

Associated Students Council
Humboldt State University
Meeting on August 24, 2015
University Center Banquet Room
3:00 p.m.
Agenda #3

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #3 dated August 24, 2015 – **Action Item**
- IV. Chair's Report
- V. Approval of Minutes
 - A. Approval of Minutes #21 dated May 8, 2015 – **Action Item**
 - B. Approval of Minutes #1 dated May 8, 2015 – **Action Item**
 - C. Approval of Minutes #2 dated May 14, 2015 – **Action Item**
- VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

- VII. Appointments to Committees and Council
 - A. A.S. President
 - B. A. S. Administrative Vice President
 - C. A. S. Legislative Vice President
 - D. A. S. Student Affairs Vice President
- VIII. Old Business
 - A. 2015-16 A.S. Council Standing Rules and Meeting Schedule – **Action Item**

The Gloria Romero Open Meeting Act of 2000 Section 89305.5 requires each legislative body to annually establish the time and locations for holding regular meetings.

- IX. Official Reports (10 minute limit each speaker, additional time at discretion of Chair)
 - A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
 - B. President (Juan Cervantes)
 - C. Administrative Affairs Vice President (Alexis Hernandez)
 - D. Student Affairs Vice President (Vacant)
 - E. Legislative Vice President (Lilia Garcia)
 - F. Council Representative Reports
 - G. External Affairs (Rebecca Ingerson)
 - H. AS Presents (Jacob Stadtfeld)
 - I. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
 - J. General Manager (Joan Tyson)

- X. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

- XI. New Business

- XII. General Council Work Session
 - A. AS Priority Planning Retreat, September 11-13, 2015 – **Information Item** (Joan Tyson)
Tyson will review logistics and details of the retreat.

 - B. AS Welcome Back BBQ, Thursday, September 3, 2015 – **Information Item** (Juan Cervantes)
Cervantes will provide an update on the A.S. Welcome Back BBQ and will let Council know what assistance is needed.

- XIII. Announcements
 - A. AS Council Meeting, Monday, August 31, 2015, 3:00 p.m. LOCATION CHANGED TO Kate Buchanan Room

- XIV. Adjournment

Associated Students Council
Humboldt State University
Friday, May 8, 2015
University Center Banquet Room
Minutes #21

Call to Order

Mike Kirakosyan, Legislative Vice President, called the meeting to order at 3:00 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Holly Largent, Taylor Morrison, Eamon Daly, Patric Esh, Madison Whaley, Natasha Sanders, Alexis Hernandez, Akira Brathwaite, Rebecca Ingerson, Taylor Mitchell, Thomas Kupelian

Representatives Absent: Nathaniel McGuigan (excused)

Officers Present: Jerry Dinzes, T.J. Singh, Mike Kirakosyan

Officers Absent: Ana Cortes (excused)

Advisors Present: Joan Tyson, Banning Ramirez, Eli Poppers, Juan Cervantes, Dr. Peg Blake

Advisors Absent: None

Approval of Agenda

MOTION: DINZES/MITCHELL move to approve Agenda #21 dated May 8, 2015 APPROVED

Chair's Report

Kirakosyan reported that this will be the last meeting of the 2014-15 AS Council.

Approval of Minutes

A. Approval of Minutes #20 dated April 30, 2015 – **Action Item**

MOTION: ESH/DALY move to approve Minutes #20 dated April 30, 2015 APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment

Appointments to Committees and Council

A.S. President (Jerry Dinzes)

No Appointments.

A.S. Administrative Vice President (Ana Cortes)

Absent.

A.S. Legislative Vice President (Mike Kirakosyan)

No Appointments.

A.S. Student Affairs Vice President (T.J. Singh)

No Appointments.

Old Business

- A. Approval of the April 21-23, 2015 Associated Students Election Results – **Action Item**
The Elections Commission recommended approval of the Election Results to the AS Council at the Friday, April 24, 2015 Elections Commission meeting. The unofficial results have been attached.

