I. Call to Order

II. Roll Call

III. Approval of Agenda #12 dated February 25, 2019 – Action Item

IV. Approval of Minutes – Action Items
   a. Minutes #22 for 17-18 dated April 30, 2018
   b. Minutes #1 for 18-19 dated April 30, 2018
   c. Minutes #5 dated September 17, 2018
   d. Minutes #6 dated October 1, 2018
   e. Minutes #7 dated October 15, 2018
   f. Minutes #8 dated October 29, 2018
   g. Minutes for the Special Meeting dated November 5, 2018
   h. Minutes #9 dated November 29, 2018

V. Official Reports
   a. Chair’s Report
      i. Cancelled February 11 Board Meeting
      ii. Office Hours
      iii. Key Cards

VI. Public Comments
   As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306. Every A. S. Board of Directors agenda for regular meetings shall provide an opportunity for members of the public to directly address the A.S. Board of Directors on any item affecting higher education at the campus or statewide level. Provided that no action shall be taken on any item not appearing on the agenda. However, the Board of Directors may briefly respond to statements made or questions posed by a person exercising their public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. The A.S. Board of Directors may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.
   Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Presentations
   a. University Center (UC) Fee Referendum – Dave Nakamura, Director of the University Center
The UC has been approved by the Student Fee Advisory Committee (SFAC) to hold a separate referendum proposing an increase the Student Union (aka University Center) fee. Nakamura will present on what areas on campus the University Center runs and affects, the history of the fee, the reasoning behind a fee increase, and take feedback from the Board to gauge possible student reactions and strategies to best reach students.

b. University Center 2nd Floor Remodel – Molly Kresl, Coordinator of the Clubs & Activities Officer and Dave Nakamura, Director of the University Center

In the recent past, there have been efforts to remodel the University Center second floor. In 2015, there were schematic designs with proposals of three designs. With a renovation, Associated Students, Clubs and CenterArts have the potential for a more collaborative student space that would foster increased use and add areas that Clubs and Programs could meet.

VII. Appointments to the Board of Directors and Committees – Action Items

a. A.S. President
   i. Marissa Martinez – Student Health Center Advisory Committee
   ii. Breannah Rueda – A.S. Public Relations Committee
   iii. Breannah Rueda – A.S. Lobby Corps
   iv. Breannah Rueda – University Senate
   v. Lindsey Graul – A.S. Public Relations Committee
   vi. Adion Hartfield – Diversity, Equity & Inclusion Council
   vii. Jeremiah Finley – A.S. Student Affairs Vice President
   viii. Brennen Duck – A.S. At-Large Representative

b. A.S. Legislative Vice President
   i. Renee Ramirez – ASPresents

VIII. New Business

a. Discretionary Fund Request – Action Item

The A.S. Earth Week Every Week Committee requested $2,150 for Earth Week fees, foods, workshops, awards, vouchers, and gifts. On Monday, February 4, 2019, the Board of Finance voted to recommend that the Board of Directors approve the $2,150 allocation.

b. Independent Auditor Contract Recommendation for the Years Ending June 30, 2019-2023 – Action Item

Review the HSU-recommended independent auditor and authorize the Independent Auditor Contract for the years ending June 30, 2019-2023.

c. Proclamation for CHECK IT 5 Year Anniversary – Action Item

Review the commendations President Sandoval would like to bestow officially on CHECK IT and vote on the proclamation.

d. Resolution 2018-19-08 An Act of Formal Support for Increased Student Involvement in KHSU Radio Station – First Reading – Action Item
The Board will discuss a revived resolution with a new author that would advocate for more students to be involved in the production of KHSU radio and therefore more inclusive of students.

e. Resolution 2018-19-09 An Act to Support the Exemption of Student Fundraising Activities from the 5% Processing Fee Charged on all charitable donations by HSU Advancement Foundation – First Reading – **Action Item**
The Board will discuss a resolution that would exempt student organizations from University Advancement’s 5% processing fee.

f. A.S. Office Services for non-A.S. Board Members – Discussion
*A discussion on the amenities the A.S. office provides and potentially could offer to the general student body.*

g. Minimum Qualifications for Student Office Holders Policy – Discussion
*Review the policy for Minimum Qualifications for Student Office Holders and discuss potential revisions to suggest to the University Policy Committee.*

IX. Board Reports
*10 minute limit each speaker, additional time at discretion of the Vice Chair*

a. President
i. Student Fee Advisory Committee
ii. University Center Board of Directors
iii. University Planning Committee
iv. University Senate

b. Administrative Vice President
i. A.S. Board of Finance
ii. A.S. Event Funding Committee
iii. Instructionally Related Activities

c. Student Affairs Vice President

d. Environmental Sustainability Officer
i. A.S. Earth Week Every Week Committee
ii. Humboldt Independent Energy Fund

e. Social Justice and Equity Officer
i. Disability, Access and Compliance Committee
ii. Diversity, Equity & Inclusion Council

f. ASPresents Representative
i. ASPresents Committee

g. External Affairs Representative
i. A.S. Lobby Corps
ii. CHESS

h. Public Relations Officer
i. A.S. Public Relations

i. Student-at-Large Representative
i. University Policy Committee
j. Graduate Representative
   i. College of Natural Resources Strategic Planning Committee
k. College of Natural Resources & Sciences Representatives
   i. CNRS Dean Search Announcement
l. College of Arts, Humanities & Social Sciences Representatives
m. College of Professional Studies Representatives
   i. Sexual Assault Prevention Committee
n. Advisor
o. Executive Director

X. General Discussion
   At this time the Board of Directors membership may follow-up with questions regarding reports.

XI. General Session

XII. Announcements

XIII. Adjournment

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Casey Park, AS Board Coordinator, at cgp135@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.
Call to Order

Valdovinos, Legislative Vice President, called the meeting to order at 3:00 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present:      Genesea Black Lanouette, Alexis Brown, Jake Engel, Michael Freire, Maddie Halloran, Flow Lemus, Marisa McGrew

Officers Present:                Dana Carrillo, Desteny Gutierrez, Joey Mularky, Kassandra Rice, Tzveta Stoimenova, Paola Valdovinos

Advisors Present:     Dr. Wayne Brumfield, Ruby Harrison, Jenessa Lund, Vincent Thomas

Advisors Absent:      Elijah Lechman (Excused)

Approval of Agenda

MOTION:       RICE/STOIMENOVA  moved to approve Agenda #22 dated April 30, 2018.  
              APPROVED

Chair’s Report

Valdovinos reported that this is the last meeting of the year.

Approval of Minutes

1)       Approval of Minutes #14, February 5, 2018 – Action Item

MOTION:       BROWN/MCGREW moved to approve Minutes #14, February 5, 2018.       APPROVED

2)       Approval of Minutes #15, February 19, 2018 – Action Item

MOTION:       BLACK-LANOUETTE/MCGREW moved to approve Minutes #15, February 19, 2018.       APPROVED
3) Approval of Minutes #16, February 19, 2018 – Action Item

MOTION: BLACK-LANOUETTE/FREIRE moved to approve Minutes #16, February 19, 2018.
APPROVED

4) Approval of Minutes #17, March 5, 2018 – Action Item

MOTION: BLACK-LANOUETTE/FREIRE moved to approve Minutes #17, February 19, 2018.
APPROVED

5) Approval of Minutes #18, March 19, 2018 – Action Item

MOTION: RICE/MCGREW moved to approve Minutes #18, March 19, 2018.
APPROVED

6) Approval of Minutes #19, April 2, 2018 – Action Item

MOTION: MCGREW/RICE moved to approve Minutes #19, April 2, 2018.
APPROVED

7) Approval of Minutes #20, April 9, 2018 – Action Item

MOTION: FREIRE/CARRILLO moved to approve Minutes #20, February 19, 2018.
APPROVED

8) Approval of Minutes #21, April 16, 2018 – Action Item

MOTION: BLACK-LANOUETTE/CARRILLO moved to approve Minutes #21, April 16, 2018.
APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Presentations

A. Which Way the Wind Golden Rule Project – Jane Hill
   Jane Hill will present on a local advocacy opportunity for the Veterans for Peace.

   Hill, Jack Irvine, and Peter Erinson presented on the volunteer committee called “Against the Wind.” Irvine stated that the purpose of the committee is to maintain the “Golden Rule” boat and have discussions on nuclear weaponry. Their project is currently to recreate a play that focuses
on anti-nuclear, social justice, peace, nonviolence themes. The play will be showcased in the Arcata Playhouse on October 19 - 21, 2018, though other events commence on October 14 - 21, 2018. Hill added that they would like participation from A.S. members that are interested.

**Appointments to Board of Directors and Committees**

**A.S. President (Joey Mularky)**

No appointments.

**A.S. Administrative Vice President (Kassandra Rice)**

No appointments.

**A.S. Legislative Vice President (Paola Valdovinos)**

No appointments.

**Old Business**

A. Resolution 2017-18-10: Resolution in Support of the Current EBT System on Campus and Within the Community in Response to the Trump Administration. – **Action Item 2nd Reading**

The Board will take action on a resolution supporting the current EBT system on campus.

MOTION: **FREIRE/STOIMENOVA** moved to approve Resolution 2017-18-10: Resolution in Support of the Current EBT System on Campus and Within the Community in Response to the Trump Administration. **APPROVED**

Rice presented on the resolution. The resolutions aims to protect the rights of and provide resources for students on campus. Rice noted that the resolution aims to continue to allow students to purchase foods on EBT at permitted grocery stores, as opposed to Trump’s proposition to deliver foods to individuals.

**New Business**

None.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**Mularky - President**
Mularky reported that the IRA committee has approved the IRA recommended budget, though on May 3, 2018 programs will be able to repeal the decision. Mularky also reported that the Student Fee Advisory Committee has declined to recommend the fee increase for the University Center, but approved to recommend the Health Center Fee Increase.

**Rice - Administrative Vice President**
No report.

**Carrillo - Student Affairs Vice President**
Carrillo reported on the study lounge and asks for people to attend.

**Valdovinos - Legislative Vice President**
No report.

**Gutierrez - Environmental Sustainability Officer**
Gutierrez reported on the success of the Earth Week events.

**Stoimenova - Social Justice and Equity Officer**
No report.

**Ruby Harrison - A.S. Presents Representative**
No report.

**Brown – College of Arts, Humanities and Social Sciences Representative**
No report.

**Vacant – College of Arts, Humanities and Social Sciences Representative**
Vacant.

**Freire – College of Professional Studies Representative**
No report.

**Black-Lanouette – College of Professional Studies Representative**
No report.

**Vacant – College of Natural Resources and Sciences Representative**
Vacant.

**McGrew – College of Natural Resources and Sciences Representative**
No report.
Lemus – At-Large Representative
No report.

Engel – At-Large Representative
No report.

Halloran – Graduate Representative
Halloran reported that the Administration and Student Luncheon Mixer was successful.

Thomas – Elections Commissioner

Elections Commission – April 24, 2018
A. Review and Recommend to the AS Board of Directors the Approval of the April 17-19, 2018 Associated Students Elections Results. – Action Item

MOTION: STOIMENOVA/CARRILLO moved to approve the Review and Recommend to the AS Board of Directors the Approval of the April 17-19, 2018 Associated Students Elections Results. APPROVED

Thomas noted that 12% of students voted in this election and was able to collect student opinions on the Student Fee Referendum that helped the IRA make their decision.

Brown asked how they can find out who won the elections. Black-Lanouette responded that there is a list on the door of the A.S. office, the meeting agenda, email, and in the GroupMe chat.

Rice asked what the voting percentage last year. Esh responded that it was about half as much as this year.

B. Elections Debrief. – Discussion Item
The Elections Commission will review the April 17-19, 2018 AS Elections results and determine future action based on the outcome of the elections.

No discussion.

Lechman – External Affairs
Absent.

Dr. Wayne Brumfield – Interim Vice President of Student Affairs
No report.
Lund – A.S. Executive Director
Lund reported that other schools have allowed students to choose where a portion of their tuition fees go; they are able to choose what programs to fund. This may also incentivize programs to remind students to also vote in the elections.

General Discussion

General Work Session
Mularky presented awards to each of the board members. Lund presented a farewell gift to the Board.

Announcements
McGrew announced Donation Dash on May 9 - 12, 2018 in Creekview and College Creek.
Stoimenova announced Clowning Presentations May 10, 2018 at 1:15 p.m. in Gist Hall Room 102. Brown announced a music recital on April 30, 2018 at 8:00 p.m. in the Recital Hall.
Halloran announced Ocean Night on May 3, 2018 at the Arcata Theatre Lounge.

Adjournment
Valdovinos adjourned the meeting without objection at 3:49 p.m.

Recorded by:
Patric Esh
AS Board Coordinator

Approved by:

_______________________
Paola Valdovinos
Legislative Vice President
Call to Order

Valdovinos, Legislative Vice President, called the meeting to order at 4:00 p.m. in the University Center Banquet Room.

Roll Call

Representatives Present: Genesee Black Lanouette, Nicolas Fassl, Lindsey Graul, Maddie Halloran, Bernadette McConnell

Representatives Absent: Sarah Kanga Livingstone, Eden Lolley, Nathalie Rivera

Officers Present: Dana Carrillo, Jazmin Sandoval, Kassandra Rice, Isabel Sanchez-Pacheco, Bennett Perrault, Jazmin Sandoval, Tzveta Stoimenova, Paola Valdovinos

Advisors Present: Dr. Wayne Brumfield, Jenessa Lund

Approval of Agenda

MOTION: BLACK-LANOUETTE/STOIMENOVA moved to approve Agenda #1 dated April 30, 2018.

APPROVED

Chair’s Report

Valdovinos welcomed all new and returning board members.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

Presentations

No presentations.
Appointments to Board of Directors and Committees

A.S. President (Jazmin Sandoval)

MOTION: SANDOVAL/CARRILLO moved to appoint Oliver Winfield-Perez to the External Affairs advisory position.
APPROVED

Black-Lanouette asked if they had the time available to be active in Associated Students. Winfield-Perez responded that they have made their schedule more opened and made time for the position.

MOTION: SANDOVAL/BLACK-LANOUETTE moved to appoint Flow Lemus to the A.S. Presents Representative.
APPROVED

MOTION: SANDOVAL/PERRAULT moved to appoint Claudia Sifuentes to the Sponsored Programs Board of Directors Committee.
APPROVED

Sandoval noted that they have extended the deadline for appointing a Public Relations Commissioner in order to have more competition for the position.

A.S. Administrative Vice President (Bennett Perrault)

MOTION: BLACK-LANOUETTE/STOIMENOVA moved to suspend A.S. Code 7.03 to appoint Chih-Wei Hsu to the Sponsored Programs Board of Directors Committee.
APPROVED

MOTION: BLACK-LANOUETTE/CARRILLO moved to appoint Chih-Wei Hsu to the Sponsored Programs Board of Directors Committee.
APPROVED

A.S. Legislative Vice President (Paola Valdovinos)

No appointments.

Old Business

No old business.

New Business
A. Club Accounts – Discussion Item
The Board will discuss the future of clubs accounts under the management of Associated Students.

Lund discussed the rocky transition from an auxiliary to stateside management that the Clubs Office has been under. Lund noted that the Clubs Office is considering moving under A.S. management. Kresl added that if Club’s is placed under A.S. management they may be able to avoid additional taxes and difficult processes. A.S. would oversee all processes and assume responsibility with help from the state.

Sanchez-Pacheco asked if this change would help the Club’s Office financially. Kresl responded that they don’t know the potential effects of this transition. Kresl noted that they want to know if A.S. would consider this as an option before they look into the details.

B. 2018-19 A.S. Board of Directors Standing Rules and Meeting Schedule – Action Item
The Gloria Romero Open Meeting Act of 2000 Section 89305.5 requires each legislative body to annually establish the time and locations for holding regular meetings.

MOTION: HALLORAN/CARRILLO moved to approve the 2018-19 A.S. Board of Directors Standing Rules and Meeting Schedule. APPROVED

Esh discussed that the meeting is set for Mondays from 3 p.m. to 6 p.m. and the meeting is operated on parliamentary procedure. Esh added that there will be further discussions during training.

MCCONNELL asked if motions can be made to change the meeting schedule. Valdivinos responded that motions can be made, they try not to change the times, and most meetings do not persist until 6:00 p.m.

MOTION: MCCONNELL/RICE moved to approve a change of the start time of Associated Students Board of Directors meetings from 3:00 p.m. to 2:00 p.m.
12 ayes, 2 nays, 0 absentions FAILED

Black-Lanouette asked if this would be a permanent or temporary change. Esh responded that it would be permanent. Black-Lanouette noted that all members sign an agreement that they can make the 3:00 p.m. meetings, students may not have run for a position because of a time conflict, and that it is inconsiderate to change the time that over 20 people agreed to meet at. Black-Lanouette further added that when applying for a position a candidate would be unqualified if they could not attend the meetings. McConnell responded that their academic department had
added and changed classes after the elections, which created the time conflict. Fassl added that they had created their class schedule around the meeting times and would not be able to attend meetings if changed. Valdovinos added they also created their schedule around A.S. meeting times. Lemus added that there was a similar time conflict for some of the previous board members and they were able to work it out with their professors. Sandoval added that they are students first and would support changing the times if it better accommodated most board members. Sanchez-Pacheco added that they have a class conflict at 2:00 p.m. as well.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**Sandoval - President**
Sandoval introduced themselves to the board.

