

Associated Students Council
Humboldt State University
Thursday, April 16, 2015
University Center Banquet Room
Minutes #19

Approved
4-30-15

Call to Order

Mike Kirakosyan, Legislative Vice President, called the meeting to order at 5:00 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Nathaniel McGuigan, Holly Largent, Taylor Morrison, Rebecca Ingerson, Taylor Mitchell, Eamon Daly, Patric Esh, Madison Whaley, Natasha Sanders, Alexis Hernandez, Thomas Kupelian, Akira Brathwaite

Officers Present: Jerry Dinzes, T.J. Singh (absent), Mike Kirakosyan

Officers Absent: Ana Cortes (excused)

Advisors Present: Joan Tyson, Juan Cervantes, Banning Ramirez, Eli Poppers

Advisors Absent: Dr. Peg Blake

Approval of Agenda

MOTION: ESH/DALY move to approve Agenda #19 dated April 16, 2015 APPROVED

Chair's Report

Kirakosyan reported that the agenda has a substantial amount of business and encouraged the Council to give concise reports.

Approval of Minutes

A. Approval of Minutes #17 dated March 26, 2015 – **Action Item**

MOTION: BRATHWAITE/MITCHELL move to approve Minutes #17 dated March 26, 2015 APPROVED

B. Approval of Minutes #18 dated April 2, 2015 – **Action Item**

MOTION: EAMON/INGERSON move to approve Minutes #18 dated April 2, 2015 APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

TJ Balok, a student at large, provided comment. Balok is involved with a group of students who would like to form a NERF club. The group would like to play on campus but the HSU Rules of Conduct and Regulation prohibit the group from playing. The group would like to have the Rules of Conduct and Regulation amended to clarify the rules of discharge to prohibit destructive items only and to further define the *Code 5006 Assassination or War Games* to allow games to be played with consent of participants. Balok requested assistance from the AS Council in seeking a change to the HSU Rules of Conduct and Regulation to allow the operation of a NERF club and NERF activities. Balok's e-mail tjb405@humboldt.edu

Sean Dean II, a student at large, provided comment. Dean is the owner-operator of a 3-D printing company. 3-D printing allows prototypes of items through the stacking of plastic into items. Dean would like to create a student run venue for selling products. Dean would like to provide the opportunity to bring in prototypes to be sold in the HSU Bookstore. Dean stated that he would like to work with the bookstore to sell local products in the bookstore. Dean noted that submitting a vended item to the bookstore takes 6-8 weeks and may not receive approval. Dean's e-mail is sd782@humboldt.edu

Appointments to Committees and Council

Election of an Interim Vice Chair for the April 30, 2015 Meeting

Kirakosyan and the Vice Chair, Taylor Mitchell will be absent from the April 30, 2015 meeting. The Council member elected will serve as Interim Vice Chair at the April 30, 2015 meeting.

MOTION: DALY/KUPELAIN move to nominate Esh as Interim Vice Chair APPROVED

MOTION: MITCHELL/INGERSON move to nominate Daly as Interim Vice Chair DECLINED

Daly declined the nomination. There were no other nominations. The Council proceeded to vote.

A.S. President (Jerry Dinzes)

MOTION: ESH/INGERSON move to appoint Nathaniel McGuigan to the Academic Polices Committee APPROVED
(1) ABSTENTION

A.S. Administrative Vice President (Ana Cortes)

Absent.

A.S. Legislative Vice President (Mike Kirakosyan)

No Appointments.

A.S. Student Affairs Vice President (T.J. Singh)

No Appointments.

Old Business

A. Review and approval of the Agreement between the Associated Students of Humboldt State

University and Humboldt State University Center Board of Directors to Provide Administrative Services, Advising, Human Resource Management, Accounting and Business Services, Information Technology (IT) Services, and Facilities Management –**Action Item**
 The University Center agrees to provide Administrative Services, Advising, Human Resource Management Accounting and Business Services, Information Technology (IT) Services and Facilities Management for the Associated Students of Humboldt State University. This action renews this agreement for the period commencing July 1, 2015 and ending June 30, 2020 subject to annual review. Deletions from the previous agreement have been marked with a strike-thru and additions have been underlined.

Joan Tyson and Dave Nakamura, the University Center Executive Director, was present on behalf of the item. Tyson outlined the agreement and stated that the University Center would continue to provide Administrative Services, Advising, Human Resource Management, Accounting and Business Services, Information Technology, and Facilities Management for the Associated Students from the period of July 1, 2015 – June 30, 2020 subject to annual review. This agreement has been in place since 1990. Tyson highlighted the changes in the agreement.