Poppers reported that the Elections Commission unanimously recommended approval of the AS Election Results.

There was no Public Comment.

MOTION: INGERSON/KUPELIAN move to approve the April 21-23, 2015 Associated Students Election Results
APPROVED

Dinzes noted that the AS Election turnout was higher than the turnout in the 2014 California Primaries.

- B. Resolution # 2014-15-23: Resolution in Support of Weekly Meatless Mondays in “The J” – **Action Item**
The Resolution resolves support by the A.S. Council to implement weekly Meatless Mondays in “The J” for breakfast, lunch, and dinner beginning in the 2015-16 academic year.

Taylor Morrison, the author was present on behalf of the item. Morrison noted that support from the Residence Housing Association (RHA) was received and that over 600 students signed a petition in favor of the campaign. Morgan King, the HSU Sustainability Coordinator, also authored a letter of support in favor of the initiative.

MOTION: ESH/BRATHWAITE move to approve Resolution # 2014-15-23: Resolution in Support of Weekly Meatless Mondays in “The J”
APPROVED
(3) ABSTENTIONS

Whaley arrived at 3:09 p.m.

Esh commented on a well written and referenced resolution. Brathwaite stated she has spoken to the Dining Services director, Ron Rudebock, who has expressed his support on the concept. Mitchell asked if Morrison had heard any negative feedback on the proposal. Morrison noted that a couple students in RHA provided negative feedback. Brathwaite noted that she also received feedback from one student who expressed concern that there were not enough alternative dining facilities for the proposal. Ingerson stated that students who live on the north side of campus are required to purchase a meal plan, and to appropriately use their J points they must use the “J” dining facilities. Cervantes asked if there was a

group of students who have been identified to work on the project. Morrison stated that she has forwarded a proposed change to the AS Real Food Systems Working Group to help assist the initiative.

- C. Resolution # 2014-15-24: Resolution Calling for a Preferred Name Policy—**Action Item**
The Resolution resolves that the Associated Students calls on the University Senate and Administration to craft and implement a preferred name policy that allow for preferred names to be used in the place of legal names.

Hernandez arrived at 3:13 p.m.

TJ Singh, the author, was present on behalf of the resolution. Singh stated that he approached the transgender community on campus and asked if there were any improvements that could be made to the campus climate to better support their community. Singh stated that students expressed a need for their preferred name to be used in University records. Cervantes, a co-author of the resolution, stated that a student also contacted the University Senate and have advocated the need and that the Senate voted in favor of the concept.

Kirakosyan opened the floor to Public Comment.

Alexia Siebuhr, a student at large, stated her support of the resolution.

There was no further Public Comment.

MOTION: INGERSON/ESH move to approve Resolution # 2014-15-24: Resolution Calling for a Preferred Name Policy APPROVED

Dinzes reported that at the CSSA meeting Ray Murillo, a representative from the Chancellor's Office, reported that the CSU is now collecting information on legal gender, sexual orientation and gender identity. Murillo stated that the conversation at the CSU has allowed to build-in to the PeopleSoft enrollment management system to allow for a preferred name to be used that would need to be implemented by the campus. Dr. Blake stated that the institution has been working on the issues for 1 ½ years and beginning in June students will be able to enter their preferred names into People Soft to be used. Ingerson stated that the University Senate did not pass a resolution, but provided a Sense of the Senate report in support of the concept. Brathwaite asked Dr. Blake if all of the items would include the preferred name. Dr. Blake stated it would change on all of the university's records. Largent noted a concern that transcripts are used off campus and if the transcript provided a preferred name rather than a legal name it may complicate a student's employment application. Brathwaite suggested that if the process was already involved, the Council should consider amending the seventh paragraph. Cervantes stated that there have already been discussions with the University Senate but they have not yet provided a direction on policy. Largent suggested that an educational component be considered so that students are aware of the effects of a preferred name change. Ingerson stated that the Senate Resolution also included staff and faculty and was not limited to only transgender identified people. Kirakosyan noted that some in the transgender community prefer the term "disclose" rather than "come out" and suggested the term be changed. Cervantes stated that the resolution was reviewed by the campus transgender community and he was concerned with changing the terms without discussing the change.

