

Associated Students Board of Finance
Humboldt State University
Meeting on Monday, November 27, 2017
Nelson Hall East, Room 120
3:00 p.m.
Agenda #6

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #6 – **Action Item**
- IV. Chair's Report
- V. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.) Every Board of Finance agenda for regular meetings shall provide an opportunity for members of the public to directly address the Board of Finance on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, the Board of Finance may briefly respond to statements made or questions posed by a person exercising their public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. The Board of Finance may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda. Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. Public comments regarding items on the agenda will be taken prior to each agenda item.
- VI. Old Business
 - A. A.S. Reserve Funds – Discussion Item
The committee will continue discussing the A.S. Reserve Funds.
- VII. New Business
 - A. 2018-19 A.S. Budget Timeline and Application Materials Process – **Action Item**
The Committee will review the A.S. Budget Timeline and Application process.
 - B. A.S. Budget and Expenditures Report – Discussion Item
The Committee will be updated on the budget and expenditures of A.S. accounts.
- VIII. General Discussion - At this time the Board of Finance members may have a general discussion on topics regarding the committee.
- IX. Announcements
- X. Adjournment

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Patric Esh, A.S. Board Coordinator, at patric.esh@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

ASSOCIATED STUDENTS (A.S.) OF HUMBOLDT STATE UNIVERSITY
2017-2018 BUDGET PROCESS TIME LINE

Wednesday, January 3	A.S. Budget Request forms distributed to A.S. Programs
Wednesday, January 17	A.S. Administrative Vice President & A.S. Executive Director meet with A.S. Program Budget Administrators to review materials and answer questions
Wednesday, February 7 (Due by NOON)	A.S. Budget Requests due by noon into the A.S. Executive Director's Office and distributed to A.S. Board of Finance for review
Monday, February 12	A.S. Board of Finance will discuss A.S. Budget Requests and determine which A.S. Programs to invite to the budget hearing A.S. Programs will be asked to participate in a hearing if the A.S. Board of Finance has specific questions and/or are recommending to not allocate the A.S. Program's full request. A.S. Programs will not be called in if the A.S. Board of Finance does not have any questions and plans to recommend full funding.
Week of February 12	Budget hearing schedule sent out to selected A.S. Programs
Thursday, February 22 & Friday, February 23	A.S. Board of Finance conducts budget hearings – These are not program presentations. The hearings are designed to give the A.S. Board of Finance an opportunity to critically analyze the budget requests and ask specific questions of the A.S. Program.
Monday, February 26	A.S. Board of Finance will approve their 2018-2019 A.S. Budget recommendations to the A.S. Board of Directors – all A.S. Programs will receive the recommended budget
Monday, March 5	A.S. Board of Directors will discuss the 2018-2019 A.S. Recommended Budget
Monday, March 19	A.S. Board of Directors continue reviewing the A.S. 2018-2019 Recommended Budget and determine if there are any A.S. Programs that will be asked to appear at the next A.S. Board of Directors meeting A.S. Programs will not be called in if the A.S. Board of Directors does not have any questions.
Friday, March 23 NOON	Deadline to contact the Executive Director's Office if A.S. Program(s) choose to appeal the A.S. Recommended Budget
Monday, April 2	A.S. Board of Directors approves A.S. 2018-2019 Budget or selects A.S. Programs (if any) to appear at the next A.S. Board of Directors meeting to answer questions Any A.S. Program appealing their recommended budget allocation is required to appear before the A.S. Board of Directors to answer questions. Depending on available time, the A.S. 2018-2019 Budget may be approved at this meeting or at the next A.S. Board of Directors meeting on Monday, April 9.
Monday, April 9	If not approved at the April 2 nd A.S. Board of Directors meeting, the A.S. Board of Directors will approve the A.S. Budget on this date.
Prior to May 7	University President receives and reviews the Associated Students Budget according to Executive Order 369

A.S. Program Name

Revenue

Source of Revenue	2017-18 Budget	2018-19 Proposed Budget
A.S. Subsidy		
Potential Funding Sources Total:		

Expenditures

Item Description	2017-18 Budget	2017-18 Actuals	2018-19 Proposed Budget
Expenditures Total:			

Name of A.S. Program: _____

GENERAL NARRATIVE

- I. A.S. PROGRAM INFORMATION** - Per the A.S. Code, A.S. Board of Directors shall allocate A.S. fees in accordance with their Mission Statement (see [link](#)). To enable them to perform this task as effectively as possible, please provide the following information:

A. Brief history of your program:

B. Provide your program's mission statement here:

C. How does your program's mission match the A.S. mission?

Name of A.S. Program: _____

II. PROGRAM GOALS & PARTICIPATION

A. Fall 2016 - Spring 2017 Fiscal Year Participation¹ – Review last year’s program goals and list program activities to reach goals. (*Please note*: We are interested in 2016-17 figures so we can evaluate an entire year of information.)