**Perrault - Administrative Vice President**
Perrault introduced themselves to the board.

**Carrillo - Student Affairs Vice President**
Carrillo introduced themselves to the board.

**Valdovinos - Legislative Vice President**
Valdovinos introduced themselves to the board.

**Sanchez-Pacheco - Environmental Sustainability Officer**
Sanchez-Pacheco introduced themselves to the board.

**Stoimenova - Social Justice and Equity Officer**
Stoimenova introduced themselves to the board.

**Lemus - Public Relations Commissioner**
Lemus introduced themselves to the board.

**McConnell– College of Arts, Humanities and Social Sciences**
McConnell introduced themselves to the board.

**Rivera – College of Arts, Humanities and Social Sciences**
Rivera introduced themselves to the board.

**Black-Lanouette – College of Professional Studies**
Black-Lanouette introduced themselves to the board.
Vacant – College of Professional Studies
Vacant.

Livingstone – College of Natural Resources and Sciences
Livingstone introduced themselves to the board.

Lolley – College of Natural Resources and Sciences
Lolley introduced themselves to the board.

Fassl – At Large
Fassl introduced themselves to the board.

Graul – At Large
Graul introduced themselves to the board.

Halloran – Graduate Representative
Halloran introduced themselves to the board.

Vacant – Public Relations Commissioner
Vacant.

Winfield-Perez – External Affairs
Winfield-Perez introduced themselves to the board.

Dr. Wayne Brumfield – Interim Vice President of Student Affairs
Brumfield introduced themselves to the board.

Lund – A.S. Executive Director
Lund introduced themselves to the board.

General Discussion
Black-Lanouette asked for Esh to introduce themself. Esh introduced themselves to the board.

Winfield-Perez asked if there are minutes just in case they are absent. Esh responded that there are unofficial minutes available within a week. Esh added that more information will be given on GroupMe and Google Drive.

General Work Session

A. Summer Contact Information – Information Item (Jenessa Lund)
Lund presented on providing digital information, training sessions, and assistance in brainstorming ideas over summer. Lund noted that both Esh and Diricco will take alternating times off during the summer. Lund added that they will be given key cards so they will have access to the office over summer.

B. A.S. Orientation & Priority Planning Retreat – Information Item (Jenessa Lund)

Lund presented on the A.S. Orientation retreat that will start on August 14 through 17, 2018 on-campus. Lund stated that the retreat is part of the mandatory minimum requirements because it provides training for board members. Lund also presented on the Priority Planning Retreat starting on September 7 through 9, 2018 off-campus.

Announcements
McConnell announced an Art Department Meeting regarding the 3rd Street Art Gallery space at 5:30 p.m. in the photo room.

Black-Lanouette added that all announcements can be advertised on the A.S. social media accounts.

Adjournment

Valdovinos adjourned the meeting without objection at 4:56 p.m.

Recorded by:
Patric Esh
AS Board Coordinator

Approved by:

________________________________________
Paola Valdovinos
Legislative Vice President
The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:05 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Sarah Kanga Livingstone, Eden Lolley, Bernadette McConnell, Nathalie Rivera, Genesee Black-Lanouette

Officers Present: Jazmin Sandoval, Paola Valdovinos, Bennett Perrault

Officers Absent: Isabel Sanchez-Pacheco

Advisors Present: Flow Lemus, Oliver Winfield-Perez, Estrella J. Corza, Jenessa Lund, Wayne Brumfield

Staff Present: Casey Park

SUBJECT: Approval of Agenda #5

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to approve Agenda #5.

ACTION: Agenda #5 was APPROVED without modification.

SUBJECT: Chair’s Report – Paola Valdovinos reporting

Office hours – Board members should be settling into their established office hours. Members should be sure to sign-in.

SUBJECT: Public Comments

No public comment.

SUBJECT: Presentations

Budget and OpenBook - Amber Blakeslee, Director, HSU Budget Office
Blakeslee focused the Board’s attention to the public facing budgetary tool used by Humboldt State’s Budget Office, OpenBook Interactive Budget Dashboard. She made clear that, in addition to this dashboard tool, her office was a resource that the Board could call, email and ask questions of throughout the year. Then Blakeslee navigated to the Dashboard and overviewed the layout and funds. She explained the University’s Operating Revenue and Expenditures, which is funded by state appropriations and student tuition, and the All Funds Revenue
and Expenditures, which include the University Operating Fund as well as the self-support and auxiliary organizations on campus. The auxiliaries on campus are here to support the University but are separate, non-profit organizations with separate funds for specific purposes. Associated Students is one of four auxiliaries at HSU. Blakeslee continued to navigate OpenBook to show the Board how they could use it in the future and drill into specific funds to understand the budget themselves. There was discussion of transparency in budget decisions and hosting a budget forum with Blakeslee’s help.

SUBJECT: Appointments to the Board of Directors and Committees

A.S. President

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Benjamen Anderson as the A.S. Student Affairs Vice President.
ACTION: The motion to appoint Benjamen Anderson was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Estrella Corza to the AS Presents Committee.
ACTION: The motion to appoint Estrella J. Corza was unanimously APPROVED.

MOTION: It was moved (McConnell) and seconded (Halloran) to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Lolley) to appoint Remberto Campos to the AS Presents Committee.
ACTION: The motion to appoint Remberto Campos was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Estrella J. Corza to the AS Presents Committee.
ACTION: The motion to appoint Estrella J. Corza was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Alexis Brown to the IRA Committee.
ACTION: The motion to appoint Alexis Brown was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Eden Lolley to the IRA Committee.
ACTION: The motion to appoint Eden Lolley was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Lolley) to appoint Nick Fassl to the Student Fee Advisory Committee.
ACTION: The motion to appoint Nick Fassl was unanimously APPROVED.
MOTION: It was moved (Sandoval) and seconded (Kanga Livingstone) to appoint Nick Fassl to the Student Health Advisory Committee.
ACTION: The motion to appoint Nick Fassl was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Kanga Livingstone) to appoint Eden Lolley to the Vice President of Student Affairs Search Committee.
ACTION: The motion to appoint Eden Lolley was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Kanga Livingstone) to recommend Bernadette McConnell to the HSU Advancement Foundation’s Philanthropy and Advocacy Committee.
ACTION: The motion to appoint Bernadette McConnell was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (McConnell) to appoint Maddie Halloran to the College of Natural Resources Strategic Planning Committee.
ACTION: The motion to appoint Maddie Halloran was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Perrault) to appoint Maddie Halloran to the Executive Committee.
ACTION: The motion to appoint Maddie Halloran was unanimously APPROVED.

A.S. Administrative Vice President

MOTION: It was moved (Perrault) and seconded (Black-Lanouette) to appoint Oliver Winfield-Perez to the Student Health Advisory Committee.
ACTION: The motion to appoint Oliver Winfield-Perez was unanimously APPROVED.

A.S. Legislative Vice President

MOTION: It was moved (Valdovinos) and seconded (Lolley) to appoint Genesea Black-Lanouette to the Associated Students Earth Week Planning Committee.
ACTION: The motion to appoint Genesea Black-Lanouette was unanimously APPROVED.

SUBJECT: New Business

Resolution 2018-19-01 An Act to change the “Earth Week Committee” Name to “Earth Week Every Week Committee” - First reading
Valodvinos explained how the resolution would expand the purpose of the committee to assemble sustainable groups year-round as well plan Earth Week in the spring. Discussion occurred around the name and the frequency of meetings. Action will be taken on Resolution 2018-19-01 at the October 1st Board meeting.

Resolution 2018-19-02 An Act to Require Open Associated Students (A.S.) Board of Directors Positions to be Advertised in El Leñador Newspaper, in
Addition to the Lumberjack Newspaper - First reading
Black-Lanouette explained that HSU is now qualified as a Hispanic Serving Institution. She suggests, to align with that distinction, A.S. should add El Leñador to Government Code Section 5.02 for vacancy announcements. Discussion on the accessibility of El Leñador advertising within the confines of Government Code Section 5.02’s vacancy announcement having a 5 day prior requirement. Discussion continued.

MOTION: It was moved (Black-Lanouette) and seconded (Corza) to waive the second reading of Resolution 2018-19-02: An Act to Require Open Associated Students (A.S.) Board of Directors Positions to be Advertised in El Leñador Newspaper, in Addition to the Lumberjack Newspaper.
ACTION: The motion to waive the second reading of Resolution 2018-19-02 was APPROVED.

Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative - First reading
Sandoval explained how Resolution 2018-19-03, if passed, would change the A.S. Elections Code 6.11: “Candidates for College Representatives must be declared within that major for at least the semester prior to filing for candidacy.” This Resolution would create inclusive language to allow minors and recently declared major students to file for candidacy in the college of their minor or recently declared major. Discussion on the institutional knowledge of minor students versus major students occurred. The Board considered how the level of involvement of a student is not determined by their minor or major, it’s on an individual basis. Assertions were made that the Student-at-large positions and all Executive positions are open to anyone who meets minimum academic qualifications, no matter their college, major or minor. Discussion continued.

MOTION: It was moved (Sandoval) and seconded (Rivera) to waive the second reading of Resolution 2018-19-03: An Act for Minors and Recently Declared Students to Qualify to be a College Representative.
ACTION: The motion to waive the second reading of Resolution 2018-19-03 FAILED.

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to move Agenda Item VII-a-ii-1-b “Recommendation to allocate $9,000.00 to WRRAP for the BLC.”
ACTION: The motion to move Agenda Item VII-a-ii-1-b was APPROVED.

SUBJECT: Official Reports
Administrative Vice President
Recommendation to allocate $9,000.00 to Waste Reduction & Resource Awareness Program [WRRAP] for the support of the Bicycle Learning Center [BLC]
WRRAP requested $10,384.00 to support the Bicycle Learning Center [BLC] by making the BLC a branch of WRRAP. Requested funds would go towards providing tools, shop space and supervision. This allocation would draw from the AS Unallocated line-item. The BLC would be open 20 hours a week, add a mechanic and could advertise around campus. The initial request of $10,384.00 was decreased to $9,000.00 by the Board of Finance as the request would have depleted the fund for the remainder of the year. $9,000.00 would allow the BLC to start helping students around campus, supporting healthier lifestyles and an ecofriendly campus.

MOTION: It was moved (Perrault) and seconded (Halloran) to allocate $9,000.00 to Waste Reduction & Resource Awareness Program [WRRAP] for the support of the Bicycle Learning Center [BLC].

AMEND: It was moved (Black-Lanouette) and to amend the original motion allocating $9,000.00 to the allocation of $5,488.00.

ACTION: The motion to amend the original motion allocating $9,000.00 to the allocation of $5,488.00 was

APPROVED.

ACTION: The motion to allocate $5,488.00 to Waste Reduction & Resource Awareness Program [WRRAP] for the support of the Bicycle Learning Center [BLC] was unanimously

APPROVED.

Liaison Positions

Board members should have a liaison position by the end of the week and should announce their liaison position during their official reports.

SUBJECT: Official Reports
President
Executive Committee Meeting
Homecoming Task Force

The Executive Committee created a Homecoming Task Force to facilitate the A.S. events for the 4th-6th of October. Valdivinos was elected as the point for the Homecoming Task Force, where they will handle Homecoming events such as the pep rally, the dance, hiring a DJ, any events the Board of Directors would like to see happen at the football game, and planning themes for Spirit Week. This informal task force will disband the week after Homecoming.

Sandoval attended several meetings including the SSA where they discussed the $1.4 million funds used for the Graduation Initiative 2025. $1.2 million has been put towards tenured faculty, $125,000 has been put towards RAMP for base funding, $100,000 towards the Learning Center, and $85,000 towards the Cultural Centers. Sandoval will be attending the next SSA meeting and is interested in hearing from other Board Members on where they would like to see
the other funding go towards.

**Administrative Vice President**

1. Board of Finance Meeting
   a. Report- Informational Item
      No report.

**Legislative Vice President**

Valdovinos attended the Executive Committee Meeting and became Point for the Homecoming Task Force. Had an additional meeting with Garrett Purchio from the library to discuss bringing in the three future Arcata City Council candidates to hold a forum for the students. Valdovinos also met with MeCha to have them be security instead of Arcata UPD to help students feel safe. There is an additional meeting for this forum being held on September 19, 2018.

**Student Affairs Vice President**

No report.

**Environmental Sustainability Officer**

Absent.

**Student-at-Large Representatives**

Nick Fassl reporting. No report.

Lindsey Graul reporting. Graul recently reached out to the Student Legal Lounge to become their liaison and plans on meeting with them on September 20, 2018. She also has submitted an application to join the University Policies Committee and joined the Homecoming Task Force.

**External Affairs Representative**

Oliver Winfield-Perez reporting. Winfield-Perez is planning a voter registration drive on the U.C. Quad and has been visiting classes to register students as well as advertise Lobby Corps. There will be a polling location at the bottom of the J. CSSA occurs during the upcoming weekend and Winfield-Perez will be travelling to Chico to attend.

**AS Present Representative**

No report.

**Public Relations Officer**

Estrella Corza presenting. Corza recently contacted the MCC and received a key card for the radio station, she is interested in having interviews over the radio station with the AS Board of Directors.
Maddie Halloran reporting. Halloran is the liaison for the Sports Clubs and the Fisheries Club. There was a CRNS graduate event, where grad students from six different departments attended, an increase from previous events. Halloran also sent out an email to all graduate students introducing herself and A.S.

**College of Natural Resources & Sciences Representatives**

Sarah Kanga Livingstone reporting. In the process of creating a Taskforce to designate MSF fees spending on CNRS equipment. There is a lot of excitement for the CNRS Mixer next week.

Eden Lolley reporting. Lolley is the liaison for the Learning Center and met with them last week where they discussed HSU STEM Grant that allowed them to expand their tutoring services. Lolley is interested in showcasing student art in the Learning Center to aid in spreading diversity and helping students feel more welcome. The Learning Center is interested in having A.S. tour their center.

**College of Arts, Humanities & Social Sciences Representatives**

Bernadette McConnell reporting. McConnell is the liaison for the Student Access Gallery [SAG], who has expressed concern over funding for the insurance line item; SAG is covered under University Policy. McConnell will be gone for College Recruitment Travel during the upcoming weekend, where she will meet high school students, and is looking to the board for suggestions on what information to share with the high school students.

Nathalie Rivera reporting. Rivera is the liaison for the Film Festival and is interested in becoming a liaison for the Children’s Center as well. They recently contacted the LCAE and discussed their upcoming discussion on “What Does It Mean to be a Hispanic Serving Institution?” set for Thursday, September 20, 2018.

**College of Professional Studies Representative**

Genesee Black-Lanouette reporting. Black-Lanouette was appointed liaison to the Earth Week Planning Committee. The Dean of Professional Studies will be attending the Board of Directors Meeting on October 29, 2018, to present on the College of Professional Studies. Black-Lanouette attended the Humboldt Rotary Meeting with the CPS Dean last week and had the opportunity to discuss A.S. with the Rotary Club and invited the Rotary Club to interact more with A.S. via forums and mixers. Black-Lanouette will be attending their next meeting in January to further discuss A.S. and how they can get involved.

**Executive Director**

Jenessa Lund reporting. Lund was unable to attend events last Friday, but there was a large turnout of students. She has met with students from the Debate Team and is interested in having forums to pass on information to HSU students, including a debate. Lund proposes assembling a working group that can meet informally and put together some ideas and logistics for future events to disseminate information. LiveScan has come up as an equity issue, some classes
require it, such as Y.E.S.; there is a diverse group discussing how to make it sustainable and more affordable to students. Lund and Park discussed how to share more information with AS Group II’s and providing budget support. Lund has attended two meetings with the library Diversity and Social Justice Working Group where they are modelling best practices. Lund has become a member of the CSU Sustainability Working Group, specifically the culture and community piece, where they are putting forward changes they want to see in the CSU system. She will be recommending Sanchez-Pacheco as one of the reviewers, which would also put a student in the Working Group.

Advisors’ Report

Dr. Wayne Brumfield reporting. A new, permanent Vice President will be selected by July, 2019. The student body will have an opportunity to have their voices heard on the decision during forums.

SUBJECT: General Discussion
No general discussion.

SUBJECT: Announcements
CCAT is hosting a “Know Your Rights” event until 7 p.m. September 17, 2018.
CCAT will be hosting a “Movie Madness” in October, every Monday. Details can be found on Facebook.
The first exhibition reception will be September 17, 2018 from 6-8 p.m. for “At Least I am Safe Inside My Mind,” Photography by Patrick Garcia. The event will be in the SBS Lobby and the exhibition will run until October 22, 2018.
There will be a forum September 18, 2018, on Proposition 10.
The University Resource and Planning Committee will meet 1-2:30 p.m. on Friday, September 21, 2018, and is open to students.

SUBJECT: Adjournment
The meeting adjourned at 5:52 p.m.

