I. Call to Order

II. Roll Call

III. Approval of Agenda #14 dated February 14, 2014 – Action Item

IV. Chair's Report

V. Approval of Minutes
   A. Approval of Minutes #13 dated January 31, 2014 – Action Item

VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)
   Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

   Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Program Presentation
   Program Presentations are an opportunity for the AS Council to learn more about different AS Programs. A representative from the scheduled AS Program will present information regarding the activities of the program and opportunities to get involved. Programs are allotted ten minutes each.
   A. Humboldt Film Festival (Mirna Ezquivel)

VIII. Special Presentation
   A. California State Student Association (Sarah Couch, President)
   B. Independent Auditor Contract Recommendation for the Years Ending June 30, 2014 – 2018 (Carol Lorentzen, Associate Vice President of Business Services & Michael Burghart, Director of Contracts and Procurement)
   After the presentation by Lorentzen and Burghart the Council will immediately take action on Board of Finance Report Item #1.
IX. Appointments to Committees and Council
A. A. S. President
B. A. S. Administrative Vice President
C. A. S. Legislative Vice President
D. A. S. Student Affairs Vice President

X. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)
A. President (Forust Ercole)
B. Administrative Vice President (Ana Cortes)

Board of Finance Report – February 3, 2014

1. Independent Auditor Contract Recommendation for the Years Ending June 30, 2014 - 2018 – Action Item
Representatives from the HSU External Auditor Selection Committee will present their process and findings for an Independent Auditor for the campus auxiliary organizations and ancillary operations and provide a selection recommendation for approval by the A.S. Council. The Board of Finance and the HSU External Auditor Selection Committee has recommended the firm Clifton Allen Larson LLP as the campus auditor. The Council will take action on this item after a special presentation by Lorentzen and Burghart earlier in the agenda.

2. Review and approval of Pro/Con Statements, Frequently Asked Questions and Fee Referendum Information for proposed A.S. Fee Increase – Information Item
The Board of Finance approved voter materials for the proposed A.S. Fee Increase for review and approval by the Student Fee Advisory Committee.

3. Request from Associated Students Government from Unallocated in an amount not to exceed $2,655 for costs associated with the purchase of 700 Academic Planners – Tabled Action Item
The Associated Students Government would provide 700 free personalized planners for students in the 2014-15 academic year. The planners would include information on Associated Students Programs, events and resources for HSU students.

4. Request from Associated Students Government from Unallocated in an amount not to exceed $275 for costs associated with the purchase of three a-frame metal sign boards – Information Item
The Associated Students Government would use signs to advertise A.S. Council meetings and Elections information.

5. Request from Associated Students Government from Unallocated in an amount not to exceed $400 for costs associated with the purchase of 22 AS Council T-Shirts – Tabled Action Item
The Associated Students Government would purchase 22 t-shirts for AS Council and Staff to identify AS members to the campus community.

C. Student Affairs Vice President (Victor Arredondo)
D. Legislative Vice President (Mark Teeter)
E. Council Representative Reports
F. External Affairs (Jerry Dinzes)
G. AS Presents (Matt Lutwen)
H. AS Elections Commissioner (Eli Poppers)
I. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
J. General Manager (Joan Tyson)

XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XII. Old Business
   A. Resolution #2013-14-18: An Act to Amend the Election Code – **Action Item**
      The amendment would simplify the ballot process by assigning students to vote in the college of their primary major.
   B. Resolution #2013-14-19: Inclusion of Birthdates on Student ID Cards – **Action Item**
      The Associated Students request that the University provide student ID cards that includes the student’s date of birth to assist international and undocumented students in receiving services.
   C. Resolution #2013-14-20: Request Return of CSSA Fee in 2014-15 Academic Year – **Action Item**
      The Associated Students request that if a voluntary membership fee of $4 is approved by CSSA that the CSSA Executive Committee create a plan to eliminate the mandatory campus fee and return the CSSA membership fee of $.64 for the 2014-15 year.
   D. Resolution #2013-14-21: Calling for Legislative Action on Democratized CSU Student Unions – **Action Item**
      The resolution resolves that the AS Council opposes any auxiliary restructure that would result in the loss of governance of the University Center by an independent auxiliary of 50% student members and that the State Legislature amend the Education Code to require student body centers to be governed by a board of no less than 50% students.
   E. Resolution #2013-14-22: An Act to Require Tabling Hours for Student Members of the AS Council – **Action Item**
      The Act would amend the AS Government Code to require AS Council to table for a minimum of two hours within a two week period.
   F. Resolution #2013-14-23: An Act to require bi-monthly reports from Associated Students Council Officers – **Action Item**
      The Act would amend the AS Government Code to require the AS Council to submit bi-monthly reports to the Legislative Vice President.
   G. Resolution #2013-14-16: An Act to Amend the Administrative Code, Ensuring Representation in CSSA – **Tabled Action Item**
      The Act would amend the AS Administrative Code to allow the Eternal Affairs Representative to delegate their vote to another qualified HSU student.

XIII. New Business

XIV. General Council Work Session

XV. Announcements

XVI. Adjournment
Call to Order

Mark Teeter, Legislative Vice President, called the meeting to order at 2:00 p.m. in University Center Banquet Room.

