I. Call to Order

II. Roll Call

III. Approval of Agenda #17 dated February 22, 2016 – **Action Item**

IV. Chair's Report

V. Special Presentation
   A. Take Back the Night Event (Alexia Siebuhr)

VI. Approval of Minutes
   A. Approval of Minutes #14 dated January 25, 2016 – **Action Item**
   B. Approval of Minutes #15 dated February 1, 2016 – **Action Item**
   C. Approval of Minutes #16 dated February 8, 2016 – **Action Item**

VII. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

    Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A.S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

    Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VIII. Appointments to Committees and Council

   A. A. S. President
   B. A. S. Administrative Vice President
   C. A. S. Legislative Vice President
   D. A. S. Student Affairs Vice President
IX. Old Business

A. Resolution In Support of Having Fruit Trees on Campus – First Reading
   A resolution to recognize and support the Fruit Tree Alliance proposal for the inclusion of fruit trees on the Humboldt State University campus.

X. Official Reports (10 minute limit each speaker, additional time at discretion of Chair)

A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
B. President (Juan Cervantes)
C. Administrative Affairs Vice President (Jonah Platt)

Board of Finance Report – February 19, 2016

1. Request for $3,000 from Associated Students Unallocated Funds for additional travel grant funding – Action Item
   The requested increase is because student organizations are traveling farther with larger groups.

2. Request to Transfer $4,803 from Clubs and Activities Grant to Cultural Programming Grant – Information Item
   Transferring $4,803 would allow more opportunities for Cultural Programming to occur while not significantly reducing funding opportunities from the Clubs and Activities Grant.

3. Determination by the Board of Finance as to which AS Programs will be invited to the Board of Finance meeting to answer specific questions about their 2016-17 AS Program Budget Request. Date of Budget Hearings is Saturday, February 27, 2016 – Information Item

D. Student Affairs Vice President (Tiana Cannon)
E. Legislative Vice President (Zitlaly Macias)
F. Council Representative Reports
G. External Affairs (Madison Whaley)
H. AS Presents (Natasha Sanders)
I. Elections Commissioner (Aaron Cobas)
J. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
K. General Manager (Joan Tyson)

XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XII. New Business

XIII. General Council Work Session

XIV. Announcements

XV. Adjournment
Call to Order

Macias, Legislative Vice President, called the meeting to order at 3:00 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Kathryn Guzman, Michael Ramirez, Alexia Siebuhr, Jesse Benefiel, Jason Jones, Sean Sesanto, Jonah Platt, Eamon Daly

Representatives Absent: Graciela Chipres (Excused), Jordan Jacobs (Unexcused)

Officers Present: Juan Cervantes, Tiana Cannon, Zitlaly Macias

Advisors Present: Aaron Cobas (Late), Joan Tyson, Dr. Peg Blake

Approval of Agenda

MOTION: CANNON/PLATT move to approve Agenda #14 dated January 25, 2016

APPROVED

Chair’s Report

Macias asked everyone to keep their comments concise and on point.

Special Presentation

Aisha Cissna and Ivan Soto presented on the Student Sustainability Coalition Earth Week events, including a timeline of events, and requested input from the Council. Natasha Sanders, Student At-Large, provided an idea for an art refuge. Guzman suggested plastic bottle art and cleaning wax out of candles workshop, and Joyce Lopes, HSU Vice President of Administrative Affairs, suggested a highway and beach cleanup and using the items picked up to make art. Ramirez suggested reaching out to Klamath Connection and ROSE. Blake suggested partnering with local schools to collaborate with students. Siebuhr suggested art on fish kills, and then having a forum or a discussion. Cervantes asked if the group needed more volunteers, funding, or resources. Cissna responded they are mostly looking for proposals, but volunteer and resources are good to have. Ramirez suggested collaborating with ITEPP. Cervantes suggested more fun activities that can include different groups and people. Siebuhr discussed an activity about menstrual pads. Cannon discussed reaching out to Greek Organizations. Platt noted to reach out to campus clubs for more involvement. Cervantes added they should reach out to sustainable focused clubs.

Approval of Minutes
MOTION:  RAMIREZ/DALY move to approve Minutes #11 dated December 7, 2015  
APPROVED

MOTION:  BENEFIEL/CANNON move to approve Minutes #12 dated December 14, 2015  
APPROVED  
(1) ABSTENTION

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Appointments to Committees and Council

A.S. President (Juan Cervantes)

MOTION:  CANNON/RAMIREZ move to appoint Jonah Platt as the Administrative Vice  
President to the Associated Students  
APPROVED  
(1) ABSTENTION

MOTION:  DALY/RAMIREZ move to appoint Natasha Sanders as the A.S. Presents  
Representative  
APPROVED

MOTION:  SESANTO/DALY move to appoint Jason Jones to the Instructionally Related  
Activities Committee  
APPROVED

Old Business

A.  Review and approval of amendments to the AS Administrative Code – Action Item  
Council will review and approve the proposed amendments to the Administrative  
Code.

MOTION:  JONES/SESANTO move to approve the Review and Approval of Amendments to the  
AS Administrative Code  
TABLED UNTIL  
THE NEXT MEETING

Cervantes provided copies of President Rossbacher’s notes on the Executive Director position.  
Lopes noted the general comments are similar to the discussion from the last meeting. Lopes also  
discussed that HSU Auxiliaries must abide by HSU policy and procedures and the final document  
should also be reviewed by the HSU Human Resources Department. The position must be in scope  
with similar state side positions. Lopes also noted that the AS Operating Agreement must be updated  
as the template provided by the Chancellor’s Office has changed. This update applies to all HSU  
auxiliaries. Cervantes asked Lopes about the updated template from the Chancellor’s office.  
Cervantes didn’t see big changes, and wanted to know what they were and how the changes impact  
the current services. Lopes responded that HSU doesn’t want to make significant changes, but needs  
to have more clarity in the agreement. Lopes remarked that it would be important to show the  
process and procedures of the fiscal oversight. Cervantes asked about the changes in services  
provided by the University Center (UC) Business Services. Lopes noted the UC should focus on  
their central mission. Cervantes asked for their central mission. Lopes replied with her interpretation.  
Cervantes noted the mission is for the students. Lopes noted that was not a discrepancy, just the UC
should focus on their primary mission. Cervantes noted in Section 2, Paragraph D in the position’s duties University Center Business Office was crossed out, and asked if there were going to be changes in the future. Lopes noted a review from last year there were suggestions for changes. Lopes noted the audit documents need to coordinate with HSU. Cervantes asked about the UC business services and HSU President’s oversight of AS. Cervantes believed the new changes enables the HSU President to have more power over AS. Cervantes also asked where it shows the suggestions from last year. Lopes noted the compliance guide refers to the changes.

Lopes continued going over the general comments.

Daly asked if Lopes could provide the pros/cons of the current position compared to the proposed position and direction. Daly noted he is not sure what had been taken out or no longer provided in the position description if the AS Council goes in a new direction. Lopes said she can ask HSU Human Resources to show the differences in the positions. Cervantes agreed with Daly. Cervantes believed AS was compelled to make a change because AS was not in compliance of state laws. Lopes asked for specific Associated Student organizations that had a similar structure. Cervantes noted he will provide the information after the meeting. Sanders asked about the disbursement of money and does the position take power away from students. Lopes noted the position does not take power from the students, and AS can get a different entity to provide services. Sanders provided a hypothetical where there is a legal issue and the Executive Director says no to the student’s mandate. Lopes noted the person should provide advice and not dictate.

