

## ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University  
Meeting on Monday, September 17, 2018  
University Center Banquet Room

3:00 pm

### Agenda #5

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #5 dated August 20, 2018 – **Action Item**
- IV. Chair's Report
- V. Public Comments

*As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306. Every A. S. Board of Directors agenda for regular meetings shall provide an opportunity for members of the public to directly address the A.S. Board of Directors on any item affecting higher education at the campus or statewide level. Provided that no action shall be taken on any item not appearing on the agenda. However, the Board of Directors may briefly respond to statements made or questions posed by a person exercising their public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. The A.S. Board of Directors may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.*

*Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.*

- VII. Presentations
  - a. Budget and Open Book - Amber Blakeslee, Director of the University Budget Office  
*Presentation on the Associated Students and Humboldt State University budgets as well as a tutorial view of the budgetary tool OpenBook.*
- VI. Appointments to the Board of Directors and Committees –**Action Item**
  - a. A.S. President
    - i. Student Affairs Vice President - Benjamen Anderson
    - ii. AS Presents Committee - Remberto Campos
    - iii. AS Presents Committee - Estrella Corza
    - iv. IRA Committee - Alexis Brown

- v. IRA Committee - Eden Lolley
- vi. Student Fee Advisory Committee - Nick Fassel
- vii. Student Health Advisory Committee - Nick Fassel
- viii. Vice President of Student Affairs Search Committee - Eden Lolley
- ix. HSU Advancement Foundation - Bernadette McConnell
- x. College of Natural Resources Strategic Planning Committee - Maddie Halloran
- xi. Executive Committee - Maddie Halloran
- b. A.S. Administrative Vice President
  - i. Student Health Advisory Committee – Oliver Winfield-Perez
- c. A.S. Legislative Vice President
  - i. Associated Students Earth Week Planning Committee – Genesee Black-Lanouette

VII. New Business

- a. Resolution 2018-19-01 An Act to change the “Earth Week Committee” Name to “Earth Week Every Week Committee” - **First reading**  
*The Board will discuss and take action on a resolution that will change the name of an A.S. committee. This resolution was co-authored by Board members Isabel Sanchez and Paola Valdovinos.*
- b. Resolution 2018-19-02 An Act to Require Open Associated Students (A.S.) Board of Directors Positions to be Advertised in El leñador Newspaper, in Addition to the Lumberjack Newspaper - **First reading**  
*The Board will discuss and take action on a resolution to expand advertisement requirements for posting Board vacancies in school newspapers and magazines.*
- c. Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative - **First reading**  
*The Board will discuss and take action on a resolution changing the Elections Code to allow minors and recently declared majors to run for College Representative positions*
- d. Liaison Positions – Discussion Item  
*Each Board member shall serve as a liaison to at least one (1) program funded through the AS budget. During this discussion each member will present which program(s) they will be responsible for.*

VIII. Official Reports

*10 minute limit each speaker, additional time at discretion of Chair*

- a. Executive Officers’ Report
  - i. President
    - 1. Executive Committee Meeting
      - a. Homecoming Task Force  
*The Executive Committee created a Homecoming Task*

*Force to facilitate the A.S. events for the first week of October.*

- ii. Administrative Vice President
    - 1. Board of Finance Meeting
      - a. Report- Informational Item
      - b. Recommendation to allocate \$9,000.00 to Waste Reduction & Resource Awareness Program [WRRAP] for the support of the Bicycle Learning Center [BLC] – **Action Item**  
*WRRAP requested \$10,384.00 to support the Bicycle Learning Center [BLC] by making the BLC a branch of WRRAP. Requested funds would go towards providing tools, shop space and supervision. This allocation would draw from the unallocated line-item.*
    - iii. Legislative Vice President
    - iv. Student Affairs Vice President
    - v. Environmental Sustainability Officer
  - b. Student-at-Large Representatives
  - c. Representatives' Report
    - i. External Affairs Representative
    - ii. AS Present Representative
    - iii. Graduate Representative
    - iv. College of Natural Resources & Sciences Representatives
    - v. College of Arts, Humanities & Social Sciences Representatives
    - vi. College of Professional Studies Representative
  - d. Advisors' Report
- IX. General Discussion  
*At this time the Board of Directors membership may follow-up with questions regarding reports.*
- X. General Session
- XI. Announcements
- XII. Adjournment