Kupelian left the meeting.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

President (Jerry Dinzes)

Dinzes reviewed the Council work over the past year. Dinzes stated that the IRA committee is funding three new programs next year. Dinzes reported that Cervantes and Ingerson represented students well on the University Resources and Planning Committee. The University Center considered the Honor Tax proposal and the AS/Clubs Office Remodel at their meeting on May 7. The UC Staff will craft a proposed plan for the implementation of the honor tax to provide the UC Board in the fall. Daly will be serving on the Provost Search Committee. The California State Student Association (CSSA) has passed a budget and included funding to begin recording board meetings. CSSA is considering legislation to place additional students on the CSU Board of Trustees. Dinzes noted that some Associated Students organizations in the CSU system are able to email their entire student body. The Associated Students Budget provides additional support for Veteran Programming Support and additional Clubs and Cultural Grant funding. The University President or designee has not yet signed the Associated Students Budget.

Administrative Vice President (Ana Cortes)

Dinzes reported on Cortes behalf.

Board of Finance Report – April 17, 2015

- 1. Request from the MultiCultural Center (MCC) from Unallocated in an amount not to exceed \$800 for costs associated with the purchase of a new refrigerator – **Action Item**
The current refrigerator is no longer operational. The MCC is requesting funds to replace the refrigerator with a new energy efficient refrigerator.

MOTION: INGERSON/MITCHELL move to approve the request from the MultiCultural Center (MCC) from Unallocated in an amount not to exceed \$800 for costs associated with the purchase of a new refrigerator APPROVED

- 2. Request from the AS General Operations from Facilities Reserve in an amount not to exceed \$50,000 for costs associated with remodeling the Associated Students Office using Alternative 1 proposed in the schematic design for review dated April 13, 2015 that provides a dedicated office space.– **Action Item**
The Associated Students Government and Business Office is scheduled to be remodeled during Summer 2015. The amount requested will provide for the furnishing of the remodel.

Dinzes stated that the Board of Finance recommended that the AS Board of Finance approved using Alternative 1 but that the schematics are still under redesign and suggested that the language be changed to allow the AS President to approve a remodel design that maintains a dedicated office space for the Associated Students. Dinzes reviewed the timeline on the remodel planning. Dinzes reviewed plans for the AS Office remodel and went through the different proposed designs.

MOTION: MITCHELL/DALY move to authorize the AS President to approve the remodel and expend up to \$50,000 from the Facilities Reserve that provides a dedicated Associated Students Office Space APPROVED

(1) ABSTENTION

Daly was in favor of keeping a separated office space from the Clubs Office. Brathwaite asked if any suggested proposal provides additional space to the clubs office by reducing the CenterArts Office space. Dinzes stated that the suggestion was made at the last meeting with the University Planner. Brathwaite stated that at the UC Board it was discussed that the University President is considering if the University should pay for the remodel since it is a University Building. Dinzes clarified that there was a

misunderstanding and that the Associated Students receives its space from the University Center and not Humboldt State University.

MOTION: MITCHELL/DALY move to call the question

APPROVED
(2) OPPOSED

Board of Finance Report—May 6, 2015

- ~~1. Request from the MultiCultural Center (MCC) for a line item transfer in the amount of \$345 from the Special Projects—In House line item to the Special Projects—Social Justice for additional costs associated with the 1491's performance at the Social Justice Summit—Information Item
The performance of the 1491's at the JVD Theater incurred additional expenses for costs associated with tech and security support at their March 6, 2015 performance.~~
- ~~2. Request from the MultiCultural Center (MCC) to expend \$320 from the Special Project—In House line item and \$318 from the Publicity line item for additional costs associated with the California Big Time—Information Item
Programs sponsored and/or co-sponsored by the MultiCultural Center shall require approval by the Board of Finance if the cumulative cost is more than \$500.~~

Dinzes reported that the May 6, 2015 meeting was cancelled due to a lack of quorum and that the Board of Finance meeting was rescheduled to May 11.

