Associated Students Council
Humboldt State University
Friday, February 14, 2014
University Center Banquet Room
Minutes #14

Call to Order

Mark Teeter, Legislative Vice President, called the meeting to order at 2:00 p.m. in University Center Banquet Room.

Roll Call

Representatives Present: Ray Alvarez, Rashod Berkeley, Nicholas Colbrunn, Jessie Holtz, Jesse Hoskins, Corinne Krupp, Jackie Martinez, Taylor Mitchell, Lino Sanchez, Terrevia Shirley,

Representatives Absent: Mick Johnson (unexcused)

Officers Present: Victor Arredondo, Ana Cortes, Forust Ercole, Mark Teeter

Advisors Present: Dr. Peg Blake, Joan Tyson, Eli Poppers, Jerry Dinzes, Matt Lutwen

Approval of Agenda

MOTION: HOSKINS/CORTES move to approve Agenda #14 dated February 14, 2014

APPROVED

Chair's Report

Teeter reported that the agenda will include reports and appointments. Teeter asked that the presentations be kept to fifteen minutes and to keep comments to concise.

Approval of Minutes

A. Approval of Minutes #13 dated January 31, 2014 – Action Item

MOTION: ARREDONDO/CORTES move to approve Minutes #13 dated January 31, 2014

APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

The Arcata High School Music Department presented singing valentines to the AS Council.

Program Presentations

A. Humboldt Film Festival

Mirna Ezquivel, Humboldt Film Festival (HFF) Co-Director, was present on behalf of the program. The HFF is the oldest student run festival in the world. The program provides a unique opportunity
for students at HSU to learn real-world skills, make contacts with professional filmmakers and plan a multi-day festival. This year’s festival is scheduled for April 16-19. More information about the Humboldt Film Festival may be found on their website: www.hsufilmfestival.com

Special Presentation

A. California State Student Association (Sarah Couch, CSSA President)

Sarah Couch, President of the California State Student Association, was present. Couch, a Sacramento State student, serves as president of the CSSA which advocates on behalf of students of the CSU. Couch stated that the CSSA continues to work on shared governance in the system and noted that some of the largest issues that they are currently working on include a proposed system-wide ban on tobacco, campus adjustments from the quarter to semester system and legislative advocacy in Sacramento and Washington DC. Couch opened the floor to questions from the Council. Ercole asked Couch to provide more information regarding the proposed tobacco policy. Couch stated that a task force, which she is a member of, has met and is charged with providing recommendations to the chancellor on a systemwide tobacco policy. Dr. Blake asked Couch if she would be attending the systemwide Alcohol and Other Drug (AOD) Conference. Couch stated that she is unable to attend but a representative of CSSA would be attending. Alvarez stated that HSU had recently held a referendum on the campus becoming smoke free and the result was evenly split. Alvarez encouraged a systemwide referendum on the issue. Tyson asked for an overview on the proposed CSSA systemwide fee. Couch stated that CSSA is moving forward with a systemwide fee of $2 per student per semester. Couch stated that the fee would include the ability for students to opt-out. Couch stated that the purpose of the proposed fee would be to stabilize funding, expand resources and allow more students to attend Board of Trustees meetings. Dinzes thanked Couch for her leadership. Arredondo asked Couch if CSSA has taken a position on the CSU Synergy project. Couch stated that she is unfamiliar with the Synergy Project, but that the governor has mandated that the CSU become more efficient. Couch stated that she will look further into the project.