Daly asked if AS is violating state law, and could AS receive feedback from the AS attorney. Cervantes asked if Daly read the corporate code, and the Council can contact the lawyer if needed. Daly said he did, but the code doesn’t provide the big picture and desires to attract the best talent, with good benefits while saving the students money. Daly doesn’t want to place that responsibility on students and add the stress of managing an Executive Director. Cervantes replied he is not trying to deceive the Council and will look into the issue. Cervantes requested Council to research the law. Cervantes noted he doesn’t like the argument students shouldn’t be involved because they are students. Daly noted the student’s educational experience shouldn’t effect someone’s career. Daly continued by asking if AS is breaking the law, why hasn’t something been done. Blake noted lawyers have reviewed the compliance issue and AS is not out of compliance with the law. Cervantes noted an Executive Director being paid by the AS but directed and controlled by the HSU Administration is not in compliance. Lopes noted the financial audit is handled by a third party and not part of the CSU system.

Ramirez asked for clarity of the action item and that the new position is currently in compliance. Daly responded that the UC couldn’t provide business services according to Lopes. Cervantes noted the Council Assistant position cannot receive wages and benefits from the UC because of direction and control issues. Lopes discussed that another party can provide business services, but not be the employer of AS employees. She also noted AS must be in compliance so that someone can be in authority to deal with human resource issues, so people can protect themselves. Blake noted Lopes asked other parties to provide feedback on the item and the general comments document is a compilation of many people from the University. Tyson noted that putting together a benefits package for a small organization has been challenging and has not found a solution at this point. AS has an employee handbook for hourly employees. Tyson has talked to organizations that are third party administrators (such as Wells Fargo) for benefits as well as other auxiliary human resource managers. Lopes and Blake noted Tyson should ask the HSU Human Resources Department which can provide some perspective. Daly asked about a cost benefit analysis compared to the CSU
benefits package and a third party. Cervantes noted AS doesn’t provide any benefits at this time—we are trying to set that up.

**MOTION:** DALY/RAMIREZ move to table the Review and Approval of Amendments to the AS Administrative Code to the next meeting.  
**APPROVED**

B.  
Review and Approval of Amendment to the Personnel Code. – **Action Item**  
Council will review and approve the amendments to the AS Personnel Code.

**MOTION:** JONES/GUZMAN move to approve the Review and Approval of Amendments to the AS Personnel Code  
**TABLED UNTIL THE NEXT MEETING**

**MOTION:** CERVANTES/BENEFIELD move to table the Review and Approval of Amendments to the AS Personnel Code to the next meeting  
**APPROVED**

C.  
Associated Students of Humboldt State University Executive Director Job Description – **Action Item**  
Council will review and approve the Executive Director Job Description.

**MOTION:** CERVANTES/RAMIREZ move to approve the Associated Students of Humboldt State University Executive Director Job  
**TABLED UNTIL THE NEXT MEETING**

**MOTION:** CERVANTES/BENEFIELD move to table the Associated Students of Humboldt State University Executive Director Job Description to the next meeting  
**APPROVED**

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**President (Juan Cervantes)**  
Cervantes attended the CSSA meeting. Proposed legislation on open meeting laws, background check, and HR policy issues were discussed.

**Administrative Vice President (Jonah Platt)**  
Nothing to report.

**Student Affairs Vice President (Tiana Cannon)**  
Cannon reported she has scheduled interviews for committees.

**Legislative Vice President (Zitlaly Macias)**  
Macias reported there is an Academic Policy Committee on Thursday, January 28, 2016.

**Guzman – College of Arts, Humanities and Social Sciences**  
Guzman attended the University Senate Constitution and Bylaws committee.

**Ramirez – College of Arts, Humanities and Social Sciences**  
Ramirez reported going to an event and talked to professors about implementation of broad education aspects rather than testing. He attended the Parking and Transportation committee, and the
committee recently submitted a 5-year plan. He's be unable to meet with Oh Snap! Ingenious Peoples Student’s Alliance is now one group and planning the “9th Annual Big Time.”

Siebuhr – College of Arts, Humanities and Social Sciences
Siebuhr attended the Sexual Assault Prevention Committee. The Woman’s Resource Center is planning a time to meet.

Jones – College of Professional Studies
Jones reported that he and Benefiel met with Ana Cortes, a prior AS Council member. Cortes is working on campus for Dean Lee’s Office.

Benefiel – College of Professional Studies
Benefiel had nothing to report.

Sesanto – College of Natural Resources and Sciences
Sesanto had nothing to report.

Jacobs – College of Natural Resources and Sciences
Absent.

Chipres – At Large
No report.

Daly – Graduate Representative
Daly reported attending a meeting for the Humboldt Film Festival, an AS Program. He has a Grievance Committee meeting tomorrow. He is waiting for the schedule for the Health and Safety Committee.

External Affairs (Vacant)
No report.

AS Presents (Sanders)
Sanders had nothing to report.

AS Elections Commissioner (Cobas)
No report.

Vice President of Enrollment Management and Student Affairs (Peg Blake)
Blake had nothing to report.

General Manager (Joan Tyson)

1. Memo from Joyce Lopes, Vice President Administrative Affairs and Chief Financial Officer, regarding Foundation Document Review.

Tyson reported and requested the Council to review the document they received in December 2015. Let her know if you have any questions. Tyson also reminded the Council that the Panetta Intern Program is taking applications and an email has been sent to the Council regarding this opportunity. We have had AS Council members selected for this program in the past and have reported it to be a very valuable experience.
General Council Discussion

There was no discussion.

Announcements

A. REMINDER: AS Spring Retreat; Saturday, January 30, 2016, 8:30 a.m. (Joan Tyson)

Tyson went over the schedule of the retreat that will take place in the University Center South Lounge.

Cobas arrived at 4:37 p.m.

Adjournment

Macias adjourned the meeting without objection at 4:38 p.m.

Recorded by:
Patric Esh
AS Council Assistant

Approved by:

Zitlaly Macias
Legislative Vice President
Associated Students Council  
Humboldt State University  
Monday, February 1, 2016  
Nelson Hall East, Room 113  
Minutes #15  
**SPECIAL MEETING**

Call to Order

Macias, Legislative Vice President, called the meeting to order at 3:00 p.m. in Nelson Hall East, Room 113.

Roll Call

Representatives Present: Jesse Benefiel, Graciela Chipres, Eamon Daly, Kathryn Guzman, Jordan Jacobs, Jason Jones, Sean Sesanto, Alexia Siebuhr

Representatives Absent: Michael Ramirez (Excused)

Officers Present: Tiana Cannon, Juan Cervantes, Zitlaly Macias, Jonah Platt

Advisors Present: Aaron Cobas, Natasha Sanders, Joan Tyson, Dr. Peg Blake

Approval of Agenda

MOTION: CANNON/PLATT move to approve Agenda #15 dated February 1, 2016 APPROVED

Chair's Report

Macias requested members to respect each other during discussions.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Appointments to Committees and Council

A.S. President (Juan Cervantes)

MOTION: PLATT/DALY move to appoint Madison Whaley as the External Affairs Representative to the Associated Students APPROVED

Old Business

A. Review and approval of Amendments to the AS Administrative Code – Action Item  
Council will review and approve the proposed amendments to the Administrative Code.
MOTION: JONES/CERVANTES move to remove from the table the Review and Approval of Amendments to the AS Administrative Code

APPROVED

Macias opened the floor to Public Comment:

Jerry Dinzes, At-Large Student, commented he is glad the resolution is being addressed by the Council. Dinzes discussed his perception of the Executive Director position. Dinzes noted it’s the Council’s responsibility to provide the oversight of the position.

Council Discussion:

Cervantes discussed the Administrative Code. Daly asked about the status of the business services agreement with the UC was and Daly also commented on section 5.04 regarding the consultation with the University President. Blake asked for clarification that the AS will approve a search committee and the hiring search process assuming the position description is also approved by the Council. Cervantes responded the screening process action item would be voted on no matter how the Council would vote on the position description. Cervantes asked for questions and comments from the AS Council. Siebuhr asked for clarification on the item. Cervantes asked if the ASC wants to discuss the position description before the codes or after the codes. Benefiel asked if the code would be nulled if the positions doesn’t change. Cervantes said the code could change.