Submitted by:
Casey Park
A.S. Board Coordinator
ASSOCIATED STUDENTS BOARD OF DIRECTORS
Humboldt State University
Meeting on Monday, October 1, 2018
University Center Banquet Room
3:00 pm

Minutes #6

The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:03 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Eden Lolley, Bernadette McConnell, Genesea Black-Lanouette

Officers Present: Jazmin Sandoval, Paola Valdovinos, Bennet Perrault, Isabel Sanchez-Pacheco, Ben Anderson

Advisors Present: Oliver Winfield-Perez, Estrella J. Corza, Jenessa Lund, Wayne Brumfield

Staff Present: Casey Park

SUBJECT: Approval of Agenda #6 dated October 1, 2018.
MOTION: It was moved McConnell and seconded (Sandoval) to approve Agenda #6.
ACTION: Agenda #6 was APPROVED without modification.

SUBJECT: Approval of Minutes dated August 20, 2018.
MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to table the approval of the minutes.
ACTION: Tabling of minutes until October 15th meeting was APPROVED.

SUBJECT: Chair's Report – Paola Valdovinos reporting
It is Pajama Day, glad to see others supporting the theme. When speaking, remember to not repeat yourselves and go in circles.

SUBJECT: Public Comments
No public comment.

SUBJECT: Appointments to the Board of Directors and Committees
A.S. President
MOTION: It was moved (Sandoval) and seconded Perrault to appoint A.S. Board of Finance – Charlotte Hadden.
ACTION: The motion to appoint Charlotte Hadden was APPROVED.

MOTION: It was moved McConnell and seconded Halloran to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Deema Hindawi to the A.S. Event Funding Committee.
ACTION: The motion to appoint Deema Hindawi was unanimously APPROVED.

MOTION: It was moved McConnell and seconded Halloran to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Deema Hindawi to the A.S. Event Funding Committee.
ACTION: The motion to appoint Deema Hindawi was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Deema Hindawi to the A.S. Event Funding Committee.
ACTION: The motion to appoint Deema Hindawi was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Elizet Bermudez to the A.S. Event Funding Committee.
ACTION: The motion to appoint Elizet Bermudez was unanimously APPROVED.

MOTION: It was moved (Lolley) and seconded Perrault to appoint Geneseca Black-Lanouette to the A.S. Event Funding Committee.
ACTION: The motion to appoint Geneseca Black-Lanouette was unanimously APPROVED.

MOTION: It was moved Halloran and seconded (Black-Lanouette) to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Lolley) and seconded Anderson to appoint Sarah Kanga Livingston to the Environmental Health & Safety Committee.
ACTION: The motion to appoint Sarah Kanga Livingston was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded Halloran to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved McConnell and seconded Anderson to appoint Flow Lemus to the Sexual Assault Prevention Committee.
ACTION: The motion to appoint Flow Lemus was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Halloran) to appoint Bernadette McConnell to the University Senate.
ACTION: The motion to appoint Bernadette McConnell was APPROVED.
MOTION: It was moved (Black-Lanouette) and seconded McConnell to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved McConnell and seconded (Black-Lanouette) to appoint Diana Lopez to the University Space and Facilities Advisory Committee.
ACTION: The motion to appoint Diana Lopez was unanimously APPROVED.

A.S. Legislative Vice President Appointments

MOTION: It was moved McConnell and seconded (Black-Lanouette) to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved McConnell and seconded (Lolley) to appoint Kylie Brown to the Associated Students Earth Week Planning Committee.
ACTION: The motion to appoint Kylie Brown was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded McConnell to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Sandoval) to appoint Ashley Groze to the A.S. Public Relations Committee.
ACTION: The motion to appoint Ashley Groze was unanimously APPROVED.

MOTION: It was moved (Halloran) and seconded (Sandoval) to appoint Lindsey Graul to the University Policies Committee.
ACTION: The motion to appoint Lindsey Graul was unanimously APPROVED.

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Nick Schuler to the Appointments and Elections Committee.
ACTION: The motion to appoint Nick Schuler was unanimously APPROVED.

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Nick Schuler to the International Advisory Committee.
ACTION: The motion to appoint Nick Schuler was unanimously APPROVED.

SUBJECT: Old Business

Resolution 2018-19-01 An Act to change the “Earth Week Committee” Name to “Earth Week Every Week Committee” - Second reading
Sanchez read from the resolution on how student leaders do not currently have a
space to organize and plan with each other on a regular basis whereas the Earth Week Committee does not offer this specifically. By changing the name to “Earth Week Every Week Committee” it will align the committee to its truest intents and purposes. Discussed frequency of meetings, intends to meet approximately every other week.

**MOTION:** It was moved (Bernie) and seconded (Lolley) to change the “Earth Week Committee” name to “Earth Week Every Week Committee”.

**ACTION:** The motion to change the committee name was unanimously **APPROVED**.

Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative - **Second reading**

Sandoval agreed to change the resolution that in elections only majors can apply but if no one is elected for the College of Representatives then it would move to the President and the Board to decide whether to waive and allow minors to apply for the College of Representatives and be more inclusive. The current resolution does not currently reflect this change. There was discussion on whether if this resolution was passed currently would it reflect these changes. It would not. The Board discussed whether having a major or minor would be a suitable criteria for candidates.

**MOTION:** It was moved (Black-Lanouette) and seconded (Lolley) to postpone the resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative for October 15, 2018.

**ACTION:** The motion to change the committee name was unanimously **APPROVED**.

**SUBJECT:** New Business

**Forums**

Park discussed proposed forum series, topics and the timeline. A small meeting was held and discussed a budget series which begin with an introductory overview system budgets and where the HSU budget fits into it in mid-October. A second forum would be held October 22, 2018 and go over the Graduation Initiative (GI) 2025 that would contain open book information and how GI 2025 started on a CSU level and how HSU funds are being used. This forum would be hosted by Sandoval and Winfield-Perez and Sandoval would collect information and ideas from attendees on several ways to apply HSU’s GI 2025 funding. The next installment would occur in November, 2018 or after Fall Break as a student fee discussion, facilitated by Amber Blakeslee, who would discuss how the fees are delineated, where they started, and why they are used the way they currently are. There would be an additional forum at the start of the new semester as a budget 101. Following this forum, there would be another in the series discussing the organizational structure of HSU as well as how salaries and job descriptions work to breach the gap of students understanding the roles of administrators and other staff, and how everyone fits together as a whole and HSU. There is hope of
introducing another series in spring 2019 every two weeks, starting with budget, followed by meet your resources series that would exemplify the resources available for students on campus.

There was discussion on upcoming debates, including a debate on whether there should be a change on mascots. There have been two previous discussions on changing the mascot in 1993 and 1997 where the largest voice came from alumni.

Homecoming Week
Posters have been posted around campus and Corza has been communicating with other Instagram accounts with HSU to increase publicity. The events that will be happening are: Tie-dye Tuesday to dress up and make your own tie-dye items, crazy sock day on Wednesday, Thursday is Meme Day to dress up as a favored meme, and Friday is spirit day. There will be a pep rally where all A.S students are encouraged to attend that will end in a party. The Homecoming game will be on Saturday. There will be tailgating from 3-6. There will be a dunk tank on Thursday with 8 administrators.

SUBJECT: Presentation

Trauma Informed System presented by Dr. Cheryl Johnson, Executive Director for the Office of Diversity, Equity and Inclusion.

Previously worked in Berkley on introducing a Trauma Informed System, which are more equitable and look at what is happening, rather than what is wrong with students. These systems support reflection in place of reaction, curiosity not numbing, self-care instead of self-sacrifice, and collective impact instead of silo structures. Noted that HSU is a traumatized system, where there is a numbness created by how events have been building off of each other. Refers to trauma systems as “the plate that we put all of the things we’re doing on.” Dr. Johnson as the Diversity, Equity and Inclusion Director, sits on the President’s Cabinet, where they first introduced the principle of practices. Johnson brought up two consultants from Berkeley, and they noted that diversity is not currently implemented into the HSU system. The consultants do not want to work on the trauma informed system unless diversity is implemented campus wide, with a need for all “voices” to be present.

The TIS originated in the San Francisco health system. To integrate TIS into HSU, there would be s steps:
1. Leadership cohort with 3 leaders from AS and leaders from other divisions that would meet with the consultants to determine whether the TIS would be implemented. TIS is based off of six principles: trauma, understanding trauma and stress, through curriculum and training on humility and responsiveness, safety and stability, compassion and dependability through curriculum, collaboration and empowerment, and resilience and recovery. Would aim to complete the training December 3, 4, or 5 2018.
2. Training staff and faculty to implement the trauma informed systems.
There would be a staff of 12 with Brian Mistler to run the training, including student trainers. The leadership cohort would be composed of 40 people at most. The training would be 3 hours. TIS would become effective through applying their training and understanding what’s happening. This change would take 2-3 years to implement. Student members should likely not be seniors, due to longevity. Three A.S members will be selected by October 15, 2018 for the leadership cohort that will take place in December.

MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to postpone the presentation on Trauma Informed System to after official reports.

ACTION: The motion to postpone the presentation was unanimously APPROVED.

SUBJECT: Official Reports

President
Sandoval attended the Senate Executive meeting and reported that enrollment is down 7%, the next priority is the science building, and want an increased participation in evaluations. Recently an Academic Student Technology Advisory Committee was formed to inform students on technology related matters. Was approached by Kerri Malloy in the Academic Policies Committee and wants more students to participate in the Academics Policy Committee, the University Resource and Planning Committee, and the Faculty Affairs Committee, all of which currently have vacancies with no students currently on the committees.

Administrative Vice President
Perrault a meeting with Lund to discuss efficient methods of fundraising. Has a meeting planned with Travis Williams to discuss donation of gifts on campus. A representative from Go X Scooters, similar to Zagsters, wants to bring their scooters to campus. They would done some troubleshooting and would map out Arcata and the HSU campus to ensure the scooters can’t leave the limits or exceed certain speeds. Currently, has plans to meet with the head of transportation and those who work with Zagster on campus to see if it would be plausible to bring the scooters in.
Had a meeting with the Grant Committee and discussed giving money to clubs.

Legislative Vice President
Reminder to sign in and out of office hours.
Executive Committee met and discussed task forces, changing the mascot, homecoming- send pictures of participants and the rally is 7-9.
Had first liaison meeting with Undocumented Students who are not with Scholars without Borders. Met with Garrett Purchio and set a date for their event and place in the Green and Gold Room from 3:30-6:00 p.m. on Thursday, October 15, 2018.

Student Affairs Vice President
No Report.

Environmental Sustainability Officer
The Earth Week Every Week Committee was successfully renamed. Has been working with students from San Francisco State and SLO on the creation of a student caucus as a working group for students. Has also been working with a Board member on the Board of Directors for CSU sustainability update. The Board has agreed to allow them engage on the review of the policy and extend the invitation to interested members, and that will go through the Chancellor’s office. They are working on making CSU’s more accountable for sustainability. Attended the CSSA Chico plenary and is looking to be on the committee.

External Affairs Representative
- CSSA Report and Overview
  - University Affairs Committee
    - Set three main goals for the upcoming future.
      1. Enable access to housing, food, and basic needs.
      2. Ensure CSU campuses are equitable and accessible.
      3. Academic success
    - Discussed the Executive Compensation Policy through the Board of Trustees. They received a 3% raise this year, but have found that CSU Executives are underpaid in comparison to other universities. Attempting to find a way on how to increase pay to equal other universities, where some will get 15% or 20% raises, based on the Policy. This information was presented in a closed session, which makes it difficult to obtain further information. The decision on the Executive Compensation Policy was tabled until November.
    - Discussed Real Food Challenge
      - There will be a GI 2025 Symposium on October 17 and 18, 2018.
      - CSSA proposed a Civic Engagement Challenge as a competition between CSU’s to see which campus can be the most civically engaged. HSU was paired up with Sonoma and Maritime, but is not mandatory.
      - There is a Ballot Bowl where colleges can register and compete to get the most students to register to vote. Event started a month ago.
- Lobby Corps Meeting
  - Winfield-Perez went to classes to discuss what lobby corps is; four people attended and may apply.

AS Present Representative
Discussed how their Twitter is live and they have created posters for publicity.

Student-at-Large Representatives
Attending liaison meeting on Thursday, will be contacting Student Legal Lounge, and was approved to be on the University Policies Committee.

Nick contacted Dr. Mistler at the Health Center who has a program called, “I Can Help.” They discussed a 90 minute training that they could bring up during a future meeting or a special meeting.
College of Natural Resources & Sciences Representatives
First meeting is on October 22, 2018. The Learning Center will be choosing which student art to showcase in mid-October from the student archives.

College of Arts, Humanities & Social Sciences Representatives
CAHSS College Budget Committee Meeting set for October 29, 2018, put together by Gina Pierce. Looking for more students to join from their college. 3rd St. has leftover materials for programs in need.

College of Professional Studies Representative
● CCAT
  o Harvest Festival
  o Halloween events in the work
  o Volunteer Friday has been very productive this semester
  o Suggested A.S. members go on a field trip to CCAT to get a hands on idea of what CCAT does
● Clubs
  o In need of more support staff for different centers on campus that lack managers.
  o Support for Suzan’s position by hiring an account tech 1.
  o Create a centralized event office to streamline the approving of events.
● Event Funding Committee funded four upcoming events
  o Have an EcoSeries on Thursdays (WIGS)
  o Psych Talks in the KBR hosted by psychology club.
  o International Events on November 3, 2018 in the KBR.
  o Native Perspectives on range lands October 10, 2018.

Executive Director
Office has been contacted by media looking for students to submit different topics and opened it to The Board to discuss how to represent A.S. in media. Staff is exploring how to be more effective in committees, maybe some consolidation of committees to create a more common language. Excitement in forums.

Advisors’ Report
President Rossbacher is retiring June 30, 2019. The Chancellor’s office directs the search for a new president.

SUBJECT: General Discussion
Perrault mentioned that the Children’s Center is interested in A.S. touring and visiting their facilities and getting to know them.
Lolley is interested in knowing how some would voice their opinions on the Executive Compensation Policy. Winfield-Perez responds that the trustees meet once a month and the best way to voice opinions is by contacting the Board of Trustees directly.

Park recommends ending the meeting early next week to go on the field trips to CCAT, the Children’s Center, and any other clubs that are interested in having the Board of Directors visit. Genesee recommends doing an activity and learning experience while going out on the field trips, where the members can learn and have a hands on opportunity. Also mentioned possibly going on the field trips over the weekend.

SUBJECT: Announcements

WRRAP is having a Zero-Waste conference November 5th-9th where there will be workshops, documentaries, and free food, and panels. WRRAP’s compost crew will also be harvesting their compost out of the Earth Tub and have extended an invitation to the Board of Directors to shovel out some compost this weekend, if interested.

Y.E.S. is celebrating their 50th anniversary and will have a reception on Friday and a volunteer project on Saturday, as well as a Potaw of Community Food Garden.

CCAT is showing the Little Shop of Horrors at 6 pm and Open Mic Night is on Friday 7-10, and will be held the first Friday of every month. On Sunday there will be a “Do it yourself” soap workshop.

November 15th is the College Mixer, combining the efforts and funding from all colleges involved and will be meeting on Mondays.

October 12th there will be a reception for a student exhibit.

Weekend Board Bonding where the Board of Directors meets up and goes tidepooling or watch a movie for group building.

Undocuweek has started with Scholars without Borders. They will have a speaker this weekend and many more events.

October 5 there will be a presentation on Water Wars in El Salvador.

Student leader meet & greet October 3rd to increase solidarity.

It is Homecoming Week, with upcoming events: Tie-dye Tuesday and there is an email listing the other events.

SUBJECT: Adjournment
The meeting adjourned at 5:33 p.m.
The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:01 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Sara Kanga Livingstone, Eden Lolley, Bernadette McConnell, Genesee Black-Lanouette

Officers Present: Jazmin Sandoval (3:05), Paola Valdovinos, Bennett Perrault, Isabel Sanchez-Pacheco, Ben Anderson

Advisors Present: Oliver Winfield-Perez, Estrella J. Corza, Jenessa Lund, Wayne Brumfield

Staff Present: Casey Park

SUBJECT: Approval of Agenda #7 dated October 15, 2018.

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to approve Agenda #7.

ACTION: Agenda #7 was approved without modification.

SUBJECT: Tabling of Minutes dated August 20, 2018.

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to table the approval of the minutes.

ACTION: Tabling of minutes until October 29th meeting was approved.

SUBJECT: Chair’s Report – Paola Valdovinos reporting

When speaking, work efficiently to ensure everything on the agenda will be covered.

SUBJECT: Public Comments

No public comment.

SUBJECT: Presentation

Title IX presented by Marcus Winder, Title IX Coordinator
Title IX originally was intended to create equity amongst men and women in athletics, but has grown to cover much more. If there is a Title IX complaint, it will go to Winder’s office. All CSU campuses operate in the same way, Executive 1096 is for employees and third parties, 1097 is for students, and 1098 is a student funded process. Work is being done to combine 1097 and 1098. When a student goes through the process and a complaint is received, Winder conducts an investigation, compiling witnesses, evidence, and will allow both parties to review the report and submit evidence along with the report. Once the report is turned in the students can add any further comments of what is right and wrong in the report and a decision will be made. If anyone is found responsible of a Title IX violation then that information will be passed on to student conduct to make a sanctioning determination. Title IX office does not do any sanctioning and does not have any control relating to is someone is suspended, put on probation, etc. When an investigation has been completed, both parties have an opportunity to appeal the findings with the Chancellors Office, but this is a completely separate process from HSU.

