

Associated Students Council  
Humboldt State University  
Monday, September 19, 2011  
University Center, South Lounge  
Minutes #6

**Call to Order**

Kate Beyer, Legislative Vice President, called the meeting to order at 4:00 p.m. in the University Center, South Lounge.

**Roll Call**

Members Present: Nick Bollier, Ellyn Henderson, Stefan Kreid, Matthew Lutwen, Leanne Lynch, Cam Pham, Sarah Scudder, Jaymes Silveira, Hayden Thomas, Paul Yzaguirre

Members Absent: John Hughes (excused), Brandon Durr (excused)

Officers Present: Bryan Kelly, Rachel Brownell, Kate Beyer, Natalie Guest (late), Matt Maltbie, Emily Adams, Annie Bartholomew (late)

Advisors Present: Joan Tyson, Peg Blake

**Approval of Agenda**

MOTION: PHAM/HENDERSON move to approve Agenda #6 APPROVED

**Chair's Report**

Beyer reported that the Council has a very full agenda including a special presentation by Dr. Rhea Williamson, Dean of Research and Sponsored Programs and two program presentations.

**Special Presentation**

- A. Dr. Rhea Williamson, Dean of Research and Sponsored Programs

Dr. Williamson introduced herself to the Council and discussed the University's mission and how it intertwines with research. Dr. Williamson noted that although the campus does not yet have a research mission statement the campus has many opportunities for undergraduate students. One of Williamson's goals is to create a one-stop shop for students to discover research and scholarship opportunities. Dr. Williamson covered many of the fellowship and scholarship opportunities that are available to undergraduate students in the CSU and also discussed different ways that AS can become involved in supporting research opportunities and commended the AS for their scholarship program.

**Approval of Minutes**

- A. Approval of Minutes #5 dated September 12, 2011 – Action Item



MOTION: KREID/PHAM move to approve Minutes #5 dated September 12, 2011

APPROVED

**Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)**

Cory Adamski, the manager of the HSU Bookstore, introduced herself to the Council. Adamski introduced the textbook rental program and stated that it is a great way for students to afford textbooks. Adamski also wanted to offer the bookstore as a resource for activities that the AS may do in the future.

Lenore Ramoz, a student in the Over 60 program, stated that she is still having trouble using the Jack Pass. Ramoz also commented that, Indian Law, a class in the Native American Studies (NAS) department, has been canceled and does not know the reason for the cancellation. Ramoz stated that HSU has one of the best NAS programs in the Nation and that the program should not be cut further.

**Program Presentations**

A. Children's Center (Trudi Walker)

Trudi Walker, Director of the HSU Children's Center, introduced herself to the AS Council. The Children's Center serves 103 children from twelve months until Kindergarten. The center runs two preschool classrooms and three toddler classrooms. The program is at capacity and has a waiting list. Walker explained that two-thirds of the program space is grant funded and that low income students pay nothing for child care and one third of the spaces are full cost and are typically used by staff and faculty with children. The average enrolled child spends between 30-35 hours a week at the Children's Center. The Children's Center also prepares and serves approximately 200 meals per day to enrolled children and has begun to buy locally and serves a vegetarian menu. Services also provided to Student parents including networking, parent education and the Parent Advisory Board. The Children's Center is staffed by eight professional staff members and has student employees who assist in the classroom and work in the kitchen. Walker explained that the Children's Center is funded through grants from the US Department of Agriculture, the Federal and State Department's of Education, the Head Start program, an allocation from HSU's General Fund, parent fees and the subsidy provided by AS. Walker also thanked AS for the allocation of funds for the Children's Center's lawn.

*Lutwen and Adams left the meeting at 4:43 p.m.*

B. Club & Program Support (Jerri Jones)

Jerri Jones, the Clubs and Activities Coordinator, was present on behalf of the program. Jones noted that the Clubs Office has two new student staff members this year and has also begun an online orientation process for clubs. In 2010-11 the Clubs office supported 176 active clubs. Jones went over the process to start a club on campus and that the clubs program gives students leadership opportunities. Jones thanked the Council for the funding that the clubs office receives from AS which funds club supplies, travel and event grants. This year the Clubs Office will be sponsoring a carnival for youth and a Clubs Fair during Homecoming weekend. The Clubs Office also plans to provide workshops for clubs on professionalism, publicity, event planning and conflict management. Maltbie noted that he used the online orientation this year and it was easy and helpful. Maltbie also stated that the travel funding provided by the clubs office has helped his club attend activities in Sacramento.