Kirakosyan opened the floor to Public Comment.

Craig Wruck, Vice President for Advancement, provided comment. Wruck stated that Joyce Lopes, Vice President for Administration, asked Wruck to comment that she had not yet had the opportunity to review a subsidiary agreement referred to in this document, the Memorandum of Understanding (MOU) between Humboldt State University and Associated Students Covering Custodial Responsibilities and Fiscal Management Requirements, and requested that the AS Council withhold approval.

MOTION: MITCHELL/DALY move to approve the Agreement between the Associated Students of Humboldt State University and Humboldt State University Center Board of Directors to Provide Administrative Services, Advising, Human Resource Management, Accounting and Business Services, Information Technology (IT) Services, and Facilities Management
 APPROVED
 (2) ABSTENTIONS

A Council member asked for an explanation of the MOU referenced by Wruck in Public Comment. Tyson stated that as per Education Code Section 89302, HSU has certain custodial responsibilities regarding the collection of AS fees. AS fees are collected by HSU and deposited in a trust account and remits them back to the AS based on an appropriate claim schedule with supporting documentation. AS also submits their budget for annual approval to the Vice President for Administration.

MOTION: DALY/BRATHWAITE move to table to the Agreement between the Associated Students of Humboldt State University and Humboldt State University Center Board of Directors to Provide Administrative Services, Advising, Human Resource Management, Accounting and Business Services, Information Technology (IT) Services, and Facilities Management April 30 meeting
 FAILS

Ingerson stated that she would like to continue discussing the item today. Dinzes stated that he would like additional opportunity to discuss before the item is tabled. Dinzes stated that he is concerned that Wruck came to speak on behalf of other administrators and was unable to provide

additional information. Dinzes stated that he would like the organization to approve the item. Dinzes suggested that if Vice President Lopes is concerned or does not want to sign the item as presented the Council may discuss it at a future meeting.

The Council voted unanimously to not table and continued discussion on the item.

Ingerson asked for clarification on the addition of section 12 of the agreement. Nakamura stated that the indemnification clause was added and is placed in the document to protect the University Center and other affiliated organizations from any action that the AS Council takes. Nakamura noted that the language is standard in agreements throughout the CSU system. Brathwaite asked why the student health insurance program was struck from the proposed agreement. Tyson explained that the student health insurance program that was administered by the Associated Students is no longer used because of changes mandated through the Affordable Care Act. Cervantes asked why the amount for University Center services was reduced from \$240,200 to \$165,910. Tyson stated that the University Center services now only covers the costs associated with the Office Coordinator and the AS Council Assistant; the AS General Manager is now a state reimbursed employee. Dinzes reviewed the MOU between Humboldt State University and Associated Students covering Custodial Responsibilities and Fiscal Management Requirements. Dinzes noted that the agreement is basic and outlined the process for the Council. Dinzes stated that there is nothing controversial in the MOU and that the responsibilities are standard for the agreement. Sanders asked for examples of where an indemnification of the University Center would be suitable. Tyson and Nakamura provided examples of where indemnification would be suitable and stated that large events under the authority of the Associated Students would be an example of where indemnification would be appropriate. Nakamura noted that the clause does not indemnify the University Center for any action, judgment, lien or claim which are the sole negligence of the University Center.

MOTION: DALY/MITCHELL move to call the question on the pending motion FAILS
(7) AYE
(5) NAY

Sanders asked for a definition of benefit out-of-pocket expenses described in Exhibit A section 3. It was clarified that out-of-pocket expenses are reimbursable expenses allowable under the agreement which are salary and benefit costs. Kirakosyan noted that the Administrative Vice President approves all AS payables through the check request process.

There was no further discussion the Council proceeded to vote.

- B. Resolution No. 2014-15-17: An Act to Amend the AS Government Code to amend Section 2, Associated Students Council – **Tabled Action Item**
The act would amend Section 2 of the AS Government Code to require written reports by all members and student advisors to be provided at each Associated Students Council meeting.

Dinzes, the author, was present on behalf of the item. Dinzes stated that the item incorporates proposed amendments that were provided at the April 2, 2015 meeting.

There was no Public Comment.