Several violations include: sexual assault, stalking, domestic violence, discrimination, harassment, and retaliation. It’s important to remember that these violations must be tied to a “protected status,” where the complaint is tied to their age, disability, gender, identity, nationality, marital status, race or ethnicity, religion, sexual orientation, and veteran or military status. If the complaint is not tied to one of these classes, then an investigation will not move forward; however Winder will still assist in finding accommodation and seeing how to resolve the issue being experienced, including going to that particular office to speak with the head or chair. All university staff, faculty, and administrators are responsible for reporting instances of violations. There are also confidential sources people can go to. If it poses a threat to the campus, HSU employees must report to the campus police. If the accused is an administrator, the complaint will go to the C.O. not Winder based on their level of employment.

When a complaint is received, there will be an initial interview with the person making the complaint, within 10 days they will send out a notice of investigation to both parties. The impending investigation can last for up to 60 days, depending on what the case is about and who is involved. Both parties have 10 days following the outcome of the investigation to appeal the findings.

Winder can be contacted at 707-296-4032.

MOTION: It was moved (McConnell) and seconded (Lolley) to move up Old Business item: Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative to now.

ACTION: The motion to move up the old business item was unanimously APPROVED.

SUBJECT: Old Business
Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative

This resolution suggests that only majors can apply during the elections, but if after the elections, the position remains unfilled, then minors and recently declared students can run for the open position. The board modified the resolution by adding a subject line stating that the minor and recently declared students should qualify to be a college representative, only if the position remains vacant after elections to part of the resolve.

MOTION: It was moved (Lolley) and seconded (McConnell) to approve Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative.
ACTION: The motion to approve Resolution 2018-19-03 was APPROVED with one nay.

SUBJECT: Appointments to the Board of Directors and Committees – Action Item

A.S. President

MOTION: It was moved (Lolley) and seconded (McConnell) to appoint Stephanie Cierra Rodas to Social Justice & Equity Officer.
ACTION: The motion to appoint Stephanie Cierra Rodas was unanimously APPROVED.

MOTION: It was moved (Halloran) and seconded (McConnell) to appoint Maria Sanchez to College of Professional Studies Representative.
ACTION: The motion to appoint Maria Sanchez was unanimously APPROVED.

MOTION: It was moved (Halloran) and seconded (Kanga Livingstone) to appoint Roger Hess to the Humboldt Energy Independence Fund (HEIF) Committee.
ACTION: The motion to appoint Roger Hess was unanimously APPROVED.

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Lolley) and seconded (Black-Lanouette) to appoint Tania Cubas to the A.S. Lobby Corps.
ACTION: The motion to appoint Tania Cubas was unanimously APPROVED.

MOTION: It was moved (Halloran) and seconded (Kanga Livingstone) to appoint Nick Fassl to the Instructionally Related Activities (IRA) Committee
ACTION: The motion to appoint Nick Fassl was unanimously APPROVED.

A.S. Student Affairs Vice President
MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Josefina Barrantes to the A.S. Lobby Corps.
ACTION: The motion to appoint Josefina Barrantes was unanimously APPROVED.

A.S. Administrative Vice President

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to suspend A.S. Government Code 7.03.
ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously APPROVED.

MOTION: It was moved (Lolley) and seconded (Sandoval) to appoint Alexis Brown to the University Resources and Planning Committee.
ACTION: The motion to appoint Alexis Brown was unanimously APPROVED.

A.S. Legislative Vice President

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to appoint Lisa Borrallo to the A.S. Lobby Corps.
ACTION: The motion to appoint Lisa Borrallo was unanimously APPROVED.

SUBJECT: New Business

Brainstorm Questions for the Dean of Professional Studies – Discussion Item

Dean Manohar Singh will be giving a special presentation to the A.S. Board of Directors on October 29th and would like the Board to provide some questions.

- What are the general duties and processes of being a Dean?
- What is the College of Professional Studies currently doing to enrich the education of their students through the collaboration with the community and the other two colleges?
- How are social and environmental sustainability being worked into curriculum?
- Is CPS is using HSU’s strategic plan, or are they working on one of their own?
- What is CPS doing to promote recruitment and increase retention rates as well as ensure their current students are getting top tier education?
- How did the Dean Singh make his budget cutting decisions last semester and what helped him make those decisions?
- There is also interest in learning more about the business portion of the CPS.

Trauma Informed System Leadership Cohort Members
Dr. Cheryl Johnson is looking for three A.S Board members to be part of the Trauma Informed System (TIS) Leadership Cohort. The chair took nominations and a hand vote was counted. Paola, Maria, and Stephanie were selected.

**HSU Presidential Search Advisory Committee**

The California State University Board of Trustees have initiated the steps to conduct a search to find a successor to President Lisa Rossbacher. The CSU Board of Trustees' policy for the selection of presidents specifies that one student serve on the search advisory committee. The Associated Students President is charged with identifying a student member and informing the CSU Chancellor of the student representative chosen.

**Honoring Applicants of the Dissolved A.S. Community Service/Campus Scholarship**

The 2017-18 A.S. Board of Directors resolved to dissolve the A.S. Community Service/Campus Scholarship fund and allocate those funds to 18-19 student programs. Though the fund was dissolved, 28 students did apply to receive small scholarships from this fund for 2018-19 school year.

**SUBJECT:** Official Reports

**President**

Sandoval attended the HSI Stem meeting where they learned about what HSU is doing to better serve "Hispanic" students. Undocumented students were brought up in the conversation and how they fit in with HSI Stem and if they are doing anything to help them. SWB attended the meeting and mentioned that they are in need of more funding and support. They run undocumented ally trainings which are effective have limited availability to run these trainings since they are student lead and can be physically and emotionally draining.

Spoke with San Marcos President Savana Doudar about the 24/5 Zone they have for their library on campus. It is open 24 hours Monday-Friday. Sandoval would be interested in implementing this at HSU.

Attended Basic Needs committee meeting and great stuff is happening on campus. Asked AS to be a part of Hunger and Homelessness Awareness Week and brought up fundraising efforts for SWB and OhSNAP! Basic Needs receive money from donors and Sandoval is interested in knowing if AS would like to do that to provide more funding for AS programs. They also mentioned a J-point program where students can go to OhSNAP! and ask for j-points if they need some.

OhSNAP! is doing a lot of work regarding food and housing insecurity and are in works to distributing hotel vouchers to students in need. Also Chante Catt the off-campus housing liaison now has started up a non-profit organization, Student
Housing Advocacy Alliance, which is working on efforts to provide more equitable access to housing and address the housing crisis in Humboldt County.

Sandoval went to the Equity Arcata Housing meeting where they are in the works of providing housing deposit scholarships to students in need. Catt is working to put together more renter and tenant education forums so more students and landlords can get educated on housing rights. Also attended the SenEx meeting where Chancellor White addressed questions regarding the presidential search. People spoke about what qualities the next president should have, including increased communication, higher focus on the community and students about safety, racial inequities and many problems facing HSU today, especially in regards to housing, equity, and health.

There is a free immigration workshop October 21st, 2018 and a “Sea Your Power,” event October 16th, 2018.

Administrative Vice President
No report.

Legislative Vice President
Valdovinos has just caught up on office hours and has been attending meetings with Lolley and Garett from the library to discuss plans for their Arcata City Council member event. Mecha will be attending the event as delegators to prevent any hostility and micro-aggression. There will be information available on important prepositions and a table for registration.

Student Affairs Vice President
Had a meeting with Sandoval, Park, and Lund to discuss the future of the Student Affairs Committee and ways to plug in. Also met with representatives from the Marching Lumberjacks where they are planning a meeting later this week for liaison work. Also interviewed and recommended Josefina Barrantes as a candidate for Lobby Core.

Met with the A.S Forum Committee to refine dates, time, and involvement, formats for the forum, and the consideration of speakers.

Environmental Sustainability Officer
Sanchez will be attending the California State Student Association’s plenary meeting at Fresno State this weekend. Additionally, Sanchez will be representing CSSA and HSU at the 2018 CSU Facilities Management Conference in Monterey Bay from 10/29/2018-10/31/2018.

First Earth Week Every Week Meeting this Tuesday at 12 p.m. on October 16th, 2018.

External Affairs Representative
Lobby Corps had three brainstorming meetings, but no plans have been made due to the lack of appointments. There are plans for future events, voter registration drive is on Wednesday, and the deadline to register is October 22nd 2018. During the upcoming weekend, the SCV is holding a week of action for the Justice of Josiah, and this is occurring across all CSU campuses. There will be a vigil at 6 p.m. at City Hall and several events going on across campus. Tuesday, October 16th, there will be a lunch and conversations with faculty, the CSA, and staff discussing Justice Beyond the State. On Wednesday, October 17th, there will be a “Healing through Art” event in the quad.

AS Presents Representative

No report.

Public Relations Officer

AS Presents has set up a meeting time and MCC is meeting candidates for their internship coordinator position.

Student-at-Large Representatives

Attended Student Legal Lounge meeting and they were really engaging. They had several question on how to get more funds and storage other than in the A.S. Study Lounge. Received a schedule of meetings and Homecoming went well.

Graduate Representative

In regards to the forum meeting, Halloran and Winfield-Perez are currently discussing writing a resolution for CSU Executive Compensation Policy since there currently is not one. They are working on that to go with the other budgeting forums. The last day to register to vote in California is October 22nd and the pole results show that Paola, Maria, and Stephanie are representatives for TIS Cohort.

College of Natural Resources & Sciences Representatives

Is currently trying to get a project started with RHA and has been talking with RAs about their struggles and how to get funding through RHA. Attended the Dean Search Committee and is also working with the NSF task force in getting stuff in.

Met with the Learning Center staff and they are interested in more collaboration items that are open to them with Associated Students because they are interested in increasing retention rates and inclusivity on campus. Ecosia has been approved, but IT needs a signature from AS for their official records.

College of Arts, Humanities & Social Sciences Representatives

Currently working with a social work professor and eight other HSU students to create a show with a grant they received that will be going up next week, with a reception on October 29th, 2018.
College of Professional Studies Representative

Harvest Festival with CCAT on October 19th, 2018 and the CCAT Horror Movie Night is on October 15th, 2018.

Advisor
No Report.

Executive Director
No Report.

SUBJECT: General Discussion
No general discussion.

SUBJECT: General Session
Program Visits
i. Learning Center
ii. Children’s Center

SUBJECT: Announcements
No announcements.

SUBJECT: Adjournment
The meeting adjourned at 4:34 p.m.

Submitted by:
Casey Park
A.S. Board Coordinator

X
Paola Valodvinos
Legislative Vice President & Chair
ASSOCIATED STUDENTS BOARD OF DIRECTORS
Humboldt State University
Meeting on Monday, October 29, 2018
University Center Banquet Room
3:00 pm

Minutes #8

The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:01 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Sara Kanga Livingstone, Eden Lolley, Bernadette McConnell, Genesea Black-Lanouette, Maria Sanchez

Officers Present: Jazmin Sandoval, Paola Valdovinos, Bennett Perrault, Ben Anderson

Advisors Present: Oliver Winfield-Perez, Estrella J. Corza, Jenessa Lund, Wayne Brumfield

SUBJECT: Approval of Agenda #8 dated October 20, 2018.
MOTION: It was moved (Sandoval) and seconded (McConnell) to approve Agenda #8.
ACTION: Agenda #8 was approved without modification.

SUBJECT: Tabling of Minutes dated August 20, 2018.
MOTION: It was moved (McConnell) and seconded (Lolley) to table the approval of the minutes.
ACTION: Tabling of minutes until November 26th meeting was approved.

SUBJECT: Chair's Report – Paola Valdovinos reporting
Please keep your discussions short to ensure there is plenty of time for the presentation and trip to the Humboldt County Homeless College Student Photovoice Project.

SUBJECT: Public Comments
The College of Professional Studies Presented by Manohar Singh, Dean of the College of Professional Studies

Presentation on the College of Professional Studies including responses to Board provided questions. Singh first arrived at Humboldt last July and has a PhD in Finance from Illinois, originally coming from India. Singh wants to be able to do anything and everything possible in terms of making students representatives of the next generation and to make all successful and live with lives full of dignity, with a completed degree and limited debt. He wants students to graduate as whole and not broken, find a career to be passionate in as well as financially rewarding. He wants to provide support as a dean, a professor, and a mentor.

*What does it mean to be a college dean?* The dean’s job is internal administration operations. Specifically, Singh ensures that courses that are supposed to be done are run well, programs that are done are well received. They teach their students the latest, utilizing all available support services so the the instruction, instructors, technology, space financials, emotional and psychological and overall wellbeing of students is kept intact by the deliverance of instruction. Externally, the Dean reaches out to the community to build bridges, make sure others know what the graduates here are like, open some doors for networking and internships, bringing in support from the community into Humboldt to increase our financial services, job opportunities, internships, and advisory though an advisory board they are in the process of creating.

*How are you engaging with the community?* Beyond the advisory committee, Singh enjoys giving back to the community, make them feel like HSU is an important component to the region. He is a part of the Arcata Rotary and plans on bringing several members to campus to showcase the university: who we are, how cool we are, and what nice and excellent academic programs the campus offers. This will open dialogue and networking opportunities. Singh also plans on starting a nursing program, collaborating with the community. The College of Redwoods will be graduating their Associates of Nursing degrees and HSU will take them and offer them a Bachelor’s degree of Nursing in two years. They are also working with local hospitals to help this program launch successfully and to give the students an opportunity with a hands on experience and jobs. Also launching a teaching program to get teaching credentials and degree in four years, saving students a year of tuition and puts students in the job market one year earlier. This was made possible through the collaboration with the Humboldt County office of Education and local schools.

*How is sustainability being incorporated and recognized in the College of Professional Studies?* Currently they are making sure that the academic programs have elements of environmental sustainability. The MBA program is significantly tuned to sustainability. They teach sustainability to students in the word and the action through their living. When sending out their newsletter, they
choose to send it electronically instead of through the mail. They have reduced their printing costs by making sure that everything being printed is printed in a font that is the most economical. They are taking small steps, but increasing awareness in their program.

**Final Thoughts** The deans, administration, professors are all here for the students. The staff is eagerly awaiting the students to ask for help. They meet with the sole purpose of discussing how to improve the student’s wellbeing and academic success. They are always learning from students and ask that the students reach out to the staff, as is the student’s right and privilege. As a father, professor, seventh of seven sons, and coming from a family who migrated from Pakistan to India, Singh came from a poor family, where his brothers would go to school naked and starving somedays. A family where they did not get two meals a day for twenty years, but they persevered, and that is what he expects of the students at HSU. Hard work is the only way, and this will help build up where you lack strength.

**KHSU**

KHSU is composed of eight networks, and there are three different programs that are being run. KHSU has a cumulative audience of 24,000, which at certain hours of the day could be considered the largest radio station in the county. In a year, it can reach 5 million listeners and the station is increasing digital visibility and increasing streaming capabilities.

The radio at HSU began in the 1940’s and KHSU first went on air in the 60’s and was the first licensed broadcasting station in CSU. In 1979, KHSU became community supported and has been expanding and improving their programming since the 1980’s. Ten years ago, journalists at HSU did an analysis on KHSU and offered a list of what they could do to improve. One such recommendation: KHSU should really pay attention to the educational mission of Humboldt State University. Wruck believes they have not followed this recommendation closely. KHSU is funded by sponsorships, grants, half of the funding comes directly from Humboldt State University. Wruck believes it is time to rethink the purpose of the station. There should be more student participation and positions.

KHSU is working on a revising a Mission, Vision, and Purpose Statement in which has been reviewed by President Rossenbacher and the Chancellor’s Office. KHSU wants the Board of Director’s to give their feedback on the statement and hopes to receive their comments by Fall Break. They hope to develop a new plan for KHSU to be implemented by January.

**SUBJECT:** Appointments to the Board of Directors and Committees

**A.S. President Recommendations**

**MOTION:** It was moved (Lolley) and seconded (Halloran) to appoint Bennett Perrault to the Student Fee Advisory Committee.
ACTION: The motion to appoint Bennett Perrault was **APPROVED.**

A.S. Administrative Vice President Recommendations

MOTION: It was moved (Black-Lanouette) and seconded (Halloran) to amend the agenda to say Student Affairs Vice President instead of Administrative Vice President under Appoint of Board of Directors.

ACTION: The motion to amend the agenda was **APPROVED.**

A.S. Student Affairs Vice President Recommendations

MOTION: It was moved (Halloran) and seconded (Black-Lanouette) to appoint Maria Sanchez to the Graduate Pledge Alliance.

ACTION: The motion to appoint Maria Sanchez was **APPROVED.**

MOTION: It was moved (Sandoval) and seconded (Black-Lanouette) to appoint Jami Henry to the Center for Community Based Learning Committee.

ACTION: The motion to appoint Jami Henry was **APPROVED.**

MOTION: It was moved (Halloran) and seconded (Perrault) to amend the agenda to nominate Paul Hilton to the Graduate Pledge Alliance.

ACTION: The motion to amend the agenda was **APPROVED.**

MOTION: It was moved (Black-Lanouette) and seconded (Black-Lanouette) to appoint Paul Hilton to the Graduate Pledge Alliance.

ACTION: The motion to appoint Paul Hilton was **APPROVED.**

MOTION: It was moved (Lolley) and seconded (Kanga Livingstone) to appoint Maria Sanchez to the Sexual Assault Prevention Committee.

