

**Associated Students Council  
Humboldt State University  
Meeting on Monday, November 15<sup>th</sup>, 2010  
University Center, South Lounge  
2:00 P.M.  
Agenda #11**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #11 – Action Item
- IV. Chair's Report
- V. Approval of Minutes
  - A. Approval of Minutes #10 dated November 1<sup>st</sup>, 2010 – Action Item
- VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.
- VII. Program Presentations

Program Presentations are an opportunity for the AS Council to learn more about different AS funded Programs. A representative from the scheduled AS Program will present information regarding the activities of the program and opportunities to get involved. Programs are allotted ten minutes each.

  - A. Women's Resource Center (Mary Nguyen)
  - B. Campus Center for Appropriate Technology (Teri Grunthamer & Miles Danforth)
- VIII. Appointments to Committees and Council
  - A. A. S. President
  - B. A. S. Administrative Vice President
  - C. A. S. Legislative Vice President
  - D. A. S. Student Affairs Vice President

IX. Old Business

X. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

- A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
- B. College Representative Reports
- C. Graduate Student Representative (Vacant)
- D. Residence Hall Association (RHA) Representative Report (Maureen Walsh)
- E. General Manager (Joan Tyson)
- F. AS Presents (Annie Bartholomew)
- G. CSSA (Kaci Poor)
- H. CSSA (Aaron Guerrero)
- I. Legislative Vice President (Aaron Wilyer)
- J. Student Affairs Vice President (Kristy Eden)
- K. Administrative Affairs Vice President (Stephanie Partlow)

Board of Finance Report – November 5<sup>th</sup>, 2010

- A. Request from the MultiCultural Center (MCC) for a line-item transfer in an amount not to exceed \$438.00 from line-item Hourly Wages to line-item Work Study – Information Item  
The Q-Fest Coordinator at the MCC has been awarded work study. Transferring the amount into the Work Study line item will allow the student to collect their financial aid award.
- B. Request from the MultiCultural Center (MCC) to suspend Associated Students 2010-11 Budget Language #12 to split an Assistant Director stipend, in an amount of \$875.00, between two employees for the position of African American Community Outreach Coordinator – Information Item  
The MultiCultural Center would like to share the position of African American Community Outreach Coordinator between Nora Chatmon and Jacquelyn Robinson.
- C. Request from the Marching Lumberjacks from Unallocated in an amount not to exceed \$2,000.00 for the costs associated with the purchase of one alto saxophone, one trumpet, one snare drum, one bass drum and one tenor saxophone– Action Item  
The new instruments would supplement the current inventory and allow more members who don't own their own instruments to perform.
- D. Request from the Associated Students Government from Unallocated in an amount not to exceed \$2,000.00 for the costs associated with the purchase of an HSU Campus Mascot – Action Item  
The AS Student Affairs Vice President arranged with Athletics to purchase a mascot for HSU. Athletics agreed to purchase the mascot with the understanding that A.S. would be approached for support to offset the cost.
- E. AS Budget Timeline and Application Materials – Information Item  
The Associated Students Board of Finance reviewed materials used for the 2010-11 Budget Process and suggest any changes. The 2011-12 AS Budget Timeline and Application Materials will be appear as an agenda item on the December 6<sup>th</sup>, 2010 Board of Finance Agenda for review and approval.

- L. President (Iban Rodriguez)
  
- XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)
  
- XII. New Business
  
- XIII. General Council Work Session
  - A. A.S. Meeting Time, Spring 2011 – Discussion Item  
The A.S. Council approved the 2010-11 A.S. Council Meeting Schedule at the August 23<sup>rd</sup>. 2010 meeting. Concern has arisen that the approved schedule may conflict with Council members Spring 2011 classes. Spring 2011 meetings are currently scheduled for Mondays from 2:00 – 5:00 p.m.
  
