

Associated Students Executive Committee
Humboldt State University
<https://humboldtstate.zoom.us/j/93861873333>
Wednesday, August 19, 2020, at 12:00pm
Agenda #3

- I. Call To Order**
- II. Roll Call**
 - A. President Finley
 - B. Vice President Cuéllar
 - C. Vice President Lopez
 - D. Vice President Lamar
 - E. Officer Sotomayor
 - F. Officer Barrantes
 - G. Representative Guerrero
 - H. Public Relations Officer Burns-Young
 - I. Executive Director Lund
- III. Adoption of the Agenda-Action Item**
 - A. *The agenda may be amended at this time, to include all discussion and possible action items for the Executive Committee to consider.*
- IV. Public Comment**
 - A. *As per **Gloria Romero open meeting act**, and according to the rules and regulations thereof, public comment will be heard at this time.*
- V. Presentation**
 - A. *The executive committee will receive a 15 minute presentation on the A.S. committees from Coordinator Park. After the presentation questions and follow ups may be had from the committee members.*
- VI. Chairs Reports**
 - A. President Finley
 - B. Vice President Cuéllar
 - C. Vice President Lopez
 - D. Vice President Lamar
 - E. Officer Sotomayor
 - F. Officer Barrantes
 - G. Representative Guerrero
 - H. Officer Burns-Young
- VII. Executive Director Lund Report**
- VIII. Unfinished Business**

A. NHE Space Allocation Process-Discussion Item

- i. The executive committee will discuss the nuances to the space conversation*

B. Campus Conversation on Student Fees-Discussion Item

- i. The executive committee will discuss what a campus conversation on student fees could look like*

IX. New Business

A. Fall 20' Meeting Schedule-Action Item

- i. The executive committee will discuss and consider taking action on the fall 20' meeting schedule presented by A.S. President Finley*

B. Board Statement-Discussion Item

- i. The executive committee will discuss the best possible options in regards to sending out a board statement on the current matters of the University Center and A.S. working relations*

C. Senate Chair Communication-Discussion Item

- i. The executive committee will discuss the recent communication between the A.S. President and University Senate Chair*

D. An Act to Create Long-Term Nutrition Alternatives; Sponsorship-Action Item

- i. The executive committee will discuss and consider taking action on the resolution authored by A.S. President Finley: An Act to Create Long-Term Nutrition Alternatives. This resolution is intended to promote the creation of fruit trees through shared governance. (RESOLVED, that the Associated Students Board of Directors send this resolution to the University Senate to be considered for concurrent adoption...; furthermore, be it,)*

E. An Act to Create a Compensation Review Policy; Sponsorship-Action Item

- i. The executive committee will discuss and consider taking action on the resolution authored by A.S. President Finley: An Act to Create a Compensation Review Policy . This resolution aims to create a policy for compensation review for all A.S. Staff. (BE IT ENACTED, by the Associated Students Board of Directors the creation of the Compensation Review Policy to be added into the A.S. Personnel Code as follows:)*

F. An Act to alter the Method of Legislation & Resolution; Sponsorship-Action Item

- i. The executive committee will discuss and consider taking action on the resolution authored by A.S. President Finley: An Act to alter the Method of Legislation & Resolution. This resolution aims to clarify the differences between legislation and resolutions and provide clear guidelines on them. (RESOLVED, that the Associated Students Board of Directors alter the method of legislation and resolutions in the A.S. Government Code as follows:)*

X. General Discussion

- A. Members may engage in discussion relating to the aforementioned business or future topics they would like to bring attention to.*

XI. Announcements

XII. Adjournment

Fall 20' Exec Committee Schedule

| Proposed Times | | | | | | |
|----------------|-------------------|---------|---------------------|----------|----------------------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | 2pm-3pm (Bi-Wkly) | | 10am-11am (Wkly) | | 2pm-3:00pm (Bi-Wkly) | |
| | | | 10am-11:30am (Wkly) | | 3pm-4:30pm (Bi-Wkly) | |

From: Mary E Virnoche <mary.virnoche@humboldt.edu>

Date: Fri, Aug 14, 2020 at 12:15 PM

Subject: Senate and AS coordination

To: Jeremiah Finley <jaf144@humboldt.edu>

Hi Jeremiah,

Very much looking forward to working with you this year. If you are interested and have time - I would like to offer to meet with you periodically (monthly or as needed) to touch base on what is brewing in AS and to coordinate the efforts across our governing bodies. Also or instead - I could meet with your exec team and/or come to an AS meeting or two. No need to make a decision on that all right now -- I just want to offer those possibilities for further collaborations and connecting. Perhaps check in with your teams and let me know what folks think. For sure I would like to meet your AS leadership when the virtual dust of opening days settles.