Student Affairs Vice President (T.J. Singh)

No report.

Legislative Vice President (Kirakosyan)

Kirakosyan reported that The Eric Rofes Queer Resource Center will be providing snacks on Sunday to students studying for Finals/

Council Representatives Report

Morrison – College of Arts, Humanities and Social Sciences
Morrison thanked the Council for a good year.

Sanders – College of Arts, Humanities and Social Sciences
No report.

Hernandez – College of Arts, Humanities and Social Sciences
Hernandez reported that Youth Education Services (YES) will host a retirement party from 2:00-5:00 p.m. on May 13 for Lorena Boswell. Students from YES are encouraging the University to begin the hiring process for a new coordinator during the summer. YES is considering two new programs for the 2015-16 year.

Ingerson – College of Professional Studies
Ingerson reported that the Residence Housing Association has concluded its year. The Grievance Committee does not have any pending grievances. The University Senate voided the vote on changes to the add/drop deadline and will reconsider the item on Tuesday, May 12.

Mitchell – College of Professional Studies

No report.

Daly – College of Professional Studies

Daly reported that the Sponsored Programs Foundation will have an indirect charge refund and that the University President has indicated that she will return the refund to the Sponsored Programs Foundation to allow for additional support for research.

McGuigan – College of Natural Resources and Sciences

Absent.

Brathwaite – College of Natural Resources and Sciences

Brathwaite reported that she was seated on the University Center Board of Directors on May 7.

Brathwaite has begun to work on advertising committee vacancies for the 2015-16 academic year.

Kupelian – College of Natural Resources and Sciences

Absent.

Largent – At Large

No report.

Whaley – At Large

Whaley reported that the Waste Reduction Resource Awareness Program will be conducting Donation Dash next week.

Esh – Graduate Representative

No report.

External Affairs (Cervantes)

Cervantes reported that he was ill and unable to attend the CSSA meeting. Cervantes congratulated Sanders on advocating an academic policy change in the Philosophy Department. The former policy required that students receive a C or better in all major coursework. The new policy allows students to receive a C- or better in all major coursework.

AS Presents (Ramirez)

Ramirez reported that 8,300 individuals attended AS Presents events this year.

Elections Commissioner (Poppers)

Poppers thanked the Council for approving the AS Election results.

Vice President of Enrollment Management and Student Affairs (Peg Blake)

No report.

General Manager (Joan Tyson)

Tyson reported that she has attended the open forums for the three individuals applying for the MultiCultural Center Coordinator position. The Instructionally Related Activities Committee approved the 2015-16 IRA Budget.

General Council Discussion

Brathwaite asked what would happen if the AS Budget is not signed. Dinzes stated the University would be in violation of Chancellor's Executive Order 369 that outlines the AS Budget Process.

General Council Work Session

A. Spring 2015 Study Lounge – Information Item (T.J. Singh)

Singh encouraged AS Council members to sign up for remaining shifts.

Announcements

Kirakosyan thanked the Council for being a great year. Dinzes provided certificates of acknowledgement to the AS Council. Tyson passed out graduation stoles to the graduating AS Council members.

Adjournment

Esh adjourned the meeting without objection at 5:07 p.m.

