

Associated Students Council  
Humboldt State University  
Monday, October 22, 2012  
University Center, South Lounge  
Minutes #8

**Call to Order**

Matt Lutwen, Legislative Vice President, called the meeting to order at 2:00 p.m. in the University Center, South Lounge.

**Roll Call**

Representatives Present: Ray Alvarez, Jesse Carpentier, Rachelle Dilley, Clay Gallardo, Daryl Grable, Mick Johnson, Tony Lapiz, Francesca McDonald, Evan Petillo, Greg Pfothenauer, Zane St. Martin, Nina Ziccone

Officers Present: Ellyn Henderson, Matthew Lutwen, Megan Reynolds (late), Paul Yzaguirre

Advisors Present: Jesse Hoskins, Jeff Novoa, Joan Tyson

Advisors Absent: Dr. Peg Blake (excused)

**Approval of Agenda**

MOTION: ST. MARTIN/YZAGUIRRE move to approve Agenda #8 dated October 22, 2012  
APPROVED

**Chair's Report**

Lutwen welcomed the Council to the meeting.

**Approval of Minutes**

A. Approval of Minutes #7 dated October 8, 2012 – Action Item

MOTION: LAPIZ/PETILLOYZAGUIRRE move to approve Minutes #7 dated October 8, 2012  
APPROVED

**Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)**

There was no public comment.

**Program Presentation**

A. Women's Resource Center (Liliana Gandarilla)

Liliana Gandarilla, the Women's Resource Center (WRC) Fiscal Coordinator, was present on behalf of the

program. The WRC aims to provide tools, support and safe spaces for empowerment and for people to dismantle systems of power, privilege and oppression. The center also hosts many annual program including: Take Back the Night, Women's Herstory Month and The Clothesline Project. More information can be found at: [www.humboldt.edu/hsuwomen](http://www.humboldt.edu/hsuwomen)

### **Appointments to Committees and Council**

#### **A.S. President (Ellyn Henderson)**

No Appointments.

#### **A.S. Administrative Vice President (Paul Yzaguirre)**

No Appointments

#### **A.S. Legislative Vice President (Matt Lutwen)**

MOTION: YZAGUIRRE/GRABLE move to appoint Michelle Hameed to the International Programs Screening Committee APPROVED

MOTION: LAPIZ/MCDONALD move to appoint Michelle Hameed to the Environmental Health and Occupational Safety Committee APPROVED

#### **A.S. Student Affairs Vice President (Megan Reynolds)**

*Reynolds made her appointment at 3:05 p.m. directly after A.S. Council Reports.*

MOTION: LAPIZ/YZAGUIRRE move to appoint Haley Du Bois to the Student Health Center Advisory Committee APPROVED

### **Old Business**

- A. Amendment to the Associated Students of Humboldt State University Articles of Incorporation – Action Item  
At the May 2012 CSU Board of Trustees meeting, a resolution was passed allowing the CSU Chancellor, rather than the Board of Trustees, to approve the disposition of assets upon dissolution of an auxiliary organization. An amendment to the Associated Students Articles of Incorporation is required by December 31, 2012 to comply with revisions to Title 5. The AS Executive Committee has recommended approval to the AS Council.

MOTION: YZAGUIRRE/LAPIZ move to approve the amendment to the Associated Students of Humboldt State University Articles of Incorporation

*Lutwen opened the floor to public comment. There was no public comment.*

Tyson explained that the CSU Board of Trustees resolved that the Chancellor, rather than the Board of Trustees, should have the authority to dispose of an Auxiliary assets upon dissolution of the organization. As a result, the Associated Students Articles of Incorporation will need to be amended to reflect the changes. Henderson noted that the process will allow the dissolution of assets to be handled quickly and that a decision of net assets would be made at the campus level.

- B. Halloween Cleanup Community Service – Action Item



The AS Council determined that a goal for 2012-13 would be campus unity and identified that assisting the community with downtown cleanup the day after Halloween would help the Council reach this goal.. The AS Executive Committee has recommend approval of this community service activity.

*Lutwen opened the floor to public comment.*

Michelle Hameed, a student at large, asked if this was going to be an annual activity of the Associated Students Council. Tyson responded that as of this point the cleanup is a one-time special project.