MOTION: WHALEY/ESH move to remove from the table and approve Resolution No. 2014-15-17: An Act to Amend the AS Government Code to amend Section 2, Associated

Students Council with submitted amendments

APPROVED
AS AMMENDED
(1) NAY
(1) ABSTENTION

MOTION: MITCHELL/KUPELIAN move to amend Resolution No. 2014-15-17 to strike *at or* in Section 7.04
APPROVED
(1) ABSTENTION

Mitchell suggested that the term *at or* be omitted from 7.04 so that Council members do not write the report during the AS Council meeting and focus on the business at hand.

MOTION: MITCHELL/ESH move to insert *will be assessed a one point violation* at the end of proposed Section 7.04
APPROVED

Dinzes stated that the phrase *will be assessed a one point violation* was intended to be attended to the end of proposed Section 7.04.

Singh arrived at 6:03 p.m.

Ingerson asked about the reduction of the threshold to consider impeachment of a Council member from 1/2 to 1/3 of the Council. Dinzes stated that the reduction is to avoid the appearance of a violation of open meeting law.

MOTION: DINZES/MORRISON move to strike *at* and insert the *prior to* in Section 2.04
APPROVED

MOTION: MITCHELL/HERNANDEZ move to insert above 8.02-b: *Upon accumulation three (3) points of violations for absences in a semester;*
APPROVED

It was noted that language to impeach an Executive member for an accumulation of three points for absences is not included in the governing code.

MOTION: INGERSON/SINGH move to call the question on the main motion
FAILS
(9) AYES
(10) NAYS

Kirakosyan chose not to vote.

MOTION: DINZES/MORRISON move to strike *included in* and replace with *attached to* in Section 2.04
APPROVED

Dinzes stated that the expectation is that all council members will receive an email link to report. The reports could be found online and would not be attached to the paper agenda copy.

- C. Resolution No. 2014-15-18: An Act to Amend the AS Government Code to amend Section 12, Method of Legislation – **Tabled Action Item**
The act would amend Section 12 of the AS Government Code to require a first and second reading of any Legislation, Resolution or Proclamation.

Dinzes, the author, was present on behalf of the item. Dinzes stated that the item now incorporates the proposed amendments that were submitted to the Council at the April 2, 2015 meeting.

There was no Public Comment.

MOTION: INGERSON/ESH move to remove from the table and approve Resolution No. 2014-15-18: An Act to Amend the AS Government Code to amend Section 12, Method of Legislation with submitted amendments APPROVED

There was no discussion on the item.

- D. Ratification of HSU University Senate #19-14/15-CBC: Resolution to Reduce Immediate Past Chair Duties – **Action Item**
The Associated Students and other campus governing organizations ratify amendments to the University Constitution prior to taking effect. The Amendment to the resolution would reduce the potential term of the past University Senate Chair from six years to one year.

Ingerson, the Associated Students representative to the University Senate, was present on behalf of the item. Ingerson stated that the amendment would clarify language on the term of the past University Senate Chair. Currently the Constitution does not provide a limit to the amount of time served in the ex-officio position of past University Senate Chair and that an individual could potentially serve up to six year in a position that was intended to provide a transition to the incoming chair. The amendment would change the term of service to one year.

There was no Public Comment.

MOTION: MORRISON/MITCHELL move to ratify University Senate #19-14/15-CBC: Resolution to Reduce Immediate Past Chair Duties APPROVED

There was no Discussion on the item.

- E. Ratification of HSU University Senate #20-14/15-CBC: Resolution to Amend the Constitution of the University Senate of HSU to Establish an Amendment Procedure– **Action Item**
The Associated Students and other campus governing organizations must ratify amendments to the University Constitution prior to taking effect. The Amendment to the resolution would establish a permanent procedure for amendments based on the procedures used in the Spring 2014 amendment process. Each of the three main constituencies shall have the opportunity to vote on the proposed amendment to the Constitution.

Ingerson, the Associated Students representative to the University Senate, was present on behalf of the item. Ingerson stated that the University Senate Constitution and Bylaws committee had previously been charged with defining how Senate amendments are ratified by constituent groups. In the past the University Senate has used a successful process of seeking ratification by asking the Associated Students Council and Staff Council to approve by vote of the Council and seeking approval by the General Faculty Association through a vote of its membership. Ingerson stated that this amendment would place the process in the constitution as a permanent procedure.

MOTION: INGERSON/ESH move to ratify University Senate #20-14/15-CBC: Resolution to

Amend the Constitution of the University Senate of HSU to Establish an Amendment Procedure

APPROVED
(1) OPPOSED
(1) ABSTENTION

There was no Discussion on the item.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

Committee Reports from Students-at-Large

Naomi Waters, member of the Diversity and Inclusion Strategic Plan Subcommittee, reported on her experience on the subcommittee. Waters commented that the work of students on the committee felt consistently undermined and that the faculty, staff and administrators who sat on the committee were not pleased with the issues raised by student members. Waters commented that the tasks assigned to her on the committee were more appropriate for an administrative support person. Waters stated that student on the committee recommended greater student input and a concerted effort by the university to recognize bias, privilege and inequality on the campus.