Roll Call

Representatives Present: Ray Alvarez, Rashod Berkeley, Nicholas Colbrunn, Mick Johnson, Corinne Krupp, Jackie Martinez, Taylor Mitchell, Lino Sanchez, Terrevia Shirley,

Representatives Absent: Jessie Holtz (excused)

Officers Present: Victor Arredondo, Ana Cortes, Forust Ercole, Mark Teeter

Advisors Present: Dr. Peg Blake, Joan Tyson, Eli Poppers, Jerry Dinzes,

Approval of Agenda

MOTION: ARRE DONDO/ KRUPP move to approve Agenda #13 dated January 31, 2014

Chair’s Report

Teeter reported that the agenda will include reports and appointments.

Approval of Minutes

A. Approval of Minutes #12 dated January 24, 2014 – Action Item

MOTION: CORTES/KRUPP move to approve Minutes #12 dated January 24, 2014

APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Program Presentations

A. Graduation Pledge Alliance (GPA)

Alexis Galvan, Graduation Pledge Alliance Coordinator and Joy Soll, the GPA Advisor was present on behalf of the program. The GPA program was founded by HSU in 1987, and actively promotes graduating students to take a pledge that they will commit to considering the environmental and
social consequence of any future employment opportunity. The GPA has created a steering committee to provide additional support for the program. Galvan has increased outreach of the GPA by coordinating with RAMP and HOP. More information can be found at www.humboldt.edu/clubs/club_sites/GPA/

**Appointments to Committees and Council**

**A.S. President (Forust Ercole)**

MOTION: ERCOLE/CORTES move to appoint Jesse Hoskins to the AS Council as an Arts Humanities and Social Sciences Representative

Approved

MOTION: ERCOLE/CORTES move to appoint Matthew Lutwen as the AS Presents Representative

Approved

MOTION: ERCOLE/SMITH move to appoint Warren Smith to the Alcohol Drug Abuse Prevention Committee

Approved

MOTION: ERCOLE/MARTINEZ move to appoint Lino Sanchez to the Student Fee Advisory Committee

Approved

Sanchez will serve a one year appointment.

MOTION: ERCOLE/CORTES move to appoint Jackie Martinez to the Elections Commission

Approved

**A.S. Administrative Vice President (Ana Cortes)**

No Appointments.

**A.S. Legislative Vice President (Mark Teeter)**

MOTION: ERCOLE/HOSKINS move to appoint Taylor Mitchell to the Board of Finance

Approved

(1) ABSTENTION

MOTION: CORTES/MITCHELL move to appoint Jesse Hoskins to the Board of Finance

Approved

(2) ABSTENTIONS

**A.S. Student Affairs Vice President (Victor Arredondo)**

No Appointments.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**President (Forust Ercole)**

Ercole reported that he and Arredondo met with President Richmond and Dr. Blake and discussed the goals that the AS Council decided on in the Fall Semester and that the Administrators are interested in assisting with the goals. Ercole reported that the University Senate Executive Committee has discussed the idea of deleting cross listed courses from the catalog. Ercole reported that the University Center (UC) Programs and Facilities Board met to discuss goals. President
Richmond has donated a book of all of Alexander Von Humboldt's works in Spanish to the Library. President Richmond has requested feedback of the AS Council regarding a CSU ban on smoking. The Humboldt Bay Harbor District will be meeting at the Humboldt Bay Aquatic Center to discuss recreation uses around the Bay. Ercole is interested in producing a centennial fair near the AS Elections. Ercole is seeking some assistance from the Council on placement of signs on campus and tabling during office hours to fill committee vacancies.

Administrative Vice President (Ana Cortes)
Cortes reported that the Board of Finance will be meeting on Monday at 3:00 p.m.

Student Affairs Vice President (Victor Arredondo)
Arredondo reported that during the meeting with the University President it was agreed that a student would be appointed to the Auxiliary Restructure Board. There was also a discussion regarding the Food Pantry and Community Garden. Arredondo is interested in creating an agreement with the University to allow food truck vendors to be on campus on Fridays. Arredondo reported that he is meeting with Dave Nakamura, the University Center Executive Director, to discuss the Real Food Challenge resolution that was passed by the AS Council at the January 24 meeting. Arredondo stated that he is interested in finding a representative to the University Senate to replace Jeff Grabvinsky.

Legislative Vice President (Mark Teeter)
Teeter apologized that he was unable to attend the AS Executive Committee meeting. Teeter is intending to table on Monday to provide information to students on current initiatives. Teeter met with the Academic Policies Committee to discuss the policy of double counting undergraduate courses for graduate degrees.

Martinez – College of Arts, Humanities and Social Sciences
Martinez reported that she attended the AS Executive Committee meeting on Wednesday.

Sanchez – College of Arts, Humanities and Social Sciences
Sanchez reported that he is available to table.

Hoskins – College of Arts, Humanities and Social Sciences
Hoskins reported that he attended a meeting of the Student Grievance Committee on January 30. Hoskins noted that the other student members of the committees did not attend the meeting and that there are additional meetings in the semester. Hoskins noted that a smoke free campus referendum was included on the AS Ballot in 2012.

Krupp – College of Natural Resources and Sciences
Krupp reported that the Waste Reduction Resource Awareness Program (WRRAP) will be hosting a welcome back mixer with the Humboldt Energy Independence Fund, Campus Center for Appropriate Technology and the Reusable Energy Student Union (RESU). HEIF will be meeting next week and is currently hiring student for vacant positions. Krupp will be meeting with Holtz and Colbrunn to begin planning the College of Natural Resource and Sciences Mixer. Krupp stated that if the campus introduces a smoke free policy, students would likely continue to smoke but would not have receptacles for cigarette litter.

