Associated Students Council
Humboldt State University
Meeting on Monday, May 1, 2017
UC Banquet Room
3:00 p.m.
Agenda #22

I. Call to Order

II. Roll Call

III. Approval of Agenda #22 Monday, May 1, 2017 – **Action Item**

IV. Chair's Report

V. Approval of Minutes

A. Approval of Minutes #20 dated Monday, April 17, 2017
B. Approval of Minutes #21 dated Thursday, April 27, 2017

VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)
Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A.S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Appointments to Committees and Council

A. A. S. President
B. A. S. Administrative Vice President
C. A. S. Legislative Vice President
D. A. S. Student Affairs Vice President

VIII. Old Business

A. Resolution 2016-17-21: An Act to Amend the Description and Responsibilities of the Officer of Social Justice and Equity Officer of the Associated Student Council. – **Second Reading**

The resolution amend the duties of the Social Justice and Equity Officer of the Associated Student Council. The author requests to waive the first reading.

IX. New Business

A. Resolution 2016-17-23: An Act to Advocate for a Contract with HSU University Center as an Alternative to Pepsico. – **First Reading**
The resolution states the support for a pouring rights contract between HSU and the University Center instead of PepsiCo. The authors are requesting a waiver vote.

B. Resolution 2016-17-24: Endorsement of the Student Advocate Alliance. – **First Reading**
The resolution states AS endorses the Student Advocate Alliance. The authors are requesting a waiver vote.

C. 2017-2023 AS Strategic Plan – **Action Item**
The 2017-2013 AS Strategic Plan is an updated version of the 2015 Strategic Plan.

X. Unfinished Business

A. Agenda 20 April 17,2017

1. Official Reports (10 minute limit each speaker, additional time at discretion of Chair)

a. AS Executive Committee – April 14, 2017

i. AS Strategic Plan. – Discussion Item
Platt is asking for feedback on adding revisions to the Strategic Plan.

ii. Executive Committee as a Support Body. – Discussion Item
Platt will lead a discussion of the AS Executive Committee of AS play a greater part in the direction and health of the AS Board of Director

iii. AS Toolkit. – Discussion Item
Discussion about what toolkits are needed for AS efficiency.

b. Administrative Affairs Vice President (Gregory Rodriguez)
c. Student Affairs Vice President (Sonya Navarro)
d. Legislative Vice President (Jessie Avitia)
e. Council Representative Reports
f. External Affairs (Chey King)
g. AS Presents (Alejandro Arredondo)
h. Elections Commissioner (Dante Hamm)
i. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
j. Executive Director, Interim (Jane Hill)

2. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XI. Official Reports (10 minute limit each speaker, additional time at discretion of Chair)

A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
B. President (Jonah Platt)
C. Administrative Affairs Vice President (Gregory Rodriguez)

Board of Finance Committee – April 24, 2017

1. Fiscal results of the AS operations through March 31 – Discussion Item
HSU Business Services will report on the past year and ask for recommendations for future reports.

2. Request for $441 from the AS Earth Week Planning Committee – **Action Item**
Madison Whaley will present on the request for $441 for food and supplies.

3. Review and adoption of the AS Reserve Policy – **Action Item**

4. Review of the Year – Discussion Item
The Committee will debrief on the actions and process of the committee.

D. Student Affairs Vice President (Sonya Navarro)
E. Legislative Vice President (Jessie Avitia)
F. Council Representative Reports
G. External Affairs (Chey King)
H. AS Presents (Alejandro Arredondo)
I. Elections Commissioner (Dante Hamm)

Elections Commission Meeting – April 27, 2017

1. Review and recommendation to the AS Council for approval of the April 18-20, 2017 Associated Students Elections Results – **Action Item**
The Elections Commission will review the April 18-20, 2017 AS Election results and determine future action based on the outcome of the elections.

2. Elections Debrief – Discussion Item
The commission will debrief on the 2017 AS Elections.

J. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
K. Executive Director (Jenessa Lund)

XII. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XIII. General Council Work Session

A. Spring 2017 Study Lounge – Information Item (Sonya Navarro)

B. AS End of the Year Celebration – Information Item (Jonah Platt)

XIV. Announcements

XV. Adjournment

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Patric Esh, AS Council Coordinator, at patric.esh@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

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Associated Students Council
Humboldt State University
April 17, 2017
UC Banquet Room
Minutes #20

Call to Order

Avitia, Legislative Vice President, called the meeting to order at 3:00pm in the University Center Banquet Room.

Roll Call

Representatives Present:	Dominic Cicerone, Jason Jones, Tessa Lance, Joey Mularky, Asia Ross, Paola Valdovinos
Representative Absent:	Carlrey Delcastillo (Excused), Kassandra Rice (Excused), Jenny Werthman (Unexcused)
Officers Present:	Jessie Avitia, Sonya Navarro, Jonah Platt, Gregory Rodriguez
Advisors Present:	Alejandro Arredondo, Dante Hamm, Jane Hill, Chey King, Dr. Peg Blake

Approval of Agenda

MOTION: LANCE/CICERONE move to approve of Agenda #20 Monday, April 17, 2017
APPROVED
AS AMENDED

MOTION: LANCE/NAVARRO move to move the location to the Goodwyn Forum if rooms fill the capacity. APPROVED

Chair's Report

Avitia asked for a moment of silence for the death of David Josiah Lawson.

Approval of Minutes

MOTION: PLATT/NAVARRO move to approve minutes #18 dated Monday, April 3, 2017
APPROVED

MOTION: LANCE/CICERONE move to approve minutes #19 dated Monday, April 10, 2017
APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

I. Special Presentation

A. Pouring Rights Town Hall – Tessa Lance - **Time Certain 3:15 to 4:15**
Tessa Lance will lead a presentation followed by a discussion.

MOTION: NAVARRO/LANCE move to begin the presentation at 3:05pm. FAILED

Discussion started at 3:15 p.m.

Lance introduced the Joyce Lopes, Vice President of Administrative Affairs, and Tawny Fleming, Director of Contracts and Procurement.

Lopes provided a summary of the presentation and showed a video. Lopes noted the contract cannot be negotiated until a month before the end of the current contract.

The meeting location was moved to the Goodwin Forum because of the banquet room was at maximum capacity.

Public comment:

Meredith Garret recited the GPA pledge talked about the GPA pledge and the importance of leading as example.

Jared Layel talked about student athletes and the myth of that athletes get a full ride and the issues when student athletes wouldn't get scholarships. Layel said the change in contract wouldn't affect Pepsi but it would affect students.

Tom Trepiak, HSU Athletic Director, summarized purpose of the scholarships. Whaley asked Trepiak how many students receive the scholarships. Trepiak said seven to eight students get scholarships and that Pepsi provides $30000 of the $60000.

Will Raschke talked about the expectations of coming to HSU. Raschke asked that there be a better way of getting scholarships for student athletes.

Elijah Lechman talked about the health issues of soda. Elijah also discussed the lobbying efforts of PepsiCo against soda taxes. Lechman said HSU doesn't need the scholarships if it causes health issues and doesn't help very many students.

Madison Whaley talked about the importance of being environmentally and social responsible. Whaley noted if HSU accepts the contract they are not supporting the same values.

Lopes talked about HSU exploring other options.

Alec Howard talked about the climate action plan and asked if options have been exhausted before recycling. Howard asked if Pepsi can take back the bottles and cans they distribute.

Lopes said zero waste is important to her. Lopes noted reducing is the first step. Lopes noted there is a 46 million dollar deficit and not sure where to find a $50,000 dollars to pay for scholarships.

Jamison asked about the loss of revenues when HSU stopped selling plastic water bottles on campus. Morgan King answered $20000. Ron Rudebock said initially they lost revenue after the ban on plastic bottles, but revenue has increased above $20000 over the years. Rudebock said Pepsi products are not the top selling item. Lopes said Pepsi products are slower to sale than other products.

Jamison said there is 16 grams of sugar in soda products. Jamison asked how food is sold. Lopes answered dining services provide the food products, but uses Sysco to get food.

Ivy Huwald said HSU prides itself on sustainability and practice to build a greener world. Huwald sees the contract with PepsiCo as a violation of HSU values and should look for another companies to contract with.

Noè Araiza talked about sustainability and community values is promoted to students, but HSU values money over students.

George Wren talked about getting pouring rights from another companies. Wren would like the contract to include supporting environmental sustainability, finding means of having less soda consumption, and a surge charge on soda.

Fleming talked about included an environmental aspect, but they only received a response from three companies: Pepsi, Coke, and another company.

Nick Graham talked about finding local companies and having a cooperative model.

Eric Rydberg, Green Party spokesperson, talked about the health issues of soda and the social problems of using Pepsi companies.

Samantha Arredondo asked if the contract timeline had public comment. Trepiak said this is the first public comment the PepsiCo contract taskforce has had.

Miranda Taylor asked about the selling of products and the carbon footprint of products that are not sold.

James Octovert (misspelled) talked about having a local juice bar instead of PepsiCo. Fleming asked if HSU students are using the products. James said yes.

Meredith Garrett asked about future conversations after today. Lopes said they need to make a decision soon.

Nelio Palmoris (misspelled) asked the taskforce if they have found alterative ideas. Fleming said the health issue wasn't brought up before. Fleming also said contracts have not expired before because of the scholarships. They thought about creating an endowment but that was too expensive.

Trepiak talked about how to reduce consumption. They have to use bottled water because of lack of resources but would like to use a foundation drink.

Navarro asked how a score board helps students. Trepiak talked about the convenience of the score board for football attendees. A forum attendee suggested everyone pay a dollar at sporting events or

increasing student fees to pay for scholarships.

MOTION: NAVARRO/LANCE move to extending the town hall for twenty minutes.
APPROVED

Ryan Cervantes talked about action is power and stand in solidary for people who are supporting the divestment from Pepsi.

Lopes talked about using the resources already on campus.

Christopher Jamison asked why HSU is only asking for $58,000. Tawny said they would look into asking for more, but noted the contract would be extended to 10 years.

Alex Howard said the resistance seems to be from the athletic dept. and said Pepsi seems to be getting the better end of the deal.

Lopes talked about that AS is reviewing student fees. Lopes doesn't know how to replace the funds for the scholarships.

Trepiak said there would need to be a separate committee to fund the scholarships.

Eric Rydberg said students could pay for it. Lopes said it not that easy for students to pay for the additional costs.

Navarro asked about administration donating money. Lopes said they already donate.

A forum attendee asked if the athletics dept. could be charged more. Trepiak said students already pay into the athletics dept.

Jacqueline Rose asked about invitationals to increase athletic funds. Trepiak said the track and field course can't hold invitationals. Rose also asked about camps. Trepiak said the camps provide some revenue.

A attendee suggested an environmentally sustainability camp. Lopes said the colleges and departments could work on that.

Avitia talked about the problems of PepsiCo. Avitia sees a problem with Pepsi causing lots of problems but they provide a concession stand. Avitia said AS is not attacking HSU Athletics Dept. but would like to solve the problem and provide scholarships.

Rodriguez said HSU IRA fees are the highest in California and should be spent differently.

King asked about vending machines. Fleming said Pepsi doesn't make money off of vending machines.

Avitia suggested having another public forum.

MOTION: NAVARRO/LANCE move the meeting location to the UC Banquet Room.
APPROVED

Appointments to Committees and Council

A.S. President (Jonah Platt)

No appointments.

A.S. Administrative Vice President (Gregory Rodriguez)

No appointments.

A.S. Legislative Vice President (Jessie Avitia)

No appointments.

A.S. Student Affairs Vice President (Sonya Navarro)

No appointments.

Old Business

No old business

New Business

A. Resolution 2016-17-18: An Act to Amend the Process of Appointing Council Members – **First Reading**
The resolution will amend the process of appointing a Council member. The author requests to waive the first reading.

MOTION: LANCE/MULARKY move to waive the first reading. APPROVED

MOTION: LANCE/CICERONE move to approve resolution 2016-17-18: An Act to Amend the Process of Appointing Council Members. APPROVED

Cicerone presented on the resolution and the reasons why they should be in support of the resolution.

B. Resolution 2016-17-19: An Act to Amend Appointment Processes and Define Duties of Committee Members. – **First Reading**
The resolution will amend the council reporting process. The author requests to waive the first reading.