Looks like you have a front seat to the latest hot issue for HSU! Just read the Lost Coast Outpost coverage of the changes with the UC. I am curious about your perspective and that of other students who have served on the board. I have heard through the grapevine that the students on the board in recent years have said that the board and David Nakamura were unresponsive to their wishes, although not sure what that looked like on the ground, as it seems like students have 1/2 the votes on the board. ??

<https://lostcoastoutpost.com/2020/aug/13/changes-university-center/>

<https://uc.humboldt.edu/governance/board-directors>

Please add me cell to your contacts and feel free to text ... and phone calls are just as good -- often better -- than zoom meetings for me :) 707-407-5804

Best, Mary

Mary Virnoche

General Faculty President & University Senate Chair

Professor and Chair of Sociology

Pronouns: she/her/hers

HUMBOLDT STATE UNIVERSITY

RESOLUTION No. 2020-21-07

AUTHORED BY: Jeremiah Finley, President

SPONSORED BY: A.S. Executive Committee

REFERRED TO: A.S. Board of Directors

FIRST READING: August 28, 2020

SUBJECT: Resolution to Create Long-Term Nutrition Alternatives

WHEREAS, the Associated Students Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, in order to promote the physical and cultural well-being, the associated students board of directors must listen to students and explore ways to ensure their voices and initiatives are upheld; and,

WHEREAS, the promotion of the student led initiatives is the foundation of the advocacy that the Associated Students Board of Directors rely on in order to progress the students agenda here at HSU; and,

WHEREAS, during the spring semester of the spring 2019 year, students expressed interested in having fruit trees on campus in addition, students collectively voted in 2015 on a [resolution In Support of having Fruit Trees on Campus \(2015-16-3\)](#); and,

WHEREAS, having fruit trees here on campus would provide a sustainable and equitable way for students to access food here on campus by removing the barrier of needing to go into the campus stores or walk into a faculty, staff, or administrators office during times that may or may not be accessible to said student; and

WHEREAS, the waste from the trees and potential peelings would be able to be re-used in various departments here on campus that are able to process compost, thus providing a steady amount compost fuel to be used for the purposes of said departments; and,

WHEREAS, there are multiple benefits outside of composting that are listed by the company "The Orchard Project" stating that once a single tree is established it can do many things such as: "can provide a large yield of fruit year after year for decades, requiring little human input"¹ additionally, "By working with nature, and not against her, we can create healthy, diverse and resilient systems, while reducing our impact on climate change and environmental degradation"²

¹ https://www.theorchardproject.org.uk/guides_and_advice/benefits-of-orchards-and-fruit-growing/

² https://www.theorchardproject.org.uk/guides_and_advice/benefits-of-orchards-and-fruit-growing/

WHEREAS, there would also be a boost in school and local pride as cited in the article series “Community Orchard Projects that Inspire” on the website and company “orchard people” stating: “But community orchards are established for a range of reasons:

- To encourage local residents to live more sustainably and to grow their own food
- To educate the community about how fruit grows
- To bring fresh fruit to low-income communities
- To grow food for food banks
- To build community within a neighborhood
- To animate green spaces by providing activities for children and adults
- To create employment training opportunities for young people who want to work in urban agriculture”³ ; and,

WHEREAS, looking inwardly Humboldt States Office of the President cites one of it’s vision stating: “We will be renowned for social and environmental responsibility and action”; and,

WHEREAS, this initiative would be social and environmental responsibility put into action as well as a clear directive from the student body association requesting that this campus continue it’s long standing tradition of honoring both shared governance and student initiatives; and,

WHEREAS, the University Senate as per its constitution has the duty to promote the general welfare of the university stating “The Senate shall consider policies with respect to the general welfare of the university” therefore, be it,