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Casey Park, AS Board Coordinator, at [cgp135@humboldt.edu](mailto:cgp135@humboldt.edu) or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

Board of Director Applicant:

Student Affairs Vice President

Ben Anderson  
[baa67@humboldt.edu](mailto:baa67@humboldt.edu)  
559-639-7546

Dear AS Board of Directors,

I am eager to represent the ways I can contribute to this board as Vice President of Student Affairs. I have served on similar committees before, most recently during my three-season career with Lowes Home Improvement. During my service to both the Voice Team and the Safety Team, I absorbed the opinions and needs of the company's staff and translated them into solutions. I navigated organizational structures to direct appropriate, effective communications to meet the objectives of our group (respectively, to improve employee satisfaction and to increase awareness of the company's many safety policies). I also co-founded and wrote for a store newsletter.

My appointment to those committees was predicated by three years managing maintenance on a cooperative organic farm of sixty residents and twenty seasonal volunteers. While there I received professional training in organizational goal setting and project management, consensus-based group facilitation, and non-violent communication. I utilized these skills while reporting to weekly meetings for multiple bodies, taking notes, building budgets, and drafting group emails to disseminate decisions and results. These skills remain foundational to my current position as Treasurer of the HSU Unscripted Sutras Improv Club.

To discard the pedantic tone, I'm hard-working and fair, and I have a solid background in communication and group participation. I've been described as "easy to talk to," and every so often someone asks if I intend to become a teacher or counselor. I like to see needs and use the existing resources to fill them.

I love being a lumberjack; it's been my dream since Humboldt was first recommended by my high school English professor alumni John Stroh. I think being on this campus and breathing this air is a special experience that excites students and faculty. I want to tap into that unique HSU experience and use it to pull our college together and reveal the energy and unity that already exists on our intimate campus.

Thank you for considering my candidacy for the AS Student Affairs Vice President. I look forward to further discussion my qualifications and vision with you.

Sincerely,

Ben Anderson

# Ben Anderson

(559)-639-7546

Baa67@humboldt.edu

**Objective:** To graduate from HSU with a BA in Film and pursue a career in television production.

## Qualifications

### **Business Administration**

- Customer Reception and Service
- Data Entry and Filing
- Typing of Estimates and Submittals

### **Computer/Tech Literacy**

- Utilization of Excel, Word, PowerPoint, Explorer, and HTML for various tasks including a school newspaper and a store newsletter.

### **Leadership/Time Management**

- Regional Inventory Team Member. Trained peers in the accepted methods of inventory management.
- Maintenance Manager. Coordinated volunteer efforts and vendors, chaired meetings, oversaw horticulture projects and assigned tasks to the team.
- Voice Team. Mediated between company leadership and the salesfloor to improve relations.
- Safety Team. Encouraged compliance with company safety regulations through event planning and individual counseling.

## Work Experience

<b>Sales Floor</b> Lowe's	January 2015 – September 2017
<b>Maintenance Manager</b> Green Valley Village	June 2011 – September 2013
<b>Assistant Manager</b> Oaktopia Nursery	June 2011 – September 2013
<b>Office Assistant</b> Anderson Concrete	June 2008 – January 2010
<b>Sales Associate/ Regional Inventory Team</b> Target	September 2007 – January 2009

**Board of Director Committee Applicants:**  
**AS Presents**

**Remberto Campos**

**College:** College of Arts, Humanities, and Social Sciences

**Major:** CRGS

**Class Standing:** Junior

**Please explain why you are interested in this position:** I am interested in this position because I enjoy music and would like to be a part of the events around campus.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** As I work for the new student programs, I have been a part of spring preview, freshman/transfer orientation.

**Estrella Corza**

**College:** College of Arts, Humanities, and Social Sciences

**Major:** Economics

**Class Standing:** Junior

**Please explain why you are interested in this position:** I very much enjoy music and playing a role in our community here at HSU. It is in my interest to be social with students on campus and be able to report what/who they want to see and hear.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I actually am already apart of the AS presents committee (year 2017-18) which has given me the tools to be more of an asset for next years committee. I also traveled a bit with the debate team here on campus and have a radio show on HSU's radio station. Music is defiantly an outlet for so many people and I like to able to help people be able to distress themselves in a healthy way.