MOTION: LANCE/CICERONE waive the first reading. APPROVED

MOTION: LANCE/CICERONE move to approve Resolution 2016-17-19: An Act to Amend Appointment Processes and Define Duties of Committee Members. APPROVED

Cicerone presented on the reason and importance of the resolution.

MOTION: PLATT/LANCE move to amend section 8.01 and replace "committee member" with "council member." APPROVED

C. Resolution 2016-17-20: An Act to Amend the Description and Responsibilities of the Environmental Sustainability Officer of the Associated Student council. – **First Reading**
The resolution amends the duties of the Environmental Sustainability Officer. The author requests to waive the first reading.

MOTION: LANCE/NAVARRO waive the first reading. APPROVED

MOTION: LANCE/CICERONE move to approve Resolution 2016-17-20: An Act to Amend the Description and Responsibilities of the Environmental Sustainability Officer of the Associated Student Council.

Blake noted there is a discrepancy with the term 'officer.'

Avitia moved to move the location of the meeting to the Goodwin Forum.

After the special meeting, the location was moved to the UC Banquet room.

MOTION: PLATT/RICE move to include officer after environmental sustainability in the second resolve. APPROVED

MOTION: NAVARRO/PLATT moved to change "with" to "will" in the second resolve. APPROVED

D. Resolution 2016-17-21: An Act to Amend the Description and Responsibilities of the Officer of Social Justice and Equity Officer of the Associated Student Council. – **First Reading**
The resolution amend the duties of the Social Justice and Equity Officer of the Associated Student Council. The author requests to waive the first reading.

MOTION: PLATT/NAVARRO move to change to strikeout the word "and" from section 5 before "who". APPROVED

MOTION: PLATT/CICERONE move to change under represented to under service. APPROVED

MOTION: PLATT/LANCE move to amend the second resolve, second line "academic center" to "center of academic excellence." APPROVED

MOTION: RODRIGEUZ/LANCE move to include, "Mecha, Centro a Publo, and city of Arcata entities on and off campus" after "queer student unions." APPROVED

MOTION RODRIGUIZ/LANCE move to amendment the amendment to cross out "across" and replace it with "on and off." APPROVED

Rodriguez talked about the importance to decolonize the structures within the institution and would like added to the resolution.

MOTION: RODRIGUEZ/PLATT move to add "and decolonization" at the forth sentence. APPROVED

MOTION: RODRIGUEZ/LANCE move to amend the amendment to state and decolonization" after, "diversity, and," instead of at the end of the resolve. APPROVED

MOTION: PLATT/RODRIGUEZ move to include INRSEPT in the section 2 after "academic centers." APPROVED

Platt said the amendment would include Native-American students and Native-American programs.

MOTION: PLATT/LANCE move to approved INTERCEPT at the fourth resolve before Multicultural Center. APPROVED

MOTION: LANCE/DELCASTILLO move to table the resolution until the next meeting on May 1, 2017. APPROVED

E. Financial Viability Review – Discussion Item
The Council will review the financial viability of the AS Council.

Jane discussed the financial viability of Associated Students included the AS reserve policy.

<u>Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)</u>

President (Jonah Platt)

AS Executive Committee – April 14, 2017

1. AS Remodel – Action Item
The committee will review and recommend the AS office remodel design to the AS Council.

MOTION: RODRIGUEZ/LANCE TO APPROVE THE AS REMODEL. APPROVED (1) ABSTAIN

The council discussed the schematics, if the funds could be used for other programs, and if the remodel is environmentally sustainable.

Avitia move to adjourn the meeting at 6 p.m. as required by the AS Standing rules.

2. AS Strategic Plan. – Discussion Item
Platt is asking for feedback on adding revisions to the Strategic Plan.

3. Executive Committee as a Support Body. – Discussion Item
Platt will lead a discussion of the AS Executive Committee of AS play a greater part in the direction and health of the AS Board of Director

4. AS Toolkit. – Discussion Item
Discussion about what toolkits are needed for AS efficiency.

Administrative Vice President (Gregory Rodriguez)

Student Affairs Vice President (Sonya Navarro)

Legislative Vice President (Jessie Avitia)

Delcastillo – College of Arts, Humanities and Social Sciences

Werthman – College of Arts, Humanities and Social Sciences

Mularky – College of Professional Studies

Ross – College of Professional Studies

Lance – College of Natural Resources and Sciences

Valdovinos – At Large

Rice – At Large

Jones – Graduate Representative

Alejandro Arredondo – AS Presents Representative

Chey King – External Affairs Representative

Dante Hamm – Elections Commissioner

Vice President of Enrollment Management and Student Affairs (Peg Blake)

AS Executive Director (Jane Hill)

Announcements

Adjournment

Avitia adjourned the meeting without objection at 6:00 p.m.

Recorded by:
Patric Esh
AS Council Coordinator

Approved by:

Jessie Avitia
Legislative Vice President

Associated Students Council
Humboldt State University
Thursday, April 27, 2017
Nelson Hall East, Room 113
Minutes #21

Call to Order

Navarro, Vice Chair, called the meeting to order at 12:40 p.m. in Nelson Hall East, Room 113.

Roll Call

Representatives Present:	Carlrey Delcastillo, Kassandra Rice, Tessa Lance, Joey Mularky, Asia Ross,
Representative Absent:	Dominic Cicerone (Excused), Jason Jones (Excused), Paola Valdovinos (Excused)
Officers Present:	Sonya Navarro, Gregory Rodriguez
Officers Absent:	Jessie Avitia (Excused), Jonah Platt (Excused)
Advisors Present:	Alejandro Arredondo, Jenessa Lund
Advisors Absent:	Jessie Avitia (Excused), Dante Hamm (Excused), Chey King (Excused) Dr. Peg Blake (Excused)

Approval of Agenda

MOTION: LANCE/DELCASTILLO move to approve Agenda #21 dated April 27, 2017. APPROVED

Chair's Report

No report.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

New Business

A. Resolution 2016-17-22: An Act to Enable the AS President-Elect to Interview Candidates for The Board of Directors And Committees – **First Reading**
The resolution will enable the President-Elect to interview candidates for the Board of Directors and committees before they are inducted into office.

MOTION: LANCE/ROSS move to waive the first reading. APPROVED

MOTION: LANCE/MULARKY move to approve Resolution 2016-17-22: An Act to Enable the AS President-Elect to Interview Candidates for The Board of Directors And Committees. APPROVED

Mularky discussed the reason for the resolution. Mularky said that currently the President-Elect is unable to recommend any appointments to the AS Board or to committees during the first meeting. This resolution would rectify that issue.

Adjournment

Navarro adjourned the meeting without objection at 12:46 p.m.

Recorded by:
Patric Esh
AS Council Coordinator

Approved by:

Sonya Navarro
Vice Chair

DRAFT

RESOLUTION No. 2016-17-21

AUTHORED BY: **Jessie Avitia, Legislative Vice President**
Tessa Lance, College of Natural resources and Sciences Representative
Gregory Rodriguez, Administrative Vice President

REFERRED TO: **AS COUNCIL**
ACTION SCHEDULED: April 17, 2017

SUBJECT: **An Act to Amend the Description and Responsibilities of the Office of Social Justice and Equity of the Associated Student Council**

1. **WHEREAS,** The Associated Students (A. S.) Council of Humboldt State University (HSU) is the single recognized voice for over 8,600 students; and,

2. **WHEREAS,** The Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

3. **WHEREAS,** The authors of the original Resolution to establish this position have received feedback from various stakeholder groups on campus; and,

4. **WHEREAS,** The original intent of this position was to to focus on diversity, inclusion and decolonization, and to address issues of discrimination and injustice; and,

5. **WHEREAS,** The original intent of this position was to represent the many groups on campus who experience discrimination or injustice because of their race, ethnicity, religion, gender, identity, orientation, disabilities or other reasons; and,

6. **WHEREAS,** The intent to represent the many groups and cultures on campus was not outlined or clearly expressed in the language of the Resolution to Establish the Position and Membership on the Officer of Social Justice and Equity, therefore be it:

7. **RESOLVED,** The A.S. Council understands that the term "Decolonization" has many interpretations, however for this definition, this council understands that Decolonization within institutions is a process by which, these very institutions created by colonialism

and imperialism are radically redefined and shaped into supporting and connecting with Indigeneity locally and globally; and, [1]

8. **RESOLVED,** That the Officer of Social Justice and Equity will strive for equity and representation of students of different races, ethnicities, genders, gender identity, orientation, disabilities and other underserved identities and communities; and,

9. **RESOLVED,** In addition to the duties outlined in the original Resolution to Establish the Position and Membership of the Officer of Social Justice and Equity, the officer will work to build relationships with groups and entities on and off campus, including but not limited to, the Centers for Academic Excellence, INRSEP, the Multicultural Center, Queer Student Union, M.E.Ch.A., Centro de Pueblo, the Students with Disabilities Advisory Committee, and the Veterans Office; and

10. **RESOLVED,** That the Associated Students Codes and Constitution be amended to reflect these changes to the Council; and finally,

11. **RESOLVED,** That copies of this resolution be sent to, but not limited to: CSU Chancellor Timothy White, HSU President Lisa A. Rossbacher, HSU Administrative Vice President Joyce Lopes, HSU Student Affairs Vice President Peg Blake, HSU Office of Diversity and Inclusion Interim Directors Ramona Bell & Jennifer Eichstedt, University Center Executive Director Dave Nakamura, HSU MultiCultural Center and all HSU Cultural Centers for Academic Excellence, Queer Student Union, The Rainbow Discussion Group, the Veterans Office, Director of Student Access Services, HSU Oh Snap, HSU Health Educator Mira Friedman, Provost and Academic Affairs Vice President Alex Enyedi, HSU Interim CPS Dean Chris Hopper, HSU Interim CAHSS Dean Noah Zerbe, and HSU CNRS Dean Rich Boone

Author, Jessie Avitia
Legislative Vice President

Author, Tessa Lance
College of Natural Resources and Sciences Representative

Author, Gregory Rodriguez
Administrative Vice President

[1] Ritskes, Erik. "What is decolonization and why does it matter?" Intercontinental Cry. June 18, 2014. Accessed April 24, 2017. https://intercontinentalcry.org/what-is-decolonization-and-why-does-it-matter/.

Associated Students

RESOLUTION No. **2016-17-23**

AUTHORED BY: **Tessa Lance, College of Natural Resources and Sciences Representative**
Jessie Avitia, Legislative Vice President

REFERRED TO: **AS COUNCIL**
ACTION SCHEDULED: May 1, 2017

SUBJECT: **An Act to Advocate for a Contract with HSU University Center as an Alternative to PepsiCo**

WHEREAS, The Associated Students (A. S.) Council of Humboldt State University (HSU) is the single recognized voice for over 8,600 students; and,

WHEREAS, The Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, The Associated Students Council officially opposes the resigning of a pouring rights contract with PepsiCo due to its violation of HSU core values and visions of environmental responsibility, social justice, good health, local empowerment and shared governance[1]; and,

WHEREAS, The University Senate officially urges HSU administration to not re-enter a pouring rights contract with PepsiCo, and not to enter into any future pouring rights exclusivity contracts with PepsiCo or Coco-Cola [2]; and,

WHEREAS, At Town Hall 2.0 on 25 April, 2017, the administration presented "Internalizing the contract" as an alternative to resigning with PepsiCo; and,

WHEREAS, HSU Dining Services is a University Center Affiliate; and,

WHEREAS, The University Center is governed by a 14- member Board of Directors, composed of HSU students, staff, faculty, alumni, and community members; and,

WHEREAS, The University Center Board of Directors is chaired by a student; now, therefore be it:

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[1] Resolution No. 2016-17-17:An act to oppose pouring rights exclusivity contracts at Humboldt State, Date Passed: April 10, 2017

[2] Resolution No. 26-16/17- :Resolution on Opposing Pouring Rights Exclusivity Contracts a HSU, Date Passed: April 26, 2017

RESOLVED, The Associated Students of Humboldt State University strongly supports a contract between HSU and the University Center as an alternative to resigning a pouring rights contract with PepsiCo; and finally,

RESOLVED, That copies of this resolution be sent to, but not limited to: CSU Chancellor Timothy White, HSU President Lisa A. Rossbacher, HSU Administrative Vice President Joyce Lopes, HSU Student Affairs Vice President Peg Blake, Provost and Academic Affairs Vice President Alex Enyedi, University Center Executive Director Dave Nakamura, Dining Services Director Ron Rudebock, HSU Oh Snap, HSU Health Educator Mira Friedman

Author, Jessie Avitia
Legislative Vice President

Sonya Navarro
Student Affairs Vice President

Author, Tessa Lance
College of Natural Resources & Sciences Representative

DRAFT

Associated Students

2016-17-24

RESOLUTION No.