MOTION: CERVANTES/SIEBUHR move to table the Review and Approval of Amendments to the AS Administrative Code to after Item C in the agenda

APPROVED

B. Review and Approval of Amendment to the Personnel Code. – Action Item
Council will review and approve the amendments to the AS Personnel Code.

MOTION: BENEIEL/DALY move to remove from the table the Review and Approval of Amendments to the AS Personnel Code

APPROVED

(1) NAY

Macias opened the floor to Public Comment:

Jerry Dinzes, At-large Student, discussed the Personnel Code, but asked if he could speak later. Macias approved his request. Cervantes asked if there was a presentation by the HSU Administration present at the meeting. Scott Kasper, HSU Employee Relations & Compliance, discussed his experience with non-profits and government boards and said he would answer any questions the Council may have. Lopes discussed the pros/cons that the AS Council asked for during the prior meeting. Cervantes provided a copy of the pros/cons to the AS Council. Lopes noted the AS Council can hire an Executive Director, but was concerned with the hiring structure and the process and wants to protect the AS employee and the students. Daly discussed the consultation with the University, and the role and duties of the HSU President. Blake responded the HSU President’s duties include ensuring fiscal responsibility, reviewing program and budgets with Auxiliaries, ensuring the university policies are not in violation, and university assets are recovered. It’s the HSU President’s responsibility for the university to be fiscally sound, which is stated in the Education Code and Title 5.

MOTION: GUZMAN/SEIBUHR move to amend Section 1, paragraph B of the AS Personnel
code to state, “Ensure compliance with IRS, Federal, State of California, and applicable non-profit codes, policies and regulations.”

Back to general discussion

MOTION: CHIPRES/BENEFIEL move to amend Section 1, Paragraph D to include, “Ensure compliance with University policies and integration with campus operations including coordinating review of AS programs and budgets with the Humboldt State University President and review of fiscal operations including audits with Humboldt State University Chief Financial Officer.”

Back to general discussion

MOTION: DALY/CHIPRES move to include in Section 1, Paragraph E, “Ensures integrations of risk management with Humboldt State University Risk Manager and applicable policies.

Cervantes noted Section 1, Paragraph C had the same issue and the item would be redundant. Cervantes asked why Daly would like to include the sentence. Daly said, “why not.” PLATT responded that Daly’s claim does have any support or evidence. Daly asked if there was a current operations agreement. Cervantes said there is a current operation agreement.

Back to general discussion

Jacobs asked what the red typed lines meant. Cervantes remarked the red lines are suggestions. Blake confirmed the red edits are the HSU administrations’ suggestions.

MOTION: JONES/CHIPRES move to include a new Section 3, paragraph F, that states, “Provides oversight for student assistant program staff.”

Daly asked if the student assistances work for the State of California. Tyson noted the student assistants are paid by the AS except for certain programs AS provides reimbursement.

Back to general discussion

MOTION: SESANTO/CERVANTES move to include a new Section 4, Paragraph B that states, “Ensures compliance with all California State University and Humboldt State University personnel policies, procedures and guidelines as applicable to AS.”

Back to general discussion

Daly asked about the hiring process during the search committee. Cervantes noted it is not the current Council’s place to micromanagement in the Personnel Code regarding who is hired and who isn’t hired in the future.
MOTION: DALY/SESANTO move to remove the word “fulltime” from Section 1, Paragraph H
APPROVED

Cervantes requested Tyson’s feedback. Tyson noted the information is the Constitution that that
authority is with the General Manager. Lopes noted there should be language in the description to
hire full and part time persons. Sesanto asked the item should include the word part-time. Cervantes
responded that he wouldn’t mind including it, but doesn’t care.

C. Associated Students of Humboldt State University Executive Director Job
   Description – Action Item
   Council will review and approve the Executive Director Job Description.

MOTION: JONES/CANNON move to remove from the table Associated Students of Humboldt
   State University Executive Director Job
   APPROVED

MOTION: CHIPRES/SESEANTO move to strikeout “position with” and replace it with “of” in
   the second paragraph
   APPROVED

Siebuhr asked about the change to the minimum requirements 5 years plus experiences. Cervantes
responded that there was a change because of the different aspects of the duties and responsibilities
involved in the position. Sanders asked about anti-discrimination policy. Blake noted some might
not be experienced in the process. Blake also noted the position is a career position and encouraged
the AS Council to think about who would apply, especially candidates who have experience in
student affairs and student government, and the current managers has a role working with students.
Blake recommended the Council hire someone who has experience and education in organization
knowledge in higher education and student government. The work is different compared to non-
profits and the organization. Cervantes thought about it and noted it would be a rabbit hole.
Cervantes explained the higher education is a specialized area, especially the California State
University system. Cervantes noted the CSU codes and process different than other places. A non-
profit as a public service or organization, if higher education is included in the job description then
only certain applicants would apply. Siebuhr noted the non-profit sector is very vast and certain
applicants might not be viewed as a qualified or experienced, but they have different qualifications
that could be suitable for the position. Blake responded that she doesn’t disagree, but would prefer
an applicant who has qualifications in higher education. Blake also explained the Associated
Students is not just any non-profit, and there are specific qualifications needed and there are people
who specialize in student government. Jerry Dinzes, At-Large student, noted the screening
committee would have a discussion on the applicants’ qualifications. Dinzes further noted that the
applicants would know something about the specific duties and responsibilities, but not all duties
and responsibilities of the position. The position should not have specific requirements. Dinzes also
pointed out that applicants would want to live in Humboldt can be challenging. Daly agrees with
Dinzes that the position description should cast the biggest pool of applicants. Guzman agrees with
Daly, but also agrees with Blake. Guzman noted AS would not want someone who hasn’t worked
with students, but has a lot of non-profit experience and has worked in higher education before. Scott
Kasper provided a Human Resource perspective. Kasper commented that the AS Council works on a
one year term, other places work on a three year term. Kasper also noted the challenges of the
position working with a highly transitional board. Kasper also discussed Human Resources already
having a recruitment plan in place with policies and procedure. Kasper also noted the hiring process
can take months. The yearly transition is a challenge and the AS Council needs to consider the
challenge. The turnover for employees can be three to five years, and the current process would have
a high turnover rate. The job is complex and it would take time for a new person to manage and learn the position. Kasper concluded the position does not have a lot of stability. Whaley noted the position doesn’t have to be exclusive, experiences and specific qualifications can be placed in preferred experiences, but student affairs experience should be considered. Jacobs would agree with Whaley. Cervantes thinks of minimum qualifications as that and not preferred qualifications. Blake noted he would be surprised. Blake suggested the preferred experience would have more information, the minimum qualification would be brief, create a base line, and provide flexibility of the position description.

**MOTION:** CERVANTES/CHIPRES move to include from general comments, “ability to effective multicultural environment to the section, “Knowledge, Abilities, and Specialized Skills.”

**MOTION:** GUZMAN/JONES move to strikeout 100 from the Personnel Management Section

*Motion withdrawn by Guzman*

**MOTION:** CANNON/GUZMAN move to amend the duties to strikeout existing lined out items and include the items in blue font.

Daly noted the minimum requirements don’t match. Cervantes said they can go back to that after the motion.