Recorded by:
Rob Christensen
AS Council Assistant

Approved by:

Michael Kirakosyan
Legislative Vice President

Associated Students Council
Humboldt State University
Friday May 8, 2015
University Center Banquet Room
Minutes #1

Call to Order

Lilia Garcia, Legislative Vice President, called the meeting to order at 5:03 p.m. in the University Center Banquet Room

Roll Call

Representatives Present: Kathryn Guzman, Michael Ramirez, Alexia Siebuhr, Ian Harris, Josh West, Sean Sesanto, Ama Tierney, Zitlaly Macias, Eamon Daly

Representatives Absent: Jordan Jacobs (unexcused), Jonah Platt (unexcused)

Officers Present: Juan Cervantes, Lilia Garcia, Alexis Hernandez, Akira Brathwaite

Advisors Present: Joan Tyson

Advisors Absent: Dr. Peg Blake

Approval of Agenda

MOTION: HERNANDEZ/HARRIS move to approve Agenda #1 dated May 8, 2015

APPROVED

Chair's Report

Garcia had no report.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Appointments to Committees and Council

A.S. President (Juan Cervantes)

No Appointments.

A.S. Administrative Vice President (Alexis Hernandez)

No Appointments.

A.S. Legislative Vice President (Lilia Garcia)

No Appointments

A.S. Student Affairs Vice President (Akira Brathwaite)

No Appointments

Old Business

- A. Thursday, May 14, 2015 Associated Students Council Meeting – **Action Item**
This meeting is listed on the AS Council meeting schedule "To be determined based on need." Council needs to decide if they are going to meet or cancel this meeting.

There was no Public Comment

MOTION: CERVANTES/HERNANDEZ move to call a meeting at 5:00 p.m. on Thursday, May 14, 2015 of the Associated Students Council Meeting **APPROVED**

Cervantes stated that he would like the opportunity to make appointments to fill the vacant AS Presents Representative, AS External Affairs Representative and College of Professional Studies Representative positions. Brathwaite asked if the candidates would be in town. Cervantes stated that he hoped they would be available for the meeting.

- B. 2015-16 Proposed AS Council Meeting Calendar – **Action Item**
The Council will confirm Monday’s at 3:00 p.m. as their meeting time and will schedule the first Council meeting of the Fall semester on Monday, August 24 at 3:00 p.m.

Tyson stated that the AS Council will need to approve the meeting time of their first fall meeting and will then approve the annual meeting calendar at the August 24 meeting.

There was no Public Comment.

MOTION: HERNANDEZ/DALY move to approve Monday’s at 3:00 p.m. as the Council meeting day and time and schedule the first meeting of the Fall semester on Monday, August 24 at 3:00 p.m. **APPROVED**

(1) OPPOSED
(3) ABSTENTION

Harris asked if the Council would discuss alternative meeting times. Tyson noted the candidate materials stated AS Council meetings would be on Monday’s at 3:00 p.m. to allow Council members to plan their schedules. Brathwaite stated that traditionally there have been conflicts with Monday’s at 3:00 p.m. and the scheduled time interferes with labs and activities. Cervantes stated he was reluctant to consider a change to the meeting time as Council members had planned around it.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

President (Juan Cervantes)

Cervantes reported he has received applications for the External Affairs and the AS Presents position. Cervantes requested Council members share a goal for the next year in their report.

Administrative Vice President (Alexis Hernandez)

Hernandez stated that he is interested in working on projects that come up throughout the year.

Student Affairs Vice President (Akira Brathwaite)

Brathwaite reported she is interested in working on green initiatives on campus and educating students on their rights. Brathwaite is seeking students to sit on committees. Brathwaite was seated on the University Center Board of Directors on Thursday.

Legislative Vice President (Lilia Garcia)

Garcia stated she hopes to increase student involvement and would like to work on indigenizing course curriculum.

Council Representative Reports

Guzman – College of Arts, Humanities and Social Sciences

Guzman would like to work on placing more green measures in the residences halls.

Ramirez – College of Arts, Humanities and Social Sciences

Ramirez would like to become involved in curriculum decisions and the HSU Strategic Plan.

Siebuhr – College of Arts, Humanities and Social Sciences

Siebuhr would like to increase transparency at the administrative level.

Harris – College of Professional Studies

Harris would like to increase involvement in programs, clubs sports and AS Presents. Harris would like to increase the turnout in the 2016 AS Elections.

West – College of Professional Studies

West would like to increase efficiencies and interconnectivity on campus.