AUTHORED BY: **Jonah Platt, AS President**
Paola Valdovinos, At Large Representative

REFERRED TO: **AS COUNCIL**
ACTION SCHEDULED: May 1st, 2017

SUBJECT: **Endorsement of the Homeless Student Advocate Alliance**

1. **WHEREAS,** the Associated Students (A.S.) Council of Humboldt State University (HSU) is the single recognized voice for approximately 8,000 students; and

2. **WHEREAS,** the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

3. **WHEREAS,** 10% of students attending classes in the CSU are estimated to be experiencing homelessness; and,

4. **WHEREAS,** 15% of students surveyed at HSU reported experiencing homelessness since starting college; and,

5. **WHEREAS,** the HSAA (Homeless Student Advocate Alliance is dedicated to "1 Creating productive dialogue within the HSU campus community and Humboldt County. 2 Discovering and collecting resources to assist housing insecure students physically and fiscally. 3 Developing a liaison position on campus for homeless and housing insecure students. 4 Building a media resource for the homeless and housing insecure community at HSU.

6. **WHEREAS,** HSAA is working on state initiatives to solve the student homelessness problem; and,

7. **WHEREAS,** HSAA hopes to collaborate with other ASI's and students across the CSU system; therefore be it,

8. **RESOLVED,** that Associated Students of Humboldt State University officially endorses the work of the Homeless Student Advocate Alliance; and, be it further,

9. **RESOLVED,** that AS of Humboldt encourages other AS and ASI campuses in the CSU to work with the group of HSAA; and, be it further,

10. **RESOLVED,** that copies of this resolution be sent to, but not limited to: all AS and ASI organizations in the CSU, California State Student Association, the Chancellor, and Chante Catt.

Jonah Platt, AS President

Paola Valdovinos, At- Large Rep

ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY
Statement Revenue, Expenses, and Change in Net Position
March 31, 2017 and June 30, 2016

	March 2017	June 2016
Revenues:		
Operating Revenues		
ASB Student Activity Fee	$ 938,826	$ 972,329
AS Programs	-	137,643
Instructional Relaed Activities (IRA)	-	512,668
Total Operating Revenues	938,826	1,622,640
Expenses:		
Operating Expenses:		
Salaries and Wages	101,641	131,862
Employee Benefits	11,223	8,275
Payment(s) per Agreement(s)/Contract(s)	149,827	443,949
Reimbursement to Other Agencies (HSU/UC)	66,110	111,055
Repairs and Maintenance	-	4,631
Communications	954	3,104
Travel	30,606	59,850
Insurance	9,133	8,024
Audit	-	6,903
Program Expenditures	194,131	270,618
Instructional Relaed Activities (IRA)	-	513,665
Total Operating Expenses	563,626	1,561,936
Operating Income (Loss)	375,200	60,704
Non-Operating Revenue (Expenses):		
Investment Income/Other	16,783	3,925
Non-Operating Revenue (Expenses), net	16,783	3,925
Increase in Net Position	391,983	64,629
Net Position:		
Net Position at Beginning of Year	523,679	459,050
Net Position at the End of the Period	$ 915,662	$ 523,679

ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY
Statement of Net Position
March 31, 2017 and June 30, 2016

	March 2017	June 2016
Assets		
Current Assets		
Cash on Hand (US Bank Checking)	$ 107,376	$ 130,718
Cash Invested in LAIF	411,481	450,492
Total Cash	518,858	581,210
Accounts Receivable	550,700	37,328
Prepaid Expenses	-	231
Total Current Assets	1,069,558	618,769
Capital Assets, net	-	-
Total Assets	**$ 1,069,558**	**$ 618,769**
Liabilities		
Current Liabilities		
Accounts Payable	$ 148,919	$ 61,669
Accrued Liabilities	4,976	10,691
Unearned Revenue	-	22,730
Total Current Liabilities	153,895	95,090
Total Liabilities	**$ 153,895**	**$ 95,090**
Net Position		
Net Investment in Capital Assets	$ -	$ -
Unrestricted	915,662	523,679
Total Net Position	**$ 915,662**	**$ 523,679**

Associated Students

ASB General Operating Fund (AS100)

2016-17 ASB Approved Budget vs Actuals

March 31, 2017

Program	Program Description	Dept.ID	Actuals	Budget	(Over) / Under Budget
	ASB FEE REVENUE		**(938,825.55)**	**(1,032,500.00)**	**(93,674.45)**
-----	ASSOCIATED STUDENTS GENERAL OPERATIONS	D40004	157,935.66	239,420.00	81,484.34
-----	CLUB & PROGRAM SUPPORT	D40020	16,619.60	39,370.00	22,750.40
-----	STUDENT ENGAGEMENT & LEADERSHIP	D40021	1,000.00	5,000.00	4,000.00
-----	CHILDREN'S CENTER	D40030	22,565.00	45,130.00	22,565.00
-----	MULTICULTURAL CENTER	D40032	20,014.30	41,540.00	21,525.70
-----	LEARNING CENTER TUTORIAL	D40060	11,657.50	23,315.00	11,657.50
P0398	CAMPUS FOOD SECURITY PROGRAM	D40067	6,767.50	13,535.00	6,767.50
-----	YES-GENERAL OPERATIONS	D40022	30,725.90	62,045.00	31,319.10
P4501	YES-GOLDEN YEARS	D40022		100.00	100.00
P4502	YES-ENVIRONMENTAL ED	D40022	46.10	125.00	78.90
P4503	YES-ART RECREATION THEATRE	D40022		250.00	250.00
P4504	YES-HAND-IN-HAND	D40022	418.54	550.00	131.46
P4505	YES-LEADERSHIP ED ADVENTURE PR	D40022	150.74	500.00	349.26
P4508	YES-STUDY BUDDIES	D40022		100.00	100.00
P4510	YES-NEW GAMES	D40022		100.00	100.00
P4511	YES-HOMELESSNESS NETWORK	D40022	159.17	175.00	15.83
P4512	YES-PUENTES	D40022		120.00	120.00
P4513	YES-DIRECTOR TRAINING	D40022		650.00	650.00
P4515	YES-YMP	D40022	110.56	200.00	89.44
P4516	YES-JHRP	D40022		150.00	150.00
P4517	YES-STEP UPP	D40022	549.67	550.00	0.33
P4520	YES-NCOAST MUSIC VENDORS	D40022		240.00	240.00
P4521	YES-BOOSTING ED SUCCESS IN TEE	D40022		150.00	150.00
P5102	AS GOVERNMENT	D40004	49,000.74	129,975.00	80,974.26
P5104	AS EXTERNAL AFFAIRS	D40004	3,844.86	19,830.00	15,985.14
P5105	WRRAP	D40004	16,026.42	35,490.00	19,463.58
P5106	CCAT	D40004	19,078.05	55,670.00	36,591.95
P5112	HUMBOLDT FILM FESTIVAL	D40004	5,181.89	10,500.00	5,318.11
P5116	MARCHING LUMBERJACKS	D40004	378.81	5,800.00	5,421.19
P5118	STUDENT ACCESS GALLERY	D40004	3,443.57	11,125.00	7,681.43
P5120	WOMEN'S RESOURCE CENTER	D40004	5,754.12	27,845.00	22,090.88
P5122	AS PROGRAMS GRANTS	D40020	10,752.30	27,000.00	16,247.70
P5122	AS PROGRAMS GRANTS	D40032	16,488.81	31,000.00	14,511.19
P5132	SPORTS CLUBS	D40064	13,204.89	30,775.00	17,570.11
P5134	AS PRESENTS	D40004	133,979.09	126,425.00	(7,554.09)
P5136	ERIF ROFES QUEER RESOURCE	D40004	7,283.25	15,710.00	8,426.75
P5209	MUSIC-PUBLICITY (Reclassed to IRA)	D40004	351.41		(351.41)
R0022	DROP-IN RECREATION	D40064	16,020.00	32,040.00	16,020.00
			(369,317.10)	**-**	**369,317.10**

REQUEST FOR UNALLOCATED FUNDS
BUDGET DRAFT

NAME OF A.S. PROGRAM: AS Earth Week Planning Committee

CONTACT PERSON:

Phone: 9168017096

Email: mcw303@humboldt.edu

I. Income. List A.S. Subsidy requested and other potential sources of income.

1	*Requested A.S. Unallocated Funds*	$ 441.00
2		
3		
4		
5		
6		
7		
	Total Income:	$ 441.00

II. Expenditures. List items such as printing, performance fees, cost of goods, advertisements, etc.

1	Giveaways and prizes for keynote event	**$ 100.00**
2	Food for workshops and events	$ 100.00
3	Catering for keynote event	$ 241.00
4		
5		
6		
7		
	Total Expenditures:	$ 441.00

For each income and expenditure listed above, provide a detailed justification on the attached Budget Justification sheets.

REVIEWED BY:

CLUB/PROGRAM ADVISOR NAME — Patrice Esh **SIGNATURE**

Suzan DiRica

BUDGET ADMINISTRATOR NAME — **SIGNATURE**

REQUEST FOR UNALLOCATED FUNDS BUDGET JUSTIFICATIONS

Important: Please provide a detailed description for each expenditure item included on the Associated Students Budget Draft. Include how you arrived at specific figures and/or how you plan to spend this money.

Line Item: Giveaways and prizes for keynote event — $ 100.00

Explanation: We will have prizes for HEIF scavenger hunt winners, Trashion Show winners, and raffle winners, to entice participation in the event

Line Item: Food for workshops and events — $ 100.00

Explanation: Solar Panel Workshop, bike-in movie, zine-making workshop,

Line Item: Catering for keynote event — $ 241.00

Explanation: Catering is $741, but $500 was funded by the Office of Administrative Affairs. For the keynote dinner, expecting over 50 attendees

Line Item:

Explanation:

Line Item:

Explanation:

Line Item:

Explanation:

Section: **Policy Statement - Fiscal**

Subject: **Reserve Policy, Fund Designation and Procedure for Expenditure**

Purpose: The Associated Students Reserve Policy and Fund Designation provides guidelines for basis of the annual review of the A. S. fiscal viability, and to provide the Council and General Manager sufficient funds to address contingencies, emergencies and budgetary impact and at the same time to have adequate working capital to maintain programs, services, facilities, finance non-routine replacement, meet the needs of future growth, and other priorities that the A. S. Council may have that falls within the Mission of the Associated Students.

New/Revised: November 2, 2015

Council Adoption Date: December 11, 2000

I. Fund Designation

Appropriations to Reserves - Excess revenues will be allocated annually to the following reserve areas unless specifically exempted by A. S. Council. Operating Reserve, Capital Purchase Reserve, and Special Projects & Facilities Reserve.

Background - The establishment of adequate reserve policies for CSU auxiliaries is required to meet the California State University financial standards established by the Education Code, Section 89904(b). Section 89904(b) states that auxiliaries shall implement financial standards by the establishment of reserve funds for current operation, capital replacement, and new ventures so as to assure fiscal viability.

Operating Reserve is the "savings account" of the Associated Students used to address contingencies, emergencies, budgetary impacts such as an unanticipated shortfall in projected enrollment, and other non-routine expenditures.

Source~~s~~ of Fund~~s~~ for Operating Reserve - 80% of the current year excess revenue will be placed annually in the operating reserve.

Capital Purchases Reserve. This reserve is established to replace capital inventory as needed. It may also be used to make new acquisitions when deemed appropriate.

Source of Funds for Capital Purchases Reserve - 10% of the current year excess revenue will be placed annually in the capital purchase reserve.

Special Projects & Facilities Reserve. This reserve shall be used for the maintenance and improvement of existing facilities or the construction of new facilities.

Source of Funds for Special Project and Facilities Reserve - 10% of the prior year's fund balance will be placed annually in the special projects and facilities reserve.