**A. S. President (Bryan Kelly)**

MOTION: THOMAS/PHAM move to appoint Christine Ciarcia to the Academic Senate  
APPROVED

MOTION: THOMAS/HENDERSON move to appoint Jeana Graves to the Instructionally  
Related Activities Committee  
APPROVED

MOTION: SILVEIRA/BOLLIER move to recommend the appointment of Ellyn Henderson  
to the Advancement Foundation  
APPROVED

*Henderson will be forwarded as a recommendation to the Advancement Foundation to the University President.*

MOTION: SILVEIRA/PHAM move to suspend AS Government Code Section 6.03 appoint  
John Hughes to the Intercollegiate Athletic Advisory Committee  
APPROVED

MOTION: PHAM/KREID move to recommend the appointment of John Hughes to the  
Intercollegiate Athletic Advisory Committee  
APPROVED

*Hughes will be forwarded as a recommendation to the Intercollegiate Athletic Advisory Committee to the University President.*

**A. S. Administrative Vice President (Rachel Brownell)**

MOTION: THOMAS/SCUDDER move to appoint Emanuel Delgado to the Humboldt  
Energy Independence Fund (HEIF) Committee  
APPROVED

*Delgado will be serving as Brownell's designee on the HEIF Committee.*

**A.S. Legislative Vice President (Kate Beyer)**

No Appointments.

**A.S. Student Affairs Vice President (Natalie Guest)**

Absent.

**Old Business**

There was no Old Business.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**Committee Reports from Students-at-Large**

No report.

Scudder – College of Arts, Humanities and Social Sciences

Scudder reported that she attended her first HEIF Committee meeting. Scudder is considering running for Chair of the HEIF committee and would like to assist the committee in understanding parliamentary

procedure. HEIF will be seeking an additional appointment from the AS Council in the near future. HEIF will be holding a brain storming session on Thursday at 5:30 p.m. in the University Center, South Lounge.

Durr – College of Arts, Humanities and Social Sciences  
Absent.

Thomas – College of Arts, Humanities and Social Sciences  
Thomas reported that he is working with Durr and Scudder to plan the Arts, Humanities and Social Sciences mixer.

Yzaguirre – College of Professional Studies  
Yzaguirre reported that he will have a more detailed update on the Professional Studies Mixer at the next meeting.

Kreid – College of Professional Studies  
No report.

Pham – College of Professional Studies  
Pham reported that the Professional Studies mixer will be November 8 at the Plaza Grill from 4:00 – 6:00 p.m. Pham is the liaison to the Children’s Center and will be receiving a tour of the facility on Wednesday at 9:00 a.m.

Bollier – College of Natural Resources and Sciences  
No report.

Silveira – College of Natural Resources and Sciences  
No report.

Henderson – College of Natural Resources and Sciences  
Henderson reported that she is communicating with Dr. Steve Smith, the Dean of the College of Natural Resources and Sciences, to promote the use of the Zip Car within the College.

Hughes– At-Large  
Absent.

Lutwen– All University  
Absent.

**Graduate Student Representative (Leanne Lynch)**

Lynch reported that she will be attending a Grievance Committee meeting on Thursday. Lynch met with the Campus Center for Appropriate Technology last Friday. Lynch is exploring ways to involve students in the community garden project.

**Residence Housing Association Representative (Vacant)**

No report.

**Vice President of Student Affairs (Peg Blake)**



Dr. Blake asked the Council to reach out to first year students who have not yet found a way to connect to the campus. This is a time when students make a decision to leave HSU and outreach by the Council members could make the difference that they choose to stay. Dr. Blake also reported that the MultiCultural Center is hosting a series of Community Receptions and encouraged the Council to attend.

**General Manager (Joan Tyson)**

No report.

**AS Presents Coordinator (Annie Bartholomew)**

Bartholomew reported that there will be a competition in the Residence Halls for students to see an acoustic set by *Portugal the Man*. *Matt the Electrician* will be playing in the Depot on Thursday at 8:00 p.m., tickets are \$2.00. The *Voodoo Glow Skulls* will be playing in the Depot on Friday and on the following Thursday the *San Francisco Comedy Competition* will be playing in the Depot.

**California State Student Association Representative (Emily Adams)**

Absent.

**California State Student Association Representative (Matthew Maltbie)**

Maltbie reported that he and Adams attended the CSSA meeting at CSU Bakersfield. CSSA is discussing a strategic stability plan that would eliminate the dues collection from campuses and would institute an annual student fee of \$2.00. Maltbie reported that The Board of Trustees is considering a proposal to eliminate the requirement that a candidate for University President must make an official campus visit. Maltbie reported that CSSA is still considering support for Assembly Bill (AB) 970. AB 970 would require the CSU to wait six months before implementing a fee increase on students. Maltbie noted that AB 970 would create an unfunded mandate and would not allow for the flexibility needed by the system. Maltbie stated that he met with Kelly and Christensen to discuss combining External Affairs, Lobby Corps and Voter Registration into one committee.

**Legislative Vice President (Kate Beyer)**

Beyer reported that she attended the Alcohol, Tobacco and Other Drug Prevention Committee meeting. The committee will be hosting an “arrive alive” event from 10:00 a.m. – 4:00 p.m. on October 13. Beyer would still like to meet with all members of Council.