B. Independent Auditor Contract Recommendation for the Years Ending June 30, 2014 – 2018 (Carol Lorentzen, Associate Vice President of Business Services & Michael Burghart, Director of Contracts and Procurement)

Carol Lorentzen, Associate Vice President of Business Services & Michael Burghart, Director of Contracts and Procurement were present. Burghart and Lorentzen were present on behalf of the HSU External Auditor Selection Committee. Burghart stated that the HSU External Auditor Selection Committee, a committee consisting of representatives of the different campus units that require audit services, sent out a request for proposals to potential auditors to provide auditing services for all campus auxiliaries and ancillaries. Fourteen responses were received and a subcommittee was formed to recommend seven finalists. An evaluation matrix was made that created a score for each of the final seven. Three finalists were chosen and references were provided on the final three firms. Burk hart stated that the goals of the process were to find a single auditor to provide auditing services to all campus units that were reasonable in costs and responsive to campus needs and deadlines. The External Auditor Selection Committee made a unanimous recommendation to utilize the services of Clifton Larson Allen LLP. Tyson also served on that committee. Clifton Larson Allen has offices throughout the country and would serve the campus through their Seattle based office. Burkhart noted that Clifton Larson Allen LLP would provide audit services and 990 preparations to the Associated Students at a reduced cost. Hoskins asked about the length of the contract and noted that the previous auditor of the Associated Students had a
three year contract. Burkhard stated that the contract is for five years, but the campus would have the opportunity to discontinue the contract after the first year if issues arose.

Teeter opened the floor to Public Comment.

Juan Cervantes, a student at large, asked if there was a student at large involved in the selection process. Tyson noted that Rosie Austin, the at large member on the AS Board of Finance, was on the committee.

There was no further Public Comment

MOTION: HOSKINS/CORTES move to approve of an Independent Auditor Contract with Clifton Larson Allen LLP for the Years Ending June 30, 2014-2018 APPROVED (2) ABSTENSTIONS

Appointments to Committees and Council

A.S. President (Forust Ercole)

Alvarez left the meeting at 2:55 p.m.

MOTION: ERCOLE/ARREDONDO move to appoint Jennifer Moore to the AS Council as an At-Large Representative APPROVED

MOTION: ERCOLE/HOSKINS move to appoint Victor Arredondo to the Student Health Advisory Committee APPROVED (1) ABSTENTION

MOTION: ERCOLE/HOSKINS move to suspend AS Government Code Section 6.03 to appoint Denise Ruiz to the Diversity & Inclusion Advisory Committee APPROVED

Ruiz is in class and is unable to attend.

MOTION: ERCOLE/KRUPP move to appoint Denise Ruiz to the Diversity & Inclusion Advisory Committee APPROVED

A.S. Administrative Vice President (Ana Cortes)

MOTION: CORTES/HOSKINS move to suspend AS Government Code Section 6.03 to appoint Amit Khare to the Humboldt Energy Independence Fund Committee APPROVED

Khare is in class and is unable to attend.

MOTION: CORTES/HOSKINS move to appoint Amit Khare to the Humboldt Energy Independence Fund Committee APPROVED

MOTION: CORTES/HOSKINS move to suspend AS Government Code Section 6.03 to appoint Denise Ruiz to the University Senate Constitution and Bylaws Committee APPROVED
Ruiz is in class and is unable to attend.

MOTION: CORTES/KRUPP move to appoint Denise Ruiz to the University Senate Constitution and Bylaws Committee

A.S. Legislative Vice President (Mark Teeter)
No Appointments

A.S. Student Affairs Vice President (Victor Arredondo)

MOTION: ARREDONDO/HOSKINS move to appoint Taylor Shughart to the Service Learning & Academic Internship Advisory Committee

MOTION: ARREDONDO/CORTES move to suspend AS Government Code Section 6.03 to appoint Thomas Balogh to the Public Safety/Parking and Transportation Committee

MOTION: ARREDONDO/MARTINEZ move to appoint Thomas Balogh to the Public Safety/Parking and Transportation Committee

MOTION: ARREDONDO/CORTES move to suspend AS Government Code Section 6.03 to appoint Christine Hipolito to the AS Campus/Community Service Scholarship Committee

Hipolito is in class and is unable to attend.