The maximum amount which should be retained for on-campus reserves combined is up to 30% of current year expenditures.

II. Procedure for the Expenditure of A.S. Reserves

Requests for funds shall be made in writing and shall at a minimum include the following information:

1. Program requesting funds;
2. Complete description of project of item(s) to be purchased;
3. Justification for Associated Students funding (how will students benefit from this expenditure); and
4. Other sources of funding explored and outcome of inquiry.

Each request must be provided to the Administrative Vice President so that the request may be introduced at the next meeting of the Board of Finance.

As the following meeting of the Board of Finance, the request will be considered under old business. A simple majority of committee members may approve the proposal for recommendation to the A.S. Council.

The Board of Finance shall review all requests for expenditures.

A majority vote of the A.S Council shall be required for approval of all allocations of Associated Students funds.

Allocations from any of the reserves also require the approval of the University President (or designee).

The Associated Students of Humboldt State University also seeks to invest reserve funds and any excess funds with the objective of 100% preservation of capital at as high a yield as possible.

Should an emergency arise or an unscheduled need to make a routine maintenance repair exist, standard expenditure procedures shall be waived and the General Manager shall be authorized to commit up to $5,000 from the appropriate reserve. Should an emergency exist and a sum greater than $5,000 be required, the consent from either the A.S. President, or A.S. Administrative Vice President shall suffice. Should the General Manager be unable to obtain the required consent, he or she may commit the required amount of funds to resolve the problem. In all cases, A.S. Council shall be notified of the expenditure as soon as possible but not later than their next regularly scheduled meeting.

UNOFFICIAL 2017-18 ELECTION RESULTS

AS Executive Officers

President

Rank	Elected and Excluded	Candidate	Count1
1	Elected	Joey Mularky	420

Administrative Vice President

No candidates ran for this position

Legislative Vice President

No candidates ran for this position

Student Affairs Vice President

Rank	Elected and Excluded	Candidate	Count1
1	Elected	Dana Carrillo	427

Environmental Sustainability Officer

Rank	Elected and Excluded	Candidate	Count1
1	Elected	Desteny Gutierrez	6

Social Justice and Equity Officer

Rank	Elected and Excluded	Candidate	Count1
1	Elected	Jonathon Salinas	23

AS Presents Representative

Rank	Elected and Excluded	Candidate	Count1
1	Elected	Jonathan A. Pena Centes	430

AS Council Representatives

College of Arts Humanities and Social Sciences Representatives

Rank	Candidate	Votes	%
1	Xochitl Arce Perez	2	18.18
2	Kassandra Rodriguez	2	18.18

Number of voters: 11 · Group size: 2161 · Percentage voted: .51
Number of blank votes: 48

College of Natural Resources and Sciences Representatives

Rank	Candidate	Votes	%
1	Marisa McGrew	125	83.33
2	Brooke Holdren	105	70

Number of voters: 150 · Group size: 3062 · Percentage voted: 4.9
Number of blank votes: 2

College of Professional Studies Representative

Rank	Candidate	Votes	%
1	Genesea Black-Lanouette	76	55.88
2	Michael Freire	55	40.44
3	Savannah Pascucci-Luevano	54	39.71
4	Jennifer Lemus	39	28.68

Number of voters: 136 · Group size: 2725 · Percentage voted: 4.99
Number of blank votes: 6

At-Large Representative

Rank	Candidate	Votes	%
1	Kassandra Rice	349	78.78
2	Paola Valdovinos	339	76.52

Number of voters: 443 · Group size: 8126 · Percentage voted: 5.45
Number of blank votes: 64

Graduate Representative

No candidates ran for this position

***Ballot totals of non-qualified write-in candidates are not displayed. Please see Section 7 of the AS Elections Code for information on Write-In Candidacies.**

UNOFFICIAL 2017-18 ELECTION RESULTS

University Center Board of Directors (1 Year Term)

Rank	Candidate	Votes	%
1	**Chante Marie Catt**	**208**	**58.92**
2	**Sarah A. DenHoed**	**201**	**56.94**
3	Casey G. Park	155	43.91

Number of voters: · Group size: · Percentage voted:
Number of blank votes:

University Center Board of Directors (2 Year Term)

Rank	Candidate	Votes	%
1	**Miranda M. Olberg**	**322**	**100**

***Ballot totals of non-qualified write-in candidates are not displayed. Please see Section 7 of the AS Elections Code for information on Write-In Candidacies.**

NUMBER OF VOTES CAST: 542

NUMBER OF ELIGIBLE VOTERS: 8126

PERCENTAGE VOTED: 6.7%

Associated Students of Humboldt State University

2017-2023 Strategic Plan

A Five-Year Projection Analysis

Presented to the
Associated Student Council

May 1st, 2017

TABLE OF CONTENTS

Associated Students Executive Summary 3

- History and Background
- Mission Statement
- Vision
- Funding
- Human Resources

AS Funded Program and Services Description ……..... 5

- AS Programs and Services Description Including Approximate Number of Students Served
- How Associated Students Supports the University's Broader Mission

Services Analysis ……. 10

- Primary Market Budgetary Considerations
- Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis Regulatory Restrictions
- Commitment to Transparency

Organizational Governance and Management 15

Strategic Goals-Looking Forward 16

HSU Values..... 20

HSU Strategic Plan 2015-2020..... 21

- DOCUMENTS BELOW SHALL BE ATTACHED IN THE NEXT DRAFT -

Appendix.....24

- AS Constitution
- Articles of Incorporation
- Statements of Net Position June 30, 2015 & 2014
- Statements of Revenues, Expenses, and Changes in Net Position June 30, 2015 & 2014

Five-year Financial Projections
(to be inserted)

- Associated Students-Combined Budget Planning Sheet Details

ASSOCIATED STUDENTS EXECUTIVE SUMMARY

HISTORY AND BACKGROUND

The Associated Students (AS) was first created on campus in 1924. The association became a 501(c)(3) non-profit corporation in 1991. It is also a recognized auxiliary organization of HSU, representing over 8,000 HSU students. Governance of the organization is overseen by the AS Council, which includes 16 students who are elected annually and serve as the Board of Directors. On March 6, 2017, the Council passed a resolution (2016-17-15) changing its name to the Associated Students Board of Directors to officially recognize its role as a governing body.

MISSION STATEMENT

The specific purpose of the Associated Students of Humboldt State University is to provide a means for responsible and effective participation in the governance of the campus, to provide an official voice through which students' opinions may be expressed, to foster awareness of programs both on and off campus, to assist in the protection of the rights and interests of the individual students and the student body, to provide services and programs to meet the needs of the student and campus community, and to stimulate the educational, social, physical, and cultural well-being of the University Community.

VISION

On April 3, 2017, the Associated Students Council approved a Vision Statement to establish clear values for the organization. (Resolution #2016-17-16)

Equity:

- Striving for social and environmental justice
- Listening to those directly affected by inequity
- Striving for respect and the understanding of all people

Empowerment:

- Developing student organizers and leaders
- Providing tools for institutional and policy changes
- Offering spaces for group and individual empowerment

Well-being:

- Enhancing the livelihood and academic success of the student body
- Fostering support for personal and community well-being
- Offering opportunities for healing/care

FUNDING

Each student who enrolls at HSU pays a mandatory AS fee, also known as a Student Body Organization fee. Currently, that fee is $117 and generates approximately $950,000 in revenue per year, depending on enrollment numbers. That fee, along with other program revenue, provides funding for approximately 20 different programs and services. (A complete list of programs is provided in the *AS Funded Program and Services Description* section that follows.) The average AS fee in the 23 campus CSU system is $145. However, comparing AS organizations is difficult, as how they are organized and what programs and services they provide varies widely from campus to campus. Also, in order for the AS fee to be adjusted, Education Code 89300 requires the proposed change be approved by a majority vote in a referendum established for that purpose.

A copy of Statements of Net Position June 30, 2015 & 2014 and a Statement of Revenues, Expenses, and Changes in Net Position will be included in the next approved draft of this document.

HUMAN RESOURCES

The Associated Students operates with a staff of three full-time employees. These include the AS Executive Director, and AS Office Coordinator and the AS Council Coordinator. We provide employment for approximately 150 student employees that work for the various AS funded programs. We have an agreement with the Humboldt State University Administrative Affairs to provide business services, including support from HSU human resources.

In addition to overseeing and managing the AS Fee, the AS Business Office also administers the Instructionally Related Activities fee and provides student club accounts for over 150 student organizations at no charge.

AS FUNDED PROGRAMS AND SERVICES DESCRIPTION

With student success as the cornerstone of AS, the AS has three primary purposes:

ADVOCATE, EDUCATE, ALLOCATE

AS participates in the shared governance of Humboldt State University, is the official voice through which students' opinions may be expressed, and **advocates** for that perspective to the appropriate parties.

AS **educates** students on current affairs that have significant impact on students on campus, in the local community, and at the state level.

AS advances the enrichment of student life by **allocating** a substantial amount of annual funding for student clubs and organizations, diversity programs, and academic support programs. Every student pays the $117 AS fee annually.

AS programs and services are primarily student-led and student directed; others are joint efforts between other divisions on campus and the Associated Students. AS programs reflect a variety of student interests and are open to all students who wish to participate. The mission of the programs of the Associated Students not only matches the mission of the Associated Students but also reflects the values, mission and vision of Humboldt State University by contributing to the University's goals. Following is a list of Associated Students funded programs and services and approximate number of students served in 2015-16.

ASSOCIATED STUDENTS PROGRAMMING GRANTS

$63,000 is available to student organizations for on-campus events. Funds granted assist in promoting social awareness, diversity, activities, leadership development and cooperative programming. *22 activity grants approved.*

AS GOVERNMENT (AS COUNCIL)

AS Council provides the official voice through which students' opinions may be expressed. Officers are elected annually and include the AS President, three Vice-Presidents, two special officer positions of Environment Sustainability and Social Justice and Equity, and six college representatives. AS also provides representation of HSU students to the California State Student Association, which represents CSU students in all areas of higher education policy-making. *Impacts the entire student body.*

AS PRESENTS

AS Presents offers the University community entertainment and programming for students including, but not limited to lectures, concerts, film screenings, comedy shows and festivals. *8,347 participants attended 14 AS Presents events.*

CAMPUS CENTER FOR APPROPRIATE TECHNOLOGY (CCAT)

CCAT is a sustainable living demonstration home and educational center that demonstrates that living lightly on the earth is both practical and rewarding. CCAT offers educational opportunities, which include tours and classes on special topics. Projects within CCAT are initiated, coordinated and executed by student volunteers. *Approx. 935 total students participated in eighteen CCAT activities.*

CHILDREN'S CENTER

A broad range of comprehensive services is available to student families that facilitate their parental and academic goals. *A* setting of affordable, convenient, high quality child development services is available for students as well as learning experiences to enhance instruction. *61 student families enrolled in Fall 2016 & 56 in the Spring 2017.*

CLUB ADMINISTRATIVE SUPPORT

Support is now provided stateside.

CLUB PROGRAM SUPPORT

The clubs office provides grant opportunities, fundraising, administration, and organizational support for campus clubs and organizations. *25 travel grants were approved serving 275 students.*

DROP-IN RECREATION

This program gives students the opportunity to participate in activities on a drop-in basis. Activities include swimming, basketball, volleyball, badminton and soccer. *1,892 students participated.*

ERIC ROFES MULLTICULTURAL QUEER RESOURCE CENTER

The mission of the program is to move the campus from an attitude of tolerance to an attitude of acceptance of the queer community. It aims to create a focus of learning about issues facing the queer community and to bring students, faculty, and staff together for advocacy and education. *350 students served by ERC events.*

HUMBOLDT FILM FESTIVAL

The oldest student-run film festival in the world, this program provides a unique opportunity for students at HSU to learn real-world skills, make contacts with professional filmmakers and plan a weeklong film festival. *This year celebrated the 50th annual festival.*

GRADUATION PLEDGE ALLIANCE

The GPA program was founded by HSU in 1987, and encourages graduating students to consider the environmental and social consequence of any future employment opportunity. Graduates are encouraged to take the pledge and wear the green ribbon at graduation. This program is now part of Forever Humboldt. Stephanie Lane is Advisor. *Tracking how students are served is challenging to track since*

GPA does not track who takes or does not take the pledge.