**Student Affairs Vice President (Natalie Guest)**

Guest reported that she attended the University Center (UC) Board meeting last Thursday and that the Board elected Christy Johnson, Chair for the year. The renovation of the Forbes Complex is halfway done and will open by Spring 2012. The Aquatic Center dock in Eureka is almost complete. Lynch and Guest will be setting up tryouts for students who are interested in being Lucky the Logger. Guest also noted that the Board of Finance has recommended approval for the purchase of sweatshirts for the Council.

**Administrative Vice President Report (Rachel Brownell)**

Board of Finance Report – Wednesday, September 14, 2011

- A. 2010-11 Independent Audit Report Draft – Action Item  
Each auxiliary organization is required to have an annual audit performed by a certified public accountant selected by the governing board.



MOTION: KREID/PHAM move to accept the 2010-11 Independent Audit Draft

APPROVED

Tyson reported that Wendy Sotomayor, the Accountant for the University Center and Donna Taylor and Patrick Shanahan, Certified Public Accountants from the accounting firm of Hunter, Hunter & Hunt were at the Board of Finance meeting to present the audit. Each auxiliary organization is required to have an annual audit performed by a certified public accountant selected by the governing board. The Board of Finance is the board designated responsibility for audit-related items and recommends approval to the full governing board.

At that meeting, Taylor provided a summary of her and Shanahan's professional background with the firm. Taylor also did an overview of generally accepted auditing standards related to the Associated Students audit. Shanahan reviewed in detail the components of the audit, including review of Associated Students internal controls, statement of financial position, statement of activities, cash flows, and the notes to the financial statements. Shanahan also reviewed the Audit Communication Letter for Years Ended June 30, 2011 and 2010. The report of the financial statement of the Associated Students for the year ending June 30, 2011 expressed an unqualified opinion. Shanahan explained that this means the Associated Students financial statements present fairly the financial position of the organization, there were no current findings by the auditors and no recommendations were made. This is the cleanest opinion possible and the Associated Students consistently achieves this goal.

- B. Request from Associated Students Government from Unallocated in an amount not to exceed \$687.00 for the costs associated with the purchase of 24 Sweatshirts for the AS Council – Action Item  
The Associated Students Government would like to purchase sweatshirts for the AS Council and Staff for the 2011-12 year.

MOTION: THOMAS/PHAM move to approve a request from the Associated Students Government from Unallocated in an amount not to exceed \$687.00 for the costs associated with the purchase of 24 Sweatshirts for the AS Council APPROVED

The sweatshirts will be purchased for the entire AS Council and Staff. Council members may choose to have their name or position placed on the back of the sweatshirt for additional \$5.00.

Brownell and Guest will be attending the ACB/MCC Allocation Board meeting on Friday. Brownell will be seeing Chancellor Reed on his visit. Brownell will be sending an e-mail to anyone who is interested in HSU Centennial activities.

**President (Bryan Kelly)**

Kelly reported that the Task List has started being utilized and encouraged the Council to use it. Kelly will be sending an email to Dean Smith regarding the Community Garden. Kelly attended the UC Board meeting last Thursday. The UC Board received an update on the HSU Bookstore and accepted the UC's annual financial audit—similar process followed by the Associated Students. Kelly attended a University Executive committee meeting on Thursday. Dr. Jena Burgess, the Vice Provost, gave an update on the WASC accreditation process and the University Goals. Kelly is working with Dr. Blake and President Richmond on creating a program for the University's presidential scholars. Kelly continues to work with Beyer and Yzaguirre on the Student Trust Fund.



## **General Council Discussion**

Henderson stated that AS should create campus events that encourage students to stay involved on campus and assist in retention efforts. Henderson also stated that it is important that students feel they are a part of the surrounding community and to encourage them to explore the local area. Guest asked when the last WASC accreditation visit was. Blake responded that WASC visited in 2010-11 and will be visiting the campus in Fall 2012.

## **General Council Work Session**

- A. CSU Chancellor's Visit, September 22, 2011 – Discussion Item (Bryan Kelly)  
Kelly will solicit questions from the AS Council to ask the Chancellor during his visit.

Kelly led the Council in a discussion on questions to ask the CSU Chancellor. The Council recommended the following three questions:

- 1. How are you personally fighting for the affordability of quality education in California in specific terms?*
- 2. How can we protect our course offerings from being further cut and how do we balance expensive programs, like engineering and nursing, with the public need?*
- 3. Should students have a larger role in shared governance since they are now paying proportionally more for the cost of their education?*

## **Announcements**

Kelly announced that the Associated Students won the softball game on Saturday and gave the *You Rock Rock* to Camp Pham for her excellent participation. Guest announced that her Jr. High Volley Ball team will be playing in a tournament in the West Gym this weekend (Saturday) and invited the Council to come watch. Guest also asked the Council to remember to turn off computers when they use them in the evening. Scudder handed out fliers about a student rally in the Art Quad on Tuesday.


## **Adjournment**

Beyer adjourned the meeting without objection at 6:25 p.m.

Recorded by:

Rob Christensen  
AS Council Assistant

Approved by:

  
Kate Beyer  
Legislative Vice President