MOTION: ARREDONDO/COLBRUNN move to appoint Christine Hipolito to the AS Campus and Community Service Scholarship Committee

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

President (Forust Ercole)
Ercole reported that he met with Dr. Blake; Dave Nakamura, Executive Director of the University Center and Traci Ferdolodge, Associate Vice President of Facilities Management to review architects for the Depot remodel project. Ercole stated that the potential architectural firms have been narrowed down to two. The University Center Board of Directors met and approves changes to their governing documents to incorporate ranked choice voting. The University Senate approved changes to the Unit Cap policy to allow students to register for seventeen units per term during the initial registration period. Students will be able to register for an additional two units after all students have had the opportunity to register. Ercole attended meetings of the Instructionally Related Activities (IRA) and the Foundation Restructure Taskforce.

Administrative Vice President (Ana Cortes)
Cortes attended the AS Event Funding Committee, IRA Committee and Humboldt Energy Independence Fund (HEIF) Committee meetings in the past week. Cortes reported that she attended the UC Board of Directors meeting to provide feedback on art work in the J dining hall that has concerned students of color.
Board of Finance Report – February 3, 2014

1. Independent Auditor Contract Recommendation for the Years Ending June 30, 2014 - 2018 – Action Item
Representatives from the HSU External Auditor Selection Committee will present their process and findings for an Independent Auditor for the campus auxiliary organizations and ancillary operations and provide a selection recommendation for approval by the A.S. Council. The Board of Finance and the HSU External Auditor Selection Committee has recommended the firm Clifton Allen Larson LLP as the campus auditor.

The Council took action on this item after a special presentation by Lorentzen and Burghart earlier in the agenda.

2. Review and approval of Pro/Con Statements, Frequently Asked Questions and Fee Referendum Information for proposed A.S. Fee Increase – Information Item
The Board of Finance approved voter materials for the proposed A.S. Fee Increase for review and approval by the Student Fee Advisory Committee.

Cortes reported that the item was approved by the Board of Finance and has been forwarded to the Student Fee Advisory Committee for review and approval. The items will be included in voter materials for the AS Election in April.

3. Request from Associated Students Government from Unallocated in an amount not to exceed $2,655 for costs associated with the purchase of 700 Academic Planners – Tabled Action Item
The Associated Students Government would provide 700 free personalized planners for students in the 2014-15 academic year. The planners would include information on Associated Students Programs, events and resources for HSU students.

Cortes reported that this item was tabled until the following Board of Finance meeting.

4. Request from Associated Students Government from Unallocated in an amount not to exceed $275 for costs associated with the purchase of three a-frame metal sign boards – Information Item
The Associated Students Government would use signs to advertise A.S. Council meetings and Elections information.

Cortes reported that the Board of Finance approved the request for funding and is working with HSU Facilities Management to secure approval to place the signs on campus.

5. Request from Associated Students Government from Unallocated in an amount not to exceed $400 for costs associated with the purchase of 22 AS Council T-Shirts – Tabled Action Item
The Associated Students Government would purchase 22 t-shirts for AS Council and Staff to identify AS members to the campus community.

Cortes reported that this item was tabled until the following Board of Finance meeting.

Student Affairs Vice President (Victor Arredondo)
Arredondo reported that he met with Nakamura and Martinez to discuss The Real Food Challenge, Food Truck Fridays and Finals Week Study Lounge. Arredondo stated that the AS Event Funding Board is beginning to run out of funding for events and that there are two additional grant cycles this semester.

**Legislative Vice President (Mark Teeter)**

Teeter reported that he attended the Integrated Curriculum Committee. Teeter has tried to contact the Chair of the General Education Restructure Committee but has not yet heard back from them. Teeter attended a meeting of the Academic Policies Committee. Teeter has reached out to students regarding the Auxiliary Restructure of the University Center Committee.

Martinez – College of Arts, Humanities and Social Sciences

Martinez reported that she is working with Hoskins and Sanchez to meet with Dr. Ken Ayoob, the Dean of the College of Arts, Humanities and Social Sciences. Martinez stated that Nakamura and Rudebock have committed to seeing that the Real Food Challenge program is implemented and will research information on how much “real food” is currently purchased. Martinez will be reaching out to the campus to promote the AS Book Trade Website. Martinez has been updating the AS Facebook page.

