Call to Order

Sarah Scudder, Council Vice Chair, called the meeting to order at 4:00 p.m. in the University Center, South Lounge.

Roll Call

Members Present: Nick Bollier, Ellyn Henderson, Stefan Kreid (late), Matthew Lutwen, Leanne Lynch, Cam Pham, Sarah Scudder, Jaymes Silveira, Hayden Thomas

Members Absent: Paul Yzaguirre (excused), Brandon Durr (excused), John Hughes (excused)

Officers Present: Bryan Kelly, Rachel Brownell, Natalie Guest, Matt Maltbie, Emily Adams, Annie Bartholomew

Officers Absent: Kate Beyer (excused)

Advisors Present: Joan Tyson

Approval of Agenda

MOTION: PHAM/BOLLIER move to approve Agenda #10 dated November 14, 2011 APPROVED

Chair’s Report

Scudder stated that she will be chairing the meeting in Beyer’s absence.

Special Presentation

A. Dan Collen, HSU Athletic Director

Dan Collen, the HSU Athletic Director, provided an overview of the HSU Athletic Program. A power point version of the presentation is available online at this link.

Kreid arrived at the meeting at 4:25 p.m.

Approval of Minutes

A. Approval of Minutes #9 dated October 31, 2011 – Action Item

MOTION: PHAM/KREID move to approve Minutes #9 dated October 31, 2011 APPROVED
Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

There was no public comment.

Program Presentations

A. Campus Center for Appropriate Technology (CCAT) (Eric Recchia)

Eric Recchia, a CCAT Co-Director, provided an overview of the Campus Center for Appropriate Technology, a student-initiated program that is a live-in demonstration home and educational center for appropriate technology and resource conservation.

B. Women’s Resource Center (WRC) (Zaneta Santana)

Zaneta Santana, a representative of the WRC provided an overview of the Women’s Resource Center. The WRC aims to provide the tools, support and safe spaces for empowerment and for people to dismantle systems of power, privilege and oppression.

Appointments to Committees and Council

A. S. President (Bryan Kelly)
No Appointments.

A. S. Administrative Vice President (Rachel Brownell)
No Appointments.

A.S. Legislative Vice President (Kate Beyer)
Absent.

A.S. Student Affairs Vice President (Natalie Guest)

MOTION: PHAM/THOMAS move to approve the appointment of Austyn Cromartie to the University Senate

APPROVED

Old Business

No Old Business.

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

Committee Reports from Students-at-Large
No report.

Scudder – College of Arts, Humanities and Social Sciences
Scudder reported that the College of Arts, Humanities and Social Science (CAHSS) Representatives sent out thank you letters to businesses who donated items for the CAHSS mixer. Scudder also noted that
she crossed out inactive clubs from the club contact list.

Durr – College of Arts, Humanities and Social Sciences
Absent.

Thomas – College of Arts, Humanities and Social Sciences
No report.

Pham – College of Professional Studies
Pham reported that she will be attending a Diversity Funding Committee next week. Pham volunteered at the Veteran’s 5k Run/Walk. Pham is collecting mason jars to use to decorate for the formal dance.

Yzaguirre – College of Professional Studies
Absent.

Kreid – College of Professional Studies
No report.

Bollier – College of Natural Resources and Sciences
Bollier reported that he was approached by students in the Forestry Department who are concerned that there will no longer be a Registered Professional Forester (RPF) on the Forestry faculty. Bollier explained that RPF’s are able to give students practical training in forestry practices. Other forestry faculty members would not be equipped to provide students with the vocational training needed for a career in forestry. Bollier also noted that students are concerned about the discontinuation of woodshop classes.

Silveira – College of Natural Resources and Sciences
Silveira reported that the Community Garden Committee has been studying rain water catchment systems and have been doing measurements of the events field.

Henderson – College of Natural Resources and Sciences
Henderson has been discussing the Student Trust Fund (STF) and the Community Garden with local businesses in the community.

Hughes– At-Large
Absent.

Lutwen– All University
Lutwen reported that he is working with Adams and Bartholomew on an open mic event in the Depot for the Spring semester. Lutwen is working on creating a graffiti board and is seeking assistance from Council.

Graduate Student Representative (Leanne Lynch)
Lynch reported that the Student Grievance Committee met this morning to discuss an interpretation of the code regarding attendance at the meetings. Lynch attended the farmers market with Pham to discuss the Community Garden with different farmers.

Residence Housing Association Representative (Vacant)
No report.
General Manager (Joan Tyson)
Tyson reported that each year the Associated Students is required to file a Form 990. It is a reporting form that certain federally tax-exempt organizations must file with the IRS. It provides information on the filing organization’s mission, programs, and finances. It is also required that a copy of this Form 990 be provided to all members of its governing body before filing the form which you should have already received electronically. This shall also be posted on our website. Please let Tyson know if you have any questions about any of the information included.