LEARNING CENTER TUTORIAL PROGRAM

HSU students are employed to provide free tutorial services for demanding and difficult courses. An essential part of the Learning Center, tutoring assists students who want to improve their learning skills. *Approx*imately *2,051 students served.*

MARCHING LUMBERJACKS

The Marching Lumberjacks (MLJ's) take pride in being one of the last remaining student organized and run college marching bands. The Band performs at many men's and women's athletic events-including some away events. The MLJ's also play in a variety of community events and parades. Any student may join and previous music experience is not necessary.

MULLTICULTURAL CENTER (MCC)

The vision of the MCC is to build, nurture and sustain a MulltiCultural community at HSU. MCC is the umbrella organization for cultural clubs on campus and develops programming that celebrates the cultural diversity of the HSU campus. A new service organization, Scholars Without Borders, was established at the MCC in Spring 2017 to address a variety of needs of Undocumented Students. AS is providing pilot project funding for this important new program. *5,000 students are served through a variety of MCC activities.*

OH SNAP! CAMPUS FOOD PROGRAM

The program's goal is to provide good food for all HSU students by engaging in campus and community partnerships that offer a variety of ways to access food. *Historical data not available; approximately 1 in 5 HSU students have utilized the campus food pantry.*

SPORT CLUBS

The Sports Club program provides opportunities for students to participate in competitive sports and compete with off-campus clubs and Universities. A wide variety of sport clubs are available including baseball, cheer, crew, cycling, women's and men's disc, fencing, men's lacrosse, women's and men's rugby, men's volleyball and archery. *544 students participated in sports clubs.*

STUDENT ACCESS GALLERY (SAG)

SAG provides HSU students with experience preparing their works to be exhibited at three on-campus galleries: Art Foyer Gallery, Karshner Lounge Gallery and Student Services Lobby Gallery. *18 shows with approximately 1,500 attending during any given month.*

WOMEN'S RESOURCE CENTER (WRC)

The WRC aims to provide tools, support and safe spaces for empowerment and for people to dismantle

systems of power, privilege and oppression. The center also hosts many annual programs including: Take Back the Night, Women's Herstory Month, and The Clothesline Project. *Approximately. 1,965 students served.*

WASTE REDUCTION & RESOURCE AWARENESS PROGRAM (WRRAP)

WRRAP provides a means for students to take responsibility for waste generated on campus and to make a positive contribution to the quality of the environment. WRRAP gives students hands-on training in composting and maintains a compost demonstration site. The community can also utilize WRRAP's Reusable Office Supply Exchange located in House 53. *16,300 in total attendance of the eleven programs and services provided.*

YOUTH EDUCATIONAL SERVICES (YES)

This experiential learning opportunity allows students to expand their academic careers, becoming leaders who provide quality community service to people without available resources. A broad range of social issues are examined and a balance of academia and activism is supported to create community leadership and promote future active citizens. *Registered 383 new student volunteers.*

HOW ASSOCIATED STUDENTS SUPPORTS THE UNIVERSITY'S BROADER MISSION

The University's mission states "…We serve (students) by providing a wide array of programs and activities that promote understanding of social, economic and environmental issues. We help individuals prepare to be responsible members of diverse societies." The Associated Students Programs and Services support many different facets of the University's mission and vision. Programs funded through the Associated Students have been listed under each of the University's Vision Statements.

We will be the premier center for the interdisciplinary study of the environment and its natural resources.

- *Campus Center for Appropriate Technology (CCAT)*
- *Waste Reduction and Resource Awareness Program (WRRAP)*

We will be a regional center for the arts.

- *AS Presents*
- *Humboldt Film Festival*
- *Student Access Gallery*

We will be renowned for social and environmental responsibility and action.

- *Waste Reduction and Resource Awareness Program (WRRAP)*
- *Graduation Pledge Alliance*
- *Campus Center for Appropriate Technology (CCAT)*
- *Youth Educational Services (YES)*

- *MulltiCultural Center (MCC)*
- *Women's Resource Center*
- *Eric Rofes MulltiCultural Queer Resource Center*
- *OH SNAP! Campus Food Program*

We believe the key to our common future will be the individual citizen who acts in good conscience and engages in informed action.

- *Associated Students Government & External Affairs*

We will commit to providing co-curricular opportunities for leadership development, social justice advocacy, identity exploration and cross-cultural learning experiences.

- *MulltiCultural Center (MCC)*
- *Eric Rofes MulltiCultural Queer Resource Center*
- *Associated Students Programming Grants*
- *Women's Resource Center*

We will be exemplary partners with our communities, including tribal nations.

- *Youth Educational Services (YES)*
- *MulltiCultural Center*

We will be stewards of learning to make a positive difference

- *All AS Programs and Services combined*.

SERVICES ANALYSIS

PRIMARY MARKET

As a membership serving organization, Associated Students programming primarily targets the approximately 8,000 students of Humboldt State University. We also serve some non-student programs and services customers. Associated Students distinguishes itself as a non-profit auxiliary of Humboldt State University in many ways. The Associated Students Council that serves as the Board of Directors and makes financial, administrative, policy and advocacy decisions of the organization. All members of the Associated Students Council are elected annually and are currently matriculated students.

BUDGETARY CONSIDERATIONS

The budget of the organization is mainly composed of the mandatory AS fee of $117 that each student pays annually. The annual budgeting process is a facilitated transparent process that is coordinated by the AS Executive Director with involvement of the AS Program Budget Administrators, the AS Board of Finance and the AS Council. Budget application materials are made available in December of each year for the following fiscal year. The AS budget process is outlined in the AS Constitution, AS Fiscal Code and Chancellor Executive Order 369-Associated Students' Budgets. A five-year budget forecast will be included in the next draft of this document. **The budget forecast is an evolving document and is not intended to be set in stone.** The forecast includes assumptions that increases to mandatory costs (minimum wages, business services, insurance) will not dramatically outpace the organization's fiscal growth based on enrollment projections and that the Associated Students will not disrupt or expand programs and services significantly. The AS Council undergoes an annual review of its Reserve Policy and funding levels to determine whether the reserve balance is on track to meet the needs of the AS and our Mission.

STRENGTHS. WEAKNESSES. OPPORTUNITIES AND THREATS (SWOT) ANALYSIS

The strategic plan for the next five years was developed through discussions at retreats, committee meetings, and AS Council meetings. Discussions included a framework of broad factors.

The scan includes both internal factors that come from and are influenced by AS directly and well as external factors that are outside of AS's direct control. The SWOT analysis highlighted what AS may need and the obstacles to be overcome or minimized, in order to achieve its strategic goals.

STRENGTHS

- Personnel -- Knowledgeable staff who work as a cohesive team to operate the AS organization.
- Student Serving -- AS provides many opportunities for student involvement where students gain professional development, leadership skills, networking opportunities and other life skills. Governance of the organization is provided by the AS Board of

Directors that includes 16 students. AS funded programs employ approximately 150 student employees. AS programs provide many volunteer opportunities including appointing students to approximately 39 campus committees.

- Financial -- The majority of AS revenue is from mandatory AS student fees. The organization's reserves are strong.
- Administrative Support -- The University, through a contractual agreement, provides quality business service support to the AS.
- Organization -- At the CSU system level, AS continues to maintain its "auxiliary in good standing" status and its track record for unqualified financial audits. At the campus level, AS continues to provide the cornerstone of student success by advocating for student opinion, educating students on current affairs that impact students, and allocating funding for student clubs, organizations and programming.
- Programs and Services -- AS funded programs provide a wide array of programming and activities that address social, economic, and environmental issues. This diversity, coupled with the cumulative impressive turnout for AS funded programming and activities, encourages student involvement and enhances student life on campus.
- New Executive Director, solely an AS employee, who will support AS goals and activities.
- New business services agreement with Humboldt Business Services provides AS with consistent reporting, training, and advising services.
- AS Values have been institutionalized with the addition of two new officer positions: the Social Justice and Equity Officer and the Environmentally Sustainable Officer; in addition, the AS Vision and Commitments have been added to the Mission Statement.
- AS continues to have influence in places like the University Senate and the California State Student Association.

WEAKNESSES

- Personnel -- Transition of management staff will require a period of training and orientation that could affect achievement of goals.
- Student Serving -- There is a high turnover rate for the students serving on the AS Board of Directors, with annual elections to fill these positions.
- Low awareness of AS and shared governance opportunities.
- AS Travel -- AS currently does not have a business Credit Card, so traveling students must pay up front for hotel, airfare, food, and other expenses. Cash advances assist with costs, but it is inconvenient to students and they do not necessarily have the money to pay upfront costs. Also, there is no policy about cash advances when it comes to getting money for food, and substances for sustaining them (caffeine). Creating a policy for a standard amount of money per day for trips is encouraged.
- Facilities -- Multiple AS facilities/houses are exceeding their estimated life. Some date back to before the campus was established and are named after founding faculty

member's homes (example; Homer Balabanis joined the faculty in Fall 1923 and lived in the house that is currently the MulltiCultural Center). Addressing safety concerns and maintenance requirements are increasing in cost.

- Specifically the External Affairs and President positions have been overloaded with responsibilities. The EA position must chair Lobby Core and go to CSSA meetings and events. The President has had to pick up all of the pieces that were not already covered by other Council member responsibilities. AS must share responsibilities of these positions so they may balance their workload.
- Budget -- In order for the AS Fee to be adjusted, a referendum requiring approval by a majority of student voters is needed.
- Information technology (IT) -- Due to staff limitations, AS has not kept up with integrating innovations in technology, particularly in reaching out to students.
- Internal Accountability -- AS Council members fulfilling their responsibilities and being active.
- Executive Committee -- Needs further organization and direction.
- AS does not have much of a connection with the Resident Hall Association

OPPORTUNITIES

- New Website -- In addition to having a new website, AS may offer a Calendar with accessible AS events and committee meeting times.
- Flexibility -- The annual budget request and approval process allows for AS to respond to the changing needs of our dynamic student population. Current AS Program budgets can be amended and new Programs can be funded on an annual basis.
- Campus Growth -- Steady or increasing enrollment could stabilize the organization's revenue, allowing stable funding for AS funded programs and activities.
- Technology --Enhancing, expanding and creating, when necessary, AS social media pages to improve organization marketing. Expanding the use of mobile applications and available forms online will make improvements to the operation of AS, as well as the organization's commitment to transparency. Establish a requirement of periodic updating of all AS Program websites.
- Feedback -- Questionnaires and surveys can be more frequently and widely distributed to students and programs to gain feedback on the AS organization and to improve service. In addition, AS is using surveys for internal analysis and to monitor development.
- Personnel --By the end of the fiscal year, Jenessa Lund will be the new AS Executive Director. There are many unknown opportunities that accompany this change.
- Increased AS awareness of the importance of institutional memory through documented procedures and recommendations should increase the efficiency and effectiveness of new Council members.
- AS Presents, Empowerment Series 1. The new Empowerment Series, offered through

AS Presents, will provide training and events to develop effective student activists. In developing the series, AS Presents will collaborate with faculty, administration, campus organizations and other advocates.

- AS Building relationships with people across campus and off campus to further the goals of the organization.
- Offering more information to students at large so they may be educated and informed on systems of power in the CSU and become aware of issues.
- Community Building -- Building trust between Executives, Council members, and all internal parties, and continuing to build relationships with community of HSU and beyond.
- Trainings -- Offering specialized trainings to Council members, such as workshops for facilitation, PICO organizing, Power Mapping, budget management, communication, one on one, accountability, time management, delegation, team management, and so on.
- Creating an AS community with agreed upon standards that are upheld and goals that are worked towards as a team.
- Task Forces -- Working to accomplish tasks and goals.
- Work to provide spaces such as town halls and other gathering spaces between students and administrators with the purposes of building community and creating institutional changes.
- AS has two new positions of Social Justice and Equity Officer and Environmental Sustainability Officer, which can strengthen AS impact on these issues.
- The transformation of some AS committees to become commissions, where students do not need to be appointed, and instead are accessible and not restricted by the same legal requirements as there are for committee meetings. (To be explored further)

THREATS

- Identity -- Guard against the loss of organizational identity and unity. Campus departments that AS may have traditionally partnered with have, in the past, taken credit for AS funded programs and events without appropriate acknowledgement of AS funding and support. Some of these programs that have been traditionally student-led are becoming less student-directed.
- Personnel -- By the end of the fiscal year, there will be a new AS Executive Director, Jenessa Lund. There are unknown threats that may accompany this change.
- Budget -- AS is affected by external factors such as supply costs, benefit costs, and minimum wage increases.