*Back to general discussion*

Daly discussed items in the position description are different in the codes. Cervantes noted some of the items need to struck out in the code but the minimum qualifications are the same. Guzman noted the job description has discrepancies too. Blake asked if the AS Council is a mid to large organization, asked for the AS budget, wanted to know the IRS compliance and recommends “similarly sized” in the language. Blake discussed the screening committee and the need to define a mid to large non-profit organization. Blake thought it would be hard to screen that issue. Cervantes asked Guzman about her discrepancy. Guzman noted the minimum qualification on the job description doesn’t match. Sanders researched the mid to large organization and noted there are about five different definitions. Sanders noted the IRS would define the AS as a mid-sized non-profit. Cervantes doesn’t mid-striking out the language regarding mid to large organizations. Daly asked if similar size would be appropriate. Dnzes recommended not wanting to exclude certain organizations. Blake noted there needs to be clarity in the description. Benefiel discussed striking out the term would be the best option. Cervantes agreed. Scott Kasper, a HSU Human Resources Representative, discussed that the AS Council should be careful on the minimum qualifications language and screening applicants. Kasper recommended reviewing the individual traits that the Council wants and work backwards and noting the Council should approach each applicant the same. Sanders asked for a recommendation. Kasper noted “similarly” would be the best option and “University experience” would be another suggestion. Daly noted the sentence might not flow if the word is struck out. Daly also noted someone with high school experience might not be qualified within the description. Cervantes asked Kasper about similar size or larger organizations. Kasper suggested taking out “size,” but being consistence is important. Guzman asked if “similarly structured organization” would that be appropriate. Kasper replied that it would depend on how the term would be defined and have a consistent definition.
MOTION: CERVANTES/GUZMAN move to strikeout “for a mid to large organization” in the Minimum Qualifications Section.

Daly expressed a concern that the general experience may not be connected with the job. Cervantes noted the previous statement supports that idea.

Siebuhr left the meeting at 4:28 p.m.

Blake noted it’s not uncommon for the person who is recruited to come from a Students Affairs department. Blake noted the person may not have non-profit experience but has a lot of experience with students. Guzman approves of the amendment because it provides clarity. Guzman would like to have a discussion on the non-profit issue. Cervantes said he had a misconception that the position would be primarily an advising role, but realized the duties focus on the business aspect of the organization. That is why his opinion had shifted over time.

MOTION: CERVANTES/CHIPRES move to remove the table for the Review and Approval of Amendments to the AS Administrative Code.

Daly discussed having any Council member able to nominate a representative to the screening committee. Cervantes responded he would be open to that idea. Jacobs asked for an example of the nominating process. Cervantes provided an example. Blake noted the Board of Directors uses the same process.

MOTION: CERVANTES/DALY move to strikeout AS President and include, “any member of the AS Council” in section 8.01 of the Administration Code.

MOTION: DALY/JACOBS move to amend the amendment and insert AS before Council.

Blake noted the MOU with the UC Business office will change significantly in the future. Cervantes noted there is language for a designee and the Council can only work on the current contract they have.

Adjournment

Macias adjourned the meeting without objection at 4:43 p.m.

Recorded by:
Patric Esh
AS Council Assistant

Approved by:

[Signature]
Zitlaly Macias
Legislative Vice President
Call to Order

Macias, Legislative Vice President, called the meeting to order at 3:00 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Kathryn Guzman, Michael Ramirez, Alexia Siebuhr, Jordan Jacobs, Sean Sesanto, Eamon Daly, Jason Jones, Jesse Benefiel

Representatives Absent: Graciela Chipres (Unexcused)

Officers Present: Juan Cervantes, Tiana Cannon, Zitlaly Macias, Jonah Platt

Advisors Present: Natasha Sanders (Late), Joan Tyson, Dr. Peg Blake

Advisors Absent: Aaron Cobas (Unexcused), Madison Whaley (Unexcused)

Approval of Agenda

MOTION: GUZMAN/CANNON move to approve Agenda #16 dated February 8, 2016
APPROVED

Chair’s Report

Macias asked the Council to be respectful and raise a placard before speaking.

Approval of Minutes

MOTION: SESANTO/BENEFIELD move to approve Minutes #13 dated January 19, 2016
APPROVED
(1) ABSTENTION

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

Camille Demilito, Clubs and Activities Student Leader, discussed the Student Engagement and Leadership Support Meet and Greet event Thursday, February 11, 2016 in the Goodwin Forum at 5:00 p.m. Demilito noted the theme would be world leaders and famous quotes. Aisha Cissna, At-large student, announced Humboldt Energy Independence Fund are accepting student ideas and there are grants available for students too. Joyce Lopes, Vice President of Administrative Affairs, discussed an email she submitted to the Council regarding the AS Executive Director position. Lopes discussed there are a lot steps to make sure the position is compliance and handed out a letter that discussed items that need be worked out with the HSU Human Resources, the HSU
Administration, and the AS Council. Lopes asked the Council to review the documents and if needed agendize a discussion during an AS meeting. Marissa O’Neil and Jen Maguire, faculty members and members of Oh SNAP! discussed the California State University Food and Housing Security Survey: Emerging Patterns from the Humboldt State University Data. O’Neil and Maguire reviewed a summary they provided to the AS Council discussing student homelessness and food insecurities.

**Appointments to Committees and Council**

**A.S. President (Juan Cervantes)**

**MOTION:** JONES/GUZMAN move to appoint Candace Young as the College of Professional Studies Representative of the AS Council  
APPROVED

_ Natasha Sanders arrived in the meeting at 3:17 p.m._

**MOTION:** RAMIREZ/SESANTO move to appoint Aisha Cisnna as the College of Natural Resources and Sciences of the AS Council  
APPROVED  
(1) ABSTENTION

**MOTION:** SIEBUHR/CANNON move to appoint Sean Sesanto to the CNRS Deans Search Committee  
APPROVED  
(1) ABSTENTION

**MOTION:** SEIBUHR/JACOBS move to appoint Michael Ramirez to the Student Fee Advisory Committee  
APPROVED  
(1) ABSTENTION

**MOTION:** JONES/CANNON move to appoint Michael Ramirez to the AS Elections Commission  
APPROVED  
(1) ABSTENTION

**A.S. Administrative Vice President (Jonah Platt)**

**MOTION:** GUZMAN/SESANTO move to appoint Damon Owen to the Humboldt Energy Independence Fund  
APPROVED

**A.S. Legislative Vice President (Zitlaly Macias)**

No appointments.

**A.S. Student Affairs Vice President (Tiana Cannon)**

**MOTION:** JONES/GUZMAN move to appoint Aisha Cisnna to the Parking and Transportation Committee  
APPROVED  
(1) ABSTENTION

**Old Business**

The resolution would change the A.S. Government Code to require A.S. Council members to undertake one bystander intervention training prior to receiving all stipends for the academic year. *The resolution was tabled so the authors could review the Check It training during the AS Council spring retreat.*

**MOTION:** CANNON/GUZMAN move to approve the Resolution 2015-16-1: An Act to Amend the Associated Students Government Code 6.03: Bystander Intervention Training – Tabled Second Reading  
**Tabled Indefinitely**

Cervantes discussed wanting to finalize the resolution. Siebuhr discussed the desire to make sure the training is required for AS Council members. Siebuhr also discussed the reason for the resolution title. Siebuhr wanted to make sure if the name of the program changes, the training is still local, student run, and there is training on the subject for the Council.

**MOTION:** CANNON/SESANTO move to strikeout December 1, 2016 and include August 1, 2016 in the first paragraph.  
**APPROVED**

*Back to the general discussion*

Cervantes discussed the placement of the section in the code. Cervantes believes there isn’t a different location in the code, but asked the Council for recommendations. Cannon agreed with Cervantes. Daly discussed a conversation the AS Council had during a December meeting about tying the stipends to the training and was that a good idea. Cervantes responded that there are other provisions tied to it and asked Tyson. Tyson said too many duties may make stipends seem like compensation.