Colbrunn – College of Natural Resources and Sciences
Colbrunn had no report.
Holtz – College of Natural Resources and Sciences
Absent.

Mitchell – College of Professional Studies
Mitchell reported that Recreation Sports program has created a flier that includes all of the club sports home games. Mitchell stated that he supports the possibility of a smoke free campus.

Johnson – Professional Studies Representative.
No report.

Shirley – Professional Studies Representative
Shirley will be meeting with representatives of the Professional Studies College and the other Professional Studies Council representatives.

Berkley – At Large
Berkley reported that at 5:00 p.m. the MCC will be hosting the Lunar New Year Celebration in the Kate Buchanan Room.

Alvarez – Graduate Representative
Alvarez reported that he is interested in seeking a committee appointment. Alvarez will be attending a meeting of the Graduate Student Collective. Alvarez is interested in setting up an event where undergraduate and graduate students could interact with each other.

External Affairs (Jerry Dinzes)
Dinzes reported that he attended the CSSA meeting at CSU Fullerton on January 24-26. Sarah Couch, the CSSA President, will be attending the next AS Council meeting. The CSSA Board of Directors approved a $4 voluntary fee for students to provide representation that would include an opt-out clause. Dinzes stated that CSSA vote to approve sponsorship of Senate Bill (SB) 845 a bill that would place financial aid awards onto a debit card that would be issued to students. Dinzes wrote a dissenting opinion on the debit card because of deceptive marketing practices and fees included in the cost of the debit card. CSSA discussed restructuring initiatives at different campuses to realign campus auxiliaries. Dinzes stated that students at CSU San Francisco have lost majority control of their student union board of directors due to restructuring. Dinzes stated that the Programs and Facilities Board of the UC met to discuss the remodel of the Depot dining facilities. Dinzes stated that a stakeholder group will provide input on the remodel. Dinzes would like to agendize the Real Food Challenge on the UC Board of Directors agenda for March. The UC Board will be considering amendments to their bylaws to incorporate ranked choice voting. Dinzes would also like to discuss changes to the bylaws regarding appointments to vacant positions on the UC Board of Directors.

AS Presents (Mathew Lutwen)
Lutwen stated that he looks forward to meeting with the Council and would like to continue to work on food insecurity issues. Lutwen will be meeting with the AS Presents Committee and Michael Moore, the advisor of the AS Presents Committee. Lutwen stated that a conference will be hosted at HSU about Hip Hop and that he will be seeking the opportunity to present at the conference. Lutwen is interested in following the current bills in the state legislature.

Elections Commissioner (Eli Poppers)
Poppers reported that he attended the Residence Hall Association meeting on Monday, January 27 and received permission to table in The J for two weeks in the Spring Semester. Poppers attended the AS Executive Committee meeting on Wednesday, January 29. The Executive Committee recommended approval of changes to the AS Elections Code that will designate that voters may only vote for College Representatives for their primary major. Poppers will be presenting slogans and designs to the AS Council at the retreat. Poppers met with members of the Elections Commission on January 27.

**Vice President of Enrollment Management and Student Affairs (Peg Blake)**
Dr. Blake reported that she had a productive meeting with Arredondo, Ercole and President Richmond. Dr. Blake stated that University Housing has hired a consultant to explore the demand for additional housing. The consultant has stated that the university needs an additional 200 apartment beds and 600 residence hall beds. The campus will be moving forward to discuss locations for a new housing development. Dr. Blake expects that the new housing would be available in 4-5 years. Chancellor White is seeking a recommendation of a system wide smoking policy by the end of the calendar year from a state wide task force. The Food Insecurity Task Force will begin implementing programs to meet food insecurity needs. Students and Faculty members from the College of Professional Studies will be coordinating the establishment of a food bank on campus. In 2007 a campaign called *Everyone Matters* was started; Dr. Blake provided personal pins for the *Everyone Matters* initiative that will begin at HSU.

**General Manager (Joan Tyson)**
Tyson reported that there is a Board of Finance meeting on Monday that will include the selection of a new external auditor and a review of a draft of educational materials for the fee referendum. Tyson reported that there is an IRA meeting on Friday. Tyson will be serving on the governance committee of the Auxiliary Restructure Taskforce

**General Council Discussion**
Alvarex has discussed the smoking policy with other graduate students and noted that there are many students who follow smoking regulations and only smoke in appropriate areas and smokers need to provide input on changes to the smoking policy. Krupp stated that there are students who smoke prescription cannabis but are not allowed to smoke on campus and that as a health issue no students should be allowed to smoke. Berkley asked if there was a reason that the issue is being addressed at the statewide level. Dr. Blake stated that Chancellor White is interested in the health concerns regarding smoking. Hoskins stated that many community colleges use debit cards to withdraw money for financial aid and are charged high fees. Ercole stated that two student are needed for the Auxiliary Oversight Committees (Business and Governance). Dr. Blake stated that the committees work will begin quickly and that the work will be time intensive. Ercole stated that he agrees with the concept of a smoke free campus, but is concerned about the effects of a smoking ban on the neighboring areas of the campus. Ercole will be on the architect selection team for the Depot Remodel. Arredondo stated that he is available to table on Monday. Arredondo provided feedback on a potential smoking ban and noted that cigarettes are legal and that consideration should be made about the placement of smoking areas. Dinzes stated that he would like to see hours for the library extended on the weekend. Poppers stated that the smoking ban was on the AS Ballot last year as an advisory question and that 51% of students supported a ban and 49% did not. Poppers yielded to Jennifer Moore, a student at large, who provided comment in support of a smoking ban and in support of extending office hours. Dr. Blake announced that the Chancellor has selected Dr. Jane Conley to serve as the President of CSU Long Beach. Dr. Blake reviewed potential locations for
housing facilities. It was reported that compost is no longer able to be sent to Humboldt Waste Management Authority due to the conclusion of a pilot program.