- Budget -- As an auxiliary, any state budget cuts to CSU funding affects enrollment and could have a negative impact on AS revenue and funding for its operational needs. Also, freezes or cuts to HSU enrollment or CSU funding could put strain on the AS budget by increasing demand for current AS services or creating the need to expand AS programs.
- Membership - is threatened by any enrollment decreases, lack of funds to spend on visibility and outreach and student apathy regarding the ability to promote and create change through student government or working "inside the system".
- The Instructionally Related Funds may be removed from AS responsibilities, which would include a decrease of IRAs 6% compensation to our budget.
- AS may not be in compliance with all governing code (of AS, HSU, Education Code, Auxiliary Code, Non-Profit Organization Law).
- AS high turnover rate can leave the organization without adequate continuity and institutional memory.
- Conversations can be restricted if there is more than quorum (half + one of Council) in a space together.
- Committees as they stand can be limiting in terms of student accessibility.

REGULATORY RESTRICTIONS

CSU auxiliary organizations are usually classified into one of four basic categories. The Associated Students of Humboldt State University is categorized as a Student Body Organization. Auxiliary organizations are subject to specific statutes, regulations, and policies of state, federal, or local governments. AS operations must be operated within the hierarchy of state statutes, regulations and policies, which are as follows:

a. Education Code,
b. Trustee Regulations (Title 5 and CSU Internal Regulations),
c. Executive Orders of the Trustees and Trustee policy,
d. Executive Orders of the Chancellor and
e. Policy letters of the Chancellor's Office,
f. Campus Policies and Regulations,
g. HSU Associated Students Articles of Incorporation
h. Associated Students of HSU Constitution
i. AS Codes, Policies and Procedures

COMMITMENT TO TRANSPARENCY

The AS is committed to transparency and strives to model best practices by providing all governing documents, agendas, minutes, audits and tax returns on its website.

ORGANIZATIONAL GOVERNANCE and MANAGEMENT

The governing board is currently known as the Associated Student Council. The composition of the Associated Student Council consists of twenty members. Sixteen members are voting members, two are non-voting student advisors, and two are non-voting staff/administrator advisors. Given the representative, fiduciary, legal, and other long-range policy-making responsibilities of student office holders, it is the policy of HSU that student office holders have an obligation to demonstrate academic involvement, achievement, and progress as per HSU Executive Memorandum P13-0l, Minimum Qualification for Student Office Holders.

Voting members consist of Executive Officers and Representatives. The Executive Officers include:

- President
- Administrative Vice President
- Legislative Vice President
- Student Affairs Vice President
- AS Presents Representative
- Social Justice and Equity Officer
- Environmental Sustainability Officer

The Representatives include:

- Two (2) College of Natural Resources and Sciences Representatives,
- Two (2) College of Arts, Humanities and Social Sciences Representatives,
- Two (2) College of Professional Studies Representatives,
- Two (2) At-Large Representatives,
- One (1) Graduate Student Representative, and

The nonvoting advisors are Council Advisors, which include:

- External Affairs Representative,
- Elections Commissioner,
- Executive Director of the Associated Students, and
- Vice President of Enrollment Management and Student Affairs.

STRATEGIC GOALS-LOOKING FORWARD

FUTURE PLANS

The strategic goals for 2017-2023 are aligned with AS's role as an 501 (c)(3) and as an auxiliary organization to support the educational mission of the University. The AS Constitution will be updated to reflect editing changes and any resolutions from 16-17 Council actions that are pertinent. The AS Board of Directors, elected annually, sets annual priorities each September. The 2016-17 AS Council cannot commit to plans for a future Board of Directors. However, we may offer recommendations to the future Boards of Directors of Associated Students.

Work towards shared governance on campus to ensure student voices are actively heard, respected and valued in decision-making.

Supports Goal 2, Objective 2.2 of the HSU Strategic Plan.

Increase awareness of student opportunities for shared governance at HSU and within the CSU system.

Supports Goal 2, Objective 2.2 of the HSU Strategic Plan.

Continue to provide high quality training programs for AS Council members and student leaders to develop professional, work, advocacy, community organizing, and other life skills through their experiences with the organization.

Supports Goal 1, Objective 1.1 of the HSU Strategic Plan.

Create and enhance opportunities for students in leadership development, community empowerment, and student wellness.

Supports Goals 1 & 3, Objectives 1.1 & 3.1 of the HSU Strategic Plan.

Collect, simplify, and disseminate information that empowers the students, such as: the compilation of information about where money is spent on campus, where on campus which decisions are made, how AS and spaces like the University Senate can be used to further student goals of personal development and creating change, and where students may request funding for projects, and travel.

Supports Goal 1, Objectives 1.1 & 1.4 of the HSU Strategic Plan.

Continue to build power for the students and the AS organization by building relationships internally and externally. Continue to place students in positions of institutional power on campus, which may include providing spaces for forums or town halls with Administrators,

One-on-One meetings, serving on committees, and other opportunities.

Supports Goal 1, Objectives 1.1 & 1.4 of the HSU Strategic Plan.

Continue work with the PICO organizing model. Be courageous and listen to the most marginalized groups on campus.

Supports Goals 1 & 3, Objectives 1.4, 3.1 &3.2 of the HSU Strategic Plan.

Continue to support, collaborate, and fund or find funding for initiatives to provide basic needs to students, such as solutions to housing and food security. Work for a culture shift on campus and in the community to become more inclusive and respectful towards all students (especially those who have been marginalized within society, such as groups who identify as students of color, LGBTQIA, undocumented, mentally unwell or homeless).

Supports Goals 1 & 3, Objectives 1.1 & 3.2 of the HSU Strategic Plan.

Continue to support sustainability initiatives on campus and/or implement new ones

- **such initiatives as the Real Food Challenge, Community Garden and Food Redistribution.**

Supports Goal 1, Objective 1.1 of the HSU Strategic Plan.

Collaborate with on-and-off campus groups to offer spaces for healing and care. On campus there is the Peer Health Educators and the Healing Vibrations Club. Within the local community, Arcata's Isis Scrolls (now named the Wholistic Heartbeat) offers a network of healers for the benefit of our community.

Supports Goal 3, Objective 3.2 of the HSU Strategic Plan.

Continue to hold our school system and those in charge of it accountable to the words they claim to live by. For example, that Humboldt State Vision is to be "environmentally and socially responsible".

Supports Goal 1, Objectives 1.1 & 1.3 of the HSU Strategic Plan.

Offer unifying spaces where students from many different groups can come together to work towards shared understandings of issues and can organize to accomplish actions to solve the agreed upon issues. AS shall provide resources to these bodies.

Supports Goals 1, 2 & 3, Objectives 1.1, 1.4, 2.2, 3.2 & 3.3 of the HSU Strategic Plan.

Continue to specialize the positions of Council members to better serve the organization. For example: Administrative Affairs Vice President might be named the VP of Finance and focus mainly on financial matters. Student Affairs Vice President can support the organization with Public Relations responsibilities. Legislative Vice President may be focused on policy changes within HSU and AS. The President may have focused responsibilities of playing a support role to Council members, a listening role for students, and general representation of the AS.

Supports Goals 1 & 3, Objectives 1.1 & 3.2 of the HSU Strategic Plan.

It is recommended that the Administrative Vice President take the responsibility of sharing information to students about finances within HSU. Additionally, it is strongly encouraged that the Administrative Vice President and other AS Council Members work within community organizing models to consider a change in student fees. For example, to consider increasing Mental Health Services, decreasing IRA fees or expanding IRA guidelines, increasing the AS fee, or any other changes to be guided by student voice.

Supports Goals 1 & 2, Objectives 1.1, 1.3, 1.4, 2.2 of the HSU Strategic Plan.

Continue to increase AS visibility

Supports Goal 2, Objective 2.2 of the HSU Strategic Plan.

Keep AS and its programming relevant and utilized on campus in support of the University's Vision.

Supports Goal 4, Objective 4.3 of the HSU Strategic Plan.

Continue to be responsible stewards of the AS fee and maintain high quality programs responsive to the changing needs of the student and campus community through the provision and ongoing assessment of programs and services

Supports Goal 4, Objective 4.3 of the HSU Strategic Plan.

Continue to build institutional memory with, but not limited to, AS Binders, "How To" Summaries, Letters from Council to Council, mentoring between new and old representatives.

Supports Goals 1 & 3, Objectives 1.1 & 3.2 of the HSU Strategic Plan.

Increase voting participation during AS elections at a rate better than the previous year. Offer spaces where students may join and create coalitions for running for office.

Supports Goal 1, Objectives 1.1 & 1.4 of the HSU Strategic Plan.

Increase student outreach, marketing, and communications. This might be a goal and responsibility of the Student Affairs Vice President and the Student Affairs Advisory Committee.

Supports Goal 1, Objective 1.1 of the HSU Strategic Plan.

Fill all vacant committee and board positions in a timely manner.

Supports Goal 2, Objective 2.2 of the HSU Strategic Plan.

Continue to identify, assess, and implement additional outreach strategies to inform students about the opportunities for engagement with AS.

Supports Goal 2, Objective 2.2 of the HSU Strategic Plan

Lastly, we suggest that the HSU Strategic Plan be updated to include the current expressed needs of students.

Supports Goal 2, Objective 2.2 of the HSU Strategic Plan

HUMBOLDT STATE UNIVERSITY VALUES

- Humboldt State University values the following academic principles that represent attributes of an academically integrated university, and provide a framework for accomplishing our collective vision and mission.
- We believe our primary responsibility is to provide the best possible education for today's world.
- We believe that teaching excellence is of paramount importance as is learning excellence.
- We believe in an environment of free inquiry where learning occurs both inside and outside the classroom. As a community of learning, the campus curricular and co-curricular environment encourages intellectual discourse, aesthetic creativity and appreciation, and significant opportunities for involvement and service.
- We prepare students to take on the commitments of critical inquiry, social responsibility, and civic engagement necessary to meet the challenges of the 21st century.
- We believe in intellectual growth through scholarship, creative activities, and research.
- We prepare individuals to be successful in advanced academic and professional degree programs; to be in positions of leadership; and to be proactive and productive members of society.
- We believe in the dignity of all individuals, in fair and equitable treatment, and in equal opportunity.
- We value the richness and interplay of differences. We value the inclusiveness of diversity, and we respect alternative paradigms of thought.
- We believe in collegial dialogue and debate that leads to participatory decision-making within our community of student, staff, administrator, and faculty learners.
- We believe the University must assist in developing the abilities of individuals to take initiative and to collaborate in matters resulting in responsible action.
- We believe individuals must be environmentally, economically, and socially responsible in the quest for viable and sustainable communities.
- We believe our location is an ecologically and spiritually rich asset that we embrace as an integral part of our learning community. Our curriculum is relevant, collaborative, and responsive to our geographical location.
- We believe we have a special opportunity to learn from the Native American cultures, the unique ecosystem, and special communities of our region, and to apply that knowledge.
- We believe the University is an integral part of our local and regional communities.
- We believe the University is a repository for archiving accumulated knowledge with inclusive access for our academic and broader communities.

STRATEGIC PLAN

2015-2020

OUR MISSION

Humboldt State University is a comprehensive, residential campus of the California State University system. We welcome students from California and around the world to our campus. We offer them access to affordable, high-quality education that is responsive to the needs of a fast-changing world. We serve them by providing a wide array of programs and activities that promote understanding of social, economic, and environmental issues. We help individuals prepare to be responsible members of diverse societies.

OUR VISION

Humboldt State University will be the campus of choice for individuals who seek above all else to improve the human condition and our environment.

- We will be the premiere center for the interdisciplinary study of the environment and its natural resources.
- We will be a regional center for the arts.
- We will be renowned for social and environmental responsibility and action.
- We believe the key to our common future will be the individual citizen who acts in good conscience and engages in informed action.
- We will commit to increasing our diversity of people and perspectives.
- We will be exemplary partners with our communities, including tribal nations.
- We will be stewards of learning to make a positive difference.