**Motion:** DALY/CERVANTES move to strikeout “prior to having stipends awarded” in the second paragraph.  
**APPROVED**

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<thead>
<tr>
<th>Yes Vote</th>
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<td>Guzman</td>
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Cervantes saw issues with enforcing the resolution once it was passed, but changed his mind. Ramirez comments it would be associated with AS retreats, and recommended the training is included in the duties and responsibilities of the position. Cervantes remarked that creating another section with the code would be a good idea, but that is a different discussion. Blake discussed having a timeframe in the code. Blake expressed that for new members who did not participate in a retreat, they might not be able to complete the training in a timely manner without being in violation of the code.
MOTION: DALY/CERVANTES move to amendment the amendment, and strikeout “each recipient” and include, “each Council member” in section 2 of the resolution.

APPROVED

Tyson asked if the training would be part of the fall retreat. Cervantes responded that it would. Tyson asked about training outside of the Council. Cervantes noted that as long as people are taking the training it should be fine, and Check-it has many trainings scheduled throughout the year. Guzman asked if removing the stipend from the resolutions creates a conflict where the code would be located. Cervantes noted it does. Guzman asked if the code could be placed in the Council members’ duties and responsibilities. Cervantes said it would be an idea, but the current resolution should be resolved and not make too many changes. Siebuhr asked if Cervantes wanted to table it. Cervantes suggested to table it indefinitely and make changes as needed. Sanders asked how many changes. Cervantes responded he was not sure, and gave different scenarios. Siebuhr said there hasn’t been many options regarding the location of the code and the only discussion is the stipends awarded. Ramirez asked if the item could be left in the stipend section of the code. Cervantes discussed the stipend section may not be the best place because it could be hidden, and future Council members may not notice it.

Siebuhr discussed the problem with Council members wanting to replace the location of the resolution, no one has provided any new ideas.

Daly said to pass the resolution as it stood and move it to a different section later. Cannon discussed the change to not have the resolution tied to the stipend and is it appropriate place to have it. Cervantes expressed placing it in two sections in the manual and the language could change and be the same thing.

MOTION: CERVANTES/SESANTO move to table the action item indefinitely APPROVED

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

President (Juan Cervantes)
Cervantes met with Taylor Herron, CSSA President and Maggie White, member of the CSU Board of Trustees. Cervantes has been working with Madison Whaley and the AS Lobby Corps. Cervantes also interviewed students for committees.

Administrative Vice President (Jonah Platt)
Platt attended the IRA committee. Platt attended the Humboldt Energy Independence Fund, who are accepting new project ideas from students. There are focus groups in the future. Platt announced Traci Ferdolage, Associate Vice President of Facilities Management, will be attending the Humboldt Energy Independence Fund meetings. Platt announced the deadline for AS Program budgets is Wednesday, February 10, 2016.

Board of Finance Report – February 5, 2016

1. Review of 2016-17 AS Budget Timeline – Information Item
   Tyson will review the approved 2016-17 AS Budget Timeline with the Board of Finance.
2. Request from the Associated Students Government from Unallocated in an amount not to exceed $2,810 for costs associated with the purchase of 700 Academic Planners – Action Item
The Associated Students Government would provide 700 free personalized planners for students in the 2016-17 academic year. The planners would include information Associated Students Programs, events and resources for HSU students.

MOTION: JONES/RAMIREZ move to approve the Request from the Associated Students Government from Unallocated in an amount not to exceed $2,810 for costs associated with the purchase of 700 Academic Planners

APPROVED

Platt researched the sustainability of the planners and expressed students like them as well. Cisna asked about the number of planners purchased. Cervantes said it’s based on the same number from last year, and it was decided to keep it the same number. Ramirez responded that students are still asking for them, and expressed that the number of planners could increase in the fall of 2017 depending on how well the distribution goes in fall 2016. Cervantes said he thought about it and advised not to promote more academic planners, but find more sustainable items. Ramirez recommended the Council to talk to Ken Ayoob, Dean of the College of Arts, Humanities, and Social Sciences about UDirect. Dean Ayoob gave a presentation before on the software and the campus will be begin switching over to the software in April, 2016. Platt also mentioned there is a phone application for students that can attach class homework to a digital calendar.

Student Affairs Vice President (Tiana Cannon)
Cannon attended the AS Event Funding Committee. Cannon also attended a subcommittee of the UC Board of Directors, and she interviewed students for committee, and will be attending planning meeting for Earth Week. Earth Week will take place during the month of April.

Legislative Vice President (Zitlaly Macias)
Macias attended the Academic Policy Committee. The committee discussed priority registration for community advocates, a resolution on UDirect, and a Resolution on Standardization and Use of Degree Major Academic Plans as well as a Resolution on Standardization and Use of Degree Maps.

Guzman – College of Arts, Humanities and Social Sciences
Guzman reported the Constitution and Bylaws Committee did not meet. The AS Lobby Corps will meet on Wednesday, February 10, 2016 at 7 p.m. in the AS Office. The Waste Reduction Resource Awareness Program will have a Clothing Exchange event on February 9, 10, and 11, 2016 in the Karshner Lounge from 10 a.m. to 2 p.m.

Ramirez – College of Arts, Humanities and Social Sciences
Ramirez attended the Parking and Transportation Committee. Ramirez noted the committee has ideas for the parking situation on campus, including carpool parking passes and smart technologies. The committee is also reviewing other CSU’s parking programs and strategies. The committee’s 5-year plan has been approved too. Ramirez spoke to members of Oh Snap! The program is working with the UC Dining Services to get the unused soup from the cafeteria and serve it to students. Ramirez also noted the food stand is not happening yet and the Indian Tribal & Educational Personnel Program (ITEPP) is organizing the “9th Annual Big Time,” and members of ITEPP might come to a meeting to talk about it.
Siebuhr – College of Arts, Humanities and Social Sciences
Siebuhr reported talking to students about Title IX, the process of Title IX, and how it effects students. Siebuhr is also working with Cervantes and Whaley about bring awareness of Title IX as a state issue. Siebuhr noted there is a discrepancy between the State and Federal interpretations of the law. Siebuhr would like to present on Take Back the Night at the next AS Council meeting.

Jones – College of Professional Studies
No report.

Benefiel – College of Professional Studies
Benefiel attended the Children’s Center Advisory Board meeting.

Young – College of Professional Studies
No report.

Sesanto – College of Natural Resources and Sciences
Sesanto met with Mira Friedman and Jen Maguire and discussed student food and housing insecurities.

Cisna – College of Natural Resources and Sciences
No report.

Jacobs – College of Natural Resources and Sciences
Jacobs reported talking to faculty members about a possible event for women in the sciences.

Chipres – At Large
Absent.

Daly – Graduate Representative
Daly reported attending committee meetings and working with groups on faculty and staff training. Daly also reported Sponsored Programs needs student representation.

External Affairs (Madison Whaley)
Absent.

AS Presents (Natasha Sanders)
Sanders attended the AS Presents committee. The Silent Disco show has been poorly advertised, discussed events next year, and would like to bring bands, such as “Anna and the Androids,” “Flaming Lotus Girls,” and advocate for female students. Sanders also talked to Matt Hodgson about the AS Presents website. Sanders also working on a project for a “comfort bench” which would help students with not a lot of accessible mental health resources.

AS Elections Commissioner (Aaron Cobas)
Absent.

Vice President of Enrollment Management and Student Affairs (Peg Blake)
Blake reported HSU will be part of pilot study with forty-four universities nationwide on a program called “Re-imagining the First Year of College,” which will help the first year students as well as retention and graduation rates.
General Manager (Joan Tyson)
Tyson reported that AS Program budgets are due on Wednesday, Feb 10, 2016. Tyson also asked Council members to apply for the Student Fee Advisory Committee because of multiple items that need to be discussed and the committee needs two more students to make quorum.

