

Associated Students Board of Directors  
Humboldt State University  
Monday, December 04, 2017  
U.C. Banquet Room  
Minutes #11

**Call to Order**

Valdovinos, Legislative Vice President, called the meeting to order at 3:00 p.m. in the University Center Banquet Room.

**Roll Call**

Representatives Present: Genesea Black-Lanouette, Michael Freire, Brooke Holdren, Flow Lemus, Marisa McGrew, Xochitl Arce Perez,

Representatives Absent: Kassandra Rodriguez (Excused)

Officers Present: Jake Engel, Desteny Gutierrez, Joey Mularky, Jonathan Pena Centes, Kassandra Rice, Tzveta Stoimenova, Paola Valdovinos

Officers Absent: Dana Carrillo (Excused)

Advisors Present: Dr. Wayne Brumfield, Jenessa Lund

Advisor Absent: Elijah Lechman (Excused)

**Approval of Agenda**

MOTION: RICE/STOIMENOVA move to approve Agenda #11, dated December 4, 2017.

APPROVED

**Chair's Report**

Valdovinos asked the Board to keep their reports brief.

**Approval of Minutes**

MOTION: RICE/FRIERE move to approve Minutes #10 dated November 13, 2017.

APPROVED

**Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)**

Jan Henry, Recreation Sports Director, asked when the President will make her decision regarding the football program tomorrow. No one could provide answers to her questions.

**Presentations**

## 1) Learning Center Tutorial program – Staff Representatives

Michele Miyamoto, Tutorial Coordinator, and Su Karl, Learning Center Director, presented on the Learning Center. The Learning Center provides tutoring for about 50 classes and supplemental instruction courses. Miyamoto explained that A.S. funding goes towards the individual and small group tutoring sessions, training for tutors, supplemental instruction, Math Lab, and the A.S. Study Lounge. They have also received funding from the S.T.E.M. grant, which allowed them to purchase computers, whiteboards, and a new paperless sign-in system. Last year they assisted 1,700 students throughout 14,000 tutoring hours; this semester they have assisted 1,100 students with 7,334 tutoring hours. The Learning Center has decreased the waiting time for students to have access to small tutoring groups by eliminating applications.

Holdren asked how the HSI S.T.E.M. grant benefits S.T.E.M. students. Su Karl answered that the individuals who worked on the grant requested free drop-in tutoring access, more computer access, and changing their location from the basement of the library. This grant focused on providing more resources for Latinx and low income students.

Rice asked about supplemental instruction funding. Su Karl responded that supplemental instruction courses are funded by about five different organizations/departments annually.

Arce Perez asked about having more political science tutors. Miyamoto answered that tutors are hired based on student demand, course difficulty, and lower division broad subjects. Miyamoto added that there are general study spaces for students and has noticed that many of those students are humanities majors who collaborate on assignments.

## 2) Sports Club/Drop-In Recreation – Staff Representative

Jan Henry, Recreational Sports Director, presented on the program. The Drop-In Program and Sport Clubs are funded by A.S. Drop-In hours are for unstructured play in the West Gym from 12:00 p.m. to 5:00 p.m. on weekdays. Activities are also available to the public for a fee. Fifteen of the 17 sport programs are competitive and travel to other universities for games. A.S. funds travel fees; while each team has member pays dues and often fundraise.

Freire asked about pickleball. Henry answered that pickleball is similar to tennis, but is played on a volleyball court and they use paddles and a wiffle ball instead.

Gutierrez asked if the intramural sports will continue next semester. Henry responded that every semester intramural sports are offered and students can sign up within the first four weeks of the semester. There may be some changes regarding which sports are offered.

## 3) Marching Lumberjacks – Student Representative

Courtney, Marching Lumberjacks General Manager, and Dee, Treasurer, presented on the program. The purpose of the Marching Lumberjacks is to create an inclusive space for students to play music. Next fall is the 50th anniversary of the organization. They perform at sports games, clubs fair, rallies, orientation, and dorm storms. Community events they perform at include: Avenue of the Giants Marathon, Pride Parade, Clam Beach Run, and the Perilous Plunge. A.S. funds go towards instruments, equipment, and travel expenses. Marching Lumberjacks have other sources of funding.

