	Budget	<u>Budget</u>	Committee	4-9-18 Meeting Questions	-	-	<u>Total</u>		meeting	65914	<u>52731.2</u>		
Music					sheet music purchased with MSF or General? Dan Aldag just received confirmation that the coach he would like to use next spring will cost \$9040.		\$149	\$149							
	103,264	80,107	\$96,694	\$96,694	We had included \$6300 for the cost based on the information he had available at the time the application needed to be submitted.		• • • • • • • • • • • • • • • • • • • •	•							
Oh SNAP! Student Food Programs	21,620	20000	\$25,000	\$20,000	class?	Ravin & Mira: four SW and one Kinesiology interns assigned, data collected used in other classes - IRA and AS are only funds allowed to purchase food - donors pay for seeds for local farmer (CSA shares x 30) - 50% increase usage for all services - serve ~1500 students/year	\$8	\$7			funded at 80%	add note for	requests that d	lo not meet the g	uidelines
Open Educational Resources	0	0	\$800	\$0	class?	Kyle: 1st year asking for money - helping students purchase online books in library - will go with what they have if don't receive IRA funding - no food at events if not funded									
Osprey	10,500	10,500	\$10,500	\$8,400	supplies for class - MSF or General?		\$438	\$350			more ads? curriculum req'd? funded at 80%				
Outdoor Leadership	16,905	9,624	\$14,425	\$12,983			\$135	\$121			funded at 90%				
Presenting Psychology Research	0	0	\$12,497	\$0	how many will be presenting? why is the	Kauyumari: just for students who are listed as authors on the projects/papers/presentations - currently funded by department - told no more funding by department and encouraged to apply for IRA funds - new IRA request this year - not sure how much money was given by department in past			#REF!						
Race to Zero	3,400	3,400	\$3,400	\$3,400			\$227	\$227				\$3,400			
Range Plant Identification Team	7,520	6,420	\$7,020	\$4,914			\$878	\$614			funded at 70%				
SAF Quiz Bowl	6,360	6,360	\$3,000	\$3,000			\$250	\$250							
Scientific Diving	14,488	14,488	\$9,959	\$8,963			\$285	\$256				\$9,959			
Sport Clubs	53,500	48,000	\$53,500	\$53,500	class?	Jan: has not had a class for 6 years now - skill development by volunteer coaches - team cohesion, strategy - #543 students on 15 teams - fundraising match and student contribution as well -	\$107	\$107							
Textbooks on Reserve	10,000	7500	\$15,000	\$7,500	other funding available? class?	George: related to many courses, in support of many courses - demand has increased this year - can't meet all needs - prioritize high cost and high demand textbooks - trying to do more with eBooks	\$4	\$2			funded at 50%				
The World 'The way we saw it'	0	0	\$2,220	\$0	for students only? class?	Katia, Russell, & Matthew: curating WL&C faculty art/photography as well with students - an electronic book would be a final product - high URG and HSI department - ~350-400 students served as imbedded in WL&C courses - could become interdisciplinary in the future and opened to entire campus - photos to be displayed on 2nd floor in BSS									

									<u>Current</u>						
-	17-18 Requested Budget	17-18 Approved Budget	18-19 Requested Budget	18-19 Recommended Budget	Notes from IRA Committee	4-9-18 Meeting Questions	requested cost per student	allocated cost per student	Recommended Allocation Total	Goal Total 5	42000	Notes 4-24-18 meeting	65914	<u>52731.2</u>	
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heatre, Film & Dance	104,340	82,790	\$89,720	\$89,720			\$224	\$224							
oyon Literary Magazine							\$171	\$171							
oyon another magazine	3,600	3,600	\$3,600	\$3,600			, , , ,	•							
√ News Workshop	2,500	2,500			supplies for class - MSF or General?	Vicky: see above for Broadcast Workshop - same but video recording equipment instead of audio - batteries, headphones, microphones, tripods, etc.	\$18	\$18							
nallocated	10000	10000					\$1	\$2							
Teterans Enrollment & Transition Services	0	0	\$5,800	\$0	class?	4 (Matt, Mira, Danny,) Students: not directly associated with a course - outdoor rec program to help students transition out of military - training for students to bring leadership skills back to campus - teaming with Coast Guard for outreach - community outreach, leadership, transfer students									
fildlife Conclave	27,530	25,000	\$23,130	\$20,817		Dan Kachina: coffee table fundraising - sometimes all students who want to attend may, sometimes not enough space for all interested - requested \$1100/student for Fall and less for Spring		\$508	#REF!	#REF!		funded at 90%			
			\$682,198	\$562,090											
	1	otal Reven	ue Available	\$562,090											
			total request for 18-19	\$682,198											
		Project	ted reserves	\$203,634											
		-	ee Revenue	\$481,000											
	Amount r	eserves ava	ailable (30%)	\$61,090	(+20K 1x Parent Fund)										