General Council Discussion

Cervantes reported the California Faculty Association (CFA) has decided on strike dates. Sanders asked for the meeting on Student Fee Advisory Committee. Tyson responded the meetings were scheduled according to member’s schedules. Ramirez asked when AS Presents can meet. Sanders responded that AS Presents is figuring out their schedule. Colleen Mullery, Senior AVP for Faculty Affairs & Human Resources, clarified Cervantes statement about the CFA going on strike. Mullery noted that if an agreement is not reached, CFA will strike. Platt discussed there is a club fairs on Wednesday, February 10, 2016 at the UC Quad. Cissna announced Humboldt Energy Independence Fund has a vacancy for a sustainability analysis position.

Announcements

Siebuhr announced the Take Back the Night Planning Committee meeting will be held in the Recreation and Wellness Center, Room 124, at 3:00 p.m. on Friday, February 12, 2016.

Adjournment

Macias adjourned the meeting without objection at 4:29 p.m.

Recorded by:
Patric Esh
AS Council Assistant

Approved by:

[Signature]
Macias Zitlali
Legislative Vice President
RESOLUTION No. 2015-16-3

AUTHORED BY: *Madison Whaley

SIGNED BY: *Jonah Platt
*Juan Cervantes

REFERRED TO: AS COUNCIL

ACTION SCHEDULED: February 22, 2016

SUBJECT: Resolution In Support of Having Fruit Trees on Campus

1. **WHEREAS**, the Associated Students (A.S.) Council of Humboldt State University (HSU) is the single recognized voice for over 8,600 students; and,

2. **WHEREAS**, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

3. **WHEREAS**, the HSU vision statement says that “we will be renowned for social and environmental responsibility and action” and that “we believe individuals must be environmentally, economically and socially responsible in the quest for viable and sustainable communities”; and,

4. **WHEREAS**, the Fruit Tree Alliance (FTA) is a group of students working toward incorporating the fruit trees into the landscape and has received support from members of faculty and staff, as well as from the signatures of over 400 students thus far; and,

5. **WHEREAS**, the inclusion of fruit trees in the landscape is an important step in the direction of environmental responsibility. Edible landscaping is an important way to move toward sustainable food production, as it provides our communities with opportunities to reconnect with their food sources. It also promotes community-centered agriculture and the trees sequester carbon: two factors which will help lower HSU’s carbon footprint. Incorporating fruit trees into the HSU landscape, where they are visible and accessible to students, will thus serve as a way to raise awareness about sustainable agricultural practices; and,

6. **WHEREAS**, the environmental benefits of having fruit trees on campus are consistent with the mission of the HSU Strategic Plan and with the Climate Action Committee’s need to take bold action in reducing HSU’s carbon footprint; and,

7. **WHEREAS**, Oh Snap! reports that as many as 40% of HSU students report being food insecure. While it is not the full solution to the problem, incorporating fruit trees into the HSU landscape can serve an important role in reducing food insecurity on campus; and,

8. **WHEREAS**, having free and easy access to fresh fruit can help promote better health
among students and the FTA aims to do outreach regarding the health benefits of fresh fruit; and,

9. **WHEREAS**, the mission of the Fruit Tree Alliance is to improve the experience of HSU students by incorporating fruit trees into the landscape, a practice that demonstrates sustainable landscaping and food production, promotes health, and may reduce food insecurity among students; therefore, be it

10. **RESOLVED**, that the Associated Students of HSU recognizes the value that fruit trees in the landscape will bring to the campus community; and be it further,

11. **RESOLVED**, that the Associated Students of HSU recognizes and supports the Fruit Tree Alliance’s proposal and calls on the HSU Climate Action Committee, HEIF, and Plant Operations to collaborate with the FTA in the inclusion fruit trees in the HSU landscape; and be it finally,

12. **RESOLVED**, that copies of this resolution will be sent to, but not limited to: University Center Board of Directors, CSU Chancellor Timothy White, HSU President Lisa A. Rossbacher, HSU Interim Provost Jenny Zorn, HSU Administrative Vice President Joyce Lopes, HSU Student Affairs Vice President Peg Blake, Facilities Management, Plant Operations, Associate Vice President of Facilities Management Traci Ferdolage, Director of Sustainability TallChief Comet, Sustainability and Waste Coordinator Morgan King, HSU Resident Housing Association, Campus Center for Appropriate Technology, Waste-Reduction & Resource Awareness Program, Humboldt Orientation Program, campus and local media, the Associated Students of each of the CSU’s 23 campuses, the California State Student Association, The Lost Coast Outpost, Times Standard, Mad River Union, The North Coast Journal, and KRFH 610 AM.

*Original Signatures are on file in the Associated Students Business Office.*
Humboldt State University
Preliminary Draft of the FTA
Fruit Tree Development Plan

Drafted by
The Fruit Tree Alliance,
Spring 2016
Proposal Outline

Introduction

Statement of Purpose

- Global Vision, Local Action
- The HSU Vision and its Values
- Compatibility with the Mission of Facilities Management
- Moving Toward Sustainability
- Reducing Food Insecurity on Campus
- Promoting Healthy Lifestyles
- Future Alumni - Creating a lasting bond with HSU
- Growing Consensus – Support from the HSU Community

Research

- Fruit Trees on Campus across North America
- Wildlife and Pests

Site and Plant Selection

- Analysis and Design Considerations
- Criteria and Constraints
- Growth Potential
  - Sun and Wind
  - Soil Properties
  - Water
- Visibility and Access
  - Proximity to traveled pathways
  - Ease of Access
- Aesthetic Value
  - Artistic Composition
  - Integration into Existing Landscape
- Cultivation and Maintenance
  - Pruning and Care Requirements
  - Harvest Interval and Quantity of Fruit

Sample Site and Selection Proposal

Appendix

- Similar Programs at other Schools
- Additional Elements of Site and Tree Selection
- Nutritional value
Introduction

The Fruit Tree Alliance is a group of students and faculty dedicated to promoting sustainability and health, mitigating food insecurity, and forwarding the HSU mission through the incorporation of fruit trees in the HSU landscape.

The Fruit Tree Alliance is committed to the HSU vision and goals of sustainability and resilience. Our program is a direct realization of the HSU long-standing commitment to sustainability, resource conservation, social responsibility, and reducing our overall carbon footprint. We support the HSU goal to incorporate a focus on environmental sustainability fully into the operations of the university. We share the vision that HSU will be the campus of choice for individuals who seek above all else to improve the human condition and our environment. The Fruit Tree Alliance offers HSU a way to demonstrate that it is committed to social and environmental responsibility and action.

The planting and care of fruit trees in the landscape represents a worldview that values the personal experience of nourishing the plants that in turn provide nourishment for us. It is a movement toward overcoming the disconnect between humans and the ecosystems we depend on. Having fruit trees on campus can also serve to reduce food insecurity and promote healthy lifestyles on campus by providing HSU students with accessible, free, and healthy food.

We believe that the existing HSU landscape has incredible untapped potential for growing plentiful and nourishing fruit. This proposal, then, seeks to provide not only the rationale behind planting fruit trees, but to offer a clear objective and range of possible planting sites. We also address any concerns with planting fruit trees and shrubs as part of a continuing conversation with all of the stakeholders involved in the project. We hope to work with the office of sustainability on the implementation of these fruit trees, beginning with one of the options outlined in the proposal. Over time, we hope that this initiative will continue to grow and subsequently both positively affect our school’s impact on the environment and enhance the quality of the HSU student’s college experience.

Statement of Purpose

The mission of the FTA is to promote environmental responsibility and health, mitigate food insecurity, and forward the HSU mission through the incorporation fruit trees in the HSU landscape.

The HSU Vision and its Values

The FTA recognizes and admires the mission of HSU and its commitment to creating a positive learning environment for students, its efforts in encouraging students to create positive change on campus, as well as its leadership in sustainability efforts among universities. We believe that incorporating fruit trees into the landscape is consistent with -- and helps push forward -- these efforts.