  - B. I.R.A. Fee Referendum – Discussion Item  
The Student Fee Advisory Committee has scheduled a fee referendum for December 7 – 9 for the proposed IRA Fee increase.
  
- XIV. Announcements
  
- XV. Adjournment

**DRAFT**

Associated Students Council  
Humboldt State University  
Monday, November 1<sup>st</sup>, 2010  
University Center, South Lounge  
Minutes #10

**Call to Order**

Aaron Wilyer, Legislative Vice President, called the meeting to order at 2:00 p.m. in the University Center, South Lounge.

**Roll Call**

Members Present: Scott Meyers, Amber Okeh, Colby Grand, Karen Land, Grace Goodson, Cortland Johnson (late), Pam Ward, Natalie Guest, Philip Anderson, Rachel Brownell, Maureen Walsh

Members Absent: Sidonie Harper-McPike (unexcused)

Officers Present: Iban Rodriguez, Stephanie Partlow, Aaron Wilyer, Kristy Eden, Aaron Guerrero, Kaci Poor, Annie Bartholomew

Advisors Present: Joan Tyson

**Approval of Agenda**

MOTION: ANDERSON/WALSH move to approve Agenda #10 APPROVED

**Special Guest**

- A. Dr. Peg Blake, Candidate for Vice President of Enrollment Management and Student Affairs

Dr. Peg Blake introduced herself to the Council and took questions from the Council for 30 minutes.

**Chair's Report**

Wilyer encouraged Council members to dress in business attire for AS meetings. Wilyer also asked Council members to use their placards when looking to the Chair to be recognized.

**Approval of Minutes**

- A. Approval of Minutes #9 dated October 18<sup>th</sup>, 2010 – Action Item

MOTION: ANDERSON/OKEH move to approve Minutes #9 dated October 18<sup>th</sup>, 2010 APPROVED

**Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)**

Mark Wheatley, a candidate for Arcata City Council, introduced himself to the Council. Wheatley made available DVD's with information about his campaign.

**PROGRAM PRESENTATIONS**

**A. MultiCultural Center (Marylyn Paik Nicely)**

Marylyn Paik Nicely, the Director of the MultiCultural Center (MCC) and Roy Molina, a student volunteer at the MCC were present on behalf of the program. Paik Nicely distributed the new MCC brochure and thanked the Associated Students for their continued support of the program. Paik Nicely explained that the MCC is funded both through the Associated Students budget and through funding from Student Affairs. The MCC is a student initiated program and acts as an umbrella organization to different cultural and social justice clubs. During the fall the MCC organizes the MultiCultural Convocation and Community Receptions. This spring the MCC will be coordinating the Social Justice Summit during the first weekend in March. Students may sign up for the conference and receive one unit of credit in Ethnic Studies/Women's Studies/Sociology. This week is the annual Dialogue on Race and the MCC will be hosting the Qross Cultural Queer Film Festival (Q-Fest) throughout the week.

**B. Waste Reduction and Resource Awareness Program (Andrew Demos)**

Andrew Demos, the Compost Director for the Waste Reduction and Resource Awareness Program (WRRAP), was present on behalf of the program. WRRAP provides a compost demonstration site, education efforts on waste reduction, the Reusable Office Supply Exchange (ROSE) and assist in the Take Back the Tap initiative. WRRAP held two large events over the past week; the Halloween Masquerade and the WRRAP Pumpkin Patch. WRRAP changed its name last year from The Campus Recycling Program because the program now focuses on educating students about zero-waste concepts rather than promoting recycling. Ward noted that she is having a difficult time finding compost receptacles. Demos stated that the compost site is small and can only hold a certain amount of compost materials. Johnson asked Demos if WRRAP provides zero-waste services for campus events. Demos replied that WRRAP can assist with zero-waste events.

**Appointments to Committees and Council**

**A. S. President (Iban Rodriguez)**

No Appointments.