**Instructionally Related Activities Committee**

**Alexis Brown**

**College:** College of Arts, Humanities, and Social Sciences

**Majors:** Political Science

**Class Standing:** Senior

**Please explain why you are interested in this position:** I have been in programs that had their IRA budget cut and I want to be involved in the process in helping programs get the funding they need to continue helping students get real-world, hands on experience that will help them post-grad.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for position:** I was on A.S. last year and learning about the budget process and getting to meet other schools A.S. programs and see how they functioned, helped me understand the complexities of managing a large budget and making tough decisions. I think this will help me in working with the IRA committee to make tough decisions, in a fair way that spreads the benefits and burdens of the budget cut across the entire campus and not just centering it in certain departments and colleges.

**Eden Lolley**

**College:** College of Natural Resources & Sciences

**Majors:** Marine Biology

**Class standing:** Sophomore

**Please explain why you are interested in this position:** I would like to join the IRA committee because I want to ensure that the fees are distributed in a way that benefits as many students as possible

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** CNRS Student Representative

**Nicholas Fassl**

**College:** College of Professional Studies

**Majors:** Recreation Administration

**Class standing:** Senior

**Please explain why you are interested in this position:** I am interested in this committee because I was on the SFAC during the spring 2018 semester and I want to learn more about where the IRA fees come from and how they are voted on. Its important for the right fee proposals to be informative to the students/faculty and the HSU community before anything is passed along.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I currently hold an At-Large Position for AS. I served on the SHAC, SFAC and DACC committees last semester. I have knowledge of how to inform students and faculty of important fee related information and how it will affect their well-being. With my new AS position, I want to make sure that students are informative about their health and accessibility resources on campus. People need to know what they are paying for as well as what needs improvement.

**Joseph Mularky**

**College:** College of Professional Studies

**Majors:** Business Administration

**Class standing:** Senior

**Please explain why you are interested in this position:** I feel that this committee has many more requests for funding than there are funds available, and because I have been involved with the committee I will be able to bring past perspective as well as increase the amount of student influence in the final vote compared to faculty/admin influence.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I was last years A.S. President and I have served on the committee the past two years.

### Student Fee Advisory Committee

**Nick Fassel**

**College:** College of Professional Studies

**Majors:** Recreation Administration

**Class standing:** Senior

**Please explain why you are interested in this position:** I am interested in being the committee head because there are big changes happening on campus in the next few years and I want to make sure they are the right decisions and will benefit students/faculty. I want to educate the student population on what, why and how these new fee increases/decreases will effect them.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** In the Spring semester 2018, I held a position on this committee and voted on a few proposals. I also was on the Student Health Advisory Committee and the Disability, Access & Compliance Committee. I also hold an At-Large Position for AS and my goal is to promote awareness about health and accessibility resources on campus. Health resources does not only include physical health but also mental and financial security. I feel having knowledge of what the student population wants and needs are important but there are many things that will be affected by fees.

### Student Health Advisory Committee

**Nick Fassel**

**College:** College of Professional Studies

**Majors:** Recreation Administration

**Class standing:** Senior

**Please explain why you are interested in this position:** I am interested in this position because I want to learn more about all the health resources that CAPS and the health center offer. I want to make students knowledgeable of what resources they are paying for, how to schedule



appointments with the health center/CAPS and strategies that I can use to make HSU a healthy place to be.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I served on this committee in the Spring of 2018. I hold an At-Large Position with AS and my main focus is to promote awareness about health and accessibility resources at HSU. I have also served on the Disability, Access & Compliance Committee as well as the Student Fee Advisory Committee.

**Oliver Winfield-Perez**

**College:** College of Arts, Humanities, and Social Sciences

**Major:** Critical Race and Gender Studies

**Class Standing:** Senior

**Please explain why you are interested in this position:** Student Health Center is a vital part of this community, with low access to health services. I would like to be an advocate for folks who have wants from SHC.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I have been a YES volunteer for 3 years, an active student on campus, now AS Eternal Affairs.