Sanchez – College of Arts, Humanities and Social Sciences

Sanchez reported that he attended the IRA Committee meeting and that the Committee approved the 2014-15 Budget Application Materials. Sanchez is continuing to work on obtaining new computers for the History and Political Science computer lab.

Hoskins – College of Arts, Humanities and Social Sciences

Hoskins reported that the Student Grievance Committee has met to conclude their report on a previous investigation. The grievance process currently has three “level one” grievances. Hoskins attended the Board of Finance meeting. Hoskins will be reviewing 2014-15 AS Budget Requests prior to the Board of Finance Meeting. Hoskins is assisting the Elections Commissioner with class raps. Hoskins will be serving as the liaison to the Graduation Pledge Alliance.

Krupp – College of Natural Resources and Sciences

Krupp reported that the Waste Reduction Resource Awareness Program had an event and gave away rain catchment barrels and compost bins. The Natural Resources and Sciences representatives will be meeting with their Dean on Tuesday, February 18. The HEIF Committee met and is hiring a new project manager.

Colbrunn – College of Natural Resources and Sciences

Colbrunn reported that Recylemania, a self-assessment of HSU’s waste diversion program, will be beginning soon. Colbrunn stated that HSU consistently ranks high in waste diversion. Colbrunn is interested in writing a resolution to support a ban on smoking in the Art Quad.

Holtz – College of Natural Resources and Sciences

Holtz reported that she has been doing outreach regarding the proposed AS fee increase and has received positive feedback. She has heard concerns from CNRS students that science classes meet at conflicting times. Holtz has also heard concerns that the dance floor in the Van Duzer was not accessible during the Devil Makes Three concert. CCAT will be hosting an Aphrodisiac Chocolate Workshop.
Mitchell – College of Professional Studies
Mitchell reported that he assisted Ercole in preparing a memo for Ferdolodge regarding the placement of AS signs on campus. Mitchell attended a meeting of the Intercollegiate Athletic Advisory Committee last week. The softball field will be receiving a new homerun fence, donated by Miller Farms, which will allow the University to host playoff games.

Johnson – College of Professional Studies
Absent.

Shirley – College of Professional Studies
Shirley reported that she met with Dr. Jon Lee, the Dean of Professional Studies. Dean Lee stated that he would not support the Professional Studies Mixer if the representatives were unable to get 250 students to attend the event.

Berkley – At Large
Berkley reported that he attended a meeting of the International Advisory Committee meeting on February 3. The University is switching their exchange program from the University Studies Abroad Consortium to the Bilateral Exchange program. The Bilateral exchange program will offer be more affordable for students and will also allow students to utilize their financial aid. The Bilateral exchange program will also increase the number of international students attending HSU. The International Cultural Festival will be on February 22 in the Kate Buchanan Room.

Moore – At Large
No report.

Alvarez – Graduate Representative
Absent.

External Affairs (Jerry Dinzes)
Dinzes reported that the California Higher Education Student Summit is scheduled for March 8-10 and that application materials will be available on Monday, February 17. Dinzes attended the University Center Board of Directors meeting on Thursday, February 13. The board approved a process for the Depot remodel that ensures students involvement. Dinzes stated that the UC Board also approved their annual goals and objectives which include updating the West Gym to allow concerts in the facility.

AS Presents (Mathew Lutwen)
Lutwen reported that AS Presents hosted a local band showcase that included blue grass, folk music, rock, jam and two hip-hop groups. Over three hundred individuals attended the show. The Arts in the Quad series will be hosting Hot Buttered Rum and also a panel to discuss marijuana legalization. Lutwen stated that he will follow up on the dance floor situation in the Van Duzer Theater.

Elections Commissioner (Eli Poppers)
Poppers reported that the graphic design of the logo for the AS Election is complete. Poppers thanked Ercole and Hoskins for signing up to table for the election and encouraged others to sign up. Ercole stated that the first elections commission meeting would be on Thursday, February 20.