According to the California State University website, Humboldt State University is acknowledged for its “leadership in sustainability” and its “long-standing commitment to sustainability”. The HSU website specifically states, “at Humboldt State, sustainability is widely [reflected] in our vision and values. Conserving resources, championing social responsibility, as well as reducing our overall carbon footprint, are goals of numerous initiatives and policies. As is the case with many green
endeavors at Humboldt State, students are deeply involved in creating a campus that operates with sustainability in mind."

Furthermore, the Draft of the HSU Strategic Plan states that a major goal of HSU is to “incorporate HSU’s focus on environmental sustainability fully into the operations of the university.” The vision statement from the Office of the President states that “Humboldt State University will be the campus of choice for individuals who seek above all else to improve the human condition and our environment.” It also states that “we will be renowned for social and environmental responsibility and action.”

Compatibility with the Mission of Facilities Management

Facilities Management functions in accordance with the previously outlined mission of HSU. According to their website, Facilities Management “strives to support the University’s academic mission through the provision of outstanding planning and design services required to develop and maintain a safe, sustainable and high quality learning and working environment for students, faculty, staff and visitors. [Facilities] value[s] the importance of collaboration with the campus community and believe such to be a critical part of our success.”

The FTA’s goal to incorporate fruit trees into the HSU landscape creates the perfect opportunity for the campus community to collaborate with Facilities Management in a meaningful way. Through the process of developing this proposal, this initiative has already become a way for students to be directly engaged with Facilities Management. Having fruit trees in the campus landscape can also help Facilities maintain a safe, sustainable, high-quality learning and working environment. The fruit trees will allow free, accessible, fresh, healthy, and delicious food to the campus community, which can only be seen as a way to enhance the experiences of our students, staff, and faculty.

Moving Toward Sustainability

Planting fruit trees on campus is a part of a movement toward a world that is more in touch with its food sources, and that is better able to sustainably source its food. Edible landscaping such as this serves to relocalize food production and cut back on the resources used, and waste generated, in food production. Additionally, trees are carbon sequestering, meaning that planting more trees is a small but important step toward reducing the amount of carbon in the atmosphere. All of these factors are important when it comes to combating global warming and staying consistent with California’s AB-32 legislation and HSU’s personal commitment to bring greenhouse gas emissions down to 1990 levels.

The most significant factor in a life cycle analysis of fruit is transportation. Local fruit production eliminates this environmentally damaging aspect of fruit distribution. Elements of the LCA includes manufacturing of vehicles, maintenance (production of batteries and tires), road construction and maintenance, and perhaps most significant the extraction, refining, distribution and combustion of fossil fuels.

HSU is also taking part in the Real Food Challenge, wherein the school aims to serve 20% “real food” by the year 2020. Having local, on-campus fruit trees for harvesting ensures that HSU stays consistent with the goals of the Real Food Challenge and consistent with HSU’s mission statement.
Reducing Food Insecurity on Campus

The issue of food insecurity is prevalent at HSU and addressing it is one major way in which we can be a more socially responsible school and provide for our students a better college experience. Food insecurity is a huge issue not only across the country, but right here at HSU. According to Humboldt Now, about 40% of HSU students report being food insecure. This number is far too large to go unacknowledged. Having access to sufficient amounts of nourishing food is important to the academic success of our students, as well as to the overall quality of their lives. While planting fruit trees on campus does not solve the problem, it is a step toward providing wholesome, healthy, free sustenance to our many students who need it to live healthily and comfortably.

Promoting Healthy Lifestyles

Promoting healthy lifestyles should be at the center of any university’s concerns when it comes to improving the quality of life of its students. Having fruit trees on campus will give students easy access to delicious, fresh, and nutrient-dense fruit. Not only does this idea make healthy food accessible, but it can serve as a way to promote healthy lifestyles.

Future Alumni - Creating a lasting bond with HSU

Caring for fruit trees differs from vegetable gardening in the nature of long-term relationship of the cultivator to the plant. Trees grow for many years before they begin to yield fruit and have lifetimes comparable to our own. FTA members may return to the site of their efforts in the years to come and see results of their labor when they were students at HSU years prior. They will remember that HSU was a place that empowered and supported them in the act of taking a small, but meaningful step toward a sustainable environment.

Growing Consensus - Support from the HSU Community

Student Petitions

FTA has gathered hundreds of signatures on petitions to grow fruit trees in the HSU landscape. We are confident that the overwhelming majority of students favor our initiative.

Campus Organizations

Several campus organizations have voiced support for the FTA initiative, including the Associated Students, the official voice of the student community. The Associated Students resolution is support of this proposal is included in the Appendix.

WRRAP

The Waste Reduction and Resource Awareness Program (WRRAP) at Humboldt State University in Arcata, California strives to encourage alternative perspectives on consumption and provide a means for landfill substitution in our campus community. The five departments of WRRAP; Compost, Education, R.O.S.E. (Reusable Office Supply Exchange), Take Back The Tap, and Zero-Waste; offer a diverse student outlet for hands-
on learning experiences that helps students take responsibility for the campus’s waste flow and make a positive contribution to the quality of our campus environment.

CCAT

CCAT strives to effectively demonstrate sustainable living through the promotion of environmental and socially responsible behavior and community building. Student driven at its core, CCAT supports student engagement and innovation to create practical Appropriate Technology demonstrations. Through integration into the HSU curriculum, the organization brings the ethos of sustainability directly to students, challenging them to experiment in the living laboratory that is CCAT. Operating as a consensus-based collective, CCAT works to bring a variety of viewpoints and experiences into the organization, creating a comprehensive and diverse view of what it means to be a demonstration site and education center for Appropriate Technology.

The Vegan Club

The Vegan Club meets weekly with the goal of creating a community of compassionate student activists. Its purpose is to promote a healthy vegan lifestyle. They seek to eliminate, as much as possible and practicable, all forms of exploitation and cruelty to animals for food, clothing, or any other purpose. By promoting veganism, they hope to create a more peaceful and sustainable world for everyone.

The Environmental Studies Club

The Environmental Studies Club meets weekly to engage in thoughtful discussion regarding environmental justice issues. Students in the Environmental Studies Club promote sustainable and inclusive lifestyle practices.

“Fruit tree planting is a vital movement that overcomes the disconnect between humans and the ecosystems on which we depend. Through incorporating this movement on campus, the Fruit Tree Alliance (FTA) is actively assisting in mitigating issues encompassed by food insecurity and access to free, healthy food. The goals of this organization correlate precisely with the Environmental Studies Club’s mission to facilitate discussion and prompt awareness of environmental issues through the lenses of an interdisciplinary perspective. In addition to remedying environmental justice issues, FTA is actively working to mitigate issues within climate change by facilitating our campus' involvement in carbon sequestration, as well as the multitude of other environmental and social benefits provided by an edible treescape.”

-Shiloh Green, Environmental Studies Club

Support from Faculty

Our faculty advisor, Will Fisher, has written a strong letter of support and we anticipate additional student and faculty support as our outreach continues.
To Whom It May Concern:

Re: Fruit Tree Alliance

Humboldt State University has amongst its primary objectives a strong commitment to the practice of ecological sustainability. This includes the emphasis on educating students regarding sustainability issues but, more importantly, empowering students to translate their knowledge into practicing sustainability. These qualities are embodied in the Fruit Tree Alliance.

There are a number of important reasons for supporting the student initiative to plant fruit trees on the campus of Humboldt State. First, planting fruit trees on campus serves the practical purpose of growing food on grounds that are currently only supporting aesthetically pleasing plants. At a time when food insecurity for many students is a serious problem and access to healthy food can be costly, growing healthy, cheap food alleviates these issues. Second, allowing the planting of fruit trees on campus shows that HSU’s commitment to sustainability is not merely rhetoric but a practice of the Institution. Finally, and most importantly, the actions taken by students in the Fruit Tree Alliance empower these students by showing them that through organization they can change the world. The importance of this point cannot be overstated. To borrow from Karl Marx, it is important to teach our students how to interpret the world, the point however is to change it.