Name of Program/Service/Activity	Month (If Applicable)	Number of Students Served
Example: Fall Study Lounge	December	1,000

Total Number of Students Served _____ 1,000

B. How many volunteers did your program have during the 2016-17 academic year? _____

¹ **PARTICIPATION:** Review your program records and provide a list of programs, services, or activities offered which indicates student response. The list should minimally include a breakdown of the name of the program/service/activity, numbers of students participating or served, (i.e. Student Access Gallery - list of shows and number of artists; CCAT - list of events and number of persons involved, lending library usage, online services; Women’s Center - list of programs and number in attendance, resource room usage; Club and Program Support - number of student benefiting from number of club travel funds; A.S. Presents - list of programs and number in attendance) and any other information that indicates student involvement and satisfaction.

Name of A.S. Program: _____

C. Fall 2017 Participation² – List program activities to reach goals to date.

Name of Program/Service/Activity	Month (If Applicable)	Number of Students Served
Example: Fall Study Lounge	December	1,000

Total Number of Students Served 1,000

D. Current Year Goals - What are your goals for 2017-18? How is the program achieving those goals?

Goal 1. _____

Goal 2. _____

Goal 3. _____

² See footnote 1 on prior page.

Name of A.S. Program: _____

E. Significant program changes - Highlight significant changes in this year's program activities from last year's program.

1. _____

2. _____

3. _____

4. _____

Name of A.S. Program: _____

F. Proposed Goals – What are your goals for 2018-19 and how do you plan to reach them in terms of program activities?

Goal 1. _____

Goal 2. _____

Goal 3. _____

Name of A.S. Program: _____

IV. PRIORITIES:

A. What area(s) of your budget is the greatest priority for funding? Why?

B. What area(s) of your budget have you identified to be the lowest priority should we be unable to provide the total funding you have requested?

C. Describe the impact on the program should it not receive A.S. funds, or if the amount granted is less than requested?

D. A.S. recommends all A.S. programs to make environmentally responsible purchases; how is your program being environmentally responsible?

E. A.S. recommends all A.S. programs to make environmentally responsible purchases; how is your program being socially responsible?

Name of A.S. Program: _____

V. POTENTIAL FUNDING SOURCES **TOTAL AMOUNT:** _____

We are also interested if your program receives any other funding sources. This includes fund raising, I.R.A., and trust fund accounts. Please provide the types of expenditures (i.e. salaries, supplies, telephones).

FUNDING SOURCE: _____ **AMOUNT:** _____

A. _____

B. _____

C. _____

D. _____

IV. SIGNATURES

Budget Administrator Name	Signature	Date
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_____	_____
Phone Number	E-Mail

Program Advisor Name	Signature	Date
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_____	_____
Phone Number	E-Mail

Name of A.S. Program: _____

STUDENT STAFF POSITION FORM

Please provide a brief description for each Director, Co-Director, Assistant Director, and/or student staff position requested in your budget. Descriptions should include the general duties and responsibilities required of each position. Descriptions should not exceed 4-5 sentences and/or 75 words. Director positions are intended for students serving in leadership roles within AS Programs. Pay close attention to director budget language regarding these positions in the memo and in the following instructions. Also included shall be the projected number of hours of work per week and pay rate for the Fall and Spring.

IMPORTANT: THE STATE OF CALIFORNIA MINIMUM WAGE WILL INCREASE TO \$12 ON JANUARY 1, 2019. DON'T FORGET TO CALCULATE THE INCREASE FOR HOURLY POSITIONS.

DIRECTORS — paid hourly: For director positions, annual amounts are as follow. These are per year amounts, payable half each semester. The same person cannot receive payment for more than one director position within each program without prior approval of the A.S. Board of Finance. Please use the following information to fill out the requested information on the next page.

Program Director \$3,312 for the academic year

A Program Director is generally the student who has overall administrative responsibility for a program. A Program Director usually works 8-9 hours a week during the academic year.

Co-Director \$2,576 for the academic year

Co-Directors generally share the oversight of a program based on a description of duties. A Co-Director generally works 6-7 hours a week during the academic year.

Assistant Director \$1,840 for the academic year

Assistant Directors support the Director and/or the Co-Director with the program's administration. An Assistant Director generally works 4-5 hours a week during the academic year.

These are annual amounts, payable half each semester unless otherwise approved by the A.S. Executive Director.

Associated Students would also like all programs to consider reviewing their director position's succession plan. Having at least one director position start in the spring semester and finish at the end of the fall semester may improve institution memory and they can help new fall semester staff members learn their duties. If you would like to know more about this recommendation, please contact Jenessa Lund, A.S. Executive Director, at Jenessa.lund@humboldt.edu.

