

Associated Students Board of Finance  
Humboldt State University  
Wednesday, March 23, 2011  
University Center, South Lounge Conference Room  
Minutes #11

**Call to Order**

Stephanie Partlow called the Board of Finance meeting to order at 2:00 p.m., Wednesday, March 23, 2011 in the University Center, South Lounge Conference Room.

**Roll Call**

Members Present: Stephanie Partlow, Scott Meyers, Pam Ward, Tristan Caswell

Members Absent: Iban Rodriguez (unexcused)

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: WARD/MEYERS move to approve Agenda #11 APPROVED

**Chair's Report**

Partlow reported that she will need to leave for class by 4:00 p.m.

**Approval of the Minutes**

MOTION: MEYERS/WARD move to approve the Board of Finance Minutes #10 dated March 9, 2011 APPROVED

**Old Business**

- A. Request from the Sustainable Living Arts and Music Festival (SLAM Fest) from the SLAM Fest Trust Account in an amount not to exceed \$605 for costs associated with production of the 2011 SLAM Fest – Action Item  
The SLAM Fest is requesting an allocation from their trust account for the following expenses:

\$180.00	½ Page Lumberjack Advertisement
\$ 50.00	Facebook Advertisement
\$200.00	Printing of schedule
\$100.00	Parking permits for off campus participants
<u>\$ 75.00</u>	T-shirts for SLAM staff
\$605.00	

MOTION: WARD/CASWELL move to approve the request from the SLAM Fest from the SLAM Fest Trust Account in an amount not to exceed \$605 for costs associated with production of the 2011 SLAM Fest APPROVED  
AS AMENDED

Jerri Jones, advisor for the SLAM Fest, was present on behalf of the request. Jones explained that she would like to purchase reusable tote bags with some funding that had already been pre allocated for water bottles and that the tote bag would be used at the clothing swap. Jones also explained that the SLAM Fest Co-directors would also like to do an additional ad in the Lumberjack as well as an additional ad on Facebook. Jones also explained that because of the

event being a multi day event the group would also like to produce schedules. Partlow asked if there was a fee involved with the clothing swap. Jones stated that the event is free and will be produced in conjunction with the Waste Reduction and Resource Awareness Program. Jones also noted that the T-Shirts for SLAM staff would be made from organic cotton. Jones also noted that the parking permits would only be available to off campus presenters.

MOTION:                   WARD/MEYERS move to amend the Motion by allocating an amount not to exceed \$125 from Unallocated for purchase of organic cotton tote bags  
APPROVED

Ward stated that additional funding should be allocated so that the tote bags can be made from organic cotton.

- B.     Revision to the 2011-12 Associated Students Recommended Budget – Action Item  
The Associated Students will not be collecting fee revenue for the Summer 2011 semester. The A.S. Board of Finance must amend the 2011-12 Recommend Budget to account for the decrease in fee revenue.

Joan Tyson, the AS General Manager, reported to the Board of Finance that the University will not be collecting fees for the Summer 2011 semester. The proposed fee revenue included in the 2011-12 Associated Students Recommended Budget was \$10,000 based on an estimated enrollment of 200 students for the Summer semester. Tyson recommended that the Board of Finance adjust the 2011-12 Recommended Budget by increasing the allocation from the General Operations Reserve Allocation by \$10,000—from \$35,000 to \$45,000. The justification Tyson provided is that the AS is receiving more fee revenue in 2010-11 than anticipated when the 2010-11 budget was approved last year. That amount is approximately \$33,000 of unanticipated fee revenue. Other options include amending the recommended budget to adjust for the \$10,000 difference and/or doing a combination of increasing the allocations from reserves and altering the recommended budget.

MOTION:                   WARD/MEYERS move to revise the 2011-12 Associated Students Recommended Budget by allocating an additional \$10,000 from the General Operations Reserve Allocation for the 2011-12 Fiscal Year Recommended Budget.  
APPROVED

### Announcements

There were no announcements.

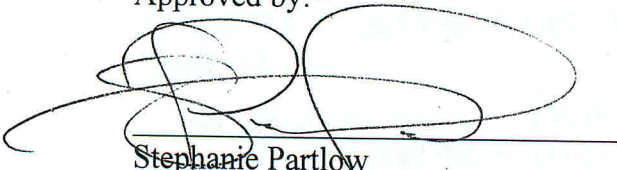
### Adjournment

Partlow adjourned the meeting at 2:28 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Council Assistant

Approved by:

  
Stephanie Partlow  
A.S. Administrative Vice President  
Chair Board of Finance