By supporting the Fruit Tree Alliance, HSU affirms its stated goal of sustainability with the practice of sustainability and student initiatives. It can also put HSU in a leadership position and set a precedent for other CSU campuses to implement similar practices.

For these reasons I strongly support the Fruit Tree Alliance.

Sincerely,

Will Fisher
Department of Economics, wwf7@humboldt.edu
Research

FTA has been conducting extensive research about similar efforts throughout North America. We have contacted students, faculty, and facilities management departments at dozens of Colleges and Universities to learn how they have been successful in growing fruit trees in the campus landscape.

Fruit Trees on Campus across North America

The list of North American Colleges and Universities that have planted fruit trees on campus is large and growing (see Appendix). These efforts have been collaborative works between the school and students for a diverse set of motivations. Usually the initiative comes from the students but in some cases there have been staff with the vision to see the benefits.

Wildlife and Pests

In actual fact, it is unlikely that the FTA initiative will lead to an increase in wildlife and pests. Prompt collection of fallen fruit and simple measures to prevent or discourage wildlife and pests will reduce or eliminate the problem.

FTA acknowledges that fruit trees can attract various wildlife and pests. Humboldt State University is uniquely exposed to many types of wildlife because it borders a forest. Wildlife and pests can harbor diseases that threaten human health and safety and may also create unsanitary environments. Their presence on campus may also threaten their own safety and may cause property damage. We are continuing to investigate common wildlife and pests that fruiting plants at Humboldt State University could attract, as well as preventative measures that can be taken to mitigate concerns associated with wildlife and pests. We intend to publish a summary of preventative measures that can be taken to deter wildlife and pests and protect the campus infrastructure, its users, and surrounding wildlife.

Site and Plant Selection

Analysis and Design Considerations

Site and plant selection will be driven by both practical considerations and the mission of FTA. These considerations range from recognition of concerns voiced by facilities management to the environmental needs of the trees themselves. One of the purposes of planting fruit trees in the HSU landscape is to create awareness about sustainable practices and promote active participation in the process. Achievement of this goal requires that the trees be visible and accessible to the HSU community.

Criteria and Constraints
Each site and plant selection will be judged by a common set of criteria and constraints. Additional factors may be included as needed to address special situations.

**Growth Potential**

Sun and Wind

Protection from strong winds and exposure to adequate sunlight

Soil Properties

Adequate soil structure, texture, and drainage
Nutrients and trace minerals
Correct pH and soil chemistry

Water

There will be no requirement to provide water or alter existing irrigation. However, any existing irrigation will be taken into account in the plant selection process.

**Visibility and Access**

Whenever possible, fruit trees will be planted near traveled pathways to maximize visibility and ease of access

**Aesthetic Value**

The aesthetic value of the fruit trees is a subjective matter but that are general principles of landscape design that will be considered. Integration into existing landscape design plans will be accomplished in collaboration with facilities management.

The structure of outdoor space is comparable to constructed structural space in some ways. Trees can form an attractive enclosure or a corridor the welcomes people to a particular space or view. A line of trees can establish a pleasing pattern and calming rhythm while variations or unexpected shapes create a more dramatic effect.

Each site will possess a theme and a style consistent with the existing landscape and natural features. Alternative paradigms such as the Streuobstwiese, a traditional rural community orchard found in Europe, are also possible. Streuobstwiese are known for encouraging biodiversity and pollinator habitat.

**Cultivation and Maintenance**

FTA will coordinate with facilities management in the selection and placement of fruit trees but will take full responsibility for cultivation and maintenance. *Facilities management*
will not be asked to participate in the planting and maintenance of the fruit trees - these tasks will be the responsibility of FTA. In actual practice, very little effort is required to plant and maintain fruit trees.

Pruning will take place twice each year and usually requires no more than 30 minutes per tree. Other cultivation requirements require negligible time commitments.

The most significant effort and area of concern is about the harvest. FTA will insure that trees are monitored closely during the harvest interval. The harvest interval and quantity of fruit expected will be a factor in planning and design.

Example Site and Selection Proposal

Cypress Hall
The Cypress Hall site is located at the north edge of the campus in a valley bordered by the Jolly Giant Commons, the Cypress Hall residence structures, and Granite Avenue. Apple and pears trees are proposed for this site in addition to blueberry bushes in visually effective locations.

*Growth Potential*

**Sun and Wind**

The Cypress Hall site has excellent growth potential with ample sun and protection from high winds.

**Soil Properties**

- Adequate soil structure, texture, and drainage
- Nutrients and trace minerals
- Correct pH and soil chemistry

**Water**

There will be no requirement to provide water or alter existing irrigation. However, any existing irrigation will be taken into account in the plant selection process.

*Visibility and Access*

The site is surrounded by well-traveled pathways and the proposed trees are easily accessible to students. Trees planted at this site will be highly visible.

*Aesthetic Value*

Fruit trees can be seamlessly integrated into the existing landscape at this site. The addition of fruit trees will form an attractive enclosure to the lawn. The proposed line of trees will establish a pleasing pattern and calming rhythm to this valley location.

*Cultivation and Maintenance*

Pruning will take place twice each year and usually requires no more than 20 minutes per tree. Four hours of student participation per year will be required for pruning the six trees proposed for this site.

The harvest interval for fruit trees begins in the spring and continues through the fall. At maturity, the expected yield at this site will be in the range of 50 to 100 pounds of fruit. The site will be checked at least twice per week during this interval to insure that fallen fruit is removed as quickly as possible.

*Appendix*
Similar programs at other Schools
http://www.facilities.upenn.edu/about/news/penn%E2%80%99s-urban-campus-welcomes-fruit-orchard
http://news.indiana.edu/releases/iu/2015/05/fruit-trees-on-campus.shtml
https://cfo.asu.edu/fdm-arboretum-campusharvest

Additional Elements of Site and Tree Selection

Sean Armstrong’s publication, “Fruits of the Humboldt Bay”, provides an excellent account of fruit trees that thrive in the local bay area. Additional guidelines include:

Choose proven performers, plants known to do well in the intended planting area. Avoid plants with history of pest problems. Use resistant plant species and cultivars when available.

Design with diversity. Include a wide variety of plants in the landscape to reduce the pest damage potential.

Provide a properly prepared site. Site selection is critical; the site must be compatible with the plants’ requirements.

Design landscaped areas with flexibility to allow for campus additions, which may change drainage, exposure to sunlight, ventilation, or other plant requirements.

Avoid crowding of landscape plantings.

Group plantings with similar cultural requirements.

Avoid planting vegetation directly against buildings as this provides shelter and sheltered runways for rodents. For the same reason, avoid planting dense vegetation that completely covers the ground.

Plant trees away from buildings to prevent easy access to buildings for insects and rodents.

Nutritional value

Fruits are generally high in fiber, water, vitamin C and sugars, although this latter varies widely from traces as in lime, to 61% of the fresh weight of the date. Fruits also contain various phytochemicals that do not yet have an RDA/RDI listing under most nutritional factsheets, and which research indicates are required for proper long-term cellular health and disease prevention. Regular consumption of fruit is associated with reduced risks of cancer, cardiovascular disease (especially coronary heart disease), stroke, Alzheimer disease, cataracts, and some of the functional declines associated with aging.

Diets that include a sufficient amount of potassium from fruits and vegetables also help reduce the chance of developing kidney stones and may help reduce the effects of bone-loss. Fruits are also low in calories which would help lower one’s calorie intake as part of a weight-loss diet.
Each point refers to a 100 g serving of the fresh fruit, the daily recommended allowance of vitamin C is on the X axis and mg of Potassium (K) on the Y (offset by 100 mg which every fruit has) and the size of the disk represents amount of fiber (key in upper right).