MOTION: LAPIZ/HENDERSON move to approve the Halloween Cleanup Community Service activity

Tyson noted that the Associated Students is approving this activity to allow for insurance coverage of volunteers. The hours of the community service will be from 11:00 a.m. – 5:00 p.m. on Thursday, November 1 and 8:00 a.m. – 5:00 p.m. on Friday, November 2.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

St. Martin – College of Arts, Humanities and Social Sciences

St. Martin reported that the Voter Registration Pizza Event was successful and 75 students were registered to vote.

Petillo – College of Arts, Humanities and Social Sciences

Petillo reported that he attended the CAHSS Budget Committee meeting last Monday and that the budget has been forwarded to the Dean for approval.

Ziccone – College of Arts, Humanities and Social Sciences

Ziccone reported that she has introduced herself to YES as their AS liaison. Ziccone will be receiving updates on the activities of YES so that she may update the Council.

Lapiz – College of Professional Studies

Lapiz reported that he attended the University Senate meeting and that the proposal to change the University Academic Calendar revision item has been sent back to committee. The University Senate has been discussing Distance Education. Lapiz reported that the Voter Registration event was successful.

Carpentier – College of Professional Studies

Carpentier reported that she will be meeting with representatives from The Learning Center to which she is a Liaison to. Carpentier has reached out to the department of Theater, Film and Dance regarding a news stream production by Associated Students.

Gallardo – College of Professional Studies

Gallardo reported that he volunteered at the Latino Health Fair on Saturday. Gallardo reported that the MultiCultural Center is hosting study sessions on Tuesday evenings, but that there has been low attendance.

Dilley – College of Natural Resources and Sciences

Dilley reported that she will be attending the meetings of the Women's Resource Center and the Eric Rofes MultiCultural Queer Resource Center and has signed up to be their liaison.

Grable – College of Natural Resources and Sciences



Grable reported that he performed with Demolishion at the Pep Rally on Friday. Grable attended the Student Fee Advisory Committee meeting this morning. Grable will be meeting with Henderson to discuss the “How to Get Lucky” website.

**Pfotenhauer – College of Natural Resources and Sciences**

Pfotenhauer reported that he attended the Student Fee Advisory Committee meeting this morning. Pfotenhauer also attended his first AS Presents committee meeting.

**Johnson – At Large**

Johnson reported that he attended the Pep Rally on Friday night.

**McDonald – At Large**

McDonald reported that there has been little feedback from people who are willing to volunteer for the Plaza Clean up event and that she is considering canceling the volunteer opportunity.

**Alvarez – Graduate Representative**

Alvarez reported that he has spoken to a student representative on the Graduate Student Council and will be working with her to create a social networking event for graduate students.

**Vice President of Enrollment Management and Student Affairs (Peg Blake)**

Absent.

**General Manager (Joan Tyson)**

Tyson reported that she attended the Pep Rally on Friday night and acknowledged Henderson’s work as emcee at the Pep Rally. Tyson also noted that Grable’s performance with Demolishon was outstanding. Tyson is seeking feedback on the Pep Rally.

**AS Presents Coordinator (Jeffrey Novoa)**

Novoa reported that *Macklemore and Ryan Lewis* will be performing on Tuesday, October 23 at 10:00 p.m. in the Depot. *Brother Ali* will be performing on Wednesday, October 24 at 9:00 p.m. in the Depot.

**California State Student Association (CSSA) Representative (Jesse Hoskins)**

Hoskins reported that over 726 students have been registered by Associated Students to vote and that Hoskins will be receiving a final count of registered voters by tomorrow. Hoskins thanked the Lobby Corps for their excellent efforts on voter registration. The Board of Trustees is considering a three fee package: The Graduation Incentive Fee will charge out of state tuition for students above 150 units; The Course Repeat Fee will charge an additional \$100.00 per unit for each course repeated; The Third Tier Tuition Fee will charge an additional \$200.00 per unit to students who are enrolled over 18 units. The CSU Academic Senate is considering a state wide campus ban on smoking. The CSSA Greenovation fund is providing grants for student programs. The Deadline for Greenovation funds is Friday, November 30.