RESOLVED, that the Associated Students Board of Directors, formally support the student-led, representative sponsored initiative of transplanting healthy fruit trees and other edible landscape items onto campus that are native and nutritious such as the California Blackberries in consultation with professors and/or departments related to the field of Botany Taxonomy; furthermore, be it,

RESOLVED, that the Associated Students Board of Directors send this resolution to the University Senate to be considered for concurrent adoption, with the specific purpose of the University Senate delegating this project and initiative to the Landscape and Tree Advisory Committee and other most appropriate and active committees such as Earth Week Every Week & University Senate [Landscape and Tree Advisory Committee](#); furthermore, be it,

RESOLVED, that all needed alterations be negotiated through the President of Associated Students and the Student Delegation to the University Senate; furthermore, be it,

RESOLVED, that copies of this resolution be sent to but not limited to: The Lumberjack, El Lenador, the Office of the Humboldt State President, all HSU clubs and student leaders and all Associated Students funded areas.

³ <https://orchardpeople.com/community-orchard-projects-that-inspire/>

Resolution No. 2020-21-XX

AUTHORED BY: Jeremiah Finley, President

REFERRED TO: A.S. Executive Committee for Sponsorship

SUBJECT: An Act to Create a Staff Compensation Review Policy

WHEREAS, the Associated Students Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, the Associated Students Board of Directors has multiple employees that span a wide variety of departments and; and,

WHEREAS, it is important to provide the A.S. employees with a sound and clear review process; therefore, be it,

BE IT ENACTED, by the Associated Students Board of Directors the creation of the Staff Compensation Review Policy to be added into the A.S. Personnel Code as follows:

Section 6) Compensation Review

Purpose: To establish and maintain a procedure for the Associated Students at Humboldt State University to review the compensation of the staff of the Associated Students.

1. The process for staff compensation review shall be as follows:
 - 1.1. The Executive Director of A.S. shall, bi-annually; in the spring, work to create a staff compensation proposal to present to the A.S. President
 - 1.1.1. the compensation proposal does not need to include an increase and/or decrease in the compensation of the A.S. Staff
 - 1.2. The A.S. President shall, bi-annually; in the spring, work in coordination with the A.S. Administrative Vice President and the HSU advisor to A.S. Board to review the compensation proposal from the A.S. Executive Director
 - 1.2.1. During the review process the aforementioned parties, excluding the Executive Director and A.S. Staff, shall also take into account the following items:
 - 1.2.1.1. The Executive Director appraisal from the previous year

- 1.2.1.2. The staff appraisals from the past year
- 1.2.1.3. The job descriptions of each staff member

- 1.2.1.4. The current and projected A.S. revenue
- 1.2.1.5. The Stateside equivalent of positions
- 1.3. Upon the completion of the review process, the A.S. President may take into account the advice of the A.S. Administrative Vice President and the HSU advisor to the A.S. Board, and issue a formal response and/or a counter-proposal including an attached rationale to the Executive Director.
 - 1.3.1. The rationale shall be issued within 1 month of receiving the initial proposal.
- 1.4. The A.S. President may then sign and authorize the counter-proposal to be carried out by the A.S. Executive Director.
 - 1.4.1. The A.S. President shall not authorize an increase in compensation of the Executive Director or the Board Coordinator, or equivalent, that leads the operational budget to exceed 50% of the projected A.S. revenue; excluding IRA and the Reserves.
 - 1.4.2. The A.S. President shall not authorize an increase in compensation that exceeds a 7% increase of the current compensation amount for any employee.