Sesanto – College of Natural Resources and Sciences

Sesanto would like to investigate the financing and structure of campus meal plans. Sesanto would also like to study the return on investment of sustainability initiatives.

Tierney – College of Natural Resources and Sciences

Tierney would like to focus on incorporating indigenous perspectives in curriculum and investigate the possibility of a campus position to assist in the effort.

Platt – College of Natural Resources and Sciences

Absent.

Macias – At Large

Macias would like to outreach to students and educate them about AS.

Jacobs – At Large

Absent.

Daly – Graduate Representative

Daly would like to increase awareness of AS and continue projects started by the 2014-15 Council.

External Affairs (Vacant)

No report.

AS Presents (Vacant)

No report.

Vice President of Enrollment Management and Student Affairs (Peg Blake)

Absent.

General Manager (Joan Tyson)

No report.

General Council Discussion

Daly asked if a list of available committee positions would be made available. Christensen stated that an updated Committee handbook would be provided to the Council.

General Council Work Session

A. Spring 2015 Study Lounge – Information Item (Akira Brathwaite)

Brathwaite requested the Council sign up for a shift. The Study Lounge will take place May 10 –12 from 6 p.m. – 12:00 a.m. Brathwaite noted the opportunity would allow the Council to meet the outgoing Council.

B. Summer Contact Information – Information Item (Joan Tyson)

Tyson collected contact information and noted Council members would be contacted throughout the summer with important information.

C. AS Orientation, August 19, 20 & 21, 2015 (The Council will likely convene on the evening of Tuesday, August 18, 2015 for a pre-orientation dinner) – Information Item (Joan Tyson)

Tyson reviewed the orientation dates and provided a synopsis of proposed scheduled activities.

D. AS Priority Planning Retreat, September, 11-13, 2015 – Information Item (Joan Tyson)

Tyson stated the event is an overnight retreat and typically goes to Blue Slide Camp in Maple Creek. Tyson reviewed the information covered at the retreat and requested that Council members save the date and arrange for time off in advance if necessary.

Announcements

The Campus Sustainability Coalition meets at 5:00 p.m. on Friday.

Adjournment

Garcia adjourned the meeting without objection at 5:50 p.m.

Recorded by:
Rob Christensen
AS Council Assistant

Approved by:

Approved Via-Email.
Lilia Garcia
Legislative Vice President

Associated Students Council
Humboldt State University
Thursday May 14, 2015
University Center Banquet Room
Minutes #2

Call to Order

Juan Cervantes, AS President, called the meeting to order at 5:04 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Kathryn Guzman, Michael Ramirez (late), Alexia Siebuhr, Ian Harris, Josh West, Sean Sesanto, Ama Tierney, Zitlaly Macias, Eamon Daly, Jonah Platt

Representatives Absent: Jordan Jacobs (unexcused)

Officers Present: Juan Cervantes, Akira Brathwaite (late)

Officers Absent: Lilia Garcia (unexcused), Alexis Hernandez (unexcused)

Advisors Present: Joan Tyson, Dr. Peg Blake

Approval of Agenda

MOTION: DALY/TIERNEY move to approve Agenda #2 dated May 14, 2015 APPROVED

Chair's Report

Cervantes stated that Garcia is running late and he will be chairing the meeting until her arrival.

Brathwaite and Ramirez arrived at 5:05 p.m.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Appointments to Committees and Council

A.S. President (Juan Cervantes)

MOTION: DALY/SESANTO move to appoint Jacob Stadtfeld as the AS Presents Representative
APPROVED

MOTION: BRATHWAITE/DALY move to appoint Rebecca Ingerson as the AS External Affairs Representative
APPROVED

A.S. Administrative Vice President (Alexis Hernandez)

Absent.

A.S. Legislative Vice President (Lilia Garcia)

Absent.

A.S. Student Affairs Vice President (Akira Brathwaite)

No Appointments.

Old Business

No Old Business.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

President (Juan Cervantes)

Cervantes reported that he interviewed candidates for positions and attended the final Board of Finance meeting of the 2014-15 Council.