**Appointments to Board of Directors and Committees**

**A.S. President (Joey Mularky)**

MOTION: ARCE PEREZ/RICE move to appoint Vincent Thomas as the Elections Commissioner. APPROVED

**A.S. Administrative Vice President (Kassandra Rice)**

No appointments.

**A.S. Legislative Vice President (Paola Valdovinos)**

MOTION: HOLDREN/MCGREW move to suspend A.S. Govt. Code 7.03 to appoint Ava Biscoe to the Health and Occupational Safety Committee. APPROVED

MOTION: ARCE PEREZ/HOLDREN move to appoint Ava Biscoe to the Health and Occupational Safety Committee. APPROVED

MOTION: ARCE PEREZ/FREIRE move to suspend A.S. Govt. Code 7.03 to appoint Elise Conzelmann to the University Senate Academics Policies Committee. APPROVED

MOTION: ARCE PEREZ/MCGREW move to appoint Elise Conzelmann to the University Senate Academics Policies Committee. APPROVED

MOTION: ARCE PEREZ/FREIRE move to appoint Jake Engel to the Board of Finance Committee. APPROVED

**A.S. Student Affairs Vice President (Dana Carrillo)**

*No appointments*

**Old Business**

*No Old Business.*

**New Business**

- 1) Meliorist Bench – Discussion Item  
The Board will discuss the Meliorist Bench Project.

Freire presented on the purpose and inspiration for the Meliorist Bench. The idea comes from K-12 schools that utilized a bench as a safe space for open discussions. Freire explained that when an individual sits on the bench someone else may sit next to them for support. Freire stated that the bench can promote mental health and discussions about mental health on campus. Freire has plans to have this established by April 2018, near the UC Quad.

McGrew asked if a new bench was being built or if an already established bench would be dedicated

to this project. Freire responded that he would prefer to use an a bench already on campus to save resources.

Black-Lanouette stated that the bench needs to be converted to an universally accessible bench.

Lechman asked for specifics on what students do on the bench. Freire responded that by sitting on the bench a person signifies that they want to talk, then someone else would sit next to them and ask them how they are doing.

Gutierrez asked if there would be adjustments made to the rules. Freire responded that the rules on human contact and personal space may be adjusted and is up to the people communicating. Freire plans to display rules and boundaries in multiple languages near the bench.

Black-Lanouette stated that the bench may also be utilized by someone that wants to listen instead of talk.

2) Operating Agreement between California State University (CSU) and Associated Students of Humboldt State University – **Action Item**

Approval of the renewal of the Operating Agreement between the California State University (CSU) and Associated Students of Humboldt State University for a 10 year term of January 1, 2018, through December 31, 2028.

Lund described the agreement as being an explanation of how AS functions, in regards to funding programs and providing support and oversight of IRA funds. Lund noted that the term of the agreement is now 10 years instead of 5 years, among other changes made.

MOTION: RICE/STOIMENOVA move to approve the Operating Agreement between California State University (CSU) and Associated Students of Humboldt State University.

APPROVED

Rice asked what the agreement means. Lund responded that each auxiliary board gives permission to their director and president to enter the agreement with the University. The agreement outlines each organization's role and expectations.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**Mularky - President**

Mularky reported on the IRA meetings, and noted that there are tabled items. Mularky reported reviewing the Reserve Policy then noted that the policy was broken last year by using more of the reserves that allowed to. Mularky reported that the URPC is hosting a forum on the Phase II of the budget reduction process on Friday December 8, 2017, from 1 to 3 p.m. Mularky reported giving a summary of the Town Hall to the President. Mularky reported that the Student Fee Advisory Committee has not decided on increasing fees.

**Rice - Administrative Vice President**

Board of Finance Report – November 27, 2017

A. A.S. Reserve Funds – Discussion Item

The committee will continue discussing the A.S. Reserve Funds.

Lund presented on the limited funds available in the Reserve.

- B. 2018-19 A.S. Budget Timeline and Application Materials Process – Action Item**  
The Committee will review the A.S. Budget Timeline and Application process.