Resolution No. 2020-21-0X

AUTHORED BY: Jeremiah Finley, President

REFERRED TO: A.S. Executive Committee for sponsorship

SUBJECT: An Act to alter the Method of Legislation & Resolution

WHEREAS, the Associated Students Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, the Associated Students 2019-20 Board of Directors adopted the resolution [An Act to Create a Bylaws Committee](#); and,

WHEREAS, the resolution states that "RESOLVED, that the A.S. Board of Directors amends the Administrative Code to include: Section 1. Membership 1. A.S. Legislative Vice President 1. Shall be the Presiding Officer of the meeting 2. Social Justice & Equity Officer (or designee) 3. Environmental Sustainability Officer 4. 3-Students from the Association, appointed by the Legislative Vice President, with $\frac{2}{3}$ vote from the A.S. Board of Directors 5. 2-Students from the Association, appointed by the Student Affairs Vice President with $\frac{2}{3}$ vote from the A.S. Board of Directors 6. 1-A.S.Representative, appointed by the A.S. President with $\frac{2}{3}$ vote from the A.S. Board of Directors 7. The Executive Director Section 2. Voting Members 1. The A.S. Legislative Vice President shall vote in case of a tie 2. 3-Students from the Association, appointed by the Legislative Vice President, with $\frac{2}{3}$ vote from the A.S. Board of Directors 3. 2-Students from the Association, appointed by the Student Affairs Vice President with $\frac{2}{3}$ vote from the A.S. Board of Directors 4. A.S. Representative nominated by the President and approved by a two-thirds ($\frac{2}{3}$) vote of the A.S. Board of Directors Section 3. Non-Voting (advisory) 1. Social Justice & Equity Officer (or designee) 2. Environmental Sustainability 3. The Executive Director Section 4.Meetings 1. Meet once a week and as deemed necessary by the Chair; Section 5.. Purpose/Jurisdiction 1. Serve as an advisory group assessing the needs and goals of the Association with respect to the maintenance and upkeep of the A.S. Codes, and Bylaws. 2. The Bylaw Committee shall have the sole power to recommend and modify the A.S. Codes and Constitution 1. Any recommendations and modifications to the A.S. Codes and Bylaws must be brought before the Bylaws Committee for approval by majority vote. RESOLVED, that this amendment to include the A.S. Bylaws Committee will take effect at the start of the next academic year; furthermore, be it"¹ ; and,

¹ [A.S. Resolution 2019-20-17](#)

WHEREAS, the resolution also states that “The Bylaw Committee shall have the sole power to recommend and modify the A.S. Codes and Constitution 1. Any recommendations and modifications to the A.S. Codes and Bylaws must be brought before the Bylaws Committee for approval by majority vote.”²; and,

WHEREAS, this creates a conflict with the A.S. Constitution, which this body governs itself by in Article IV section B item 1: “President: The President shall be the chief executive officer of the Association elected by the Association membership. a. Serves as the official representative of the Association. **b. May propose legislation to the A.S. Board of Directors.** c. Chairs the Executive Committee. d. Makes appointments to committees and boards for the Association with the consent of the A.S. Board of Directors by a 2/3 vote. e. Serves as a member of the A.S. Board of Directors. f. Vote on actions or decisions taken by the A.S. Board of Directors”³; and,

WHEREAS, in order to resolve this conflict; therefore, be it,

RESOLVED, that the Associated Students Board of Directors alter the method of legislation and resolutions in the A.S. Government Code as follows:

Section 12 Format of Legislation

- 12.1. Legislation shall be defined as any Act of the Associated Students Board of Directors, other than appropriations, which makes a commitment for the Associated Students, or establishes, amends, or repeals a policy of one or more sections of the Associated Students Constitution or Code.
- 12.2. All legislation shall be titled: “An Act (followed by a brief description thereof).”
- 12.3. All legislation shall contain the following enacting clause: “Be it enacted by the Associated Students Board of Directors ...”.
- 12.4. All Acts shall state that general Constitution or Code to be amended accompanied by the altered version.

Section 13 Method of Legislation

- 13.1. All New Business shall be submitted in writing to the A.S. Coordinator or Legislative Vice President by 5:00 p.m. at least 4 calendar days in advance of the meeting, if it is on the agenda. The A.S. Coordinator (or designee) will distribute the proposed items to each member of the Board, the Executive Officers, and the Executive Director.
- 13.2. First and Second Reading Rule: Prior to taking action on A.S. Board Legislation, a first and second reading of the proposal is required to occur at separate Board meetings, unless the Board approves a waiver vote as outlined below:

² [A.S. Resolution 2019-20-17](#)

³ [Associated Students Constitution](#)

13.2.a. The Associated Students Board of Directors may waive the second reading requirement by a simple majority waiver vote of Board Members present. If the waiver vote is approved, the Board may proceed to vote on the main motion. If the waiver vote fails, a second reading shall be required.