President (Jerry Dinzes)

Dinzes reported that the University Planning and Resources Committee (UPRC) has recommended the final university budget. Dinzes has received proposed schematics of the Associated Students Office remodel that provides multiple options. Dinzes stated that two of the proposed options (alternative B and alternative C) combine the Associated Students Office with the Clubs & Activities Office. Dinzes is in favor of alternative A which provides the Associated Students with a dedicated office space of its own. Dinzes attended the Strategic Plan Committee meeting and provided final comments on the Strategic Plan prior to the draft being released to the public. Dinzes provided comment that the Strategic Plan should provide a section on shared governance. Dinzes stated that the plan should also include a strategy on human resource recruitment which seeks candidates from the communities that students originate from. Dinzes stated that the Council will be able to provide comment on the Draft Strategic Plan later in the meeting.

Administrative Vice President (Ana Cortes)

Absent.

Student Affairs Vice President (T.J. Singh)

Singh reported that the Holi festival was on Saturday. Singh is planning for the study lounge. Singh is seeking volunteers to table at Humboldt Rising. The MultiCultural Center is preparing for its end of the year retreat

Legislative Vice President (Kirakosyan)

Kirakosyan reported that the Queer Battle of the Bands event was successful. Kirakosyan will be contacting Council members regarding office hour attendance.

Morrison – College of Arts, Humanities and Social Sciences

Morrison reported that The Lumberjack newspaper provided an article on the Real Food Challenge. Morrison reported that over 690 signatures have been collected in support of the Meatless Monday initiative and has also received support from the Residence Housing Association. Morrison will meet with Ron Rudebock, the Director of Dining Services to discuss the implementation and future media outreach. Morrison reported that she has received a chalking permit for the All College Mixer

on Tuesday, April 21.

Sanders – College of Arts, Humanities and Social Sciences

Sanders reported that she will send the Council a report she received that outlines the reduction of tenure track faculty salary and the increases to salary for administration. Sanders is interested in the concept of hiring a lawyer on behalf of HSU students to litigate HSU administration's mismanagement of public and student funds.

Hernandez – College of Arts, Humanities and Social Sciences

Hernandez reported that the Youth Educational Services (YES) Serv-a-thon has raised approximately \$3,000 and is still accepting donations which provide funding for live-scans required of YES volunteers. Hernandez will be attending the planning meeting for the All College Mixer on Monday. Hernandez attended the meeting of the University Senate where changes to the add/drop deadline was approved. Hernandez will serve on the search committee for the YES Coordinator position, but the search has been postponed.

Ingerson – College of Professional Studies

Ingerson reported that the University Senate approved a change of the add/drop deadline from the 5th week to the 3rd week of the semester. Ingerson attend the California State Student Association meeting in San Francisco. Ingerson stated that the College of Professional Studies has donated a \$200 prize to the club with the highest attendance at the All College Mixer

Mitchell – College of Professional Studies

Mitchell reported that food has been ordered for All College Mixer. Mitchell noted that the Mixer is not an event for students to campaign at, but is an opportunity to increase participation in the elections.

Daly – College of Professional Studies

Daly reported the HSU Film Festival is April 23-April 25. The Environmental Health and Occupational Safety Committee has not met this year. Daly is working on the creation of posters that include project in process that the AS Council would continue in Fall 2015.

McGuigan – College of Natural Resources and Sciences

McGuigan reported that he attended Take Back the Night hosted by the Women's Resource Center. The Sexual Assault Prevention Committee continues to work on policies that will be implemented soon. McGuigan has attended meetings of the Academic Polices Committee and has been providing input on the proposal to change the Add/Drop Deadline.

Brathwaite – College of Natural Resources and Sciences

Brathwaite reported that she has been encouraging clubs to attend the All College Mixer. WRRAP will be providing programming on the Quad for Earth Week. Brathwaite attended a meeting of the Vegan Club to discuss animal rights and the Meatless Monday campaign. Brathwaite attended the Holi Festival. Brathwaite is researching ways to educate students about academic rights that are in the HSU Academic Catalog.

