

Associated Students Board of Finance  
Humboldt State University  
Monday, April 16 2012  
Nelson Hall East, Room 120  
Minutes #12

**Call to Order**

Rachel Brownell called the Board of Finance meeting to order at 2:00 p.m. Monday, April 16, 2012 in Nelson Hall East 120.

**Roll Call**

Members Present: Rachel Brownell, Bryan Kelly, Stefan Kreid, Paul Yzaguirre, Marshall Hendricks

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: KELLY/KREID move to approve Board of Finance Agenda #12 APPROVED

**Chair's Report**

Brownell reported that there may be a need for an additional Board of Finance meeting. Brownell also noted that the balance of the Capital Purchases Reserves is \$100,345.

**Approval of the Minutes**

MOTION: HENDRICKS/KREID move to approve the Board of Finance Minutes #11 dated March 28, 2012 APPROVED

**Old Business**

- A. Request from the Waste Reduction and Resource Awareness Program (WRRAP) from Capital Purchases Reserves in the amount not to exceed \$1,242 for the purchase of a Dell Optiplex 990 desktop computer – Action Item  
The current desktop computer utilized by WRRAP is over five years old and is losing functionality. The Dell computer will replace the current system and should last a minimum of five years.

MOTION: YZAGUIRRE/KELLY move to approve the request from the WRRAP from Capital Purchases Reserves in the amount not to exceed \$1,242 for the purchase of a Dell Optiplex 990 desktop computer APPROVED

Sarah Niznik, Fiscal Director for WRRAP, was present on behalf of the request. Niznik explained that the current computer can take over 30 minutes to start up and is unable to run multiple programs and that the computer often crashes. Christensen provided an overview of the Dell Optiplex 990, a computer recommend by the campus Academic Information Services. It was also noted that the older computer would be sent to E-waste and that useable parts would be salvaged by campus IT.

- B. Request from the Women's Resource Center (WRC) from Capital Purchases Reserves in the amount not to exceed \$1,242 for the purchase of a Dell Optiplex 990 desktop computer – Action Item  
The current desktop computer utilized by WRC is seven years old and is losing functionality. The Dell computer will replace the current system and should last a minimum of five years.

MOTION: KREID/YZAGUIRRE move to approve the request from the Women's Resource Center (WRC) from Capital Purchases Reserves in the amount not to exceed \$1,242 for the purchase of a Dell Optiplex 990 desktop computer APPROVED

Liliana Gandarilla, the WRC Newsletter Editor was present on behalf of the request. Gandarilla explained that the computer in the WRC was purchased in 2005 and has begun to run slowly. Students within the program are unable to run multiple programs at one time.

- C. Request from Associated Students Government from Capital Purchases Reserves in the amount not to exceed \$1,290 for the purchase of a Dell Latitude E5420 laptop Computer – Action Item  
The current laptop computer utilized by the AS Council Assistant is over three years old and is losing functionality. The Dell computer will replace the current system and should last a minimum of five years.

MOTION: KREID/YZAGUIRRE move to approve the request from Associated Students Government from Capital Purchases Reserves in the amount not to exceed \$1,290 for the purchase of a Dell Latitude E5420 laptop Computer APPROVED

Rob Christensen, AS Council Assistant, was present on behalf of the request. The Dell Vostro laptop that the AS Council Assistant uses for minutes often fails during meetings and needs to be restarted. The Vostro laptop has been updated by the campus and is unable to receive any additional memory to improve performance. The Dell Latitude E5420 has been recommended by HSU's Academic Information Services and should last a minimum of five years.

- D. Request from Associated Students General Operations from General Operations Reserves in the amount not to exceed \$6,000 for the costs associated with AS program website development. – Action Item  
The Eric Rofes Queer Resource Center, the Women's Resource Center and the Student Access Gallery are in need of website development services. The websites will be updated to be compatible with the CSU Accessible Technology Initiative (ATI).

MOTION: HENDRICKS/YZAGUIRRE move to approve the request from Associated Students General Operations from General Operations Reserves in the amount not to exceed \$6,000 for costs associated with AS program website development APPROVED

Rob Christensen, AS Council Assistant, was present on behalf of the request. Christensen stated that the Eric Rofes Queer Resource Center does not currently have a web presence, the Student Access Gallery has a small web presence on the Club & Activities website and the Women's Resource Center website has not been updated since Fall, 2010. Christensen stated that the cost to build the website will be approximately \$1,500 for each individual website and \$1,500 for the design of a template. Each website will be compliant with the CSU Accessible Technology Initiative (ATI). The website interface will allow student directors in the program to maintain the website without the need for a lot of training. The Associated

Students office will also be able to assist student directors with the websites when necessary.

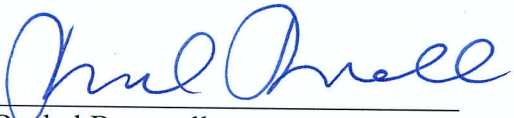
**Adjournment**

Brownell adjourned the meeting at 2:18 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Council Assistant

Approved by:



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Rachel Brownell  
A.S. Administrative Vice President  
Chair Board of Finance