Vice President of Enrollment Management and Student Affairs (Peg Blake)
Dr. Blake reported that on February 17 busses will be running on a Saturday schedule. A retirement
reception for President Richmond will be held on March 6 from 4:00 – 6:00 p.m. Blake stated that an e-mail regarding Title IX and mandatory reporting of sexual assault will be sent to the college community. The University has banned the use of plastic bags effective February 28. Dr. Ronnie Sanlow will be on campus on February 26 to lead the university in a strategic plan to better support LGBT students on campus.

**General Manager (Joan Tyson)**

Tyson reported that the Associated Students Campus-Community Service Scholarship Applications will be due on Monday, March 2. The Student Fee Advisory Committee will meet on Tuesday November 18 to approve the materials for the Associated Students fee increase referendum. The Board of Finance will meet on February 18 to determine which programs are invited to the budget hearings on Saturday March 1.

**MOTION:** CORTES/HOSKINS move to table General Council Discussion to follow after old business APPROVED

**MOTION:** HOLTZ/MARTINEZ move to recess for a five minute break FAILS (4) AYES

**Old Business**

A. Resolution #2013-14-18: An Act to Amend the Election Code – **Action Item**

The amendment would simplify the ballot process by assigning students to vote in the college of their primary major.

Ercole spoke on behalf of the resolution and stated that the AS Executive Committee authored and recommended approval of the Act to amend the Elections Code at the Executive Meeting on January 29. The revisions will assist the AS Council in completing a smooth election.

*There was no Public Comment.*

**MOTION:** CORTES/ARREDONDO move to approve Resolution #2013-14-18: An Act to Amend the Election APPROVED

Holtz asked if students would be required to complete any additional paperwork prior to being able to vote. Ercole stated that students would not need to take any additional steps. It was explained that the primary major is the first major you declared and is also the major where a student who have advising holds lifted prior to registering.

B. Resolution #2013-14-19: Inclusion of Birthdates on Student ID Cards – **Action Item**

The Associated Students request that the University provide student ID cards that includes the student’s date of birth to assist international and undocumented students in receiving services.

Cortes spoke on behalf of the resolution and stated that she authored the resolution with members of the club Finding Resources and Empowerment through Education (FREE). The resolution requests that the University provide student ID cards that includes the student’s date of birth. Cortes stated that ID cards would assist students who are opening bank accounts or leasing housing.

*Teeter opened the floor to Public Comment.*
Jennifer Alejo, a student at large and member of FREE, stated that she assisted in authoring the resolution. The FREE Club stated that international students and undocumented students would be able to open a bank account and allow students to utilize services in the community.

There was no further Public Comment.

MOTION: ARREDONDO/HOLTZ move to approve Resolution #2013-14-19: Inclusion of Birthdates on Student ID Cards

APPROVED

AS AMENDED

Berkley asked if the University had met with community partners outlined in paragraph fifteen. Cortes stated that the resolution requests that HSU reach out to the community partners to educate them on accepting campus id cards. Dr. Blake stated that she communicated with the Registrar’s Office and that the current ID policy stated that the ID Card isn’t to be used for anything other than university purposes; Dr. Blake is interested in updating the ID Card policy and has directed the Registrar’s office to collect information from other CSU campuses. Hoskins stated that he is in support of the resolution and suggested that the 16th paragraph be moved to the 12th paragraph.

MOTION: HOSKINS/HOLTZ move to amend the resolution by placing paragraph 16 before paragraph 12

MOTION ARREDONDO/CORTES move to amend the resolution by striking paragraph eight and replacing with:

Whereas, Assembly Bill 540 states that “There are high school pupils who have attended elementary and secondary schools in this state for most of their lives and who are likely to remain, but are precluded from obtaining an affordable college education” and a HSU student’s ID card would be used by students after registering for an academic semester as a form of official identification; and,

APPROVED

(2) ABSTENTIONS

Arredondo stated that he wanted the paragraph clarified so that it was understood that only registered HSU students would receive ID Cards.

MOTION: HOSKINS/COLBRUNN move to amend the resolution by striking paragraph sixteen and replacing with:

Resolved, Social justice should be widely reflected in our vision and values here at HSU, as well as gaining knowledge on our student population such as Undocumented/International issues. As demonstrated by the organization: Finding Resources and Empowerment through Education and allies at HSU, and students that are deeply involved in creating a campus that operates with an undocumented friendly mind; and be it further

APPROVED

Hoskins stated that the sixteenth paragraph should be a call to action.

