

Associated Students Board of Finance
Humboldt State University
Monday, December 9, 2013
Nelson Hall East, 120
Minutes #6

Call to Order

Forust Ercole, AS President, called the Board of Finance meeting to order at 3:00 p.m. on Monday, December 9, 2013 in the Nelson Hall East 120.

Roll Call

Members Present: Forust Ercole, Rosie Austin, Ana Cortes, Jerry Dinzes

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: DINZES/CORTES move to approve Agenda #6 dated December 9, 2013

APPROVED

Chair's Report

Ercole stated that he will be chairing on an interim basis until a new Administrative Vice President is appointed.

Public Comments

Juan Cervantes, a student at large, requested more information regarding how AS Presents receives allocated funds. Tyson offered to meet with Cervantes to review the AS Presents program.

Jerry Dinzes, an AS At-large Representative, provided Public Comment regarding the Naomi Klein event. Dinzes was concerned that the opportunity to meet Kline for AS Council members was not open to all students and that notice of the opportunity was provided late.

Approval of the Minutes

MOTION: CORTES/AUSTIN move to approve the Board of Finance Minutes #5 dated November 20, 2013

APPROVED

Old Business

- A. Request from the MultiCultural Center (MCC) from Unallocated in an amount not to exceed \$655 for the purchase of a Dell OptiPlex 3010 PC for the MCC Student Staff Office– Action Item

This computer would replace the Gateway Computer that was purchased in 2006 that is no longer operable. HSU Academic Information Services has recommended replacing the unit with the Dell 3010 PC.

Ercole opened the floor to Public Comment.

Cervantes stated that he is in favor of the request.

There was no further Public Comment.

Marylyn Paik Nicely, the Director of the MultiCultural Center was present on behalf of the request. Paik Nicely explained that the proposed computer would replace a computer the Associated Students had purchased for the MultiCultural Center in 2006. The computer would be used by student staff and members of clubs that are supported by the MCC.

MOTION: DINZES/CORTES move to approve the request from the MCC from Unallocated in an amount not to exceed \$655 for the purchase of a Dell OptiPlex 3010 PC for the MCC Student Staff Office
APPROVED

Dinzes asked if the MCC had recently received a computer through the unallocated process. Paik Nicely replied that an iMac had been purchased to replace an iMac that had been used for graphic design and newsletters. Ercole asked if this computer was similar to the computer the AS had recently purchased for the AS Vice President's office. Christensen replied that Academic Information Services had recommended the same computer for both programs. Dinzes inquired about the possibility to set up a fund for the replacement of outdated technology.

- B. 2014-15 AS Budget Timeline – Action Item
Review and Approval of the 2014-15 AS Budget Timeline.

There was no Public Comment.

MOTION: CORTES/AUSTIN move to approve the 2014-15 AS Budget Timeline
APPROVED

Tyson reviewed the 2014-2015 AS Budget Timeline with the Board of Finance and noted that it was important for the Board of Finance to commit to meeting on Saturday, March 1 as this will be the time that will be communicated to the programs for budget hearings. Tyson also noted that the dates are subject to change prior to distribution based on proposed changes to the AS Council meeting calendar. Tyson noted that a meeting to review application materials with the AS Programs has been included on the timeline. That date is Wednesday, January 22 and 4 and 5pm.

- C. 2014-15 AS Budget Application Materials – Action Item
Review and Approval of the 2014-15 AS Budget Application Materials.

MOTION: CORTES/AUSTIN move to approve the 2014-15 AS Budget Application Materials
APPROVED

Tyson reviewed the 2014-15 AS Budget Application Materials in detail. AS Programs will receive the Budget Application Materials prior to the first day of the Spring 2014 semester. The packet will include a memo that outlines important notes for programs to keep in mind as they prepare their budget, a budget grid, director descriptions, budget justifications, a budget narrative and a copy of the AS Mission. Programs will be requested to submit two budget scenarios, one with a successful fee increase and one without. Dinzes noted that he was interested in reviewing the

amount of funds spent by programs in the past year.

Announcements

Tyson stated that the External Auditor Selection Committee has almost completed the task of selecting an external auditor. The campus is in the process of checking references for their top choice. After the reference check is completed, the name of the firm will be forwarded to the Chancellor's Office for review and approval. After that step, each auxiliary board will be asked for their approval of the recommendation.

Ercole encouraged members of the Board of Finance to apply for the Administrative Vice President position.

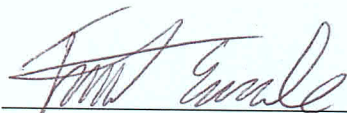
Adjournment

Ercole adjourned the meeting at 4:11 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:



Forust Ercole
AS President