Name of A.S. Program: _____

Position 1. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 2. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 3. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Name of A.S. Program: _____

Position 4. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 5. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 6. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Name of A.S. Program: _____

Position 7. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 8. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 9. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Name of A.S. Program: _____

Position 10. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 11. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Position 12. _____

Projected Number of Hours and Pay Rate:	Fall Hours	+	Spring Hours	=	Total Hours	Fall Pay Rate	+	Spring Pay Rate	=	Position Total

Position Description:

Name of A.S. Program: _____

Budget Justification

Instructions: Please fill out all required sections. This includes a proposed budget and summary for each item. The summary should include the reason for the expenditure(s) and specific quotes, if applicable. The Board of Finance wants complete numerical detail on how you arrived at the number within each line-item--not just how you intend to spend it. If the proposed budget is higher, please provide a justification for the increase.

Student Wage Reimbursement Note: If your program has a Director, Co-Directors, Assistant Director(s), and/or other student staff positions, please complete the Student Staff Position Form.

Department Code	Department Description	Program Code	Program Description
D20064	KINESIOLOGY - RECREATION ADMIN	R0022	DROP-IN RECREATION

Account Code	Account Description	Class Code	Class Description	2017-18 Budget	2017-18 Actuals	2018-19 Proposed Budget
601893	STUDENT WAGES REIMBURSEMENT					

Summary:

If proposed budget is higher than last year, please explain:

2017-18 Budget Total	2017-18 Actuals	2018-19 Proposed Budget Total

Department Program Report

AS100 ASB GENERAL OPERATING FUND

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent					
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018					
ACADEMIC PROGRAMS	D40060	LEARNING CENTER	-	-	Expenditures	601 - Regular Salaries and Wages	23,315.00	23,315.00	0.00	0.00	23,315.00	0.00					
					Expenditures Total		23,315.00	23,315.00	0.00	0.00	23,315.00	0.00					
					- Total		23,315.00	23,315.00	0.00	0.00	23,315.00	0.00					
					D40060 Total		23,315.00	23,315.00	0.00	0.00	23,315.00	0.00					
ACADEMIC PROGRAMS Total							23,315.00	23,315.00	0.00	0.00	23,315.00	0.00					
ASSOCIATED STUDENTS	D40004	ASSOCIATED STUDENTS HSU	-	-	Revenues	508 - Revenue from Investments	(4,000.00)	(4,000.00)	(1,121.55)	0.00	(2,878.45)	28.04					
						580 - Other Financial Sources	(33,000.00)	(33,000.00)	0.00	0.00	(33,000.00)	0.00					
						Revenues Total	(37,000.00)	(37,000.00)	(1,121.55)	0.00	(35,878.45)	3.03					
					Expenditures	601 - Regular Salaries and Wages	118,177.00	118,177.00	38,956.16	0.00	79,220.84	32.96					
						603 - Benefits Group	53,060.00	53,060.00	15,710.11	0.00	37,349.89	29.61					
						604 - Communications	1,000.00	1,000.00	501.79	0.00	498.21	50.18					
						606 - Travel	5,000.00	5,000.00	582.78	0.00	4,417.22	11.66					
						613 - Contractual Services Group	123,220.00	123,220.00	60,745.00	0.00	62,475.00	49.30					
						616 - Information Technology Costs	0.00	1,200.00	78.48	0.00	1,121.52	6.54					
						619 - Equipment Group	0.00	0.00	1,109.06	0.00	(1,109.06)						
						660 - Misc. Operating Expenses	20,600.00	19,400.00	14,012.65	47.50	5,339.85	72.48					
					Expenditures Total		321,057.00	321,057.00	131,696.03	47.50	189,313.47	41.03					
					- Total		284,057.00	284,057.00	130,574.48	47.50	153,435.02	45.98					
					P5102	AS GOVERNMENT				Revenues	503 - Gifts Grants and Contracts	0.00	0.00	(2.85)	0.00	2.85	
											Revenues Total	0.00	0.00	(2.85)	0.00	2.85	
Expenditures	601 - Regular Salaries and Wages	12,000.00	12,000.00	0.00						0.00	12,000.00	0.00					
	603 - Benefits Group	744.00	744.00	0.00						0.00	744.00	0.00					
	604 - Communications	1,750.00	1,750.00	1,098.11						0.00	651.89	62.75					
	606 - Travel	6,200.00	6,200.00	3,187.74						0.00	3,012.26	51.42					
	613 - Contractual Services Group	0.00	0.00	1,700.00						0.00	(1,700.00)						
	660 - Misc. Operating Expenses	61,425.00	61,425.00	19,582.20						150.00	41,692.80	32.12					
Expenditures Total		82,119.00	82,119.00	25,568.05	150.00	56,400.95	31.32										
P5102 Total		82,119.00	82,119.00	25,565.20	150.00	56,403.80	31.31										