**A. S. Administrative Vice President (Stephanie Partlow)**

MOTION: OKEH/ANDERSON move to appoint Eloy Sosa to a two year appointment on the Sponsored Programs Foundation APPROVED

**A.S. Legislative Vice President (Aaron Wilyer)**

MOTION: JOHNSON/LAND move to suspend AS Government Code Section 6.03 to appoint John Folstrom to the External Affairs Committee APPROVED



Johnson – College of Professional Studies

Johnson reported that he attended the CAHSS mixer. Johnson also reported that the meeting with Dean Lee was very productive. Johnson attended the SAAC meeting on October 29<sup>th</sup>.

Goodson – College of Professional Studies

Goodson reported that the COPS Representatives are planning a *Welcome to Dead Week* mixer for Monday, December 6<sup>th</sup>. Goodson reported that the Dean is encouraging all faculty to attend.

Guest – College of Natural Resources and Sciences

Guest stated that the College of Natural Resources and Sciences (CNRS) Materials, Services and Facilities (MSF) Committee will be meeting on Friday, November 5<sup>th</sup>. The Student Grievance Committee will be considering a grievance the week after Thanksgiving Break. Guest is organizing a secret gift exchange for the Council.

Anderson – College of Natural Resources and Sciences

Anderson reported that he attended the CAHSS mixer. Anderson also attended a Student Grievance Committee meeting.

Ward – College of Natural Resources and Sciences

Ward reported that she, along with Dr. Matt Johnson, met with President Richmond on October 29<sup>th</sup> to discuss the IRA Fee increase. Dr. Johnson and Ward have concerns with how the increase in the IRA affects the campus commitment to the objectives defined during the reaccreditation process. Ward is encouraging students to vote on the IRA referendum scheduled for December 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>. Ward attended a Campus Center for Appropriate Technology (CCAT) meeting. Chief Dewey of the University Police Department announced that bicycle racks will be installed at the Wildlife Building.

Brownell – At-Large

Brownell reported that she attended the CAHSS Mixer. Brownell also has been attending the Academic Policy Committee (APC) meetings, but was unable to attend the SAAC meeting.

Harper-McPike – All University

Absent.

#### **Residence Hall Association Representative (Maureen Walsh)**

Walsh reported that the Dialogue on Race is November 1<sup>st</sup> – 6<sup>th</sup> and that Residence Life will be producing the Tunnel of Oppression on Wednesday, November 3<sup>rd</sup> from 5:00 – 9:00 p.m. on the first floor of the J. The Tunnel of Oppression is an event where students walk through different simulated situations of oppression. Walsh attended the SAAC meeting on October 28<sup>th</sup>.

#### **General Manager (Joan Tyson)**

Tyson reported that she is continuing to work on the CSU Compliance Audit. Auditors from the Chancellor's Office will arrive on campus on Monday, November 15<sup>th</sup>. Tyson also reported that the Associated Students office will be coordinating the referendum for the proposed IRA Fee increase. The referendum will be December 7-9, 2010.

#### **AS Presents Coordinator (Annie Bartholomew)**

Bartholomew reported that there were three AS Presents show over the Halloween weekend: *Apples in Stereo*, *Boulevard* and *Built to Spill*. *Frank Fairfield and the Two Gentleman Band* will be playing Friday, November 5<sup>th</sup> in the Depot.

#### **California State Student Association Representative (Kaci Poor)**

Poor reported that she attend the CAHSS mixer and will be attending the Intercollegiate Athletics Advisory Committee meeting on November 4<sup>th</sup>. Poor attended the Lobby Corps meeting on October 29<sup>th</sup>. There will be a Lobby Corps Clinic at CSU East Bay on Friday, November 5<sup>th</sup>, the day before the

CSSA meeting. The IRA fee meetings that Poor has attended have had good turnouts.