**Old Business**

There was no Old Business.

**General Council Work Session**

A. SAVE THE DATE: AS Spring Retreat, Saturday February 1, 2014 – Information Item (Joan Tyson)

Tyson stated that the retreat will take place tomorrow in the University Center, South Lounge and will begin at 9:30 a.m.

**Announcements**

Hoskins announced that he will be sending the Council an email about a program called “Check-it” which educates students on bystander prevention to sexual assaults.

**Adjournment**

Teeter adjourned the meeting without objection at 3:58 p.m.

Recorded by:
Rob Christensen
AS Council Assistant

Approved by:

[Signature]
Mark Teeter
Legislative Vice President
Associated Students Board of Finance
Humboldt State University
Monday, February 3, 2014
Nelson Hall East, 120
Minutes #7

Call to Order

Ana Cortes, Administrative Vice President, called the Board of Finance meeting to order at 3:00 p.m. on Monday, February 3, 2014 in Nelson Hall East 120.

Roll Call

Members Present: Ana Cortes, Taylor Mitchell, Jesse Hoskins

Members Absent: Rosie Austin (excused), Forust Ercole (excused)

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: HOSKINS/MITCHELL move to approve Agenda #7 dated February 3, 2014

APPROVED

Chair’s Report

Cortes stated that Carol Lorentzen, Associate Vice President of Business Services and Mike Burghart, Director of Contracts and Procurement will provide a presentation and make a recommendation to the Board on the Independent Auditor Contract for the Years Ending June 30, 2014-18

Public Comments

There was no Public Comment.

Approval of the Minutes

MOTION: HOSKINS/MITCHELL move to approve the Board of Finance Minutes #6 dated December 9, 2013

APPROVED

Old Business


Representatives from the HSU External Auditor Selection Committee will present their process and findings for an Independent Auditor for the campus auxiliary organizations and ancillary operations and provide a selection recommendation for approval by the Board of Finance.

Burghart and Lorentzen were present on behalf of the HSU External Auditor Selection
Committee. Burghart stated that the HSU External Auditor Selection Committee, a committee consisting of representatives of the different campus units that require audit services, sent out a request for proposals to potential auditors to provide auditing services for all campus auxiliaries and ancillaries. Fourteen responses were received and a subcommittee was formed to recommend seven finalists. An evaluation matrix was made that created a score for each of the final seven. Three finalists were chosen and references were provided on the final three firms. Burkhart stated that the goals of the process was to find a single auditor to provide auditing services to all campus units that were reasonable in costs and responsive to campus needs and deadlines. The External Auditor Selection Committee made a unanimous recommendation to utilize the services of Clifton Larson Allen LLP. Tyson also served on that committee. Clifton Larson Allen has offices throughout the country and would serve the campus through their Seattle based office. Burkhart noted that Clifton Larson Allen LLP would provide audit services and 990 preparation to the Associated Students at a reduced cost. Hoskins asked about the length of the contract and noted that the previous auditor of the Associated Students had a three year contract. Burkhart stated that the contract is for five years, but the campus would have the opportunity to discontinue the contract after the first year if issues arose. The cost of the audit in the first year of the contract will be $5,800.

There was no Public Comment.

MOTION: HOSKINS/MITCHELL move to recommend approval of an Independent Auditor Contract with Clifton Larson Allen LLP for the Years Ending June 30, 2014 – 2018 to the Associated Students Council APPROVED

There was no further discussion on the item. After approval Burkhart and Lorentzen offered to come to the February 14 meeting to provide a presentation to the AS Council.

B. Review and approval of Pro/Con Statements, Frequently Asked Questions andFee Referendum Information for proposed A.S. Fee Increase – Action Item
   The Board of Finance will review voter materials for the proposed AS. Fee Increase

There was no Public Comment.

MOTION: MITCHELL/HOSKINS move to approve Pro/Con Statements, Frequently Asked Questions and Fee Referendum Information for proposed A.S. Fee Increase APPROVED

Tyson reviewed the fee referendum information with the Board of Finance and stated that the information would be used in advertising and in the Spring 2014 voter’s guide. Tyson noted that if the information is approved by the Board of Finance it would then be forwarded to the Student Fee Advisory Committee for final approval. Hoskins noted that the document was well written. It was asked how the information would be made available to students online. Christensen stated that the information would be placed in the online voter’s guide and would also be accessible from the ballot. Tyson also noted that additional input was provided by AS Programs at the informational budget meeting that was included in the frequently asked questions.

C. Request from Associated Students Government from Unallocated in an amount not to exceed $2,655 for costs associated with the purchase of 700 Academic Planners – Action Item
   The Associated Students Government would provide 700 free personalized planners for
students in the 2014-15 academic year. The planners would include information on
Associated Students Programs, events and resources for HSU students.