For more information: humboldt.edu/strategicplan

GOAL l - PREPARE STUDENTS TO BE SOCIALLY AND ENVIRONMENTALLY RESPONSIBLE LEADERS IN A DIVERSE AND GLOBALIZED WORLD

OBJECTIVE 1.1 Enable an impactful and purposeful student experience for all students through better coordination and integration of academics, advising, support services, student activities, student life, and community partnerships

OBJECTIVE 1.2 Ensure that all students are afforded the same opportunity to succeed in meeting their baccalaureate goals through a Humboldt State experience that provides purposeful and coherent integration of academics and student life.

OBJECTIVE 1.3 Incorporate environmental and social responsibility throughout the curriculum

OBJECTIVE 1.4 Engage students in the classroom, the life of the institution, and in the communities beyond.

OBJECTIVE 1.5 Expand and support a diversified, globalized, and culturally expanded campus by increasing the enrollment of international and nonresident students

GOAL 2 - FOSTER MEANINGFUL RELATIONSHIPS ACROSS DIFFERENCES, INCLUDING DIVERSE CULTURAL COMMUNITIES, IDENTITIES, AND COMPETENCIES

OBJECTIVE 2.1 Recruit, retain, and support faculty, staff, and administrators from diverse backgrounds that reflect our student and state demographics.

OBJECTIVE 2.2 Ensure that diverse perspectives, identities, and communities are acknowledged and taught throughout curriculum and provide a safe environment for everyone to explore a broad range of viewpoints and ideas.

GOAL 3 - STRENGTHEN PARTNERSHIP WITH LOCAL COMMUNITIES

OBJECTIVE 3.1 Strengthen relationships and engage with local Tribal Nations and communities through authentic actions, specific planning, accountability, and true collaboration

OBJECTIVE 3.2 Collaborate with the local communities to support students' intellectual, emotional, ethical, and spiritual development and well-being

OBJECTIVE 3.3 Ensure a safe and welcoming off-campus environment for students, staff, and faculty by partnering with local communities.

<u>GOAL 4</u> - SERVE AS EFFECTIVE STEWARDS OF THE NATURAL AND BUILT ENVIRONMENT AND THE UNIVERSITY'S FINANCIAL RESOURCES WITH A FOCUS ON SUSTAINABILITY

OBJECTIVE 4.1 Develop and implement a unified, transparent, and evidence-based budget model that reflects institutional priorities and the actual cost and size of programs

OBJECTIVE 4. 2 Reduce operational costs and reallocate funds to areas as defined by the strategic plan

OBJECTIVE 4. 3 Expand resources to support the University's mission, including identifying new resources, finding efficiencies, and being good stewards of existing resources

APPENDIX

HUMBOLDT STATE UNIVERSITY
ASSOCIATED STUDENTS
CONSTITUTION
(Revised, November 2014)

PREAMBLE

Having opinions to be represented, rights to be protected and needs to be administered, we, the members of the Associated Students of Humboldt State University, at Arcata, California, do hereby ordain and establish this Constitution.

PREFACE

We, the leaders of the Associated Student Body of Humboldt State University, shall uphold the responsibility that has been vested in us.

1. As Student Representatives We Shall: consider the opinions and needs of our immediate constituency, the Students, prior to our taking any action on their behalf.
2. As Student Advocates We Shall: be vocal on issues that protect and increase student rights; create opportunities to increase the student perspective in the University decision making process; actively seek institutional changes that serve to enhance the student environment; and uphold and protect the integrity of the student body association, and,
3. As Fiscal Officers We Shall: allocate Associated Student Body fees in accordance with the A.S. Mission Statement.

ARTICLE I
Name, Mission and Purpose, and Membership

Section A: Name

The name of this corporation shall be the Associated Students of Humboldt State University, hereinafter referred to as the "Association".

Section B: Mission and Purpose

The Associated Students of Humboldt State University is a recognized non-profit corporation and an auxiliary of Humboldt State University. The specific purpose of this corporation is to provide a means for responsible and effective participation in the governance of the campus; provide an official voice through which students' opinions may be expressed; foster awareness of these opinions both on and off campus; assist in the protection of the rights and interests of the individual student and the student body; provide services and programs as deemed necessary by the corporation to meet the needs of the student and campus community; and to stimulate the educational, social, physical, and cultural well-being of the University community. The Associated Students' services and programs shall be established for the purpose of providing essential activities closely related to, but not normally included as a part of the institutional educational program.

Section C: Membership

Any person duly registered as a student of Humboldt State University, and who has paid the required membership fee shall be a member of the Association.

ARTICLE II
Definition of the Term "Officer", Officer Liability, Vacancies and Succession

Section A: Definition of the Term "Officer"

An officer shall be any office holder elected by the Association membership and/or approved by the Associated Students Council, hereinafter referred to as the A.S. Council.

Section B: Officer Liability

Any officer of the Association who violates the Association Constitution or Code may, after due process, be subject to one of the following sanctions:

1. Censure: A verbal warning/reprimand expressing disapproval of the actions of the officer concerned.

2. Probation: Placing the officer in question under the scrutiny of the A.S. Council and warning the officer that further misconduct may result in suspension or removal. The officer will retain his/her voting and participation rights. The term of probation to be set by the A.S. Council in each particular case.

3. Suspension: Removal from office for a period of time to be set in each case.

4. Expulsion: Permanent removal from office.

Section C: Vacancies and Succession

1. Vacancy: Should a vacancy occur in any elected office other than the Presidency, the President shall appoint, with the approval of the A.S. Council. All approved appointments shall terminate at the end of the vacant seat's term.

2. Succession: Should a vacancy occur in the Presidency, the Administrative Vice President shall succeed to the office. Should the Presidency and the Administrative Vice Presidency be simultaneously vacant, the Legislative Vice President shall appoint replacements to assume the duties of those offices. These appointments shall be approved by the A.S. Council.

ARTICLE III
Composition of the AS Council

Section A: AS Council

The AS Council shall be the sole governing body of the Associated Students.

Section B: **Composition of the AS Council**

Voting members of the AS Council shall be the Executive Officers and Representatives as determined below:

1. Voting Members:

a. President,
b. Administrative Vice President,
c. Legislative Vice President,
d. Student Affairs Vice President,
e. Three (3) college-specific representatives from each college,
f. Two (2) at-large representatives, and
g. One (1) graduate student representative,
h. There are a total of 16 directors of the AS Council.

Section C: **Council Advisors**

1. Nonvoting Advisors shall consist of:

a. General Manager of the Associated Students
b. Vice President of Enrollment Management and Student Affairs
c. External Affairs Representative
d. AS Presents Representative
e. Elections Commissioner

ARTICLE IV
Executive Officers

Section A: The Executive Officers of the Council shall be the:

1. President
2. Administrative Vice President
3. Legislative Vice President
4. Student Affairs Vice President.

Section B: Powers and Duties of the Executive Officers

1. President: The President shall be the chief executive officer of the Association elected by the Association membership.
   a. Serves as the official representative of the Association.
   b. May propose legislation to the A.S. Council.
   c. Chairs the Executive Committee.
   d. Makes appointments to committees and boards for the Association with the consent of the A.S. Council by a 2/3 vote.
   e. Serves as a member of the AS Council.
   f. Vote on actions or decisions taken by the AS Council.

2. Legislative Vice President: The Legislative Vice President shall be the chief legislative assistant to the President.
   a. The Legislative Vice President shall chair the A.S. Council and may vote on actions or decisions taken by the AS Council when such a vote will affect the outcome.
   b. The Legislative Vice President shall be responsible to receive information from Associated Students committee appointments.
   c. The Legislative Vice President shall be responsible for the maintenance of and adherence to the Associated Students Code.
   d. The Legislative Vice President shall sit on the Executive Committee.
   e. Makes appointments to committees and boards for the Association with the consent of the A.S. Council by a 2/3 vote.
   f. Serves as a member of the AS Council.
3. Administrative Vice President: The Administrative Vice President shall be the chief financial assistant to the President.
   a. The Administrative Vice President shall chair the Board of Finance.
   b. The Administrative Vice President shall be the chief fiscal advisor to the President and the A.S. Council.
   c. The Administrative Vice President shall assume the duties of the President during the President's absence.
   d. The Administrative Vice President shall sit on the Executive Committee.
   e. Makes appointments to committees and boards for the Association with the consent of the A.S. Council by a 2/3 vote.
   f. Serves as a member of the AS Council.
   g. Vote on actions or decisions taken by the AS Council.

4. Student Affairs Vice President: The Student Affairs Vice President shall be the chief advisor on student affairs to the President.
   a. The Student Affairs Vice President shall chair the Associated Students Student Affairs Committee.
   b. The Student Affairs Vice President shall sit on the University Center Board of Directors.
   c. The Student Affairs Vice President shall sit on the Student Affairs Directors Committee.
   d. The Student Affairs Vice President shall sit on the Executive Committee.

e. Makes appointments to committees and boards for the Association with the consent of the A.S. Council by a 2/3 vote.
f. Serves as a member of the AS Council.
g. Vote on actions or decisions taken by the AS Council.

ARTICLE V
Representatives

Section A: The Associated Students Council (A.S. Council) representatives shall be elected by the Association membership.

Section B: Membership: Membership on the A.S. Council shall consist of college-specific representatives, two at-large representatives and one graduate student representative.

Section C: Powers and Duties of the Associated Students Council:

1. To formulate the Association's Rules, Regulations and Policies, as detailed in the Associated Students Code and other policy papers.
2. Vote on actions or decisions taken by the AS Council.
3. To make appropriations from the treasury of the Association.
4. To approve standing rules of the Council and meeting calendar.
5. To establish the amount of the Association's membership fee with the approval of its membership voting on this issue in an election.
6. To impeach any officer of the Association.
7. To call special elections.
8. To place legislative initiatives on the ballot by majority vote.
9. To elect a Vice Chair from its membership.
10. To maintain written records of the A.S. Council proceedings which shall be posted for the benefit of the members of the Association.
11. To promote the use and development of programs funded by the Association.
12. To approve the annual budget.
13. To monitor and evaluate budgets of and services offered by the organizations funded by the Association. 14. To approve Executive Officer appointments by a 2/3 vote.
15. To create committees and ad-hoc committees, and to empower those committees to accomplish goals set by the Council.
16. To ratify the results of the Associated Students Elections.

Section D: Chair of the Associated Students Council

1. The presiding officer of the A.S. Council shall be the Legislative Vice President.
2. Powers and Duties of the Chair:
   a. Calls and presides at meetings of the A.S. Council.
   b. May vote on actions or decisions taken by the AS Council when such a vote will affect the outcome.
   c. Nominates 2 members of the Council to be seated on the Associated Students Board of Finance.

ARTICLE VI
Term of Office

Section A: All executive officer and representatives shall be elected during the Spring Semester, shall assume office at the last regularly scheduled A.S. Council meeting of the Academic year, and shall serve until the last regularly scheduled A.S. Council meeting of the following year

ARTICLE VII
Meetings

Section A: The Associated Students of Humboldt State University shall conduct its business in public meetings in accordance with the Gloria Romero Open Meetings Act of 2000. All meetings of the A.S. Council shall be open and public, and all persons shall be permitted to attend any meeting of the A.S. Council, except as provided in the Gloria Romero Open Meeting Act of 2000. (AB 1837, Romero. California State University: Student body organizations: Gloria Romero Open Meetings Act of 2000.)

Section B: Meetings shall be conducted as outlined in Government Code, Section 10.

Section C: The AS Council shall annually establish with its Standing Rules the date, time and locations for holding regular meetings**.**

ARTICLE VIII
Budget

Section A: Board of Finance

The sole responsibility for presenting the A.S. Council with a preliminary budget shall reside with the Board of Finance.

Section B: Membership

The Board of Finance shall consist of the Administrative Vice President, who shall act as the presiding officer; the President of the Association; a member of the Association, appointed by the President; two members of the A.S. Council, appointed by the Legislative Vice President; and the General Manager of the Association (Advisor).

Section C: **Procedure in the Formulation of the Budget**

1. The Board of Finance shall require each program to submit a budget request.
2. The Board of Finance shall hold public hearings of programs identified by the Board of Finance. The program shall be notified of the date, time, and place of said hearing.
3. The Board of Finance shall submit a preliminary budget to the A.S. Council at least one month prior to the last regularly scheduled A.S. Council meeting of the academic year.
4. The A.S. Council shall approve a final budget no later than the next to last regularly scheduled meeting of the academic year.
5. The final budget shall be submitted to the President of the University for review and approval.