ACTION: The motion to appoint Maria Sanchez was **APPROVED.**

MOTION: It was moved (Kanga Livingstone) and seconded (Lolley) to appoint Maria Sanchez to the AS Presents.

ACTION: The motion to appoint Maria Sanchez was **APPROVED.**

A.S. Legislative Vice President

MOTION: It was moved (Kanga Livingstone) and seconded (Anderson) to appoint Geneseca Black-Lanouette to the A.S. Public Relations Committee.

ACTION: The motion to appoint Geneseca Black-Lanouette was **APPROVED.**

SUBJECT: Old Business

**Goals Progress Report**

The three goals for this year are:
1. Building more communication and listening between administration, faculty, and staff, the community, and the students and to be as transparent as possible with everything that is communicated with students.

2. Helping prioritize HSU’s most vulnerable and underrepresented students, which includes demanding justice for David Josiah Lawson’s murder.

3. Providing more resources, access, and information regarding basic needs, which includes housing and security, student’s security and mental health services, financial aid, and child care.

A.S has three primary purposes: educate the campus and community on current affairs that have significant impacts on students, to advocate the student perspective, and to allocate student fee dollars to student programs.

Stay aware of these goals and purposes, keep up the momentum and Sandoval is excited that the Board Members are working hard.

SUBJECT: New Business

Associated Students Perspective on Prospective HSU President

McConnell is hoping to write a resolution to send to send to the Board of Trustees to the Advisory Board for the presidential search. It would be about what A.S would like to see from the new President. McConnell has started a draft and includes key points, such as the President should recognize unique aspects of Humboldt State University compared to other CSU campuses, differences in disparity amongst students of color and non-students of color, the higher entrance rates of mental health, the different academic structure where there’s a larger focus on natural sciences, the arts, and kinesiology- an issue brought up by the Professional Studies department, the higher rates of homelessness, the fact that we occupy Wiyot land.

McConnell wants the Board of Directors to think of other factors they want the President to consider or do such as listening and interacting with the community, living sustainably on and off campus, advocating for students at a local and state level, coordinates with A.S at a heightened level to help create a system with constructive feedback. Wants a President who will establish a better relationship with students and close the inequality gap for graduation rates, and recognize Justice for Josiah.

The goal is to have this done by the time the Advisory Committee meets to help keep these points fresh in their minds for next semester.

Associated Students of HSU 401K Plan Amendment #1

This amendment would officialize the paperwork completed in 2016 to make the Board of Directors a separate entity from the UC and State.

MOTION: It was moved (Black-Lanouette) and seconded (Holloran) to approve the amendment to the HSU 401K Plan
ACTION: The amendment to the HSU 401K Plan was APPROVED.

SUBJECT: Resolution No. 2018-19-04 An Act to Support the Creation of a CSU Executive Compensation Policy – First Reading

When Winfield-Perez read the resolution. The Board discussed the resolved lines.

MOTION: It was moved (McConnell) and seconded (Black-Lanouette) to have a special meeting November 5th, 2018 at 4:00 p.m. to further discuss Resolution No. 2018-19-04.

ACTION: The special meeting was APPROVED


Lolley read the resolution. Board members suggested more detail be given in the Resolution regarding Ecosia as a company.

SUBJECT: Official Reports

President

i. Executive Committee Meeting

During the meeting they discussed the Great Mascot Debate and Sandoval would like the Board to promote the debate to students. The GI 2025 Forum went well, though not very many students attended. There is currently an abundance of controversy with the mascot, and there may be hard pushback nut there have been other CSU campuses who have changed their mascot. In addition, the meeting discussed the Earth Week Every Week Committee which is in need of more participation and the AS Finals Study lounge which will occur in the South Lounge.

ii. Forums Update

The Category II Student Fee Forum will happen on November 6th, 2018 at the KBR 1-3 p.m. The following forum on jobs and compensation will occur on November 29th, 2018.

Sandoval has been planning a team bonding experience with Winfield-Perez and is looking for idea input from the Board. Sandoval also provided an update on the Student Success Alliance Committee in which they propose 50% of the remaining 1.4 million goes towards the student wellbeing and engagement, mainly to the basic needs and financial support. Sandoval also met with the WRC, who needs more funds to continue restocking tampons and pads across campus. Sandoval is interested in having A.S. provide more funding for them by having A.S. provide funding for them every semester.

Administrative Vice President
i. Board of Finance Meeting

The Humboldt International Film Festival requested through the Board of Finance an additional $6,500 of A.S. funding. The Board informed HIFF that it has a trust containing $19,527.17 to address their needs. The 2017-18 Board of Directors allocated $7,713 to HIFF for the 2018-19 school year and created conditional budget language that requires HIFF to spend down their trust to $4,000 before requesting additional A.S. funds.

1:15:30 Perrault met with Travis Williams in Advancement who’s in charge of lending, gifts, and PhoneJacks to discuss A.S. utilizing these methods for funding, which Travis is amenable to, however A.S. will have to find their own people to call. Perrault is also interested in increasing student involvement with KHSU.

Legislative Vice President

Valdovinos has been working on the Candidate Member Forum and brought in Arcata City Council Member nominees for students to meet one on one. Associated Students and Mechista students were present and Valdovinos felt this was a great opportunity since Mecha has a large student body voice, like all groups on campus.

Valdovinos also met up with the Executive Committee, where they discussed future projects, how to make more A.S. days, and the need for a summary of initial project plans at the start of the year versus what has happened by the end of the year.

There is an open room at Valdovinos place if anyone is in need of housing or knows someone who is in need. There is no deposit.

Student Affairs Vice President

Met with Perrault and discussed the Events Grants, met with others to discuss filling the openings in several committees, and aided in the set-up and take-down of the AS forum.

Environmental Sustainability Officer

Dates for Earth Week 2019 have been solidified and Earth Week Every Week Committee (EW^2) is looking for new students to join who want to help make Earth Week happen and get to know the participating student groups.

Social Justice and Equity Officer
The Diversity, Equity, and Inclusion Council had their first meeting on October 22, 2018 and discussed changing the meeting time to allow more members to attend. They discussed how the work completed by this committee is done through an equity lense and a partnership amongst three sub-committees to raise awareness and determine how to improve HSU’s diversity, equity and inclusion efforts. The committees focus on faculty and staff development and professional opportunities, what it means for HSU to be a Hispanic Serving Institution (HSI), and inclusive teaching strategies and cultural relevant pedagogy. Cierra joined the committee that focuses on the HSI aspect of Humboldt State University.

The director of the Student Access Services contacted Cierra and Fassl to set up a meeting with the Disability Access and Compliance Committee and set for November 5th, 2018, location yet to be determined.

There was an Executive Meeting on October, 21, 2018 where they discussed the CSSA Conference in Fresno, an update on the mascot debate, where a forum was decided to be held on November 28, 2018 from 5-7 p.m. They also discussed the lack of participation in the Earth Week Every Week Committee and plan to advocate and improve awareness on the committee.

Cierra has not heard from the Funding Committee.

External Affairs Representative

i. Important Legislation for CSU Students

   SB 806 College for All, proposed by Senator Sanders, introduces tuition free college where tuition will be paid for by federal funds. This would also lower loan interest rates by 70 billion in which the federal would cover 47 billion and the state would cover the remaining through a corporate tax. Also mentioned SB 2598 Debt Free College Act and SB 2699 Help Students Vote in which voter registration would be distributed no less than twice a year by campuses.

ii. GI 2025 Information

   The symposium happened, there are resources available online. There is movement towards enrollment management and academic advising. Advising goals are to make navigating majors/studies degree plans easier to navigate, to notify advisors when students are struggling, personal case management and care, and to improve access to advisors. They discussed basic needs- money distributed from basic needs fund last year, students can participate in a research opportunity on food and housing insecurity with a stipend for participation, and a student video contest to support healthy eating with a prize for the best video.

iii. CSSA Executive Compensation Resolution
The CSSA is currently looking to address the proposed policy for executive compensation presented by the CSU Board of Trustees by a task force of trustees and students to evaluate CSU Presidents, though the BoT may table the policy until January. The Board of Trustees will meet November 13 and 14, 2018 and further discuss the Executive Compensation Policy.

iv.  Chancellor’s Office
The Cal State website AB540 has information for undocumented students. They are requesting student input with participants working on GI 2025 allocations. There was a change in CSSA Mission Statement from, “CSSA serves California State University students, advocates for student interests, and engages students in public higher education policy making.” to, “CSSA as a student led organization strives to improve the lives of students by advocating for student needs and engaging students in system wide, state, and federal higher education policy making.”

v.  Winfield-Perez is working on a resolution for CSSA relating to Justice for Josiah and student of color safety.

vi.  Lobby Corps
Lobby Corps has officially convened. They are currently working on four goals: looking into sexual assault and violence resources on campus, trans/gender non-conforming health at HSU, gym dress code, and a BDS campaign on campus.

vii. Justice for Josiah (J4J) wants a student on the Board of Trustees.

ASPresents Representative

ASPresents has yet to meet and is currently looking for guest speakers. They are looking for speakers who will serve more students to increase attendance, as in the previous year’s attendance has dropped.

Public Relations Officer

Absent.

Student-at-Large Representatives

The Student Legal Lounge held a potluck to discuss important common legal knowledge with students.

Attended last week’s UPC meeting and discussed the alcohol policy to only be able to serve spirits at school events, on and off campus. Also discussed updating the website and how to make the campus policies more accessible.

Plans on contacting the SDRC to restart the initiative of the support group, or Graul will consider joining the Disability Resource Committee.

Graduate Representative

Currently working on finalizing the implementation plan and goal setting pieces of the strategic plan and will have a public forum for CNRS to comment on the final plan preferably by the end of the semester.
Helped CSU Executive Compensation and Zero-cost Course Materials on editing and finalizing resolution drafts.

Co-hosted the GI 2025 Forum on October 25th, 2018.

There is a need for Poll workers in Election Day in Humboldt County.

**College of Natural Resources & Sciences Representatives**

Sarah Kanga Livingstone reporting

Had a meeting with the RHA President where they set a plan to meet twice a month to discuss events. Also discussed implementing health machines in two locations on campus (the bottom of the J and the College Creek mailroom) and possibly allowing an RA representative to sit on the Board, due to an RA showing interest.

Working with Halloran to get two clubs and departments to collaborate on a program.

The RHA is hosting a polling station for residents at the bottom of the J.

Eden Lolley reporting

Liaison report for the Learning Center Tutorial: the Learning Center would like to collaborate with AS more, as with the writing palooza.

**College of Arts, Humanities & Social Sciences Representatives**

Liaison report for Humboldt International Film Festival (HIFF): HIFF is working on fundraising.

There are plans to complete an anonymous survey that will cover questions pertaining to resource facilities on campus.

**College of Professional Studies Representatives**

Sanchez provided a liaison report for the Sports Clubs. The women’s lacrosse is attempting to host 3 home games but the cost for that is too much for the team to pay out of pocket. They are finalizing schedules for spring semester and will be traveling to Santa Barbara in February.

Spoke with Sanchez-Pacheco regarding sustainability and other campuses wanting to implement what HSU has done so far.

The LCAE will be hosting their Day of the Dead Dance Friday, November 2, 2018 from 7 p.m. - midnight at the Arcata Veteran’s Hall. They will need help cleaning. There will also be a workshop for Dialogue on Race called “Healing through poetry” on November 2, 2018 1-3 p.m. in the Goodwin Forum.
Advisor

Dr. Brumfield cleared up confusion on the funding available for the cultural centers. In salaries, benefits, and work studies there is 1,047, 6.22 million dollars. 17% of the student Affairs budget is in the cultural centers. There is $85,000 currently available to the cultural centers, and there is money being added to improve student success. Brumfield would appreciate it if the Board would spread word about the funding available to show that those areas are important to the school.

November 4th, 2018 on D Street, the Home Away From Home will be hosting another potluck with free giveaways.

Executive Director

No report.

SUBJECT: General Discussion

No general discussion.

SUBJECT: General Session

Visit the Humboldt County Homeless College Student Photovoice Project

SUBJECT: Announcements

No announcements.

SUBJECT: Adjournment

The meeting adjourned at 4:40 p.m.

Submitted by:
Casey Park
A.S. Board Coordinator

X
Paola Valodvinos
Legislative Vice President & Chair
ASSOCIATED STUDENTS BOARD OF DIRECTORS
Humboldt State University
Meeting on Monday, November 5, 2018
University Center Banquet Room
3:30 pm

Special Board Meeting

The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:38 p.m.

Representatives Present: Lindsey Graul, Maddie Halloran, Sara Kanga Livingstone, Bernadette McConnell, Genesea Black-Lanouette, Nathalie Rivera, Maria Sanchez

Officers Present: Jazmin Sandoval, Paola Valdovinos, Stephanie Cierra Rodas

Advisors Present: Oliver Winfield-Perez, Flow, Lemus, Jenessa Lund

Staff Present: Casey Park

SUBJECT: Public Comments
No public comment.

SUBJECT: Old Business
Resolution No. 2018-19-04 An Act to Support the Creation of a CSU Executive Compensation Policy- second reading

Winfield-Perez read the resolution. The board discussed the resolution that supports the creation of a CSU system-wide executive compensation policy. The policy would model a more equitable distribution of wealth with stipulation on researching California-wide executive positions, considering increases to tenure line and permanent faculty positions and a voluntary presidential pay cut.

MOTION: It was moved (Black-Lanouette) and seconded (Sandoval) to pass resolution No. 2018-19-04.

ACTION: Resolution No. 2018-19-05 was unanimously APPROVED.

SUBJECT: Announcements
November 5, 2018 is the Student Fee forum which will cover Category II student fees, including AS’ revenue.

SUBJECT: Adjournment
The meeting adjourned at 3:46 p.m.
The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:12 p.m.

Representatives Present: Lindsey Graul, Nicholas Fassl, Maddie Halloran, Sara Kanga Livingstone, Eden Lolley, Bernadette McConnell, Genesea Black-Lanouette, Nathalie Rivera

Officers Present: Jazmin Sandoval, Paola Valdovinos, Bennett Perrault, Ben Anderson, Isabel Sanchez-Pacheco, Stephanie Cierra Rodas

Advisors Present: Oliver Winfield-Perez, Flow, Lemus, Jenessa Lund

Staff Present: Casey Park

SUBJECT: Approval of Agenda #9 dated November 26, 2018.
MOTION: It was moved (Sandoval) and seconded (Anderson) to approve Agenda #8.
ACTION: Agenda #9 was APPROVED without modification.

SUBJECT: Approval of Minutes dated August 20, 2018.
MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to approve the minutes.
ACTION: Minutes dated August, 20, 2018 was APPROVED.

SUBJECT: Chair’s Report – Paola Valdovinos reporting
Welcome back, remember to be patient and efficient.

SUBJECT: Public Comments
No public comment.

SUBJECT: Presentations
The Boycott, Divestment, Sanctions (BDS) movement- Presented by Tania Cubas, Lobby Corps member and Fiscal Coordinator for the Womxn’s Resource Center.

This presentation acts as a precursor to a resolution from A.S. Israel is said to be a Democratic system, yet they still give citizens different rights based purely on their ethnic backgrounds. Palestinians live under segregated laws and a subjected to discriminatory law made possible through settler colonialism, occupation, establishment of a military government, and apartheid. With continued support from various corporations, Israel can continue to violate international law and gains financially to continue ethnic cleansing. HP computers are used to track the movement of Palestine’s, preventing them from leaving border Palestine, Sabra hummus is made by taking food resources from Palestinians, and Ben & Jerrys is a socially responsible business and a large supporter of occupy wall street, making ice cream in Israel and selling it in illegal settlements. These are several corporations that are supported financially by HSU.

Lobby Corps is calling for transnational solidarity through no longer funding these specific corporations and to pass a resolution in the spring complying with these demands. By passing this resolution, HSU can see that its students are serious about not wanting to financially support these corporations. There is also a study abroad program to Israel available at HSU that should be considered as well for removal, as students of Palestine descent are banned from travelling to Israel. A final consideration is that several other campuses are doing this, and by passing the resolution, HSU can show support and solidarity.

SUBJECT: Old Business
The Board discussed a resolution that would support installing the eco-minded web browser, Ecosia on all HSU library computers
MOTION: It was moved (Black-Lanouette) and seconded (Sanchez-Pacheco) to approve resolution No. 2018-19-05.
ACTION: Resolution No. 2018-19-05 was unanimously APPROVED.

SUBJECT: New Business
Senate- recommended Resolution: Voting Membership of the University Senate
The California Faculty Association (CFA) HSU Chapter President requested that the CFA HSU Chapter senate representative be changed from specifically designating the CFA HSU Chapter President to designating a delegate from CFA HSU Chapter. They can decide to make this delegate the President, but it allows them the flexibility to choose, similar to the labor council. This resolution removes voting limits of seated Senators in the interest of shared governance.
**MOTION:** It was moved (Halloran) and seconded (Sandoval) to approve the senate-recommended resolution.

**ACTION:** Senate-recommended Resolution: Voting Membership of the University Senate resolution No. 2018-19-05 was unanimously **APPROVED**.

Resolution 2018-19-07 An Act to Support AB798 Affordable Textbooks, the Activities of Affordable Learning Solutions [ALS], and SB1359 or Zero Cost Course Material [ZCCM] Designation- First Reading

The Board discussed the resolution that would support bills that ask universities to prioritize the reduction of textbook and course material costs.