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent			
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018			
ASSOCIATED STUDENTS	D40004	ASSOCIATED STUDENTS HSU	P5104	AS EXTERNAL AFFAIRS	Expenditures	604 - Communications	282.00	282.00	0.00	0.00	282.00	0.00			
						606 - Travel	17,000.00	17,000.00	822.90	0.00	16,177.10	4.84			
						660 - Misc. Operating Expenses	2,548.00	2,548.00	1,124.00	0.00	1,424.00	44.11			
						Expenditures Total	19,830.00	19,830.00	1,946.90	0.00	17,883.10	9.82			
			P5104 Total							19,830.00	19,830.00	1,946.90	0.00	17,883.10	9.82
			P5105	WRRAP	Expenditures	601 - Regular Salaries and Wages	36,300.00	36,300.00	7,434.20	0.00	28,865.80	20.48			
						603 - Benefits Group	2,225.00	2,225.00	4.24	0.00	2,220.76	0.19			
						604 - Communications	325.00	325.00	114.84	0.00	210.16	35.34			
						660 - Misc. Operating Expenses	4,035.00	4,035.00	187.79	0.00	3,847.21	4.65			
						Expenditures Total	42,885.00	42,885.00	7,741.07	0.00	35,143.93	18.05			
			P5105 Total							42,885.00	42,885.00	7,741.07	0.00	35,143.93	18.05
			P5106	CCAT	Expenditures	601 - Regular Salaries and Wages	65,100.00	65,100.00	12,381.75	0.00	52,718.25	19.02			
						603 - Benefits Group	3,781.00	3,781.00	24.86	0.00	3,756.14	0.66			
						604 - Communications	660.00	660.00	209.71	0.00	450.29	31.77			
						605 - Utilities Group	500.00	500.00	104.79	0.00	395.21	20.96			
						616 - Information Technology Costs	500.00	500.00	0.00	0.00	500.00	0.00			
						660 - Misc. Operating Expenses	9,100.00	17,288.00	2,727.74	0.00	14,560.26	15.78			
			Expenditures Total							79,641.00	87,829.00	15,448.85	0.00	72,380.15	17.59
			P5106 Total							79,641.00	87,829.00	15,448.85	0.00	72,380.15	17.59
			P5112	HUMBOLDT FILM FESTIVAL	Expenditures	601 - Regular Salaries and Wages	6,435.00	6,435.00	729.75	0.00	5,705.25	11.34			
						Expenditures Total	6,435.00	6,435.00	729.75	0.00	5,705.25	11.34			
			P5112 Total							6,435.00	6,435.00	729.75	0.00	5,705.25	11.34
			P5116	MARCHING LUMBERJACKS	Expenditures	619 - Equipment Group	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00			
						660 - Misc. Operating Expenses	2,900.00	2,900.00	2,083.34	0.00	816.66	71.84			
						Expenditures Total	4,000.00	4,000.00	2,083.34	0.00	1,916.66	52.08			
			P5116 Total							4,000.00	4,000.00	2,083.34	0.00	1,916.66	52.08
			P5118	STUDENT ACCESS GALLERY	Expenditures	601 - Regular Salaries and Wages	9,200.00	9,200.00	582.75	0.00	8,617.25	6.33			
603 - Benefits Group	460.00	460.00				0.00	0.00	460.00	0.00						
604 -	0.00	0.00				65.97	0.00	(65.97)							