ARTICLE IX
Associated Students General Manager

Section A: General Manager

1. The A. S. Council will arrange for the services of a General Manager who will be responsible to the Associated Students President for the daily operations of the Association.
2. Contracts: All contracts entered into between the Association and any firm, organization, or person shall be signed by the General Manager and the director, sponsor, or manager of the activity which is the subject matter of the contract.
3. The General Manager shall be responsible for the Association's activities during the summer recess. Any monetary or policy decisions that greatly affect the Association may necessitate consultation with the Associated Students Executive Committee.

4. Others: The General Manager may employ such persons as are deemed necessary for the conduct of the Association's affairs.

ARTICLE X
Elections, Elections Commission and Elections Procedures

Section A: **Elections**

There shall be one regular Association election during the academic year.

Section B: Elections Commission

An Elections Commission shall be appointed to ensure elections conducted by the Association are fair and are operated within the rules established by the A.S. Council, as detailed in the Associated Students Elections Code. Three members of the Commission shall be appointed by the Associated Students President and two members shall be appointed by the Legislative Vice President.

Section C: Elections Procedures:

1. Nominations:
   a. Executive Officers shall be nominated by petitions signed by one-hundred and fifty (150) members of the Association.

   b. A.S. college-specific representatives shall be nominated by petitions signed by fifty (50) members of the Association within the college he/she is representing.

   c. The A.S. At-Large representatives shall be nominated by petition signed by fifty (50) members of the Association.

   d. Graduate Student representatives shall be nominated by petitions signed by twenty (20) members of the Association who are Graduate Students.

2. Petitions for nomination shall be filed with the Elections Commission not less than fourteen (14) calendar days nor more than forty-two (42) calendar days prior to the regular election;
3. Elections Commission has three (3) school days to rule on the eligibility of a candidate after filing;
4. Public notice to the effect that nominations are in order shall be posted on official bulletin boards and shall be published in the school newspaper at least forty-two (42) days prior to the election by the Elections Commission.
5. The Association shall use Ranked Choice Voting to elect Executive Officers. The Association shall use a Plurality based system to elect Council Representatives. 6. No member of the Association shall vote for a candidate for representative of a college other than the college in which that member of the Association is enrolled. In the case of persons with more than one major, the person shall have the right to choose from amongst colleges in which that person is enrolled to vote for a college representative candidate. All students may vote for the At-Large Representative(s).

ARTICLE XI
Initiatives

Section A: Initiatives:

As outlined under the powers and duties of the A.S. Council, the A.S. Council can initiate measures for the ballot. The Association membership shall also have the power to initiate legislation by means of a written petition to the AS Council, which has been signed by ten percent (10%) of the current members of the Association.

Section B: The Initiative process shall be conducted as outlined in Elections Code, Section 18.

ARTICLE XII
Recalls

Section A: Recall:

Any elected officer or representative of the Association may be subject to recall by a petition containing a specific statement of the reasons for the proposed removal. Such petition must be signed by at least ten (10%) percent of the membership of the Association which that officer represents, and then presented to the AS Council.

The Recall process shall be conducted as outlined in Elections Code, Section 19.

ARTICLE XIII
Enabling and Amendments

Section A: Enabling:

This Constitution shall become the official governing document of the Association upon ratification by two-thirds (2/3) majority of the Association voting on the issue.

Section B: Amendments:

There shall be two methods of proposing an amendment to this constitution.

1. Submission of a petition signed by ten (10) percent of the Association membership to the A.S. Council. Once validated by the Elections Commission, the Elections Commission will place an amendment before the members. All proposed amendments shall be made public at least fifteen (15) school days before the election. Amendments must then be approved by two-thirds (2/3) of the total votes cast on this issue at any special or regular election held during the Fall or Spring semesters. Ratified amendments shall be incorporated herein.
2. Proposed amendments may be adopted by an affirmative vote of at least two-thirds (2/3) of A.S. Council. A vote of A.S. Council will amend the constitution, except as noted below.
   a. Any provision recommending a change in the fee.
   b. Any provision altering the term of an executive officer or council member.
   c. Any provision altering membership.

ARTICLE XIV
Indemnification

Section A: The Associated Students shall defend any officer, representative, advisor or employee of the Corporation to the extent permissible under the Corporations Code and other applicable law.

1682405

State of California

OFFICE OF THE SECRETARY OF STATE

CORPORATION DIVISION

I, *MARCH FONG EU*, Secretary of State of the State of California, hereby certify:

That the annexed transcript has been compared with the corporate record on file in this office, of which it purports to be a copy, and that same is full, true and correct.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this

MAR - 6 1991

March Fong Eu

Secretary of State

1682405

ENDORSED
FILED
in the office of the Secretary of State
of the State of California

MAR 1 1991

MARCH FONG EU, Secretary of State

ARTICLES OF INCORPORATION
OF
ASSOCIATED STUDENTS OF
HUMBOLDT STATE UNIVERSITY

ARTICLE I

The name of this Corporation is:

ASSOCIATED STUDENTS OF
HUMBOLDT STATE UNIVERSITY

ARTICLE II
Purposes and Powers

A. This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.

B. The specific purpose of this Corporation is to provide a means for responsible and effective participation in the governance of the campus; provide an official voice through which students' opinions may be expressed, foster awareness of this opinion both on and off campus, assist in the protection of the rights and interests of the individual student and the student body, provide services and programs as deemed necessary by the Corporation to meet the needs of the student and campus community, and stimulate the

educational, social, physical, and cultural well-being of the University community.

C. This Corporation shall have all benefits, privileges, rights and powers created, given, extended or conferred upon nonprofit corporations by the provisions of the California Nonprofit Public Benefit Corporation Law, all other applicable laws and any additions or amendments thereto.

ARTICLE III
Conformity with Regulations

This Corporation shall conduct its operations in conformity with regulations established by the Board of Trustees of the California State University as required by the Education Code, Section 89900(c) and it shall be operated as an integral part of the University as required by the California Code of Regulations Title 5, Section 42401.

ARTICLE IV
Exempt Status and Limitations on Activities

A. This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

B. Notwithstanding any other provision of these Articles,

the Corporation shall not carry on any other activities not permitted to be carried on (a) by a Corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 or (b) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986.

C. No substantial part of the activities of this Corporation shall consist of the carrying on of propaganda or otherwise attempting to influence legislation, and this Corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office.

ARTICLE V
Officers and Directors

A. The manner in which Officers and Directors shall be chosen and removed from office, their qualifications, number, powers, duties, compensation, the manner of filling vacancies on the Board, and the manner of calling and holding meetings of Directors, shall be stated as in the Constitution and/or Code.

B. Officers and Directors of this Corporation are not liable

for the debts, liabilities, or obligations of this Corporation.

ARTICLE VI
Members

Membership of this Corporation is granted to all Humboldt State University students upon payment of the Associated Students membership fee.

Members of this Corporation are not liable for the debts, liabilities, or obligations of this Corporation.

ARTICLE VII
Dedication and Dissolution

A. This Corporation is not organized, nor shall it be operated, for pecuniary gain or profit, and does not contemplate the distribution of gains, profits or dividends to its members or to any private shareholder or individual. The property, assets, profits, and net income of this Corporation are irrevocably dedicated to the charitable purposes set forth in Article II, and no part of the profits or net income or assets of this Corporation shall ever inure to the benefit of any private shareholder or individual.

A0735060

ENDORSED - FILED
in the office of the Secretary of State
of the State of California

NOV 14 2012

ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY
CERTIFICATE OF AMENDMENT
ARTICLES OF INCORPORATION
CORPORATION NO. C1682405

The undersigned certify that:

1. They are the President and Secretary/Treasurer, respectively, of Associated **Students of Humboldt State University**, a California corporation.

2. Article VII/B of the Articles of Incorporation of the corporation is amended to read as follows:

   B. Upon the dissolution of this corporation, net assets, other than trust funds, shall be distributed to one or more nonprofit corporations organized and operated for the benefit of Humboldt State University, and approved by the President of the University and the Chancellor of the California State University. Such corporation or corporations must be qualified for federal income tax exemption under Section 501(c) (3) of the United States Internal Revenue Code of 1986 and be organized and operated exclusively for educational purposes. In the alternative, upon dissolution of the corporation, net assets, other than trust funds, shall be distributed to Humboldt State University.

3. The foregoing amendment of Articles of Incorporation has been duly approved by the Board of Directors.

4. The foregoing amendment has been approved by the required vote of the members.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

DATE: 11/12/12

Ellyn Henderson

Ellyn Henderson, President

Paul Y

Paul Yzaguirre, Secretary/Treasurer

B. Upon the dissolution of this Corporation, net assets, other than trust funds, shall be distributed to one or more nonprofit corporations organized and operated for the benefit of Humboldt State University, and approved by the President of the University and the Board of Trustees of the California State University. Such corporation or corporations must be qualified for Federal income tax exemption under Section 501 (c)(3) of the United States Internal Revenue Code of 1986 and be organized and operated exclusively for educational purposes. In the alternative, upon dissolution of the corporation, net assets other than trust funds shall be distributed to Humboldt State University.

ARTICLE VIII
Initial Agent for Services of Process

The name and address in the State of California of this Corporation's initial agent for service of process is:

John W. Francis
1901 East Lambert Road, Ste 100
La Habra, CA 90631

ARTICLE IX
Amendments

A. There shall be two methods of proposing an amendment to

these Articles of Incorporation:

1. An affirmative vote of at least two-thirds (2/3) of a quorum of Council.

2. A petition bearing the signatures of at least ten (10) percent of the total regular membership of the Associated Students.

B. Amendments must then be approved by two-thirds (2/3) of the total votes cast on this issue at any special or regular election held during the Fall or Spring semesters.

ARTICLE X
Name of Unincorporated Association

The name of the existing unincorporated association, now being incorporated by the filing of these Articles of Incorporation, is:

THE ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY

Dated 12-14-90

Randy M. Villa-Ramirez, Incorporator

Daniel Close, Incorporator

ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY

Statements of Net Position
June 30, 2016 & 2015

	2016	2015
Assets		
Current assets		
Cash on hand and commercial accts	$ 130,718	$ 80,162
Cash invested in LAIF	450,492	378,124
Total cash	581,210	458,286
Accounts and other receivables, net	37,328	42,915
Prepaid expenses	231	660
Total current assets	618,769	501,861
Capital assets, net	-	-
Total assets	**$ 618,769**	**$ 501,861**
Liabilities		
Current liabilities		
Accounts payable	$ 61,663	$ 8,485
Accrued liabilities	10,691	16,621
Unearned revenue	22,730	17,705
Total current liabilities	95,084	42,811
Total liabilities	**$ 95,084**	**$ 42,811**
Net position		
Net investment in capital assets	$ -	$ -
Unrestricted	523,685	459,050
Total net position	**$ 523,685**	**$ 459,050**

ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY

Statements of Revenues, Expenses, and Changes in Net Position
Years ended June 30, 2016 & 2015

	2016	2015
Revenues:		
Operating revenues:		
Student activity fees	$ 972,329	$ 903,093
Programs revenue	137,643	96,057
Instructional related activities	512,668	504,812
Total operating revenues	1,622,640	1,503,962
Expenses:		
Operating expenses:		
Salaries and wages	131,862	96,489
Employee benefits	8,275	5,642
Payment per agreement/contract	443,949	436,238
Reimbursement to other agencies	111,055	113,849
Repairs and maintenance	4,631	5,739
Communications	3,104	3,101
Travel	59,850	64,295
Insurance	8,024	10,387
Audit	6,903	5,777
Program expenditures	270,612	256,791
Instructional related activities	513,665	504,812
Depreciation	-	453
Total operating expenses	1,561,930	1,503,573
Operating income (loss)	60,710	389
Non-operating revenues (expenses):		
Investment income	3,925	3,003
Non-operating revenues (expenses), net	3,925	3,003
Increase in net position	64,635	3,392
Net position:		
Net position at beginning of year	459,050	455,658
Net position at end of year	$ 523,685	$ 459,050