There was no Public Comment.

MOTION: HOSKINS/MITCHELL move to postpone the Request from Associated Students
Government from Unallocated in an amount not to exceed $2,655 for costs
associated with the purchase of 700 Academic Planners APPROVED

It was recommended that the request be postponed until the February 18 meeting so that Ercole
could be in attendance.

D. Request from Associated Students Government from Unallocated in an amount not to
exceed $275 for costs associated with the purchase of three a-frame metal sign boards –
Action Item
The Associated Students Government would use signs to advertise A.S. Council meetings
and Elections information.

There was no Public Comment.

MOTION: MITCHELL/HOSKINS move to approve Request from Associated Students
Government from Unallocated in an amount not to exceed $275 for costs
associated with the purchase of three a-frame metal sign boards APPROVED

Mitchell stated that he and Ercole worked closely on the request and that the a-frames would be
strategically placed on campus to advertise AS Council meetings, events and the AS Elections.
Mitchell noted that the signs would include a dry erase area so that messages could be written in
marker. Traci Ferdolodge, the Associate Vice President of Facilities Management, has been
contacted to seek approval for placing the signs. The Executive Committee has identified
locations on campus where the signs would be placed. Cortes asked who would be in charge of
placing and removing the signs. Christensen noted that the AS Public Relations Assistant would
be able to place and pick up the signs.

E. Request from Associated Students Government from Unallocated in an amount not to
exceed $400 for costs associated with the purchase of 22 AS Council T-Shirts – Action
Item
The Associated Students Government would purchase 22 t-shirts for AS Council and
Staff to identify AS members to the campus community.

MOTION: HOSKINS/MITCHELL move to approve the Request from Associated Students
Government from Unallocated in an amount not to exceed $400 for costs
associated with the purchase of 22 AS Council T-Shirts POSTPONED

The Board discussed that t-shirts were a valuable marketing tool but concern was noted that the
Council may not have enough time in the semester to effectively use the t-shirts. Cortes stated
that t-shirts were valuable and would like the ability for future council to receive the t-shirts early
in the year. Tyson suggested that the Board of Finance consider making funds available to the
2014-15 Council to purchase t-shirts early in the year.

MOTION: HOSKINS/MITCHELL move to postpone the item to the next Board of Finance
The Board of Finance postponed the item until Ercole was present to discuss the item.

**Announcements**

The Board of Finance discussed the possibility of amending the meeting time as the at-large representative is in class during this time. The Board discussed opportunities for educating students on the AS Fee increase.

**Adjournment**

Cortes adjourned the meeting at 3:49 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:

[Signature]

Ana Cortes
Administrative Vice President
January 27, 2014

TO: Associated Students Council
FROM: Joan Tyson, General Manager, Associated Students
RE: Independent Auditor Contract Recommendation for the Years Ending June 30, 2014 - 2018

Each auxiliary organization is required to have an annual fiscal audit performed by a certified public accountant selected by the governing board. The Board of Finance is the board designated to deal with audit-related items and recommend auditor selection to the full governing board.

This year the campus decided to select one auditor for the four auxiliary organizations (Associated Students, University Center, Sponsored Programs and Advancement) and the two ancillary operations (Children's Center and KHSU Radio Station) that require audit/tax services from an independent Certified Accounting firm. It was felt that by including all of the engagements in one Request for Quote (RFQ), the overall package would provoke the interest of more CPA firms that would bring additional expertise to our campus. Additionally, by combining the audits into one request the entities might benefit from the economies of scale resulting in favorable pricing.

At the February 3, 2014 meeting of the Board of Finance, the selection of an auditor is on your agenda as an action item. Representatives from the HSU External Auditor Selection Committee will be present to review their process and findings and make a selection recommendation.
RESOLUTION No. 2013-14-18

AUTHORED BY: AS Executive Committee

REFERRED TO: AS COUNCIL
ACTION SCHEDULED: February 14, 2014

SUBJECT: An Act to Amend the Elections Code

1. WHEREAS, the Associated Students Elections Code currently allows students to choose from amongst colleges in which that person is enrolled to vote for college representative candidates, and

2. WHEREAS, allowing students to choose which college they may vote in increases the amount of unique ballots necessary for the election and increases risk of flawed election ballots, and

3. WHEREAS, HSU students who are double majors each have a primary major, therefore

4. Be it enacted by the Associated Students Council that following amendments be made to the Associated Students Elections Code:

13.09 Members of the Association shall vote for candidate(s) for representative of the college in which that member is enrolled in their primary major. Graduate student members shall also vote for a graduate student representative candidate. All members for the Association may vote for the A-Large representative candidates.

13.10 In the case of persons with more than one major, the person shall have the right to choose from amongst colleges in which that person is enrolled to vote for college representative candidate(s).

