

Associated Students Council
Humboldt State University
Tuesday, January 19, 2016
Nelson Hall East, Room 113
Minutes #13
****SPECIAL MEETING****

Approved
2-8-16

Call to Order

Zitlaly Macias, Legislative Vice President, called the meeting to order at 5:00 p.m. in Nelson Hall East, Room 113

Roll Call

Representatives Present: Graciela Chipres, Jason Jones, Jonah Platt, Michael Ramirez, Sean Sesanto, Ama Tierney

Representatives Absent: Jesse Benefiel (Unexcused), Eamon Daly (Excused), Kathryn Guzman (Excused), Jordan Jacobs (Unexcused), Alexia Siebuhr (Excused)

Officers Present: Tiana Cannon, Juan Cervantes, Zitlaly Macias

Advisors Absent: Aaron Cobas, Joan Tyson, Dr. Peg Blake

Approval of Agenda

MOTION: RAMIREZ/CANNON move to approve Agenda #13 dated January 19, 2016

APPROVED

Chair's Report

Macias reminded the Council to keep their comments respectful and direct.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

General Council Work Session

- A. AS General Manager Position Update – Discussion Item
Cervantes will update the AS Council regarding the position vacancy, review of structure and job description, and other changes related to the AS General Manager position. Also included in this agenda packet is the response from AS President Juan Cervantes to HSU President Rossbacher's letter dated December 9, 2015 regarding the proposal.

Cervantes started the conversation by discussing his response to President Rossbacher's statement regarding the AS General Manager position. Joyce Lopes, HSU Vice President of Administrative

Affairs, praised the Associated Students on the positive work they have done. Lopes noted that the HSU administration is not concerned that the Associated Students can't hire someone for the position, but wants to ensure structures in are place to protect the position and Associated Students as an entity. Lopes also wanted to make sure AS is fiscally sound and the fiscal oversight is managed appropriately. Lopes and the HSU Administration had asked the Chancellor's office to review the position description. Although there are good oversights from the HSU and the auxiliary, the Chancellor's office noted that some of the HSU auxiliaries, including Associated Students, receive business services from the University Center. These services may not be appropriate and the status of those services should be reviewed again in the future. Peg Blake, Vice President of Student Affairs, discussed the proposal of hiring a new Associated Students Executive Director. Blake explained that she and the HSU President originally did not think the proposal was a good idea, but they discussed it with the Chancellor's office and are feeling better about it. Blake and the HSU President want to make sure the structures within AS are protected, but the operating agreement should be worked on.

Cervantes expressed that he was pleased with the outcome so far and desires a successful collaboration. Cervantes also remarked he has also been in conversations with the Chancellor's office. Lopes noted the HSU fiscal officer should be included in a future conversation regarding the duties of the position, because there were specific modifications within the job description that needed to be addressed. Cervantes asked Lopes for a copy of those critiques. Blake asked when the Council might vote for the proposal, because she had additional concerns. Cervantes responded the item will be on the next AS Council meeting. Lopes and Blake observed some issues within the proposal, including the business services agreement with the University Center. Cervantes noted the Council will vote on the packet as it currently stood. Cervantes also noted the document is not set in stone, and can change over time. Cervantes felt uncomfortable discussing about possible changes that could happen in the future because of the unknown, and the AS Council can discuss the fiscal issues at the appropriate time. Lopes and Blake both discussed the issue can change if needed because the UC business office will not be providing their services to AS. Lopes asked when the agreement expires. Blake noted the current agreement is a yearly agreement. Tyson noted it is a five year agreement with yearly reviews, but it can be cancelled under certain conditions. Blake asked for clarification that the business services section will be included in the contract. Cervantes noted the Council is working with the current agreement and can't plan for those uncertain issues. Lopes asked when the deadline is for edits with the proposal, and noted there might not be enough time for some of the edits. Cervantes noted it depends on the recommendations and an AS Council special meeting can be scheduled, if needed. Lopes also noted some of the human resource issues, such as the position salary, recruiting candidates, and advertising the job posting to make sure candidates are clear about the job description and duties. Dave Nakamura, University Center Executive Director, was present at the meeting, and was asked by Blake about the position's benefits and where the benefits might come from. Dave responded the UC is currently conducting research and reviewing other pathways. Lopes asked Nakamura for clarification on how the UC is providing benefits. Cervantes responded that the benefits might cost more and might use an off campus broker, but noted it is difficult to have a benefits package for one person. Lopes commented on aspects of the benefits package, specifically the policies and personal guidelines on campus and not violating people's right at the end of the day. Lopes also noted the HSU President wants to be sure the HSU Human Resources Department has approved of the benefits. Tyson noted the Auxiliary Organizations Association has a benefits package with a 3rd party company she is looking into. Blake asked about the Executive Director and the Council Assistant position and whether the intention was to have a benefits package for both positions. Cervantes responded he would like to go that direction but that is a conversation for a future meeting.

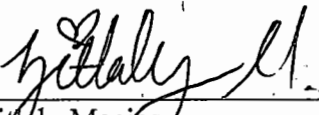
Lopes changed topic and discussed that she is also getting feedback from the Chancellor's office and still reviewing the document, but noted the changes in the position description are still within the compliance guides of the CSU. Lopes also said that the responsibility are still the same, but they are asking to engage in the discussion of what the auxiliaries mission is within the campus mission; which is not an issue for Associated Students. The Chancellor's office also discussed the need to maintain the mechanisms and the procedure of the policies. Lopes believes AS shouldn't have any problems complying with the policies, especially since Tyson has done a good job of maintaining compliance already. Cervantes noted the AS/UC business services agreement will be discussed at the Board level. The conversation will have more facilitation, but it needs to be finalized by the AS Council. Lopes noted she respects that, but she will have more conversations with the AS Executive committee or with Tyson. Lopes and Blake mentioned they would like to have the conversations while Tyson is still in the position.

Adjournment

Macias adjourned the meeting without objection at 5:29 p.m.

Recorded by:
Patric Esh
AS Council Assistant

Approved by:



Zitaly Macias
Legislative Vice President