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent			
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018			
ASSOCIATED STUDENTS	D40004	ASSOCIATED STUDENTS HSU	P5118	STUDENT ACCESS GALLERY	Expenditures	Communications									
						660 - Misc. Operating Expenses	2,150.00	2,150.00	0.00	0.00	2,150.00	0.00			
					Expenditures Total	11,810.00	11,810.00	648.72	0.00	11,161.28	5.49				
			P5118 Total							11,810.00	11,810.00	648.72	0.00	11,161.28	5.49
			P5120	WOMEN'S RESOURCE CENTER	Expenditures	601 - Regular Salaries and Wages	14,080.00	14,080.00	1,230.60	0.00	12,849.40	8.74			
						603 - Benefits Group	704.00	704.00	0.00	0.00	704.00	0.00			
						604 - Communications	0.00	0.00	161.43	0.00	(161.43)				
						660 - Misc. Operating Expenses	15,200.00	15,200.00	2,553.39	0.00	12,646.61	16.80			
					Expenditures Total	29,984.00	29,984.00	3,945.42	0.00	26,038.58	13.16				
			P5120 Total							29,984.00	29,984.00	3,945.42	0.00	26,038.58	13.16
			P5134	AS PRESENTS	Expenditures	601 - Regular Salaries and Wages	41,520.00	41,520.00	5,650.47	0.00	35,869.53	13.61			
						613 - Contractual Services Group	20,000.00	20,000.00	10,000.00	0.00	10,000.00	50.00			
						660 - Misc. Operating Expenses	69,905.00	69,905.00	51,487.64	0.00	18,417.36	73.65			
					Expenditures Total	131,425.00	131,425.00	67,138.11	0.00	64,286.89	51.08				
			P5134 Total							131,425.00	131,425.00	67,138.11	0.00	64,286.89	51.08
			P5136	ERIC ROFES QUEER RESOURCE	Expenditures	601 - Regular Salaries and Wages	11,800.00	11,800.00	2,325.75	0.00	9,474.25	19.71			
						603 - Benefits Group	600.00	600.00	0.00	0.00	600.00	0.00			
						604 - Communications	0.00	0.00	87.96	0.00	(87.96)				
						660 - Misc. Operating Expenses	4,750.00	4,750.00	0.00	0.00	4,750.00	0.00			
					Expenditures Total	17,150.00	17,150.00	2,413.71	0.00	14,736.29	14.07				
			P5136 Total							17,150.00	17,150.00	2,413.71	0.00	14,736.29	14.07
D40004 Total							709,336.00	717,524.00	258,235.55	197.50	459,090.95	36.02			
ASSOCIATED STUDENTS Total							709,336.00	717,524.00	258,235.55	197.50	459,090.95	36.02			
CHILDREN'S CENTER	D40030	CHILDREN'S CENTER - CAMPUS	-	-	Expenditures	601 - Regular Salaries and Wages	60,000.00	60,000.00	11,875.77	0.00	48,124.23	19.79			
						Expenditures Total	60,000.00	60,000.00	11,875.77	0.00	48,124.23	19.79			
					- Total							60,000.00	60,000.00	11,875.77	0.00
D40030 Total							60,000.00	60,000.00	11,875.77	0.00	48,124.23	19.79			
CHILDREN'S CENTER Total							60,000.00	60,000.00	11,875.77	0.00	48,124.23	19.79			
CLTURAL CNTRS OF ACADEMIC EXCE	D40032	MULTICULTURAL CENTER	-	-	Expenditures	601 - Regular Salaries and Wages	29,545.00	29,545.00	1,412.25	0.00	28,132.75	4.78			
						606 - Travel	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00			
						660 - Misc. Operating	34,400.00	34,400.00	2,585.36	0.00	31,814.64	7.52			

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent					
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018					
CLTURAL CNTRS OF ACADEMIC EXCE	D40032	MULTICULTURAL CENTER	-	-	Expenditures	Expenses											
					Expenditures Total		65,245.00	65,245.00	3,997.61	0.00	61,247.39	6.13					
			- Total							65,245.00	65,245.00	3,997.61	0.00	61,247.39	6.13		
			P5122	AS PROGRAMS GRANTS	Expenditures	660 - Misc. Operating Expenses	33,000.00	33,000.00	1,000.00	0.00	32,000.00	3.03					
					Expenditures Total		33,000.00	33,000.00	1,000.00	0.00	32,000.00	3.03					
			P5122 Total							33,000.00	33,000.00	1,000.00	0.00	32,000.00	3.03		
			P5134	AS PRESENTS	Expenditures	660 - Misc. Operating Expenses	0.00	0.00	181.92	0.00	(181.92)						
					Expenditures Total		0.00	0.00	181.92	0.00	(181.92)						
P5134 Total							0.00	0.00	181.92	0.00	(181.92)						
D40032 Total							98,245.00	98,245.00	5,179.53	0.00	93,065.47	5.27					
CLTURAL CNTRS OF ACADEMIC EXCE Total							98,245.00	98,245.00	5,179.53	0.00	93,065.47	5.27					
COLLEGE OF PROF STUDIES	D20064	KINESIOLOGY - RECREATION ADMIN	R0022	DROP-IN RECREATION	Expenditures	601 - Regular Salaries and Wages	28,435.00	28,435.00	4,546.39	0.00	23,888.61	15.99					
					Expenditures Total		28,435.00	28,435.00	4,546.39	0.00	23,888.61	15.99					
					R0022 Total							28,435.00	28,435.00	4,546.39	0.00	23,888.61	15.99
					D20064 Total							28,435.00	28,435.00	4,546.39	0.00	23,888.61	15.99
COLLEGE OF PROF STUDIES Total							28,435.00	28,435.00	4,546.39	0.00	23,888.61	15.99					
STUDENT ENGAGEMENT - LEADERSHP	D40020	STUDENT CLUBS - ACTIVITIES	-	-	Expenditures	601 - Regular Salaries and Wages	12,960.00	12,960.00	1,974.75	0.00	10,985.25	15.24					
						603 - Benefits Group	0.00	0.00	11.96	0.00	(11.96)						
						606 - Travel	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00					
						613 - Contractual Services Group	2,000.00	2,100.00	0.00	0.00	2,100.00	0.00					
						660 - Misc. Operating Expenses	8,400.00	8,300.00	4,234.73	0.00	4,065.27	51.02					
					Expenditures Total							48,360.00	48,360.00	6,221.44	0.00	42,138.56	12.86
					- Total							48,360.00	48,360.00	6,221.44	0.00	42,138.56	12.86
					P5122	AS PROGRAMS GRANTS	Expenditures	660 - Misc. Operating Expenses	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00			
							Expenditures Total		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00			
					P5122 Total							30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
D40020 Total							78,360.00	78,360.00	6,221.44	0.00	72,138.56	7.94					
D40022	YOUTH EDUCATIONAL SERVICES	-	-	Expenditures	601 - Regular Salaries and Wages	59,566.00	59,566.00	6,489.75	0.00	53,076.25	10.90						
					606 - Travel	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00						
					616 - Information Technology Costs	0.00	0.00	39.99	0.00	(39.99)							
					660 - Misc. Operating Expenses	3,110.00	3,110.00	986.96	0.00	2,123.04	31.74						
					Expenditures Total							64,476.00	64,476.00	7,516.70	0.00	56,959.30	11.66
					- Total							64,476.00	64,476.00	7,516.70	0.00	56,959.30	11.66