13.2.b. A waiver vote may be called for at the end of the discussion on Legislation, Resolutions or Proclamations.

13.3. No action may be taken on any issue of legislation until that issue has been publicly posted for at least 72 hours before a regular meeting. Except for conditions authorized by subdivision (c) of Section 89305.5.

13.4. All proposed legislation, when presented, shall meet one of the following criteria in order to be introduced:

13.4.a. Sponsored by the Bylaws Committee; or

i. Exceptions will be article IV section B item 1

Section 14 Effective Date of Legislation

14.1. All Acts and appropriations shall become effective on the date of passage unless otherwise stipulated by the board or deferred governing body.

14.2. All approved legislation is to be signed and dated by the Vice President of Legislative Affairs, the Author(s), and by the President of the Associated Students, if she/he supports the resolution.

Section 15 Method of Resolutions and Proclamations

15.1. All New Business shall be submitted in writing to the A.S. Coordinator by 5:00 p.m. at least 4 calendar days in advance of the meeting, it is on the agenda. The A.S. Coordinator will distribute the proposed items to each member of the Board, the Executive Officers, and the Executive Director.

15.2. First and Second Reading Rule: Prior to taking action on A.S. Board, Resolutions or Proclamations, a first and second reading of the proposal is required to occur at separate Board meetings, unless the Board approves a waiver vote as outlined below:

15.2.a. The Associated Students Board may waive the second reading requirement by a simple majority waiver vote of Board Members present. If the waiver vote is approved, the Board may proceed to vote on the main motion. If the waiver vote fails, a second reading shall be required.

15.2.b. A waiver vote may be called for at the end of the discussion on, Resolutions or Proclamations.

15.3. No action may be taken on any issue of Resolution until that issue has been publicly posted for at least 72 hours before a regular meeting. Except for conditions authorized by subdivision (c) of Section 89305.5.

- 15.4. All proposed Resolutions, when presented, shall meet one of the following criteria in order to be introduced:
- 15.4.a. Include the signatures of at least one (1) Board Members as co-authors, or;
 - 15.4.b. If a resolution is proposed by the chair they must submit two (2) signatures of Board Members as co-authors, or;
 - 15.4.c. Be accompanied by a petition signed by not less than ten (10) Students-at-Large of Humboldt State University. This petition must include printed names, campus I. D. numbers, and signatures.

Section 16 Format Resolutions and Proclamations

- 16.1. Resolutions are statements of position on a particular issue by the Associated Students Board, acting as Representatives of the students of Humboldt State University.
- 16.2. A proclamation shall be a decree by the President of the Associated Students officially commending and/or recognizing the action(s) of an individual, group or club, or announcing special events of concern to Humboldt State University students.
- 16.3. All approved resolutions are to be signed and dated by the Vice President of Legislative Affairs, the Author(s), and by the President of the Associated Students, if she/he supports the resolution.
- 16.4. Resolutions shall be forwarded by the Associated Students Coordinator to all parties of interest, within reason, as designated by the Author(s).
- 16.5. All resolutions shall contain the following resolve clause: "Be it resolved by the members of the Associated Students Board ..."
- 16.6. No action may be taken on any resolution unless that resolution has been publicly posted for at least 72 hours before a regular meeting. Except for conditions authorized by subdivision (c) of Section 89305.5. (Gloria Romero Open Meetings Act)
- 16.7. All resolutions, when presented, shall be dated and shall meet one of the following criteria in order to be introduced:

16.7.a. Include the signatures of at least one additional (1) Board Members as co-authors, or;

Be accompanied by a petition signed by not less than ten (10) Students-at-Large of Humboldt State University. This petition must include printed names, campus I. D. numbers, and signatures. ; furthermore, be it,

RESOLVED, that this resolution supersedes resolution 2019-20-17 and all changes within the administrative code shall be made accordingly; furthermore, be it,

RESOLVED, That copies of this resolution be sent to, but not limited to people, Associated Students Funded Programs, and to the office of Humboldt State University President, Tom Jackson Jr, as well as the Humboldt State University Vice President(s) and Office(s) thereof.

DRAFT