**California State Student Association Representative (Aaron Guerrero)**

Guerrero reported that he chaired the Lobby Corps meeting on October 29<sup>th</sup> and that the Lobby Corps will visit the State Capitol on December 1<sup>st</sup>. Lobby Corps will be meeting every other Friday for the rest of the semester. Guerrero has made fliers for the Residence Halls directing them to their precincts for the election. Cypress registered the most students to vote and will be receiving a pizza party.

**Legislative Vice President (Aaron Wilyer)**

Wilyer reported that he attended some of the AS Presents shows over the weekend and also attended the CAHSS mixer. The APC is inviting students to bring proposed policy changes forward. Wilyer has attended some of the IRA fee increase forums and that most students in attendance were athletes.

**Student Affairs Vice President (Kristy Eden)**

Eden reported that she attended the Activities Coordinating Board/Multi Cultural Center (ACB/MCC) Allocation Board meeting. Eden is planning a rally regarding the IRA fee referendum. Eden reported that members of the SAAC are taking up different tasks. Johnson will be looking into T-Shirts for the AS Council, Walsh and Okeh will be organizing a Club Campout, Guest will be working with the bookstore to carry College specific t-shirts, Brownell will be assisting in implementing Faculty led events at the department levels and Eden is organizing a club points system. Eden also reported that she has submitted a Board of Finance request to partially fund the purchase of the campus mascot. Eden received notification from Vice President Webb that the Art Quad, Van Martre Building and the Student Business Services smoking areas will receive rain shelters.

**Administrative Vice President Report (Stephanie Partlow)**

Partlow reported that she attended the ACB/MCC Allocation Board meeting. The next ACB/MCC Allocation Board meeting will be on November 12<sup>th</sup>. The Humboldt Energy Independence Fund will be meeting at 4:00 p.m. but Partlow is unable to attend.

Board of Finance Report – October 25<sup>th</sup>, 2010

- A. Request from the Marching Lumberjacks from Unallocated in an amount not to exceed \$3,000.00 for the costs associated with the purchase of two alto saxophones, two trumpets, one snare drum, one bass drum, one tenor saxophone and two sousaphone cases – Tabled Item

The request was tabled to the November 8<sup>th</sup> meeting of the Board of Finance.

- B. Review and approval of Associated Students 2009/2010 Comparison of Budget to Actual Financial Information. – Action Item  
The Board of Finance reviewed and approved the 2009/2010 Comparison of Budget to Actual Financial Information and recommends Council approval. The Comparison of Budget to Actual details the budgeted revenue and expense of each AS Program.

MOTION:                      BROWNELL/ANDERSON move to approve the Associated Students 2009/2010 Comparison of Budget to Actual Financial Information                      APPROVED

Tyson noted that the Associated Students General Operations was largely over budget because the expected interest income revenue was not realized. Many of the budgets were corrected for the current year.

**President (Iban Rodriguez)**

Rodriguez provided a written report to the AS Council. The Academic Senate is now meeting every week. Professor Van Duzer is requesting that the Academic Senate revisit the topic of shared



governance. The Student Fee Advisory Committee met on October 20<sup>th</sup> to finalize materials for the IRA Fee referendum. Rodriguez feels that the materials are not transparent enough. The University is reorganizing and renaming the University Budget Committee (UBC) into the Academic Resources and Planning Committee (ARPC). The ARPC may have two students on it; the UBC has only one student. The University is considering creating an Associate Vice President of Diversity and Inclusion position. The University Executive Committee continues to discuss concerns with the local Airport. Retention rates for freshman have dropped below 75%. The Freshman Interest Group program will be restored in the 2011-12 Academic Year. HSU is looking at new advising formats and is considering using the CSU Channel Islands model where advising is organized by class level rather than by major department.