C. Resolution #2013-14-20: Request Return of CSSA Fee in 2014-15 Academic Year – Action Item

The Associated Students request that if a voluntary membership fee of $4 is approved
by CSSA that the CSSA Executive Committee create a plan to eliminate the mandatory campus fee and return the CSSA membership fee of $0.64 for the 2014-15 year.

Dinzes, the author of the resolution, was present to speak. Dinzes stated that the resolution requests that the fee that Associated Students receive funds back from campuses dues. Also asks that CSSA come up with a plan to remove the membership fee that AS pays.

Teeter opened the floor to Public Comment.

Couch stated that the Internal Affairs Committee of the CSSA Committee will begin discussing the concept at their meeting on Saturday, February 22.

There was no further Public Comment.

MOTION: ARREDONDO/HOSKINS move to approve Resolution #2013-14-20: Request Return of CSSA Fee in 2014-15 Academic Year APPROVED (1) ABSTENTION

Hoskins asked Couch what would happen if the fee were approved. Couch stated that CSSA would likely review their membership policy and constitution to make changes to the campus dues requirement. Cortes stated that it is the responsibility of the AS Council to inform students that a new fee would affect them. Holtz asked for clarification on the opt-out process. Dinzes stated that students would have the ability to opt out of the fee and would be refunded each semester if they did not want to pay.

MOTION: HOSKINS/ERCOLE move to call the question APPROVED

MOTION: ARREDONDO/HOSKINS move to extend the meeting time until 5:10 p.m. APPROVED

D. Resolution #2013-14-21: Calling for Legislative Action on Democratized CSU Student Unions – Action Item

The resolution resolves that the AS Council opposes any auxiliary restructure that would result in the loss of governance of the University Center by an independent auxiliary of 50% student members and that the State Legislature amend the Education Code to require student body centers to be governed by a board of no less than 50% students.

Dinzes, the author of the resolution, was present to speak. Dinzes walked the Council through the resolution using a power point and noted that the foot notes in the resolution provide citations to his sources. Dinzes stated that he would like to only introduce the resolution at this meeting and have it approved at a later meeting.

Teeter opened the floor to Public Comment.

Craig Wruck, HSU’s Vice President of Advancement, was present to comment. Wruck stated that HSU has four auxiliaries: The University Center, Associated Students, HSU Advancement Foundation and HSU Sponsored Programs Foundation. Wruck explained that each of the
auxiliaries would benefit from shared services or restructuring. After a preliminary discussion, President Richmond tasked two working groups to review issues related to the governance and technical aspects of any proposed restructuring. The working groups will report back to a steering committee who will formulate recommendations to the University President. Wruck offered to be available to the Council at any time.

There was no further Public Comment.

MOTION: HOSKINS/ARREDONDO move to table old business items D, E, F and G to the February 28 meeting

Items in Italics were not discussed at the February 14th meeting.

E. Resolution #2013-14-22: An Act to Require Tabling Hours for Student Members of the AS Council – Action Item
   The Act would amend the AS Government Code to require AS Council to table for a minimum of two hours within a two week period.

F. Resolution #2013-14-23: An Act to require bi-monthly reports from Associated Students Council Officers – Action Item
   The Act would amend the AS Government Code to require the AS Council to submit bi-monthly reports to the Legislative Vice President.

G. Resolution #2013-14-16: An Act to Amend the Administrative Code, Ensuring Representation in CSSA – Tabled Action Item
   The Act would amend the AS Administrative Code to allow the External Affairs Representative to delegate their vote to another qualified HSU student.

General Council Discussion

General Council Work Session

Announcements

There were no Announcements

Adjournment

Teeter adjourned the meeting without objection at 5:10 p.m.

Recorded by:
Rob Christensen
AS Council Assistant

Approved by:

Mark Teeter
Legislative Vice President