**Legislative Vice President (Matt Lutwen)**

Lutwen reported that last week he worked with a couple of students from the Student General Assembly on a resolution. The General Assembly meets at 7:00 p.m. in the South Lounge. The Student General Assembly is trying to collect student testimonials about barriers to success that they encounter in their education. Lutwen was a judge in the RHA Door Decorating Contest. Provost Snyder has agreed to include students in the process of how CSU Graduation Incentives will be implemented on the campus level.

**Student Affairs Vice President (Megan Reynolds)**



Reynolds reported that she attended the Pep Rally on Friday, October 19. Reynolds has requested funds from the Board of Finance for t-shirts.

### **Administrative Vice President Report (Paul Yzaguirre)**

Yzaguirre reported that he will be attending the AS Event Funding Committee meeting on Friday.

Board of Finance Report – October 15, 2012

1. Review and approval of Associated Students 2011/2012 Comparison of Budget to Actual – Action Item  
As per AS Fiscal Code 9.01 the Board shall review and recommend approval of the annual comparison of budget to actual program budget details. The Comparison of Budget to Actual details the budgeted revenue and expense of each AS Program.

MOTION: HENDERSON/LAPIZ move to approve Associated Students 2011/2012 Comparison of Budget to Actual APPROVED

Tyson reviewed the 2011/2012 Comparison of Budget to Actual with the AS Council. Lutwen asked if the Board of Finance would incorporate the 2011/2012 Comparison of Budget to Actual when planning the 2013-14 budget later in the year. Tyson stated that the document may be referenced but the Board of Finance would also be able to review the 2012/13 mid-year budget report. Tyson explained that unspent funds from the prior year are reallocated into the Associated Students Reserve funds.

2. Request from Associated Students General Operations from Unallocated in an amount not to exceed \$1,500- for the costs associated with AS program website development – Action Item  
The Waste Reduction & Resource Awareness Program is in need of website development services. The website will be updated to be compatible with the CSU Accessible Technology Initiative (ATI).

MOTION: HENDERSON/GRABLE move to approve request from Associated Students General Operations from Unallocated in an amount not to exceed \$1,500 for the costs associated with AS program website development APPROVED

Novoa asked if all AS Programs will be receiving new websites. Tyson responded that programs which are student-led have received assistance for website development.

### **President (Ellyn Henderson)**

Henderson reported that she attended the Advancement Foundation Board of Director's meeting on Friday, October 19. The Advancement Foundation reviewed projects from the goals that were set last year. Two of these projects include the Green and Gold Room Renovation and the Centennial Grove and both projects are on track to be completed. Henderson met with Dr. Teressa Gernot, Dean of the Library and President Richmond regarding extension of library hours during finals week and has discussed hosting the AS Study Lounge during finals week. Henderson is submitting a request for a canopy with an AS logo that can be used during inclement weather. Henderson attended the Student Fee Advisory Committee on October 22 and the Board of Finance meeting on October 15. Henderson is working with the Residence Housing Association on a HSUnity event for the spring semester.

### **General Council Discussion**

Hoskins reported that there will be a voter education event on Monday, November 5 from 8:00 – 10:00 p.m.



in the Kate Buchanan Room. He will be proposing the event at the AS Executive Committee meeting on Wednesday. Hoskins will be seeking assistance from AS Council members for the event. Henderson stated that the AS Council should continue its volunteer efforts for the Halloween Clean Up service project. Henderson provided directions on how to register to vote online. Lapiz gave the *You Rock Rock* to Matthew Lutwen for his efforts with the Residence Housing Association. Pfothauer supported efforts to keep the Library opened during finals week. McDonald noted that assistance is need from a Council member who can supervise cleanup efforts on Thursday, November 1 from 8:00 a.m. – 11:00 a.m. and that many more volunteers are needed.

**General Council Work Session**

There was no General Council Work Session.

**Announcements**

Lutwen announced that on November 14 from 10:30-11:30 a.m. he will be presenting his undergraduate thesis on post-colonial Africa in Nelson Hall East 106.

**Adjournment**

Lutwen adjourned the meeting without objection at 3:24 p.m.

Recorded by:

Rob Christensen  
AS Council Assistant

Approved by:



Matt Lutwen  
Legislative Vice President