Resolution 2018-19-08 An Act of Formal Support for Increased Student Involvement in KHSU Radio Station- First Reading

The Board discussed a resolution that would advocate for more students to be involved in the production of KHSU radio and therefore more inclusive of students.

**SUBJECT:** Official Reports

**President**

Jazmin Sandoval reporting. Sandoval received a “How to Succeed” pamphlet from Student Affairs. This pamphlet will be beneficial for students to help them navigate through graduating and finding resources.

The HIFF request was denied by the Board of Finance since they have $19,000 in a trust fund and the codes state they must spend the trust fund down to $4,000 before they can request more funding.

GI 2025 funding has been finalized (SSA) for 2018-2019.

- 46% of the funds will go towards student engagement and wellbeing and financial support.
  - Funding will be used for a rotating advisor, basic needs liaison, two or more data crunchers to create a data ecosystem, clubs financial support, new student employment, CARE increase, and learning communities.
- Spring will be the time to submit proposal to GI2025 funds, any student can submit proposals. These funds are intended to close the equity gap on campus.

The student fee forum had low turnout. Compensation was cancelled and there is a plan to create short informational videos, as it has the potential to reach more students.

The Student Fee Task Force reconvened.
There was a large student turnout at the University Senate meeting. Racism & safety on campus, microaggressions, and cyclical caring for racial equity were discussed during the meeting.

ICC had a change in policy to promote the values of equity and is intended for faculty to work into their curriculum.

In the spring, there are plans to send out an email with Category II student fees to break it down for students to understand and including a survey.

**Administrative Vice President**

Bennett Perrault reporting. Craig Wruck, Vice President of University Advancement, changed vision and purpose statement and proposed a change to the Resolution.

The Children’s Center will meet to discuss basic needs.

Perrault met with the Phone Jacks to discuss fundraising, but they don’t want to give their call list to AS. Perrault believes a good alternative would be to go to payroll and ask them to add the option to donate part of their paycheck to certain clubs.

The scooter company goX went out of business.

**Legislative Vice President**

Paola Valdovinos reporting. Valdovinos attended the Candidate Forum. Garrett would like to provide support during elections.

Mayor Perreina is interested in being included in the Executive meetings. This would provide a new connection to Arcata City Council and the community as well.

Be sure to check in with yourselves and Valdovinos if you need. Board members should remember to sign in to office hours as well.

**Student Affairs Vice President**

Ben Anderson reporting. Event Grants and Cultural Grants met, where they discussed difference between both when applying, in which what is just a club event and what is a cultural event they want to lend their support to, with an emphasis on cultural equity. Business Enterprises also met and gave a presentation on outsourcing campus food jobs, which is not considered to be a good fit for Humboldt State University.

Anderson noted that everyone is working very hard and hopes everyone is feeling valued and accomplished.
The GI2025 video has been edited and is ready to be uploaded soon.

Environmental Sustainability Officer
Isabel Sanchez reporting. Sanchez announced that they have a representative from WRRAP, CCAT, Associated Students, and a student at large. A tentative schedule has been created for the committee’s spring semester work, and has high hopes for the upcoming year.

Social Justice and Equity Officer
Stephanie Cierra Rodas met with Diversity, Equity & Inclusion. There will be a Forum on D St. for Equity Arcata. TIS has been set for January, 18, 2019.
DACC meeting has been set for December 3, 2018. They are looking to create alternatives to therapy, as CAPS is fairly impacted. They want to consider workshops or other locations.

External Affairs Representative
Oliver Winfield-Perez reporting. Update on CSSA at SLO. The GI 2025 is looking into advising and technology to help advising. Winfield-Perez attended three Standing Committees that all 23 representatives sit on: Legislative, Board of Directors, and University Affairs where they discussed affordable learning solutions, retention rates, and affordable housing. The CSSA presentations for spring and are interested in how the Board can be more interactive.
Winfield-Perez met with Lobby Corps where they discussed the BDS campaign, Title IX resources, clothing policies at the gym, and trans help.
Plans to present in January on Justice for Josiah and hopefully executive compensation.
CHESS will be March 8 and 9, 2019. This will provide an opportunity for students to learn about lobbying.
A DACA webinar has been posted on CSU AB480.
Winfield-Perez has been signing resolutions and has spoken with McKinleyville about a leadership class.

ASPresents Representative
Flow Lemus reporting. There has been low turnouts for committees and there are several upcoming performances. On Wednesday, December 4, 2018 The Marias will performing. Merrill Garbus be performing November 28, 2018 at 7 p.m. in the KBR.

Public Relations Officer
Student-at-Large Representatives

Lindsey Graul reporting. The SLL is reaching out to clubs on campus asking if they would be interested in tabling at an event planned for the spring called, “Know Your Rights.” This event is meant to inform students of local, pertinent legal information. SLL would also like to plan more events in the future with other clubs, this events provides a great opportunity for them to connect.

At the UPC meeting, a resolution was drafted to update the event alcohol policy to just allow spirits, but the document is still under revision.

Graduate Representative

Maddie Halloran reporting. Sports Clubs had a meeting scheduled for before break, but it was postponed until December 7, 2018. Halloran will be attending this meeting.

The CNRS SPC is working on finalizing a document in order to receive public comments before the end of the semester.

Halloran’s project with Winfield-Perez, Executive Compensation, has a finalized resolution. Classification and Compensation Meeting on November 29, 2018 has been cancelled. The forum working group is hoping to meet at least once more before the end of the semester to determine a plan of what information will be most beneficial to distribute to the students during the spring semester and the best way to do it.

College of Natural Resources & Sciences Representatives

Sarah Kanga Livingstone reporting. Met with RHA and discussed adding two 24 hour vending machines into housing, one of their advisors has left and will not be replaced until the spring, and how the RA’s lack a student voice.

Eden Lolley reporting. The mixer was a success and Lolley is looking for feedback. There is excitement for the Ecosia Resolution. Lolley is looking for input on how to spread the word, possible through the CSSA? The icon will be accessible through Firefox, where IT can collect data. It will have to be promoted at the library.

Lolley met with IRA where they discussed having more data driven decision making on funding programs.

College of Arts, Humanities & Social Sciences Representatives

Bernadette McConnell reporting. The Acclimation show with the Student Access Gallery was a success.

Nathalie Rivera reporting. The HIFF program has started processing the submitted public’s films, started working on upcoming fundraisers and events, as
well as the continuation of movie nights, which are open to the students and the public.

Lobby Corps has been working on putting together a survey in order to examine, analyze, and determine what changes are needed in order to create a safer, more supportive and inclusive campus.

**College of Professional Studies Representatives**

Genesee Black-Lanouette reporting. The college mixer was a success. CCAT is developing a schedule for next semester. Earth Week Every Week has been speaking with HIFF to collaborate a movie night in the week before Earth Week and the film festival that is a previous festival film about Earth and sustainability.

Clubs events funded a Desi, Pacific Islander event, where they had a celebration of their culture.

Maria Sanchez reporting. The mixer before fall break was successful, Sanchez spoke with the Dean and some students. The mixer provided an excellent opportunity to get to know people and understand what A.S. can do for the community.

**Advisor**

Absent.

**Executive Director**

Jenessa Lund reporting. Suzan will be leaving to start working in San Diego on December 14, 2018. Shelli Ramirez will take over Suzan’s position.

**SUBJECT: General Discussion**

The Board is interested in Winfield-Perez presenting on the CSSA. There was also discussion on switching from forums to videos that also could be easier to archive and also having dialogues.

There is interest in adding a skill shop as a Canvas Budget 101 Course.

**SUBJECT: General Session**

There was no general session.

**SUBJECT: Announcements**

- Classification and Compensation Meeting set for November 29, 2018 has been canceled.
- CNRS Strategic Plan public comments forum will be Friday, November 30, 2018 at 8:30-9:50.
- AS Study Lounge will be December 9, 2018 through December 11, 2018 at 4-8 pm
- CSSA's plenary in San Luis Obispo was insightful and healing. Sanchez is excited over the momentum of the EW^2 Committee as well as the
future CSSA sustainability newsletter she is working on and will have released by January

• Let's not outsource our great campus businesses; maybe find ways to raise the needed capital-for-reinvestment?
• The next DEI Council Meeting is scheduled for November, 27, 2018.
• Equity Arcata has a forum set for November 28, 2018.

SUBJECT: Adjournment

The meeting adjourned at 5:03 p.m.

Submitted by:
Casey Park
A.S. Board Coordinator
January 30, 2019

Jeremiah Finley
AS Board

355 Granite Avenue #4518 Residence Hall
Arcata, California, 95521
(661)200-8042
jaf144@humboldt.edu

To whom this may concern:

I am writing in response to the position for Student Affairs VP on the Associated Students Executive Board. I am very interested in this opportunity with AS because I want to be able to give back to the program that has given me so much, also I believe that my education as a student, creativity as a program creator, and my experience serving on an executive board make me a strong candidate for this position.

I am a hardworking, dedicated, teambuilding professional who can bring a fun atmosphere but can also roll up his sleeves and get dirty when needed.

I have attached my resume, which includes more details about my background and work experience, and how I would add value to this position. I was the leader of my high school track and field team, and Treasurer of my Club, and through those activities, I've been able to gain experience working together in high energy moments, as well as being on an executive board.

I am confident that I would be an asset to Associated Students in educating the campus community on many of the issues students deal with every day. In addition to advocating for students and student groups protecting their rights and interests. I look forward to speaking with you about how I can help the AS achieve its goals.

Thank you in advance for your consideration.

Sincerely, Jeremiah Finley

Sincerely,
Jeremiah Finley
(661)200-8042
jaf144@humboldt.edu
Summary
When I was in high school, I would wake up at 4am and then commute 1.5 hours from Palmdale to Santa Clarita everyday via train to Canyon High. It was very exhausting at times, and balancing the SAT studying, college applications, school work, and track practices with my commute was challenging; but I didn’t want to quit. I chose to keep going to make a point; a point to my younger siblings that where we come from does not have to dictate where you go. While I attended canyon high, I joined the track team and built a family. I was awarded 3 most outstanding awards, became an all CIF athlete and defended the championship for the 9th year in a row. I also joined WMIY, a non-profit school club that provides free clothes and school supplies to all students and became the Treasurer. After I graduated, I wanted to make sure that I continued giving back to the community, so I started to volunteer over the summer at the United Community Action Network, a program aimed at promoting the community, and gave back that way. Then I came to HSU and here I wanted to represent my peers’ interest, so I joined the Cypress Area Council; at council I have had the privilege to create programs for the residents of HSU. From these experiences I have been able to meet incredible people that each have contributed to my success; I feel as though I repay them by giving back as well.

Education
1. Humboldt State University
   Political Science
   Graduating May 2022
   Cypress Area Council
   - President
     - Chair of Cypress Council
     - Create Funding Proposals for RHA
     - RHA Member
2. Canyon High
   High School Diploma
   Graduated May 2018
   What's Mine Is Yours
   - Treasurer
   - Organize club event
   Varsity Track & Field
   - Team Captain
   - Coaches award for Most Outstanding 2016, 2017, 2018
   - All C.I.F. Athlete

Professional Skills
- Leadership
  a. President of Cypress Area Council
  b. Treasurer of What's Mine Is Yours
- Team Builder
  a. Varsity Track & Field
  b. United Community Action Network (UCAN)
- Time management

Languages
English: Native
Spanish: Conversational

References

<table>
<thead>
<tr>
<th>Mallory J. Garcia</th>
<th>Jessica Goods</th>
<th>Ina Trapani</th>
<th>Eric Johnson</th>
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<td>Council Adviser</td>
<td>Former Boss</td>
<td>Consular/Club Advisor</td>
<td>Coach</td>
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<td>Residence Life</td>
<td>U.C.A.N</td>
<td>Canyon High</td>
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<tr>
<td>(707) 826-5540</td>
<td>(661) 718-5128</td>
<td>(661) 313-4075</td>
<td>(661) 857-1489</td>
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Dear Board of Directors,

I would like to be considered for the At-Large Representative position. As a Petty Officer in the US Coast Guard I learned valuable leadership skills, including the ability to advocate for others. In my six months of backpacking abroad, I have learned how to effectively communicate with those from incredibly different cultures and backgrounds. Finally, I have long been someone who invests in the education of those within my community having spent 2 years as a chess teacher for children kindergarten through fifth grade. If appointed I will be a reliable member, capable of assisting any students with their concerns.

Thank you for your consideration,

Respectfully, Brennen Duck
Brennen Thomas Duck
Address: 22 Shasta Lane, Pacifica, CA 94044
Cell: (925) 989-8016

Employment

The Disney Store SF
Cast Member
Responsibilities: Process shipments, organize the stock room, and check for products for other cast members.

Andrews International
11/2010-­present
Security Officer and Supervisor
Responsibilities: Supervise all officers on my shift and maintain a strong security presence. Handle customer service in a corporate environment while also completing all patrols and other routine tasks on time. Respond to emergency incidents and control the situations until medical and law enforcement personnel arrive.

United States Coast Guard
08/2010-­present
Petty Officer 3rd class E4
Responsibilities: Hold myself to the highest standards and conduct myself as befitting of an exemplary citizen of the United States and member of the Armed Forces. Avoid any participation in all illegal activities including use of drugs and alcohol. Aid and assist those around me to create a safe environment wherever I go. Always show respect for others and have complete integrity in anything I do.
Employer Contact Info: PSU 312 (650) 808-2815

Martial Arts America
01/2006-01/2008
Assistant Instructor
Responsibilities: Instruct and assist in instructing classes and be a role model for other students.
Employer Contact Info: Ryan Ballacer (925) 443-3400

Petway
02/2009-10/2009
Clerk/Manager
Responsibilities: Help customers make informed purchases, maintain the store’s inventory and cleanliness, open and close the store, and perform all general management duties.
Additional Experience

Backpacked through over thirty countries in Europe and parts of Asia. Learned to problem solve in situations with various language/cultural differences and dealt with many complicated travel issues along the way. Gained experience in communicating with many different kinds of people.

Deployed to Guantanamo Bay, Cuba for a maritime security mission with my Port Security Unit from May 2014 to February 2015. Participated in protection of high value assets and was a part of many security measures. Worked in trying weather conditions, with a team and units from other branches of service, and with many firearms/gear. Gained experience in using and maintaining a variety of security related gear, dealing with high stress and possibly life threatening situations, and working long hours in consecutive days for the completion of our security mission.

Education

Security Training
Permits for firearms, baton, pepper spray, handcuffs, taser, and CPR/AED. Also certificates for training in Trespassing, Workplace Violence, Officer Safety, Handling Difficult People, Power to Arrest, Weapons of Mass Destruction/Terrorism Awareness, Communication and It’s Significance, Public Relations, Liability/Legal Aspects, and Observation and Documentation.

Amador Valley High School
Graduated 2008
Received the nationally recognized Band Directors Award
Marching band all four years
Contact Info: (925) 461-6100

Coast Guard Basic Training
10 Aug 10 - 01 Oct 10
Graduated as E2 with Company W-183

Maritime Law Enforcement Academy
22 May 12 - 31 Jul 12
Graduated as a Petty Officer 3rd class
And Maritime Law Enforcement Specialist

Training in Martial Arts
3rd Degree Black Belt in Taekwondo
Various other ranks in jujitsu, eskrima, serata, and krav maga
Contact Info: (925) 443-3400
**Committee Applicants** (in alphabetical order by committee title)

**A.S. Lobby Corps**

Breannah Rueda

- **College:** College of Arts, Humanities, and Social Sciences
- **Major:** Political Science
- **Class Standing:** Junior

*Please explain why you are interested in this position:* I'm hoping to get very active in the school, and very interested in seeing what I can get involved with and how I can make a difference on behalf of all the students here at HSU.

*Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:* I am currently the treasurer of Cypress Council, I serve on the A.S. Public Relations Committee, I've been involved in organizing and planning many events in my past. I have great organizational and time management skills, as well as a general positive attitude. I work well with others, in team environments, can run social media platforms and engage with other students.

**ASPresents Committee**

Renee Ramirez

- **College:** College of Natural Resources and Sciences
- **Major:** Geology
- **Class Standing:** Senior

*Please explain why you are interested in this position:* I have always been an avid concert goer and would really like to have a wider selection of bands to come up to HSU.

*Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:* I work as a music engineer with the HSU radio station KRFH, I have prior experience working on a committee as a RHA representative my freshman year in 2015, and I have assisted in booking acts for live performances at the radio station's live performance group Local LIXX.
**Associated Students Public Relations Committee**

Breannah Rueda

- **College:** College of Arts, Humanities, and Social Sciences
- **Major:** Political Science
- **Class Standing:** Junior

*Please explain why you are interested in this position:* I hope to pursue a career in politics and believe this would be an incredibly positive way to get my foot in the door. As well as also being a new transfer student I would love to be involved in anything that goes on around campus and seeing how I can make a difference here. I think it’s important to make sure the word gets out about anything important here and I’d definitely make it my priority to do so & excel at the position.

*Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:* I was involved in a Politics and Law club at my junior college, as well as helping to organize events at my church during my high school years.

I also planned, coordinated & was the basis of communication in a youth flag football league in my hometown.

I excel in public speaking and I can communicate effectively to get my point across.

I also used to run a social media account for a previous employer and was able to keep people up to date with what was going on.