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent		
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018		
STUDENT ENGAGEMENT - LEADERSHP	D40022	YOUTH EDUCATIONAL SERVICES	P4501	YES-GOLDEN YEARS	Expenditures	660 - Misc. Operating Expenses	100.00	100.00	0.00	0.00	100.00	0.00		
					Expenditures Total		100.00	100.00	0.00	0.00	100.00	0.00		
			P4501 Total						100.00	100.00	0.00	0.00	100.00	0.00
			P4502	YES-ENVIRONMENTAL ED	Expenditures	660 - Misc. Operating Expenses	125.00	125.00	0.00	0.00	125.00	0.00		
					Expenditures Total		125.00	125.00	0.00	0.00	125.00	0.00		
			P4502 Total						125.00	125.00	0.00	0.00	125.00	0.00
			P4503	YES-ART RECREATION THEATRE	Expenditures	660 - Misc. Operating Expenses	250.00	250.00	0.00	0.00	250.00	0.00		
					Expenditures Total		250.00	250.00	0.00	0.00	250.00	0.00		
			P4503 Total						250.00	250.00	0.00	0.00	250.00	0.00
			P4504	YES-HAND-IN-HAND	Expenditures	660 - Misc. Operating Expenses	550.00	550.00	140.46	0.00	409.54	25.54		
					Expenditures Total		550.00	550.00	140.46	0.00	409.54	25.54		
			P4504 Total						550.00	550.00	140.46	0.00	409.54	25.54
			P4505	YES-LEADERSHIP ED ADVENTURE PR	Expenditures	606 - Travel	0.00	0.00	8.74	0.00	(8.74)			
						660 - Misc. Operating Expenses	500.00	500.00	0.00	0.00	500.00	0.00		
						Expenditures Total		500.00	500.00	8.74	0.00	491.26	1.75	
			P4505 Total						500.00	500.00	8.74	0.00	491.26	1.75
			P4508	YES-STUDY BUDDIES	Expenditures	660 - Misc. Operating Expenses	100.00	100.00	0.00	0.00	100.00	0.00		
					Expenditures Total		100.00	100.00	0.00	0.00	100.00	0.00		
			P4508 Total						100.00	100.00	0.00	0.00	100.00	0.00
			P4510	YES-NEW GAMES	Expenditures	660 - Misc. Operating Expenses	100.00	100.00	0.00	0.00	100.00	0.00		
					Expenditures Total		100.00	100.00	0.00	0.00	100.00	0.00		
			P4510 Total						100.00	100.00	0.00	0.00	100.00	0.00
			P4511	YES-HOMELESSNESS NETWORK	Expenditures	660 - Misc. Operating Expenses	175.00	175.00	8.97	0.00	166.03	5.13		
					Expenditures Total		175.00	175.00	8.97	0.00	166.03	5.13		
			P4511 Total						175.00	175.00	8.97	0.00	166.03	5.13
			P4512	YES-PUENTES	Expenditures	660 - Misc. Operating Expenses	120.00	120.00	0.00	0.00	120.00	0.00		
Expenditures Total		120.00			120.00	0.00	0.00	120.00	0.00					
P4512 Total						120.00	120.00	0.00	0.00	120.00	0.00			
P4513	YES-DIRECTOR TRAINING	Expenditures	660 - Misc. Operating Expenses	650.00	650.00	0.00	0.00	650.00	0.00					
		Expenditures Total		650.00	650.00	0.00	0.00	650.00	0.00					
P4513 Total						650.00	650.00	0.00	0.00	650.00	0.00			
P4515	YES-YMP	Expenditures	660 - Misc. Operating Expenses	200.00	200.00	0.00	0.00	200.00	0.00					