**VP of Student Affairs Search Committee**

**Eden Lolley**

**College:** College of Natural Resources and Sciences

**Majors:** Marine Biology

**Class standing:** Sophomore

**Please explain why you are interested in this position:** I would like to help search for the Vice President because it impacts me and my classmates education and experiences at HSU.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** CNRS Student Representative

**HSU Advancement Foundation**

**Bernadette McConnell**

**College:** College of Arts, Humanities, and Social Sciences

**Majors:** Art History

**Class standing:** Senior

**Please explain why you are interested in this position:** HSU Advancement Foundation is crucial to supporting the mission of the University and I want to aid in that support. Skills that I would

gain from the Advancement Foundation would aid me in further endeavors for finding support in non-profit museum or gallery institutions.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I am the CAHSS Rep on the A.S. Board of Directors, I am SAG's Director. I have experience in outreach in support of the Third Street Gallery.

### College of Natural Resources Strategic Planning Committee

#### **Maddie Halloran**

**College:** College of Natural Resources and Sciences

**Majors:** Fisheries Biology

**Class standing:** Graduate Student

**Please explain why you are interested in this position:** I served on this committee in the Spring and I am interested in continuing that work.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I served on this committee in the Spring and I am interested in continuing that work.

### Executive Committee

Maddie Halloran

**College:** College of Natural Resources and Sciences

**Majors:** Fisheries Biology

**Class standing:** Graduate Students

**Please explain why you are interested in this position:** I'm interested in being more involved with in-depth discussions of campus issues and how to communicate them to the Board/campus.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** 1 semester on the AS Board (Spring 2018) as the Graduate Rep, graduate representative on the CNRS Strategic Planning Committee, Senior Class President in high school.

### Associated Students Earth Week Planning Committee

#### **Genesea Black-Lanouette**

**College:** College of Professional Studies

**Major:** Recreation

**Class Standing:** Senior

**Please explain why you are interested in this position:** I've always loved earth week and really want to get involved this year!

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I am an event planner/ volunteer coordinator and I major in recreation/ tourism management.

**RESOLUTION No. 2018-19-01**

**AUTHORED BY: Isabel Sanchez, Environmental Sustainability Officer  
Paola Valdovinos, Legislative Vice President**

**REFERRED TO: AS BOARD OF DIRECTORS  
ACTION SCHEDULED: 09-17-18**

**SUBJECT: An Act to Change the “Earth Week Committee” name to “Earth Week Every Week Committee”**

**WHEREAS**, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 7,500 students; and,

**WHEREAS**, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

**WHEREAS**, One goal of the AS Board is to continue supporting sustainable initiatives on campus and/or implementing new ones; and,

**WHEREAS**, One goal of the AS Board is to continue to support diversity and social justice on campus; and,

**WHEREAS**, there are many student sustainability (social and environmental) groups supported by the Associated Students; and,

**WHEREAS**, these leaders do not currently have an intentional space to meet, organize, and plan with each other on a regular basis; and,

**WHEREAS**, the Associated Students Earth Week Planning Committee does not provide the specific language in order to provide this intentional community building space; therefore, be it

**RESOLVED**, That the Associated Students rename the “Earth Week Planning Committee” to “Earth Week Every Week Committee” as outlined in this document for the specific purpose of aligning the committee’s name to its truest intentions and purposes.

COMMITTEE: Associated Students Earth Week Every Week Committee

CHARGE: The Charge of the Committee is to serve as a meeting time for student groups that focus on environmental and social justice to meet on a regular basis to update each other, collaborate on events and/or campaigns, and to share concerns and ideas. Additionally, the committee is responsible for planning programs, events, and workshops for Earth Week that seek

to educate, create community, and foster dialogue revolving around the theme of sustainability specifically related to issues of social and environmental justice, climate change, human and non-human rights, and healthy lifestyles.