Administrative Vice President (Alexis Hernandez)

Absent.

Student Affairs Vice President (Akira Brathwaite)

Brathwaite reported that the AS Study Lounge was successful.

Legislative Vice President (Lilia Garcia)

Absent.

Guzman – College of Arts, Humanities and Social Sciences

Guzman reported that she met with Brathwaite and learned about serving on Council.

Ramirez – College of Arts, Humanities and Social Sciences

Ramirez reported that he is working to fill committee appointments.

Siebuhr – College of Arts, Humanities and Social Sciences

No report.

Harris – College of Professional Studies

Harris reported that he met with a student interested in filling the vacant Professional Studies Representative position.

West – College of Professional Studies

West reported that he would like to work with a programmer that is interested in assisting with creating web based applications.

Sesanto – College of Natural Resources and Sciences

Sesanto reported that he attended the Study Lounge.

Tierney – College of Natural Resources and Sciences

Tierney reported that she has reviewed recommendations that the Integrated Curriculum Committee will be considering in the fall.

Platt – College of Natural Resources and Sciences
Platt reported that he will be studying abroad during the summer.

Jacobs – College of Natural Resources and Sciences
Absent.

Macias – At Large
Macias reported that she will be studying abroad during the summer.

Daly – Graduate Representative
Daly reported that he attended a meeting of the Provost Search Committee.

External Affairs (Rebecca Ingerson)

Ingerson reported that she will be creating a manual to help a new External Affairs representative transition at the mid-year.

AS Presents (Jacob Stadtfeld)

Stadtfeld reported that he has made notes on recommendations provided by the Council.

Vice President of Enrollment Management and Student Affairs (Peg Blake)

Dr. Blake introduced herself to the Council. Dr. Blake reported that she will meet regularly with the AS President and she is available to meet with students. Dr. Blake encouraged the Council to fill all the campus committee positions.

General Manager (Joan Tyson)

Tyson reported that the Council will learn more about her position and the AS Office Staff at the AS Orientation in August. Tyson reminded the incoming Council members of the dates and times of the AS Orientation and AS Retreat.

General Council Discussion

Guzman asked about the current status of the President’s Advisory Committee on Sustainability. Sesanto noted that the AS Council could improve its visibility and suggested an increase presence on campus. Daly noted that there may be conflicts of the Provost’s Search Committee with the AS Orientation. Brathwaite stated that she could assist Guzman with President’s Advisory Committee on Sustainability. Harris inquired about the meeting times of committees listed in the AS Committee Handbook. Platt encouraged that meeting times of committees be made public to increase transparency.

General Council Work Session

A. CSUnity August 6-8th, CSU Chico – Information Item (Joan Tyson)

Tyson stated that she will be reaching out to the AS Council in middle of June to discuss their interest in attending the CSUnity Conference. The Conference is an opportunity to meet other students who are members of their Associated Students organizations from other CSU campuses. The conference would begin at 1:00 p.m. on August 6th and concludes at 3:00 p.m. on August 8th.

Announcements

There were no announcements.

Adjournment

Cervantes adjourned the meeting without objection at 5:51 p.m.

Recorded by:
Rob Christensen
AS Council Assistant

Approved by:

Juan Cervantes
AS President

**ASSOCIATED STUDENTS COUNCIL 2015-16
STANDING RULES**

PROPOSED: August 24, 2015

I. MEETINGS

- A. The Associated Students of Humboldt State University shall conduct its business in public meetings in accordance with the Gloria Romero Open Meeting Act of 2000 and as outlined in Government Code, Section 10 regarding Meetings.
- B. All regular meetings will convene at 3:00 p.m. as per the attached schedule.
- C. A Special Meeting may be called at any time by the Legislative Vice President or by a majority of the membership of A. S. Council by providing appropriate written notice.
- D. Meetings will adjourn by 6:00 p.m. regardless of the completeness of the Agenda, unless extended by a majority vote of Council.
- E. All meetings of the A. S. Council shall be open and public, and all persons shall be permitted to attend any meeting, except as provided in the Gloria Romero Open Meeting Act of 2000.
- F. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

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- G. During “Official Reports” on the Agenda, each report is limited to 10 minutes, with additional time allowed at the discretion of the Chair.
- H. All members are expected to comport themselves in accordance with the respectful attitude necessary to conduct business meetings.