*Original signatures are on file in the Associated Students Business Office
RESOLUTION No. 2013-14-19

AUTHORED BY:  *Ana Cortes, Administrative Vice President

SIGNED BY:  *Ana Cortes, Administrative Vice President
*Forust Ercole, AS President

REFERRED TO:  AS COUNCIL
ACTION SCHEDULED:  February 14, 2014

SUBJECT:  Inclusion of Birthdates on Student ID cards

1. WHEREAS, Associated Students mission is to “assist in the protection of the rights and interests of the individual student and the student body; provide services and programs as deemed necessary by the corporation to meet the needs of the student and campus community”; and,

2. WHEREAS, The Associated Students is the official voice of ALL the Students of Humboldt State University (HSU); and,

3. WHEREAS, the Vision Statement of HSU includes that “We will be renowned for social and environmental responsibility and action,” and that "We will commit to increasing our diversity of people and perspectives”; and,

4. WHEREAS, the published Core Values of HSU state, "We prepare students to take on the commitments of critical inquiry, social responsibility, and civic engagement necessary to meet the challenges of the 21st century"; and,

5. WHEREAS, the Associated Students of HSU recognize value diversity while upholding a commitment to commend and partake in acts of social justice that educate the campus and community on issues of diversity; therefore, it must support Undocumented/International students as a valuable cultural community on campus who are susceptible to harmful negative stereotypes and that these stereotypes create barriers to a safe learning environment for all; and,

6. WHEREAS, The current university ID card is mandatory for all students and it is more affordable (it costs $5.00) than the California ID card (it costs $35.00); and,

7. WHEREAS, HSU student’s ID card is required for many campus services such as student housing, dining, library services, academic programs, events, and official functions; and,

8. WHEREAS, Assembly Bill 540 states that “There are high school pupils who have attended elementary and secondary schools in this state for most of their lives and who are likely to remain, but are precluded from obtaining an affordable college education” and a HSU student’s ID card would be used by these students as a form of official identification; and,

9. WHEREAS, State governments issue an Identification card with a birthdate to its residents to assist them with things such as opening bank accounts, cashing checks, purchasing medicine with a medical prescription, booking any lodging, traveling: renting cars, riding bus/train/airplane, background checks, return items at retailers, renting apartments, getting a membership at sport clubs, and access county services; and,
10. WHEREAS, State Identifications assist when individuals are involved in any kind of accidents where they can not consciously identify themselves; and

11. WHEREAS, State Identifications are essential for all students but essential for incoming students who up until now carried other ID cards to prevent the barriers that are aforementioned, now therefore be it

12. RESOLVED, that The Associated Students Council of HSU request the University to provide Student ID cards with the date of birth to the student body; and be it further

13. RESOLVED, The Associated Students has recognized the need to increase the awareness surrounding issues of the Undocumented/International students including incorporation to HSU, community building, and violence against them; and be it further

14. RESOLVED, The Associated Students of HSU recognize Undocumented/International Students as an essential members of our community on campus that become targets to susceptible micro-aggressions, that create barriers to a safe learning environment and the ability for students. In addition to additional burdens to process another official identification when a student’s identification with a birthday printed on it will suffic.; and be it further

15. RESOLVED, That HSU communicates the validity of the Student ID cards with birth dates to community partners; such as Real Estate Property Management Offices, Pharmacies, Transportation Facilities, Banks, City Hall, University Policy, and Background Check Agencies

16. RESOLVED, Social justice is widely reflected in our vision and values here at HSU, as well as gaining knowledge on our student population such as Undocumented/International issues. As is the case of the Organization: Finding Resources and Empowerment through Education and allies at HSU, students are deeply involved in creating a campus that operates with an undocumented friendly mind; and be it further

17. RESOLVED, The Associated Students call upon the HSU community to take action to ensure that the HSU campus is a safe and friendly learning environment for Undocumented/International students by allowing their date of birth to be present on the student’s identification card; and be it finally

18. RESOLVED, that this resolution shall be sent to, but not limited to: CSU Chancellor, Dr. Timothy White; HSU President, Dr. Rollin Richmond; Vice President of Student Affairs, Dr. Peg Blake; Vice President of Administrative Affairs, Ms. Joyce Lopes; Provost and Vice President of Academic Affairs, Dr. Robert Snyder; the California State Student Association, and all CSU Associated Students.
RESOLUTION No. 2013-14-20

AUTHORED BY: *Jerry Dinzes, External Affairs Representative

SIGNED BY: *Mark Teeter, Legislative Vice President
*Forust Ercole, AS President

REFERRED TO: AS COUNCIL

ACTION SCHEDULED: February 14, 2014

SUBJECT: Resolution Requesting Return of CSSA Fee in 2014-15 Academic Year

1. WHEREAS, the Associated Students Council (AS Council) of Humboldt State University (HSU) are dues paying members of the California State Student Association (CSSA); and,

2. WHEREAS, the AS Council of HSU has submitted dues in a timely and responsible manner over the years, and is currently paying $.65 to the CSSA per enrolled student, an amount set by the CSSA Board of Directors; and,

3. WHEREAS, on January 26, 2014, the CSSA Board of Directors voted 18 to 5 in favor of initiating a voluntary $4.00 fee (per academic year), to be made official by a Board of Trustees resolution, or by enactment of the California Legislature; and,

4. WHEREAS, during the 2013-14 academic year, the CSSA collected: $263,227 from the CSU campus membership fee of $.65 per enrolled student; $189,638 in support from the Chancellor's office; $72,485 in other contributions; and, $3,753 in dividend and interest. The total revenue in 2013 was $528,887; therefore be it,

11. RESOLVED, by the AS Council of HSU that if the voluntary fee is approved and does go into effect during the 2014-15 academic year, we request that the CSSA Executive Committee create a plan to eliminate the all mandatory campus fees; be it further

12. RESOLVED, that the AS Council of HSU requests the return of the CSSA membership fee of $.65 for the 2014-15 year at any point in which the CSSA receives an amount in voluntary fees equal to or greater than the CSSA's total revenue for 2013-14, or $528,887, plus the cost of administrative services rendered by the Chancellor's office in the administration of the voluntary fee; and be it finally

14. RESOLVED, that copies of this resolution shall be distributed to Chancellor Timothy White, CSU; the CSU Board of Trustees; President Rollin Richmond, HSU; Vice President of Student Affairs Peg Blake, HSU; President Sarah Couch, CSSA; Executive Director Miles Nevin, CSSA; the Associated Students of each of the CSU's 23 campuses; and the Lumberjack.