**MOTION:** FREIRE/MCGREW move to approve A.S. Budget Timeline and Application Materials Process dated December 4, 2017.

APPROVED

Esh presented on the usefulness and clarity of the budget timeline. Esh explained that, if approved here, the Board of Finance will allow changes with consultation of Rice. Esh explained that changes have been made to the application.

- C. A.S. Budget and Expenditures Report – Discussion Item**  
The Committee will be updated on the budget and expenditures of A.S. accounts.

No discussion.

**Carrillo - Student Affairs Vice President**  
Absent.

**Valdovinos - Legislative Vice President**

Valdovinos reported that a meeting will be made with Board Members who have not been completing their office hours and/or reports. Valdovinos also reported on the A.S. Attendance Points Policy that may put a member on probation if they accumulate three or more points.

**Pena Centes - A.S. Presents**

Pena Centes reported A.S. Presents will be having more events during Spring 2018 semester since there were funds that were not used in Fall 2017.

**Gutierrez - Environmental Sustainability Officer**

Gutierrez reported on finalizing the plan for Spring 2018 with the Earth Week Planning committee. Gutierrez also reported on meeting with the HSU Advisory Committee and HEIF.

**Stoimenova - Social Justice and Equity Officer**

No report.

**Arce Perez – College of Arts, Humanities and Social Sciences**

Arce Perez reported on the success of the first Student Safety Forum. Arce Perez reported that the second Student Safety Forum will be on December 5, 2017, at 6:00 p.m. in KBR.

**Rodriguez – College of Arts, Humanities and Social Sciences**

Absent.

**Black-Lanouette – College of Professional Studies**

Black-Lanouette reported on the A.S. Game Night. Black-Lanouette also reported that the College of Professionals Studies Mixer had over 150 guests.

**Freire – College of Professional Studies**

Freire reported on the College of Professional Studies Mixer and the Meliorist Bench.

**Holdren– College of Natural Resources and Sciences**

Holdren reported on creating a timeline for the Legal Resource Center and helping organize the Town Hall meeting.

**McGrew – College of Natural Resources and Sciences**

McGrew reported on the CNRS Strategic Planning Committee and College of Natural Resources and Sciences Mixer.

**Lemus – At Large**

Lemus reported on a potential showing of the Dolores movie on campus.

**Engel – At Large**

No report.

**Thomas – Elections Commissioner**

No report.

**Vacant – Graduate Representative**

Vacant

**Lechman – External Affairs**

Lechman reported on a study session at the G Street Community Center at 5:00 p.m. today.

**Dr. Wayne Brumfield – Interim Vice President of Student Affairs**

Brumfield reported on connecting cabinet with A.S. through meetings.

**Lund – A.S. Executive Director**

Lund reported on stipends being available for direct deposit, end of the semester celebration, and the Spring Retreat Survey. Lund also reported on a special meeting for the second reading of the Legal Center proposal.

**General Discussion**

Lemus asked how food would be prepared if there was an end of the year celebration. Mularky responded that the food would either be prepackaged or from a commercial kitchen.

McGrew asked for the location of the URPC meeting. Mularky responded that it will be held in the Goodwin Forum.

Rice thanked the task force for helping with the Town Hall meeting.

**General Work Session**

No discussion.

**Announcements**

Valdovinos announced that the Special Meeting will take place on December 7, 2017, at 12:30 p.m.

Valdovinos also announced that office hours will be cancelled for finals week. McGrew announced that WRRAP has free compost available. Black-Lanouette announced that December 6, 2017, is the last Game Night of the semester and is open to assist with any event planning. Rice announced that the AACAE is hosting a movie night at 6:00 p.m. today. Gutierrez announced that the YES House is selling tie-dye beanies for \$10 at the UC Quad on the week of December 11, 2017. Arce Perez announced that the City of Arcata has an open intern position available in January 2018. Lechman announced that he has completed a musical album. Freire announced that their band is playing at Blondies at 9:00 p.m. on December 9, 2017.

### **Adjournment**

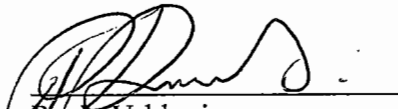
Valdovinos adjourned the meeting without objection at 4:28 p.m.

Recorded by:

Patric Esh

A.S. Board Coordinator

Approved by:



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Paola Valdovinos  
Legislative Vice President