AS Presents Coordinator (Annie Bartholomew)
Bartholomew reported that Sharon Jones and the Dap Kings will be playing this Wednesday in the Depot. Bartholomew announced that she will be transferring to the University of Alaska at Fairbanks and will be resigning her position at the end of the semester. Her experience on the Associated Students has been great.

California State Student Association Representative (Emily Adams)
Absent.

California State Student Association Representative (Matthew Maltbie)
Maltbie reported that he has been attending the Community Garden meetings. Maltbie tabled for Veteran’s Awareness Week. Maltbie attended a CSSA meeting in San Diego two weeks ago. On Wednesday the CSU Board of Trustees will vote to approve the 2012-13 annual budget which requests $330 million in additional funding for the CSU. The Board of Trustees will also be approving a fee increase of 9% that will only take effect if the full budget request is not fulfilled by the State Legislature. CSSA is starting a statewide campaign called “The Buck Starts Here” which will educate students on the $650 million budget cut to the CSU. The campaign will be coming to HSU on February 26 and 27, 2012. The Lobby Corps met last Wednesday and set tentative lobbying days and also will be meeting weekly until the end of the semester. Maltbie encouraged the Council to have interested students apply for the Lobby Corps.

Legislative Vice President (Kate Beyer)
Absent.

Student Affairs Vice President (Natalie Guest)
Guest thanked everyone for tabling for Veteran’s Awareness Week. Guest attended the UC Board meeting and reported that the recreation center in the Forbes complex will open in Spring 2012. Guest and Kelly attended a meeting with Jerri Jones, the Clubs and Activities Coordinator, to discuss club events for the Spring semester. Guest announced that the secret gift exchange information has been distributed to everyone’s box. Guest reminded the Council to be aware of students who may be visiting the office and to acknowledge them and ask them if you can be of assistance.

Administrative Vice President Report (Rachel Brownell)
Brownell reported that 150 cards were filled out for the holiday cards for soldiers program. Brownell and Kelly will be attending a meeting on November 28 to discuss a survey to students regarding study space on campus.
Board of Finance Report – Monday, November 7, 2011

A. Request from the Humboldt Film Festival from the Humboldt Film Festival Trust Account in an amount not to exceed $250.00 for the costs associated with a cash award for the film Fading Away – Information Item
The Humboldt Film Festival was unable to contact the film maker of Fading Away, winner of the “Best Narrative,” after the Spring 2011 Film Festival. The Film Festival was contacted by the film maker in the fall and would now like to send the award.

B. Request from the MultiCultural Center (MCC) from Unallocated in an amount not to exceed $436.00 for the costs associated with purchase of a double-side white board on wheels – Action Item
The MCC would like to purchase a white board with wheels for placement in the MCC Conference Room. The White Board would be utilized by the MCC, The Women’s Resource Center and various clubs.

MOTION: KREID/HENDERSON move to approve the request from the MCC from Unallocated in an amount not to exceed $436.00 for the costs associated with the purchase of a double-side white board on wheels  
APPROVED

Brownell stated that the MCC would like a rolling white board to replace one that has broken. Brownell noted that the White Board replacement was researched and this one seems to be the least expensive price. The Board will be 6 x 4 feet. Lynch stated that she researched the price of whiteboards and that the proposed board is priced well.

C. Request from the MCC for permission to spend $128.04 from the MCC Supplies and Services Budget Line Item for the purchase of two folding tables– Information Item
The MCC would like to purchase two folding tables for the MCC Conference Room and this item was not included in the 2011-12 budget request.

Thomas noted that the price of the tables were higher than a similar purchase he made.

D. Request from the MCC for permission to spend $134.48 from the MCC Supplies and Services Budget Line Item for the purchase of four recycling bins– Information Item
The MCC would like to purchase four stackable recycling bins for use inside House 55 and this item was not included in the 2011-12 budget request.

Lynch asked how the materials would be handled. Tyson stated that the MCC would empty the recycling bins across the street from House 55 into larger recycling containers.

E. Request from the MCC for permission to spend $1,000.00 of Work Study line item wages for the position of African American Community Outreach Coordinator and to reallocate the wages for the African American Community Outreach Coordinator to unrestricted Hourly Wages. – Information Item
The student employed as the African American Community Outreach Coordinator has received a work-study award. The MCC would like to pay the student from the Work-Study line item to conserve funding in the Hourly Wages line item.
F. Request from the MCC for permission to spend $1,316.00 of Work Study line item wages for one of the positions of Social Justice Summit Coordinator and to reallocate the wages of the Social Justice Summit Coordinator to unrestricted Hourly Wages. – Information Item
One of the student employed as a Social Justice Summit Coordinator has received a work-study award. The MCC would like to pay the student from the Work-Study line item to conserve funding in the Hourly Wages line item.