* Original signatures are on file in the Associated Students Business Office.
RESOLUTION No. 2013-14-21

AUTHORED BY: *Jerry Dinzes, External Affairs Representative

SIGNED BY: *Mark Teeter, Legislative Vice President
*Forust Ercole, AS President

REFERRED TO: AS COUNCIL

ACTION SCHEDULED: February 14, 2014

SUBJECT: Resolution Calling for Legislative Action on Democratized CSU Student Unions

1. WHEREAS, It is the intention of the Associated Students Council (AS Council) of Humboldt State University (HSU) to be vocal on issues that protect and increase student rights, to create opportunities to increase the student perspective in the University decision making process, and to actively seek institutional changes that serve to enhance the student environment1; and,

2. WHEREAS, In 1966 over ⅔ of the enrolled students of HSU voted to finance the construction of the HSU College Union2 (Union), a project which broke ground in 19713. The Union was to be more than a building, serving as the programmatic center of campus. The Union was a testament to what students could achieve through democratic efforts. Initially the Union was an unincorporated non-profit governed by a Board of Directors. Students held a majority of the Board seats with 7 members. The remaining seats were filled by 5 faculty members, and 1 alum4; and,

3. WHEREAS, In 1970 the Union incorporated5, and in 1972 the name of the Union legally changed to the Humboldt State University Center6. The University Center is an independent non-profit corporation. Due to structural changes made in the last decade, students now hold the minority of the voting Board seats, with only 6 of 13 voting seats. The remaining seats are filled by 3 faculty members, 2 HSU admin members, 1 alum, and 1 community member (appointed by Campus President)7. The University Center is still your student union; and,

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2 “Record Turnout of Voters Swamp Polls; 71% Approve”. Lumberjack: Humboldt State College. 4 March 1966. Retrieved at: Archival research through the Humboldt Room of the HSU Library.
4. WHEREAS, The University Center manages, operates, and accounts for Center Arts, Center Activities, the West Gym, and HSU’s Dining Services. As well, the University Center manages and schedules reservations for many conference rooms at HSU; and,

5. WHEREAS, Student unions in the California State University (CSU) system have traditionally maintained tight relationships with Associated Student organizations. The CSU student unions were popularized and heavily financed in the 60’s and 70’s under the auspices of the Associated Student organizations. The California Legislature enacted Assembly Bill (AB) 2913 in the year 1961, allowing student body organizations (with Trustees approval) to finance the construction of a student union (or any “student body center”) upon the vote by a ⅔ majority of the enrolled students at any campus. At the time, student body governments would carry a bond to pay for construction of the union, and be liable for the ongoing paying of bond debt; and,

6. WHEREAS, Since originally enacted in 1961, the language of AB 2913 has been amended to decrease the role of Associated Student organizations in the financing of student unions, though $40.00 of each student’s “Campus Union fee” typically goes to pay for the ongoing operations of student unions. Now that many of the original 40-year bonds for CSU student unions have been paid off, the role of student governance and oversight over the student unions is less clear than it once was; and

7. WHEREAS, California Education Code does not stipulate that student unions (or any other form of a student body center) must be managed by a democratically elected student board, but historically most student body centers have been operated by independent auxiliaries with a significant portion of student seats; and

8. WHEREAS, A trend is developing in the CSU system, and efforts have been made to reorganize and merge CSU student unions into other entities (i.e. into “super-auxiliaries” or even with the CSU campuses themselves), resulting in a loss of student oversight of buildings that were democratically built through student elections; and,

9. WHEREAS, The students of San Francisco State University (SFSU) have recently lost control of their student union center due to a restructure campaign. This is not a unique situation to SFSU, as San Jose State students recently fended off a “super-auxiliary” restructure campaign that would have assumed control of the student union. Furthermore, Humboldt State University is currently involved in a restructuring talks that will impact the University Center; and,

10. WHEREAS, Because many students are no longer aware of the democratic roots of their student union, it is the duty of the AS Council to protect these interests and to remind students of their vested stake in a democratized student union; therefore be it

11. RESOLVED, that the AS Council of HSU opposes any auxiliary restructure that would result in the loss of governance of the University Center by an independent auxiliary of 50% student members; and be it further

12. RESOLVED, That the AS Council calls on the California State Legislature to add Section 89304.1 to Education Code, to read:

89304.1. (a) (1) Any student body center that is funded with fees approved pursuant section 89304 shall be governed and operated under the authority of an auxiliary that has a governing board of no less than 50% students. The auxiliary should take measures to ensure that students are elected or appointed through democratic and representative mechanisms.
(2) The auxiliary that governs a student body center must be independent, and meet requirements of auxiliary organizations commencing with section 89900.