Lindsey Graul

- **College:** College of Arts, Humanities, and Social Sciences
- **Major:** Political Science
- **Class Standing:** Sophomore

*Please explain why you are interested in this position:* I am switching my major to journalism, so I believe that this would really help me with a hands on approach to event coordination and planning skills.

*Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:* I have been involved in ASB since high school, where we planned dances, fundraisers, and general announcements. I have also worked on the homecoming task force here at Humboldt, so I have an idea of how events are planned here. I would love to work on media outreach as well, because I want to help students be as informed as they can, about all aspects of campus, and with social media we can really highlight groups that aren't as discovered yet.
**Diversity, Equity & Inclusion Council**

**Adion Hartfield**

- **College:** Undeclared  
- **Major:** Undeclared  
- **Class Standing:** Freshman

**Please explain why you are interested in this position:** I find that this is just one of many ways that I might be able to be a part of my school's community in a positive, productive way. Whether that means being a part of a committee that promotes equality or one that oversees the finances of our student government, I believe that becoming a part of A.S. would give me the opportunity to do that.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** Head Counselor of Home Away From Home (Organization), Secretary and Treasurer of High School's Theater Department (Money Management Skills, Amendment Drafting Familiarity), Soup Kitchen Volunteer (Care for Community)

**Student Health Center Advisory Committee**

**Marissa Martinez**

- **College:** College of Arts, Humanities, and Social Sciences  
- **Major:** Child Development  
- **Class Standing:** Junior

**Please explain why you are interested in this position:** To be more involved in a committee where there can be advocates in resources for the students here at HSU

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I am currently in Gamma Alpha Omega Sorority Inc. where I volunteer my time in an array of community services here in Arcata. I have also volunteered at the Y.E.S. house last semester in the fall of 2018 and is interested to apply again for the Spring Semester of 2019.

**University Senate**

**Breannah Rueda**

- **College:** College of Arts, Humanities, and Social Sciences  
- **Major:** Political Science  
- **Class Standing:** Junior
**Please explain why you are interested in this position:** I'm very interested in being involved on campus and in any way I can. Politics is my career goal and I believe getting involved in something such as this could benefit me a lot and broaden my horizons.

**Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position:** I am currently the treasurer of Cypress Council, I serve on the A.S. Public Relations Committee, I've been involved in organizing and planning many events in my past. I have great organizational and time management skills, as well as a general positive attitude. I work well with others and in team environments.
A.S. PROGRAM DISCRETIONARY FUND REQUEST FORM
(Hand-written submissions will not be accepted)

Name of A.S. Program: A.S. Earth Week Every Week Committee
Contact Person: Isabel Sanchez
Phone: (925) 219-7783 Email: earthweekcommittee@humboldt.edu

I. GENERAL NARRATIVE

Complete Description of Project or Item(s) To Be Purchased:

The list of events include and are not limited to; Earth Week Keynote Banquet, an inclusive bike ride with our partners Latino Outdoors, a green film screening with our partners Humboldt Film Festival, a forum on Humboldt County’s Climate Action Plan, and workshops throughout the week led by our environmental and social justice student groups. The keynote banquet requires funding for the keynote speaker’s fee/travel, sustainability champion awards, and for feeding the estimated ~70 attendees. The inclusive bicycle ride requires funding for Arcata

Justification for A.S. Funding (How Will Students Benefit From This Expenditure?)

The Earth Week, Every Week Committee is an Associated Students committee. The committee’s role is to create the annual HSU Earth Week. The committee, as well as the committee’s chair (A.S. Environmental Sustainability Officer), were created in 2017 by the A.S. Board of Directors because sustainability is very important to our students. Students and the external community will benefit from these expenditures because they will have the opportunity to learn more about sustainability from our keynote speakers, forums, and workshops. They will also be given the opportunity to showcase their work, as the green film screening will feature student film directors from our campus and the workshops will be led by mostly students. Additionally, the sustainability awards will give our faculty, staff, and students the opportunity to acknowledge some of our front-line campus sustainability leaders.

How Has The Program Explored Environmentally/Socially Responsible Purchase Options?

The committee chair created a sheet of tips for environmentally/socially responsible purchasing that will be shared with the committee and all student groups that are looking to be funded. All workshop funding requests by student groups will be accepted/rejected by the Earth Week, Every Week Committee. Purchasing practices will be considered before funding.
II. REQUEST FOR DISCRETIONARY FUNDS BUDGET JUSTIFICATIONS

Please provide a detailed description for each expenditure item. Include how you arrived at specific figures and/or how you plan to spend this money.

Line Item 1: Keynote Fee                                      Amount: 500
Explanation:
This line-item is for the speaker fees and travel costs for our Earth Week Keynote Banquet. We are expecting to have 1-2 keynote speakers based on the speaker's costs.

Line Item 2: Banquet Food                                     Amount: 800
Explanation:
This line-item is for feeding 70 banquet attendees @ $11.42/plate with taxes included. The food will be catered by Arcata's very own Food is Love, Love is Food. All food will be organic, locally sourced, gluten-free, and vegan. This meal will be a good example of what it means to eat food that is environmentally and socially responsible, and inclusive.

Line Item 3: Workshops                                        Amount: 350
Explanation:
This line-item is for providing student groups with funds for workshops throughout the week. Being that we want many student groups participating, it is important that we make this opportunity inclusive to all. This means providing the opportunity through funding. This money must first be requested through a google form and the committee will make the decision to accept/deny using a well developed criterion. Examples of workshop supplies: art supplies, soil, plants, pots, supplies to make natural dyes/paints, and printing costs.

Line Item 4: Sustainability Champion Awards                   Amount: 300
Explanation:
This line-item is for funding three sustainability champion awards that will be announced during our Earth Week Keynote Banquet. There will be three awards given out to a student, staff member, and faculty member. The trophies will be custom made by Arcata's Sanctuary. Based on last year's award costs, each trophy will cost $60 ($180 for all three). The rest of the line-item ($120) will be used to purchase three $40 gift cards.

Line Item 5: Bicycle Ride Ice Cream Vouchers                  Amount: 105
Explanation:
This line-item is for funding ice cream vouchers for our bicycle ride attendees. We are giving a Arcata Scoop voucher for the first 30 riders @ $3.50/voucher.

Line Item 6: Thank You Gifts                                  Amount: 100
Explanation:
This line-item is for providing our keynote speaker(s), forum, and workshop leaders with a small thank you gift. We estimate gifting 20 people @ $5.00/gift. We are appreciative of all the people who take the time to be a part of Earth Week 2019 because we cannot provide monetary compensation for their participation.
III. INCOME AND EXPENDITURES

INCOME: List A.S. subsidy requested and other approved sources of income.

<table>
<thead>
<tr>
<th>Approved Funding Source</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Requested A.S. Funds</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income:</strong></td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

INCOME: List potential sources of income.

<table>
<thead>
<tr>
<th>Potential Funding Source</th>
<th>Amount:</th>
<th>Outcome:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td>Pending</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td>Pending</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td>Pending</td>
</tr>
<tr>
<td><strong>Total Income:</strong></td>
<td>$ 0.00</td>
<td></td>
</tr>
</tbody>
</table>

Expenditures.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Keynote Fee</td>
<td>500</td>
</tr>
<tr>
<td>2. Banquet Food</td>
<td>800</td>
</tr>
<tr>
<td>3. Workshops</td>
<td>350</td>
</tr>
<tr>
<td>4. Sustainability Champion Award</td>
<td>300</td>
</tr>
<tr>
<td>5. Bicycle Ride Ice Cream Voucher</td>
<td>105</td>
</tr>
<tr>
<td>6. Thank You Gifts</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td>2150</td>
</tr>
</tbody>
</table>

IV. REVIEWED BY:

Morgan King
Program Advisor Name
Signature
Date 1/15/19

Budget Administrator Name
Signature
Date
Description

The list of events include and are not limited to; Earth Week Keynote Banquet, an inclusive bike ride with our partners Latino Outdoors, a green film screening with our partners Humboldt Film Festival, a forum on Humboldt County’s Climate Action Plan, and workshops throughout the week led by our environmental and social justice student groups. The keynote banquet requires funding for the keynote speaker’s fee/travel, sustainability champion awards, and for feeding the estimated ~70 attendees. The inclusive bicycle ride requires funding for Arcata Scoop vouchers for our attendees. The workshops require funding for our student groups to be able to purchase supplies.
Recap of HSU Auxiliaries External Auditor Selection Process

- **10/4/2018** – Notification sent to Auxiliary and Ancillary leadership that the five-year contract with auditor Clifton Larsen Allen would conclude with the filing of 2017-18 forms 990. Auxiliary and Ancillary leadership were asked to select representatives from their area to participate on the External Auditor Selection Committee. In addition to the area representatives, the campus accounting staff assigned to each area were invited to participate. Selection Committee Membership Included:

<table>
<thead>
<tr>
<th>HSU SPF</th>
<th>HSU AF/REH</th>
<th>HSU UC</th>
<th>HSU AS</th>
<th>Children’s Center</th>
<th>KHSU</th>
<th>Athletics</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kacie Flynn</td>
<td>Jamie Rich</td>
<td>Dave</td>
<td>Jenessa</td>
<td>Todd Larsen</td>
<td>David Reed</td>
<td>Laurie</td>
<td>Doug Dawes</td>
</tr>
<tr>
<td>William Cook</td>
<td>Lola Alto</td>
<td>Nakamura</td>
<td>Lund</td>
<td>Tracy Taylor</td>
<td>Tracy Taylor</td>
<td>Sheppard</td>
<td>Sylvia Shively</td>
</tr>
<tr>
<td>Denise Bettendorf</td>
<td>Peggy</td>
<td>Wendy</td>
<td>Shelli</td>
<td>Carlotti</td>
<td></td>
<td></td>
<td>Doug Edgmon</td>
</tr>
<tr>
<td>(mechan)</td>
<td>(carlotti)</td>
<td>(sotomayor)</td>
<td>(ramirez)</td>
<td>(joshua sales)</td>
<td>(tracy taylor)</td>
<td>(tracy taylor)</td>
<td></td>
</tr>
</tbody>
</table>

- **11/13/2018** – After consultation with the Chancellor’s Office and sister CSU’s and after approval by the External Auditor Selection Committee, the External Auditor Request for Proposal was widely distributed to local, regional, and national CPA firms. Requested Services Included:
  - Financial Statement Audit for SPF, AS, ADV/REH, UC, Children’s Center, KHSU
  - Single Audit and Benefit Plan Audit for SPF
  - 990/199/5500 Tax forms for SPF, AS, ADV/REH, UC
  - Corporation for Public Broadcasting reporting for KHSU
  - California Department of Education Reporting for Children’s Center
  - NCAA Division II Agreed Upon Procedures for Athletics

- **01/09/2019** – Requests for Proposal Due. Proposals were received from seven CPA firms including Aldrich, Clifton Larsen Allen, Crowe LLP, LSL, Moss Adams, Price Paige, and Vasquez. HSU Contracts and Procurement reviewed each proposal to ensure applicants met minimum qualifications. Proposed fees were:

<table>
<thead>
<tr>
<th>Audit Firm</th>
<th>2019 Bid</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSL</td>
<td>118,310</td>
<td>106,310</td>
<td>106,310</td>
<td>119,310</td>
<td>112,785</td>
<td>563,025</td>
</tr>
<tr>
<td>Moss Adams</td>
<td>117,000</td>
<td>109,100</td>
<td>111,050</td>
<td>123,475</td>
<td>115,400</td>
<td>576,025</td>
</tr>
<tr>
<td>CLA</td>
<td>117,900</td>
<td>112,350</td>
<td>114,450</td>
<td>124,700</td>
<td>118,700</td>
<td>588,100</td>
</tr>
<tr>
<td>Crowe</td>
<td>112,000</td>
<td>109,800</td>
<td>114,900</td>
<td>127,650</td>
<td>126,000</td>
<td>590,350</td>
</tr>
<tr>
<td>Vasquez</td>
<td>121,000</td>
<td>116,300</td>
<td>119,800</td>
<td>132,000</td>
<td>126,900</td>
<td>616,000</td>
</tr>
<tr>
<td>Price Paige</td>
<td>140,500</td>
<td>133,000</td>
<td>136,900</td>
<td>144,730</td>
<td>141,347</td>
<td>696,477</td>
</tr>
<tr>
<td>Aldrich</td>
<td>172,350</td>
<td>166,900</td>
<td>173,500</td>
<td>192,500</td>
<td>187,700</td>
<td>892,950</td>
</tr>
</tbody>
</table>

- **01/24/2019** – External Audit Selection Committee met to summarize proposal rankings. Committee members scored each applicant according to an evaluation rubric. Four firms stood out as quality applicants. Aldrich was highly qualified but was eliminated due to price.
02/06/2019 – Video Conferences were held with each of three finalists—Crowe LLP, Clifton Larsen Allen, and Moss Adams. The goal of the video conferences was to meet the potential visiting teams and to allow the Selection Committee to ask follow up questions to information submitted in each proposal.

02/15/2019 – Chancellor’s Office confirms each of three finalists would pass the C.O.’s Qualification Review process and would be accepted to conduct CSU Auxiliary audits.

02/16/2019 – Reference checks conducted for each of the three finalists. All references were positive.

02/18/2019 – Best and Final Offers received from each of the three finalists. Best and Final Offers were:

<table>
<thead>
<tr>
<th>CPA Firm</th>
<th>2018-19</th>
<th>2019-20</th>
<th>2020-21</th>
<th>2021-22</th>
<th>2022-23</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moss Adams</td>
<td>117,000</td>
<td>109,100</td>
<td>111,050</td>
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<td>115,400</td>
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<tr>
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<td>109,800</td>
<td>114,900</td>
<td>127,650</td>
<td>126,000</td>
<td>$590,350</td>
</tr>
</tbody>
</table>

02/19/2019 – External Audit Selection Committee meets to consider Best and Final Offers, information learned during video conferences, and discuss results of reference checks. After much deliberation the committee votes to recommend Moss Adams as HSU’s next Auxiliary Auditor. Attributes that stood out for Moss Adams included the quality of the engagement team from partner to staff member, high level of experience with each area of audit, focus on communications with client, and geographic proximity of home office and engagement team.
Better Together: Moss Adams & Humboldt State University

Deep Industry Expertise

Altogether, our higher education clients represent the enrollment of hundreds of thousands of full-time equivalent students and a combined annual budget of several billion dollars. We serve almost 1,500 tax-exempt organizations, including more than 125 higher education institutions and related entities that include community and technical colleges as well as major university systems.

Audit and Tax Team Synergies

Our audit and tax teams work seamlessly together to provide you with streamlined communications, simpler processes, and a better overall service experience.

Single Audit Excellence

Moss Adams is one of the most experienced firms in the United States in conducting audits in accordance with the Single Audit Act. We’ve invested significant resources into refining our single audit procedures for increased efficiency and accuracy and have built strong safeguards into our single audit procedures.

More Than Just an Accountant

Our focus is you: your needs, your schedule, your people, and your objectives. Our team will take the time to understand your individual situation, anticipate your needs, and identify gaps before they become obstacles.

ADVANTAGE: We have a passion for higher education and serving those who want to move our society forward through education. You’ll contain costs and training resources by working with a team that is ready to go with an understanding of how HSU’s elements come together and function within your structure.

ADVANTAGE: Benefits of this approach include completing the tax returns concurrently with the audit fieldwork to save you time and drive overall efficiencies, as well as uncovering better opportunities for HSU.

ADVANTAGE: In addition to having your federal compliance audit completed on time, you’ll be able to feel confident it’s been performed correctly.

ADVANTAGE: You’ll be one of our top priorities—we won’t put you on the backburner, and you’ll have our full attention throughout the engagement. Plus, we won’t disappear once the audit is complete—whether it’s a phone call for advice or an in-person meeting, we’ll be there when you need us.

A Year with Moss Adams

The foundation of a successful audit is strategic planning and careful consideration of a client’s needs. From there, it’s built on industry expertise and insightful processes developed to promote efficiency and compliance. A successful audit team will be prepared to smoothly guide an organization through all stages of the audit process. Our team is prepared to work with you to make sure your audit is completed on time and in the most efficient manner possible. The chart below gives a good idea of how your first year with Moss Adams will look:

<table>
<thead>
<tr>
<th>MILESTONES &amp; ACTIVITIES</th>
<th>EVENTS &amp; EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning in March 2019</td>
<td>- Meet with your prior auditor</td>
</tr>
<tr>
<td></td>
<td>- Hold entrance conference to welcome you and introduce ourselves</td>
</tr>
<tr>
<td></td>
<td>- Perform planning and interim procedures</td>
</tr>
<tr>
<td></td>
<td>- Provide PBC schedules list</td>
</tr>
<tr>
<td></td>
<td>- Hold weekly meetings through duration of the audit</td>
</tr>
<tr>
<td></td>
<td>- Perform substantive audit procedures and prepare tax returns</td>
</tr>
<tr>
<td></td>
<td>- Deliver our audit reports and tax returns by agreed-upon deadlines</td>
</tr>
<tr>
<td></td>
<td>- Hold exit conferences with management and the board</td>
</tr>
<tr>
<td></td>
<td>- Webcasts released and available on demand throughout the year</td>
</tr>
<tr>
<td></td>
<td>- You can attend our annual Bay Area Business Officer Group meetings and annual accounting and industry update training</td>
</tr>
<tr>
<td></td>
<td>- We’re available to provide on-site training on any new accounting standards</td>
</tr>
<tr>
<td></td>
<td>- You’ll receive our Not-for-Profit Newsletter on topics relevant to universities</td>
</tr>
</tbody>
</table>

Ongoing – 2019 through 2020

- Webcasts released and available on demand throughout the year
- You can attend our annual Bay Area Business Officer Group meetings and annual accounting and industry update training
- We’re available to provide on-site training on any new accounting standards
- You’ll receive our Not-for-Profit Newsletter on topics relevant to universities
With You Today

ENGAGEMENT PARTNER
Amanda McCleary-Moore, CPA  
(510) 732-3865  |  amanda.mccleary-moore@mossadams.com
Amanda focuses on serving clients in the government and not-for-profit industries, including higher education institutions. She has provided a range of services to her tax-exempt clients. Amanda is part of the GASB No. 68 and No. 75 implementation teams within Moss Adams, which focuses on providing clients with education, training, and tools for effective implementation.