II. BUSINESS

- A. All parliamentary authority for the A.S. Council shall be from Sturgis Standard Code of Parliamentary Procedure.
 - 1. For purposes of computing a majority or two-thirds approval, only yes and no votes shall be taken into account.
- B. All New Business (business to be addressed at the next meeting, proposed legislation, resolutions, etc.) shall be submitted in writing to the A. S. Council Assistant by 5:00 p.m.

on the Wednesday of the academic workweek preceding the meeting it is on the agenda. The A. S. Council Assistant will distribute the proposed items to each member of the Council, the Executive Officers, and the General Manager.

- C. No action may be taken on any issue of legislation until that issue has been publicly posted for at least 72 hours before a regular meeting.
- D. When considering an action item listed under Old Business the Council will:
 1. Receive a presentation by the author.
 2. Receive comment from members of the public.
 3. Make a motion for action.

III. APPOINTMENTS TO COMMITTEES

- A. As outlined in Government Code, Section 6 regarding Appointments, committee appointees is required to be present at the A. S. Council meeting at the time they are nominated. This attendance requirement may be suspended by a two-thirds vote of Council.
- B. The appointment of Council members to committees by the President or each Vice President shall take place after the appointments of students at-large.

IV. ADOPTION

- A. These standing rules shall be adopted by a majority vote of the A.S. Council and will be on-going year-to-year. They may only be amended or modified by a 2/3 vote of Council.

**Associated Students Council
2015-16
Meeting Schedule**

Meetings of the AS Council are at 3:00 p.m. in the University Center Banquet Room unless otherwise noted.

FALL SEMESTER 2015

Monday, August 24, 2015

Monday, August 31, 2015 – Kate Buchanan Room

Friday, September 11, 2015 (10:00 a.m.) – Special Meeting (AS Audit
& Appointments)

Monday, September 21, 2015

Monday, October 5, 2015

Monday, October 19, 2015

Monday, November 2, 2015

Monday, November 16, 2015

Monday, December 7, 2015

SPRING SEMESTER 2016

Monday, January 25, 2016

Monday, February 8, 2016

Monday, February 22, 2016

Monday, March 7, 2016

Monday, March 21, 2016 – Includes AS 2016-17 Recommended Budget Discussion

Monday, April 4, 2016

Monday, April 11, 2016

Monday, April 18, 2016

Monday, May 2, 2016 – Transition Meeting

Associated Students Council Meetings are conducted in accordance to the Gloria Romero Open Meeting Act of 2000 and are open to all students, faculty, staff, administrators, community members and other interested parties.

**Associated Students Board of Finance
2015-16
Meeting Schedule**

Meetings of the AS Board of Finance are held at 3:00 p.m. in Nelson Hall East, 120 unless otherwise noted.

FALL SEMESTER 2015

Monday, September 14, 2015

Monday September 28, 2015

Monday, October 12, 2015

Monday, October 26, 2015

Monday, November 9, 2015

Monday, November 30, 2015

SPRING SEMESTER 2016

Monday, February 1, 2016

Monday, February 15, 2016

Saturday February 27, 2016*

Wednesday, March 2, 2016

Monday, March 28, 2016

Wednesday, April 13, 2016

Monday, April 25, 2016

* The Board of Finance will be meeting for a full day session on February 27 for AS Budget Hearings and will be held in Nelson Hall East, Room 106.

Associated Students Board of Finance Meetings are conducted in accordance to the Gloria Romero Open Meeting Act of 2000 and are open to all students, faculty, staff, administrators, community members and other interested parties.