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018
STUDENT ENGAGEMENT - LEADERSHP	D40022	YOUTH EDUCATIONAL SERVICES	P4515	YES-YMP	Expenditures Total		200.00	200.00	0.00	0.00	200.00	0.00
			P4515 Total		200.00	200.00	0.00	0.00	200.00	0.00		
			P4516	YES-JHRP	Expenditures	660 - Misc. Operating Expenses	150.00	150.00	0.00	0.00	150.00	0.00
			Expenditures Total		150.00	150.00	0.00	0.00	150.00	0.00		
			P4516 Total		150.00	150.00	0.00	0.00	150.00	0.00		
			P4517	YES-STEP UPP	Expenditures	660 - Misc. Operating Expenses	550.00	550.00	0.00	0.00	550.00	0.00
			Expenditures Total		550.00	550.00	0.00	0.00	550.00	0.00		
			P4517 Total		550.00	550.00	0.00	0.00	550.00	0.00		
			P4520	YES-NCOAST MUSIC MENTORS	Expenditures	660 - Misc. Operating Expenses	240.00	240.00	0.00	0.00	240.00	0.00
			Expenditures Total		240.00	240.00	0.00	0.00	240.00	0.00		
			P4520 Total		240.00	240.00	0.00	0.00	240.00	0.00		
			P4521	YES-BOOSTING ED SUCCESS IN TEE	Expenditures	660 - Misc. Operating Expenses	150.00	0.00	0.00	0.00	0.00	0.00
			Expenditures Total		150.00	0.00	0.00	0.00	0.00	0.00		
			P4521 Total		150.00	0.00	0.00	0.00	0.00	0.00		
P4523	YES-QUEER MENTORING ADVOCACY	Expenditures	660 - Misc. Operating Expenses	0.00	150.00	0.00	0.00	150.00	0.00			
Expenditures Total		0.00	150.00	0.00	0.00	150.00	0.00					
P4523 Total		0.00	150.00	0.00	0.00	150.00	0.00					
D40022 Total							68,436.00	68,436.00	7,674.87	0.00	60,761.13	11.21
STUDENT ENGAGEMENT - LEADERSHP Total							146,796.00	146,796.00	13,896.31	0.00	132,899.69	9.47
STUDENT HEALTH - WELLBEING SVC	D40067	HEALTH EDUCATION	P0398	CAMPUS FOOD SECURITY PROGRAM	Expenditures	660 - Misc. Operating Expenses	15,000.00	15,000.00	12,525.15	0.00	2,474.85	83.50
			Expenditures Total		15,000.00	15,000.00	12,525.15	0.00	2,474.85	83.50		
			P0398 Total		15,000.00	15,000.00	12,525.15	0.00	2,474.85	83.50		
D40067 Total							15,000.00	15,000.00	12,525.15	0.00	2,474.85	83.50
STUDENT HEALTH - WELLBEING SVC Total							15,000.00	15,000.00	12,525.15	0.00	2,474.85	83.50
STUDENT RECREATION - WELLNESS	D40064	RECREATIONAL SPORTS	P5104	AS EXTERNAL AFFAIRS	Expenditures	606 - Travel	0.00	0.00	0.00	0.00	0.00	
			Expenditures Total		0.00	0.00	0.00	0.00	0.00			
			P5104 Total		0.00	0.00	0.00	0.00	0.00			
			P5132	SPORTS CLUBS	Expenditures	601 - Regular Salaries and Wages	8,500.00	8,500.00	4,157.49	0.00	4,342.51	48.91
						603 - Benefits Group	0.00	0.00	16.75	0.00	(16.75)	
						606 - Travel	17,500.00	17,500.00	2,159.08	0.00	15,340.92	12.34
						660 - Misc. Operating Expenses	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
Expenditures Total		33,000.00	33,000.00	6,333.32	0.00	26,666.68	19.19					
P5132 Total		33,000.00	33,000.00	6,333.32	0.00	26,666.68	19.19					
R0022	DROP-IN RECREATION	Expenditures	601 - Regular Salaries and Wages	3,535.00	3,535.00	0.00	0.00	3,535.00	0.00			

							Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	Program_ID	Program_Descr	GAAP Account Type Descr	Object Group	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018
STUDENT RECREATION - WELLNESS	D40064	RECREATIONAL SPORTS	R0022	DROP-IN RECREATION	Expenditures Total		3,535.00	3,535.00	0.00	0.00	3,535.00	0.00
			R0022 Total					3,535.00	3,535.00	0.00	0.00	3,535.00
	D40064 Total						36,535.00	36,535.00	6,333.32	0.00	30,201.68	17.33
STUDENT RECREATION - WELLNESS Total							36,535.00	36,535.00	6,333.32	0.00	30,201.68	17.33