TAX-EXEMPT PARTNER
Wendy Campos, CPA  
(503) 475-2165  |  wendy.campos@mossadams.com
Wendy focuses primarily on tax-exempt organizations, including foundations (both private and public), higher education institutions, hospitals, credit unions, trade associations, and other not-for-profit organizations. She’s the firm’s tax leader for the following industries: government, not-for-profit, higher education, tribal and gaming, and utilities.

PARTNER
Scott Simpson, CPA  
(503) 475-2315  |  scott.simpson@mossadams.com
Scott focuses on audits of higher education institutions, research institutes, utility and insurance companies, not-for-profit organizations, and governmental entities. In addition to serving his clients, he has taught training sessions related to higher education and is involved in the firm’s college recruiting program and other training programs.

PARTNER
Kinman Tong, CPA  
(415) 677-8267  |  kinman.tong@mossadams.com
Kinman serves a diverse spectrum of universities, colleges, and not-for-profit organizations. His extensive single audit experience includes an Advanced Single Audit Certification from the AICPA. He’s well versed in performing compliance audits of not-for-profit and for-profit entities that participate in federal programs.

SENIOR MANAGER
Kevin Mullerleile, CPA  
(510) 732-3822  |  kevin.mullerleile@mossadams.com
Kevin’s experience includes entities such as public colleges and universities, charities, cities, counties, ports, research organizations, state agencies, and other special purpose districts. He has significant experience in reviewing comprehensive annual financial reports as well as conducting governmental audits in accordance with Government Auditing Standards and the Single Audit Act.

MANAGER
Melissa McMahon, CPA  
(510) 732-3836  |  melissa.mcMahon@mossadams.com
Melissa works primarily on auditing, accounting, and consulting engagements for clients across various industry groups as well as with governments and employee benefit plans.

SENIOR
Harvey Wang  
(510) 225-6078  |  harvey.wang@mossadams.com
Harvey serves a broad client base including clients in higher education, utilities, not-for-profit, and government industries, as well as a variety of experience in other types of industries.

SENIOR
Alise Horsley, CPA  
(510) 225-6022  |  alise.horsley@mossadams.com
Alise provides both tax and assurance services to clients encompassing a variety of industry groups. She has assurance experience with a broad client base including not-for-profit entities, municipal corporations, employee benefit plans, and health care.

STAFF
Trinity Flinders  
(510) 732-3840  |  trinity.flinders@mossadams.com
Trinity has almost two years of experience. She specifically works on government and nonprofits with multiple deliverables and compliance audits.

Expertise

- Boise State University
- California Institute of Technology
- California Institute of the Arts
- California Northstate University
- California Polytechnic State University, San Luis Obispo
- California State University, Maritime Academy
- California State University, San Marcos
- Chemeketa Community College
- San Francisco State University
- Santa Clara University
- Scripps College
- Soka University of America
- Stanford University
- University of California, Berkeley
- University of California, Davis
- University of California, Hastings College of the Law
- University of California, San Diego
- University of Idaho
- University of Oregon
- University of Portland
- University of Redlands
- University of San Diego
- University of San Francisco
- AGB National Conference on Trusteeship
- AICPA Government and Not-for-Profit Training Program
- AICPA Governmental Auditing and Accounting Conferences
- AICPA National Not-for-Profit Industry Conference
- AICPA Not-for-Profit Financial Executives Forum
- Association of College and University Auditors (ACUA)
- Association of Independent Technical Universities (AITU)
- California Society of CPAs NFP Conference
- NACUBO Global Operations Forum
- NACUBO Higher Education Accounting Forum
- NACUBO Tax Forum / NACUBO UBIT Forum
- NACUBO Webcasts
- Northwest Independent Colleges Business Officers Association (NICBOA)
- Oregon Society of CPAs NFP Conference
- Pacific Consortium (PAC-CON) of West Coast Small College Business Officers
- WACUBO Annual Conference
- Washington Society of CPAs NFP Conference
- West Coast Comprehensive Institutions (WCCI) Conference

Selected Speaking Engagements

- California Polytechnic State University, San Luis Obispo
- University of California, Hastings College of the Law
- University of California, San Diego
- AICPA National Not-for-Profit Industry Conference
- AICPA Not-for-Profit Financial Executives Forum
- Oregon Society of CPAs NFP Conference
- Washington Society of CPAs NFP Conference
- West Coast Comprehensive Institutions (WCCI) Conference
- University of Idaho
- Western Association of Schools & Colleges (WASC)
- Western Association of Colleges and University Business Officers (WACUBO)
- WACUBO Annual Conference
- AIBA Governmental Auditing and Accounting Conferences
- Chemeketa Community College
- NACUBO Webcasts
- NACUBO Tax Forum / NACUBO UBIT Forum
- AICPA Government and Not-for-Profit Training Program
- Oregon Society of CPAs NFP Conference
- University of Portland
- Western Association of College and University Business Officers (WACUBO)
- AICPA National Conference on Trusteeship
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- AICPA National Not-for-Profit Industry Conference
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- AICPA Not-for-Profit Financial Executives Forum
- Oregon Society of CPAs NFP Conference
- University of San Francisco
- WACUBO Annual Conference
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- California Society of CPAs NFP Conference
- Association of Independent Technical Universities (AITU)
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- University of Portland
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- NACUBO Global Operations Forum
- NACUBO Higher Education Accounting Forum
- NACUBO Tax Forum / NACUBO UBIT Forum
- NACUBO Webcasts
- Northwest Independent Colleges Business Officers Association (NICBOA)
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- WACUBO Annual Conference
- Washington Society of CPAs NFP Conference
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Proclamation of Associated Students Recognition of CHECK IT

Whereas, Associated Students (AS) mission statement hereby states that we “provide an official voice through which students’ opinions may be expressed; foster awareness of these opinions both on and off campus; assist in the protection of the rights and interests of the individual student and the student body; provide services and programs to stimulate the educational, social, physical, and cultural well-being of the University community.”

Whereas, AS would like to commend and recognize CHECK IT as a successful student led movement that aims to empower students with knowledge and skills to take action during moments of potential dating violence, sexual assault, and other forms of harm.

Whereas, We are proud and acknowledge CHECK IT’s aim to build a community of consent, where people feel safe and supported by those around them, where survivors feel supported, and those who commit harm are held accountable.

Whereas, CHECK IT is celebrating its 5th anniversary and has been a vital campus resource and educational program, providing strategies and knowledge about ways to identify and disrupt potential moments of harm.

Whereas, AS would also like to commend CHECK IT’s development of workshops and curriculum around bystander intervention, along with consent centered event resources for campus groups and run campaigns educating the HSU campus about Title IX, consent culture, and violence prevention.

Whereas, CHECK IT has connected people across campus and with the community, particularly with their upcoming launch of CHECK IT at Arcata High School in partnership with North Coast Rape Crisis Team.

Whereas, CHECK IT has remained committed to creating a culture of respect and consent across HSU’s campus and nationally.

Whereas, CHECK IT’s work has been platformed at state and national conferences such as the National Sexual Assault Prevention Conference in 2017 and 2018, and CSU Alcohol and Other Drugs Conference in 2015.
Whereas, CHECK IT has received national and regional recognition for student-led projects of culture change, including Celene Lopez, CHECK IT peer educator, who received the Champion of Change White House Award in 2016, the Program of the Year award from the National Residential Housing Association in 2014, and the Violence Prevention Champion Award, from the CSU Alcohol, Tobacco and Other Drugs Conference in 2014.

Now, Therefore, Associated Students would like to officially praise and support the commitment of CHECK IT and its volunteers. Associated Students recognizes that CHECK IT is at the heart of HSU’s shift into consent culture and we commit to continue supporting the work of CHECK IT and this consent movement.

Jazmin Sandoval, A.S. President

Date
RESOLUTION No. 2018-19-08

AUTHORED BY: Eden Lolley, College of Natural Resources and Sciences Representative
Maddie Halloran, Graduate Representative

REFERRED TO: AS BOARD OF DIRECTORS
FIRST READING: 2-25-19

SUBJECT: An Act of Formal Support for Increased Student Involvement in KHSU Radio Station

WHEREAS, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 7,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, stimulating educational and cultural well-being of the University community is the core purpose of all programs on campus; and,

WHEREAS, KHSU radio station is a program supported by HSU; and,

WHEREAS, this implies that the resources of KHSU radio station should be used to promote student education, work experience, and diversity; and,

WHEREAS, the purpose and vision statements of KHSU radio station should be more inclusive of students; and,

WHEREAS, student voices and stories can be shared with the community to promote understanding and support; and,

WHEREAS, expanding student involvement at the KHSU radio station will provide excellent opportunities to kick start students careers in the industry; therefore, be it

RESOLVED, That the Associated Students formally supports an increase in student involvement in KHSU radio station.

RESOLVED, That copies of this resolution be sent to, but not limited to people, organizations and offices to send resolution to- President Lisa Rossbacher, Douglas Dawes, Dr. Alex Enyedi, Craig Wruck,
all staff and volunteers at KHSU and KFRH, CSU Chancellor Timothy P. White, and all students at Humboldt State.

Eden Lolley, Co-author
CNRS Representative

Maddie Halloran, Co-author
Graduate Representative

Paola Valdovinos, Chair

Jazmin Sandoval, A.S. President
RESOLUTION No. 2018-19-09
AUTHORED BY: Genesea Black-Lanouette, College of Professional Studies Representative

REFERRED TO: A.S. BOARD OF DIRECTORS FIRST READING 2-25-19

SUBJECT: An Act to Support the Exemption of Student Fundraising Activities from the 5% Processing Fee Charged on all charitable donations by HSU Advancement Foundation.

WHEREAS, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 7,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, Associated Students supports student organizations and clubs on the HSU campus; and,

WHEREAS, student clubs and organizations sometimes use fundraising as a creative way to fund student engagement projects and events for HSU students; and,

WHEREAS, student fundraising activities and solicitations of charitable donations directly support student engagement; and,

WHEREAS, student fundraising activities must currently pay a 5% fee for processing all charitable donations; and,

WHEREAS, the Humboldt State University Advancement Foundation is funded by the general fund, and the general fund is made up of tuition paid by students and state support; and,

WHEREAS, Humboldt State University would be showing good faith to student organizations by not taking money students worked hard to fundraise and get donated; and,

RESOLVED, the Associated Student Board of Directors supports the exemptions of student fundraising activities from the 5% processing fee charged by Humboldt State Advancement Foundation; and,
RESOLVED, the Humboldt State University Advancement Foundation give exemptions to student fundraising activities and remove the 5% processing fee on all charitable donations; and,

RESOLVED, that copies of this resolution be sent to, but not limited to President Rossbacher; Vice President of University Advancement Foundation, Craig Wruck; Vice President of Student Affairs, Wayne Brumfield; Vice President of Administration and Finance, Doug Dawes; Provost and Vice President of Academic Affairs, Alex Enyedi; Executive Director of the Office of Diversity, Equity, and Inclusion, Cheryl Johnson; the Humboldt State Advancement Foundation Board of Directors; El Leñador Newspaper; the Lumberjack Newspaper; and CSSA.

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Genesee Black-Lanouette, Co-author                              Jazmin Sandoval, A.S. President
College of Professional Studies Representative

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Paola Valdovinos, Chair &                                        Jazmin Sandoval, A.S. President
Legislative Vice President
Minimum Qualifications for Student Office Holders

Applies To: Faculty, Staff, Student

Month/Year Posted:
January, 2013

Policy Number:
EM:P13-01

Given the representative, fiduciary, legal, and other long-range policy making responsibilities of student office holders, it is the policy of Humboldt State University (HSU) that student office holders have an obligation to demonstrate academic involvement, achievement, and progress. Authority is provided in the Chancellor’s Office Academic Affairs Coded Memorandum AA-2012-05, Minimum Qualifications for Student Office Holders.

All student representatives, candidates, and incumbents for major and minor office positions must be matriculated (regularly enrolled in a degree-seeking program) at HSU, must maintain a minimum overall grade point average (GPA) each term as described below, must be in good standing, and must not be on academic, disciplinary or administrative probation of any kind. These requirements apply to all elected and appointed positions of the Associated Students of HSU, the University Center Board of Directors, student representatives to system-wide committees, university committees and campus auxiliaries, as well as student officers of recognized campus clubs and organizations.

These requirements are minimum qualifications. Organizations may establish additional requirements provided that the requirements do not discriminate on the basis of race, age, religion, gender (unless exempt under Title IX, Section 901a), disability, sexual orientation, or national origin.

MAJOR STUDENT GOVERNMENT OFFICES
Major student government offices include members of the student governing board (e.g., Associated Students); the University Center Board of Directors, or other entities with fiduciary responsibilities (e.g., other campus auxiliaries); campus representatives to the California State Student Association (CSSA); and any student appointed by the CSU to serve on a regular or ad hoc system-wide committee.

Candidate Requirements
Undergraduate candidates must maintain a minimum of nine (9) semester units of credit per term (including the term immediately preceding their candidacy) and have a minimum HSU cumulative and semester GPA of 2.3, while running for or being appointed to office. Major student government office candidates must have
successfully completed at least twelve (12) semester units at HSU in the twelve months preceding the semester in which the election is held or the appointment takes place.

Post-baccalaureate students must maintain six (6) semester units of credit per term, have a post-baccalaureate minimum HSU cumulative and semester GPA of 3.0, and be enrolled and making satisfactory progress in a degree/credential program while running for office.

Undergraduate students are allowed to earn a maximum of 132 cumulative semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Post-baccalaureate students are allowed to earn a maximum of 50 cumulative units or 167 percent of the units required for the graduate or credential objective, whichever is greater.

Students holding over the maximum number of cumulative units will not be eligible to run for a major student government office.

**Incumbent Requirements**
Undergraduate students must earn a minimum of nine (9) semester units per term while holding office. Undergraduate students must also maintain a minimum HSU cumulative and semester GPA of 2.3.

Post-baccalaureate students must earn six (6) semester units of credit per term and be enrolled and making satisfactory progress in a degree program while holding office. Post-baccalaureate students must also maintain a post-baccalaureate minimum HSU cumulative and semester GPA of 3.0.

Undergraduate students are allowed to earn a maximum of 150 cumulative semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Post-baccalaureate students are allowed to earn a maximum of 50 cumulative units or 167 percent of the units required for the graduate or credential objective, whichever is greater.

Students holding over the maximum number of cumulative units will no longer be eligible to hold a major student government office.

**MINOR REPRESENTATIVE OFFICERS**
HSU student presidents and treasurers of campus-approved student clubs and organizations shall be defined as minor student officers. The Vice President for Enrollment Management and Student Affairs retains the authority to define additional minor representative officers as appropriate.

**Candidate Requirements**
Undergraduate candidates must maintain a minimum of seven (7) semester units of credit per term and have a minimum HSU cumulative and semester GPA of 2.0, while running for office.

Post-baccalaureate students must maintain five (5) semester units of credit per term, have a post-baccalaureate minimum HSU cumulative and semester GPA of 3.0, and be enrolled and making satisfactory progress in a graduate degree/credential program while running for office.

Undergraduate students are allowed to earn a maximum of 136 cumulative semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Post-baccalaureate students are allowed to earn a maximum of 50 cumulative units or 167 percent of the units required for the graduate or credential objective, whichever is greater.

Students holding over the maximum number of cumulative units will not be eligible to run for a minor representative office.

**Incumbent Requirements**
Undergraduate students must earn a minimum of seven (7) semester units of credit per term while holding office. Undergraduate students must also maintain a minimum HSU cumulative and semester GPA of 2.0.

Post-baccalaureate students must earn five (5) semester units of credit per term and be enrolled and making satisfactory progress in a degree program while holding office. Post-baccalaureate students must also maintain a post-baccalaureate minimum HSU cumulative and semester GPA of 3.0.

Undergraduate students are allowed to earn a maximum of 150 cumulative semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Post-baccalaureate students are allowed to earn a maximum of 50 cumulative units or 167 percent of the units required for the graduate or credential objective, whichever is greater.

Students holding over the maximum number of cumulative units will no longer be eligible to hold a minor representative office.

**EXCEPTIONS**
Under *extraordinary* circumstances the campus Vice President for Enrollment Management and Student Affairs may make an exception to the requirements for unit load, maximum allowable units, residency and GPA.