G. Request from the MCC to suspend Associated Students 2011-12 Budget Language #1 to split an Assistant Director stipend, in an amount of $500.00, between two employees for the position of Q-Fest Coordinator – Information Item
The MultiCultural Center would like to share the position of Q-Fest Coordinator between two students. Each student would receive a total of $250.00. The total allocation for this position is $500.00

Kelly stated that he has concerns regarding hourly employment at the MCC that he intends to follow up on.

H. Request from Associated Students Government from Unallocated in an amount not to exceed $800.00 for the costs associated with the cleaning, maintenance and shipping of the Campus Mascot – Action Item
The Campus Mascot was purchased in September of 2010 and will be scheduled for routine cleaning and maintenance with the manufacturer at the end of the Academic Year.

MOTION: HENDERSON/BOILLIER move to approve the request Associated Students Government from Unallocated in an amount not to exceed $800.00 for the costs associated with the cleaning, maintenance and shipping of the Campus Mascot

Lynch noted that the cleaning will also include minor repairs to the costume. Dan Collen has offered funds from the Athletics Department for half of the cost. Tyson noted that any unused funds would be remain in the Unallocated account.

I. 2012-13 AS Budget Timeline and Application Materials – Information Item
The Associated Students Board of Finance will review draft materials to be used for the 2012-13 Budget process and suggest changes. The AS Budget Timeline and Application Materials will appear as an agenda item on the December 5, 2011 Board of Finance Agenda for review and approval.

Brownell reported that Tyson reviewed the materials with the Board of Finance. The Board of Finance will take action on the item at the December 5, 2011 meeting.

President (Bryan Kelly)
Kelly reported that the Veteran’s Run was on Friday and that Guest, Thomas and himself ran. Over 200 people attended the run. Kelly attended a STF meeting with Advancement last Tuesday and Kelly will be moving forward with finalizing the STF Constitution and establishing the committee within the Associated Students. The Legacy Fund may be willing to match the initial contributions to the STF.
The Community Garden Committee submitted a proposal to the Humboldt Energy Independence Fund for a grant for a rain water catchment system. Kelly met with Arcata City Council member Mark Wheelley to discuss the Halloween event on the plaza. Wheelley has invited AS Council members to a meeting on November 30 at City Hall to discuss the incident. Wheelley also stated that he is interested in hosting the California Town-Gown conference in Arcata next year.

**General Council Discussion**

Kelly noted that an introductory meeting of the Presidential Scholars Club would be in early January and an email would be sent out to Presidential Scholars shortly. The end of the semester holiday party will be on Friday, December 9 and will be hosted at Dr. Blake’s house. Brownell asked the Council to give full reports during the Council meeting.

**New Business**

A. Humboldt State University Associated Students Constitution Revision – Information Item

Revisions are being recommended to the Associated Students Constitution based on Assembly Bill (AB) 1233 which amended the California Nonprofit Corporation Law. Revisions are based on feedback from the 2010-11 AS Council and recommended revisions have also been approved by the 2011-12 AS Executive Committee. Council will review the recommended revisions with the AS General Manager. Council action on the revised Constitution is scheduled for the AS Council meeting on Monday, November 28, 2011.

Tyson presented an overview of Assembly Bill 1233, which amended the California Nonprofit Corporation Law. The Associated Students, along with many other auxiliaries in the CSU, are changing their governing documents to reflect changes due to the law. Tyson noted that some of the major changes to the AS Constitution and operations will include adding the AS President and Vice Presidents as voting members of the Council. The voting members of the AS Council would increase to sixteen from thirteen. Upon a recommendation from the 2010-11 Council and the 2011-12 Executive Committee the proposed make up of Council representatives would also change. The All-University representative position would be removed and an additional At Large representative would be added. The Residence Housing Association position would also be removed from the Council. Tyson noted that Matt Lutwen, the current All-University representative would continue to serve through the end of the 2011-12 Academic year. Tyson stated that AB 1233 clarifies that veto’s would no longer be allowed and that revisions to the constitution reflect this. Tyson also covered all other minor changes to the constitution and noted that some changes were made to the constitution that better reflect the practices of the Associated Students.

**General Council Work Session**

A. Fall Semester Finals Study Lounge – December 12 – 14, 2011 (Natalie Guest)

Guest reported that the Fall Semester Finals Study Lounge will be December 12-14, from 6:00 p.m. – 2:00 a.m. each night. Guest is working to arrange for free volunteer tutors, free study supplies and will also provide pamphlets with study tips.

**Announcements**
A survey was sent to the AS Council via e-mail regarding their experience on Associated Students to date; Council should complete the survey by December 11. Silveira announced that he will be resigning his seat on the AS Council because he will be graduating at the end semester. Lynch gave the You Rock Rock to Bartholomew. Kelly thanked Council members for playing softball this semester. Scudder announced she is collecting changes for the Homelessness Network program from Youth Educational Services.

**Adjournment**

Scudder adjourned the meeting without objection at 6:32 p.m.

Recorded by:

Rob Christensen  
AS Council Assistant

Approved by:

Sarah Scudder  
Council Vice Chair