Kupelian – College of Natural Resources and Sciences

Kupelian reported that the Board of Finance will meet tomorrow afternoon at 2:00 p.m. Kupelian tabled on behalf of AS at the Spring Preview event. Kupelian encouraged perspective students to get involved in AS.

Largent – At Large

Largent reported the IRA committee reviewed the proposed 2015-16 IRA Budget and called in programs that they had additional questions for. Largent is working on promoting the AS Elections.

Whaley – At Large

Whaley reported that WRRAP will have a compost workshop in the quad during Earth Week and is working with the Sustainability Coalition to plan activities for Earth Week. Whaley has been assisting the Elections Commission.

Esh – Graduate Representative

Esh reported that he and Singh have submitted a resolution on gender neutral bathrooms and requests that Council read the resolution. Requests council to read the resolution prior to the next meeting. The Integrated Curriculum Committee has changed their bylaws to incorporate students onto the General Education and All University Requirements Committee. The Children's Center hosted a family potluck.

External Affairs (Cervantes)

Cervantes reported that he attended the UPRC meeting and that the UPRC has decided on a funding model for fiscal years 2015-16 to 2020-21. Cervantes noted that the University may recommend a subsidy of \$50,000 from the AS or the University Center to fund the Clubs and Activities Office. The UPRC has also proposed that funding for a Queer Resource Center in the amount of \$75,000 be delayed until fiscal year 2017-18. CSSA has voted to oppose Assembly Bill (AB) 713 and AB 42; Cervantes expects that CSSA will reconsider support for the Bills at their next meeting.

AS Presents (Ramirez)

Ramirez reported that Maral Attalah, a lecturer in the Critical Race, Gender and Sexuality Studies department will provide a lecture as part of the Arts in the Quad Series on April 23 to recognize the 100 year anniversary of the Armenian Genocide. The Humboldt Rising Festival will be on April 25th and is scheduled for the Special Events Field.

Elections Commissioner (Poppers)

Poppers reported that the door decorating contest has been completed and that the Elections Commission will judge the doors on Friday. Poppers reported that the mandatory candidate meeting was successful. Poppers decorated the Library Display Case. Poppers invited all of the candidates to the All College Mixer on Tuesday, April 21.

Vice President of Enrollment Management and Student Affairs (Peg Blake)

Absent.

General Manager (Joan Tyson)

Tyson reminded the Council that they have received an e-mail to participate in the evaluation of her position as the AS General Manager.

General Council Discussion

Daly requested Poppers provide information to the Council on the invitation he sent to candidates regarding the All College Mixer. The cost to attend the Humboldt Film Festival is \$5. Dinzes reported that the campus is discussing moving YES to the division of Retention and Inclusive

Student Success (RISS). Dinzes stated that the hiring of a new YES Coordinator is awaiting approval by President Rossbacher.

General Council Work Session

- A. HSU Strategic Plan – Discussion Item (Jerry Dinzes)
The HSU Strategic Plan is in draft format and is expect to be released to the campus. Dinzes would like to solicit comments from the campus prior to the publication of the Strategic Plan.

Dinzes stated that the Strategic Plan Draft was released to the campus on Wednesday and that some members of the campus have participated on the committee and subcommittees. Dinzes noted that concern has been expressed about the process from students serving on two of the three subcommittees. Dinzes noted that there are positive parts of the strategic plan, but there are areas that he feels needs improvement. Dinzes noted that shared governance should be incorporated into the Strategic Plan including: 1) A guaranteed opportunity for staff to participate in shared governance. 2) Inclusion of students in the decision making process. 3) The atmosphere of committees should improve to be more inclusive. Hernandez stated that he read the Strategic Plan Draft and would like the University to improve current successful resources for students on campus. Waters stated that items placed in the appendix of the document should have been included in the body of the document and in the recommendations. Daly stated that the Strategic Sustainability Class reviewed the document and that the Strategic Plan was lacking goals that address the campus' mission of sustainability. Dinzes requested that specific issues be sent to him so that he could submit them for discussion on the next Council agenda. Brathwaite suggested items be discussed in an Executive Committee meeting.

Announcements


KRFH will hold a campaign discussion on Monday at 7:00 p.m. WRRAP is hosting a sustainability competition between majors. Poppers is presenting his History Thesis at 3:00 p.m. on Saturday. It was noted that students found the publicity for the Humboldt Film Festival Best of the Fest event problematic.

Adjournment

Kirakosyan adjourned the meeting without objection at 7:35 p.m.

Recorded by:
Rob Christensen
AS Council Assistant

Approved by:



Mike Kirakosyan
Legislative Vice President