(3) At the time of enactment of section 89304.1, any student body center that was operated and governed in a manner not consistent with this section will have until the year 2020 to come into compliance with this section. Any organization or auxiliary currently governing a student body center may be granted an exemption to section 89304.1 upon the vote of two-thirds of the student body. Any referendum seeking this exemption will be prescribed in a manner consistent with the policy of the Board of Trustees, and will explain in detail the impacts of the students' decision.

And, be it further

13. **RESOLVED**, that the AS Council calls on the California State Student Association to take a stand by resolution, opposing the loss of student democratic controls over CSU student unions; and be it finally

14. **RESOLVED**, Copies of this resolution shall be distributed to the University Center Board of Directors; President Taren Mulhause, Auxiliary Organization Association; Chancellor Timothy White, CSU; the CSU Board of Trustees; President Rollin Richmond, HSU; Vice President of Student Affairs Peg Blake, HSU; Vice President of Administration Joyce Lopes, HSU; Vice President of Academics Bob Snyder, HSU; Vice President of Advancement Craig Wruck, HSU; President Sarah Couch, CSSA; the Associated Students of each of the CSU's 23 campuses; the Lumberjack; the Times Standard; and the North Coast Journal.

* Original signatures are on file in the Associated Students Business Office.
RESOLUTION No. 2013-14-22

AUTHORED BY: *Mark Teeter, Legislative Vice President

SIGNED BY: *Victor Arredondo, Student Affairs Vice President  
*Jackie Martinez, Arts, Humanities & Social Sciences Representative

REFERRED TO: AS COUNCIL  
ACTION SCHEDULED: February 14, 2014

SUBJECT: An Act to Require Tabling Hours for Student Members of the AS Council

1. WHEREAS, student members of the AS council are charged with the representing the student body of HSU; and,

2. WHEREAS, effective representation of a constituency is, in part, dependent on direct contact, between representatives, and those being represented; therefore, be it

3. RESOLVED, that the student members of the AS council will establish hours of “tabling”, where in a representative will be present in a public location, preferably outdoors as weather permits, in direct engagement with the student population.

4. Therefore, be it enacted by the members of the Associated Students Council that the AS Council, in pursuit of this measure, amend the AS Government Code Section 3, to read as follows:

3.03 Establish a minimum of (2) office hours per week, to be posted outside the Council’s general office, For every two week period, shall dedicate 4 hours to AS office hours and Tabling, of which at least 2 must be dedicated to tabling. Times of office hours, and times and location of tabling, shall be posted outside the AS councils General Office.

* Original signatures are on file in the Associated Students Business Office.
RESOLUTION No. 2013-14-23

AUTHORED BY: *Mark Teeter, Legislative Vice President

SIGNED BY: *Victor Arredondo, Student Affairs Vice President
*Jackie Martinez, Arts, Humanities & Social Sciences Representative

REFERRED TO: AS COUNCIL
ACTION SCHEDULED: February 14, 2014

SUBJECT: An Act to Require Bi-Monthly Reports from Associated Students Council Officers

1. WHEREAS, written documentation of one’s actions and effort can serve several beneficial purposes; and,

2. WHEREAS, The Associated Students Council as a representative body, in its efforts to effectively represent the student would benefit from a more detailed documentation of previous AS Council’s activity; therefore, be it

3. Enacted by the members of the Associated Students Council that the AS Council shall amend the AS Government Code Section 2 as follows:

Section 2. Associated Students Council

2.01 The A.S. Council shall be the sole governing body of the Associated Students. (12/11)

2.02 Composition of the Associated Students Council shall be as determined in Article III, Section B of the Associated Students Constitution. (12/11)

2.03 The Associated Students Council shall adjudicate all matters brought before it on behalf of the Associated Students. (12/11)

2.04 The Associated Students Council, with guidance from the Legislative Vice President, shall establish and maintain guidelines and procedures for hearing cases brought before the Council. (12/11)

2.05 *The Associated Students Council shall submit brief bi-monthly reports to the Legislative Vice President. The Legislative Vice President shall be responsible for cataloguing the reports to be archived in both the AS Office and the HSU Library Humboldt Room.*

* Original signatures are on file in the Associated Students Business Office.
RESOLUTION No. 2013-14-16

AUTHORED BY: *Benjamin Cox, External Affairs Representative

SIGNED BY: *Ana Cortes, Professional Studies Representative
*Forust Ercole, AS President

REFERRED TO: AS COUNCIL
ACTION SCHEDULED: FEBRUARY 14, 2014

SUBJECT: An Act to Amend the Administrative Code, Ensuring Representation in CSSA

1. WHEREAS, section 4.07 invests the voting authority of the Associated Students on the California State Student Association (CSSA) in the External Affairs Representative.

2. WHEREAS, the External Affairs Representative may not always be able to attend every CSSA meeting, thereby jeopardizing the Associated Students’ representation in CSSA,

3. WHEREAS, voting representation in CSSA is of the utmost importance to the Associated Students,

4. Be it enacted by the Associated Students that 4.07 of the Administrative Code be amended to read: “The External Affairs Representative shall have the voting authority on behalf of the A.S. for all matters coming before the CSSA Board of Directors. If the External Affairs Representative is unable to attend a CSSA meeting, the External Affairs Representative may delegate the voting power to another qualified HSU student, with prior approval by the AS President and with prior notification to the AS Council.

*Original signatures are on file in the Associated Students Business Office