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Isabel Sanchez, Co-author  
Environmental Sustainability Officer

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Paola Valdovinos, Co-author  
Legislative Vice President

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Jazmin Sandoval, A.S. President

**RESOLUTION No.: 2018-19-02**

**AUTHORED BY:** Genesea Black-Lanouette, College of Professional Studies Representative  
Estrella J. Corza, Public Relations Officer

**REFERRED TO: A.S. BOARD OF DIRECTORS**  
**ACTION SCHEDULED 09-17-18**

**SUBJECT: An Act to Require Open Associated Students (A.S.) Board of Directors Positions to be Advertised in El leñador Newspaper, in Addition to the Lumberjack Newspaper.**

**WHEREAS**, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 7,500 students; and,

**WHEREAS**, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

**WHEREAS**, the Associated Student Board of Directors is either elected by the students at Humboldt State, or appointed by the Associated Student President; and,

**WHEREAS**, the purpose of section 5.01 of the A.S. bylaws is to ensure that the Associated Students are informed whenever there exists an opportunity for members to participate in the decision-making process and 2017-18 Government Code further, to insure that the Board of Directors is well informed as to the qualifications of Presidential and Vice Presidential appointees; and,

**WHEREAS**, prior to any A.S. Vice President or Board of Directors position appointment being made, an announcement of the vacancy shall be made to the Associated Students. Vacancies shall be announced in the Lumberjack Newspaper at least 5 days prior to the meeting at which the appointment will be recommended; and,

**WHEREAS**, the Lumberjack provides limited representation of student newspaper options at Humboldt State University; and,

**WHEREAS**, the El leñador provides news and information at Humboldt State for everyone and has a special emphasis on the bilingual and/or spanish speaking community; and,

**WHEREAS**, Humboldt State University is a Hispanic Serving Institution (HSI) and should be providing equal opportunity all student demographics; be it,

**RESOLVED**, the Board of Directors should, in addition to the Lumberjack, post all open positions in El leñador at least 5 days prior to the meeting at which the appointment will be recommended; and,

**RESOLVED**, the following amendments are made to the Administrative Code: 5.02

“Prior to any A.S. Vice President or Board of Directors position appointment being made, an announcement of the vacancy shall be made to the Associated Students. Vacancies shall be announced in the Lumberjack Newspaper and the El leñador at least 5 days prior to the meeting at which the appointment will be recommended. (12/11)”

**RESOLVED**, that copies of this resolution be sent to, but not limited to El leñador Magazine, Marketing and Communication, the Multicultural Center [MCC], the Latinx Center for Academic Excellence [LCAE], Fernando Paz, Movimiento Estudiantil Chicano de Aztlan [MECHA], President Rochbocker, Vice President of Student Affairs, KRFH radio station, the Lumberjack Newspaper, the Womxn’s Resource Center, the Clubs and Activities Office, First Generation College Student Club, the Educational Opportunity Program, the Residence Hall Association, and Latino Outdoors.

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Genesea Black-Lanouette, Co-author  
College of Professional Studies Representative

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Estrella J. Corza, Co-author  
Public Relations Officer

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Jazmin Sandoval, A.S. President

**RESOLUTION No. 2018-19-03**

**AUTHORED BY:** Flow Lemus, A.S. Presents Representative  
Jazmin Sandoval, A.S. President

**REFERRED TO:** AS BOARD OF DIRECTORS  
**ACTION SCHEDULED:** 09-17-18

**SUBJECT:** An Act for Minors and Recently Declared Students to Qualify to be a College Representative

**WHEREAS**, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 7,500 students; and,

**WHEREAS**, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

**WHEREAS**, As noted in A.S. Elections Code 6.11: "Candidates for College Representatives must be declared within that major for at least the semester prior to filing for candidacy...(12/11" excludes minors and recently declared major students; and,

**WHEREAS**, minor students are equally qualified and valuable as majors to represent their college and classmates; and,

**WHEREAS**, recently declared students that were not declared for at least the semester prior filing for candidacy have taken major courses; be it,

**RESOLVED**, minor students qualify to be a representative of their minor and/or major's college; and,

**RESOLVED**, students qualify to be their major/minor's college representative without being declared at least the semester prior to filing for candidacy; and,

**RESOLVED**, that copies of this resolution be sent to, but not limited to



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Flow Lemus, Co-author  
A.S. Presents Representative

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Jazmin Sandoval, Co-author  
A.S. President

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Paola Valdovinos  
A.S. Legislative Vice President