GAAP Account Type Descr is equal to **Expenditures , Revenues**
and Accounting Period is not equal to / is not in - , **998 (XX) , 999 (CL)**
and Fund_ID is equal to **AS100**
and Fiscal Year is equal to **2017-2018**
and Dept_ID (Current) is equal to **D40004 , D40032 , D10001 , D10002 , D10003 , D10004 , D10005 , D10006 , D10007 , D10008 , D10009 , D10010 , D10011 , D10012 , D10013 , D10014 , D10015 , D10016 , D10017 , D10018 , D20001 , D20002 , D20003 , D20004 , D20005 , D20006 , D20007 , D20008 , D20009 , D20010 , D20011 , D20012 , D20013 , D20014 , D20015 , D20016 , D20017 , D20018 , D20019 , D20020 , D20021 , D20022 , D20023 , D20024 , D20025 , D20026 , D20027 , D20028 , D20029 , D20030 , D20031 , D20032 , D20033 , D20034 , D20035 , D20036 , D20037 , D20038 , D20039 , D20040 , D20041 , D20042 , D20043 , D20044 , D20045 , D20046 , D20047 , D20048 , D20049 , D20050 , D20051 , D20052 , D20053 , D20054 , D20055 , D20056 , D20057 , D20058 , D20059 , D20060 , D20061 , D20062 , D20063 , D20064 , D20065 , D20066 , D20067 , D20068 , D20069 , D20070 , D20072 , D20073 , D20074 , D20075 , D20076 , D20077 , D20078 , D20079 , D20080 , D20081 , D20082 , D20083 , D20084 , D20085 , D20086 , D20087 , D20088 , D20089 , D20090 , D20091 , D20092 , D20093 , D20094 , D20095 , D20096 , D20097 , D20098 , D20099 , D20100 , D20101 , D20106 , D20107 , D20108 , D20109 , D20110 , D20111 , D20112 , D20130 , D20160 , D20173 , D20174 , D20176 , D20180 , D20181 , D20182 , D20183 , D20184 , D30001 , D30002 , D30003 , D30004 , D30005 , D30006 , D30007 , D30008 , D30009 , D30010 , D30011 , D30012 , D30013 , D30014 , D30015 , D30016 , D30017 , D30018 , D30019 , D30020 , D30021 , D30022 , D30023 , D30024 , D30025 , D30026 , D30027 , D30028 , D30035 , D30036 , D30037 , D40001 , D40002 , D40003 , D40005 , D40006 , D40007 , D40008 , D40009 , D40010 , D40011 , D40012 , D40013 , D40014 , D40015 , D40016 , D40017 , D40018 , D40019 , D40020 , D40021 , D40022 , D40023 , D40024 , D40025 , D40026 , D40027 , D40028 , D40029 , D40030 , D40031 , D40033 , D40034 , D40035 , D40036 , D40037 , D40038 , D40039 , D40040 , D40041 , D40042 , D40043 , D40044 , D40045 , D40046 , D40047 , D40048 , D40049 , D40050 , D40051 , D40052 , D40053 , D40054 , D40055 , D40056 , D40057 , D40058 , D40059 , D40060 , D40061 , D40062 , D40064 , D40065 , D40066 , D40067 , D40070 , D40071 , D40072 , D50000 , D60000 , D70000 , FR0101 , FR0103 , FR0104 , FR0105 , FR0200 , FR0202 , FR0301 , FR0401 , FR0402 , FR0403 , FR0404 , FR0405 , FR0406 , FR0407 , FR0408 , FR0501 , FR0502 , FR0503 , FR0504 , FR0505 , FR0507 , FR0601 , FR0602 , FR0603 , FR0604 , FR0605 , FR0701 , FR0702 , FR0703 , FR0704 , FR0705 , FR0706 , FR0801 , FR0802 , FR0902 , FR0903 , FR1001 , FR1100 , FR2001 , FR3001 , FR3002 , FR5000 , FR5001 , FR9001 , T90000 , T90001 , U60000 , U60001 , U60002 , U60003 , U60004 , U60005 , U60006 , U60007 , U60008 , U60009 , U90001 , U90002 , U90003 , U90004 , U90005 , U90006 , U90007 , U90008 , U90009 , U90010 , U90011 , U90012 , U90013 , U90014 , U90015 , U90016 , U90017 , U90018 , U90019 , U90020 , U90021 , U90022 , U90023 , U90024 , U90025 , U90026 , U90027 , U90028 , U90029 , U90030 , U90031 , U90032 , U90033 , U90034 , U90035 , U90036 , U90037 , U99999 , UB9002**
and Business Unit is equal to **HMASB**