### **General Council Discussion**

It was announced that Harper-McPike will be resigning her position on Council as All University Representative. Poor asked if the Associate Vice President for Diversity and Inclusion would be a newly funded position. Rodriguez responded that he was unsure if they Associate Vice President position would replace another position or be a new position. Rodriguez stated that there are additional committee appointments, but he is waiting for names to be forwarded from other groups. Wilyer reported that the Associated Students has done a good job filling Committee positions and that there is now a vacancy on the Academic Senate and that there are also vacancies for a Graduate Representative, All-University Representative, Arts Humanities and Social Sciences Representative and Elections Commissioner. Wilyer voiced concern that CSU Channel Islands is a much smaller University than HSU and that the University should be cautious in using their advising model. Ward stated that President Richmond expressed concerns with referendum because he feels that not enough student participate. Ward noted that in 2007 over 30% of the student body participated in the election. Okeh asked Wilyer what type of student can be the All University Representative. Wilyer explained that the All University representative must be either undeclared or an interdisciplinary major. Wilyer suggested a Work Session regarding the IRA Fee referendum on the next agenda.

### **General Council Work Session**

There was no General Council Work Session.

### **Announcements**

Guest passed out information regarding the gift exchange. Meyers stated that Council members should familiarize themselves with the assault incident that occurred in the residence halls. Walsh stated that she can provide more information regarding the assault Brownell announced that she is starting a pre-veterinary club.

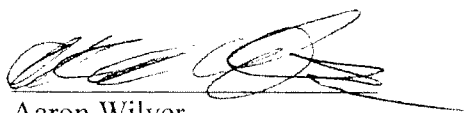
### **Adjournment**

Wilyer adjourned the meeting without objection at 4:25 p.m.

Recorded by:

Rob Christensen  
AS Council Assistant

Approved by:



Aaron Wilyer  
Legislative Vice President

Associated Students Board of Finance  
Humboldt State University  
Monday, November 8<sup>th</sup>, 2010  
University Center, South Lounge Conference Room  
Minutes #5

**DRAFT**

**Call to Order**

Stephanie Partlow called the Board of Finance meeting to order at 2:00 p.m., Monday November 8<sup>th</sup>, 2010 in the University Center, South Lounge Conference Room.

**Roll Call**

Members Present: Stephanie Partlow, Iban Rodriguez, Scott Meyers, Pam Ward

Members Absent: Tristan Caswell (unexcused)

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: WARD/MEYERS move to approve Agenda #5 APPROVED

**Chair's Report**

Partlow had no report.

**Approval of the Minutes**

MOTION: WARD/RODRIGUEZ move to approve the Board of Finance Minutes #4 dated October 25<sup>th</sup>, 2010 APPROVED

**Old Business**

- A. Request from the MultiCultural Center (MCC) for a line-item transfer in an amount not to exceed \$438.00 from line-item Hourly Wages to line-item Work Study – Action Item  
The Q-Fest Coordinator at the MCC has been awarded work study. Transferring the amount into the Work Study line item will allow the student to collect their financial aid award.

MOTION: RODRIGUEZ/WARD move to approve the request from the MultiCultural Center (MCC) for a line-item transfer in an amount not to exceed \$438.00 from line-item Hourly Wages to line-item Work Study APPROVED

Marylyn Paik Nicely, the Director of the MultiCultural Center, was present on behalf of the request. Paik Nicely explained that the student in the position has received a Work-Study award and that transferring the amount to the work study line item would allow the student to fully

utilize the financial aid awarded to him.

- B. Request from the MultiCultural Center (MCC) to suspend Associated Students 2010-11 Budget Language #12 to split an Assistant Director stipend, in an amount of \$875.00, between two employees for the position of African American Community Outreach Coordinator – Action Item

The MultiCultural Center would like to share the position of African American Community Outreach Coordinator between Nora Chatmon and Jacquelyn Robinson.

MOTION: WARD/MEYERS move to approve the request from the MultiCultural Center (MCC) to suspend Associated Students 2010-11 Budget Language #12 to split an Assistant Director stipend, in an amount of \$875.00, between two employees for the position of African American Community Outreach Coordinator

APPROVED

Paik Nicely explained that the Community Outreach Coordinator (COC) positions work with different clubs and individuals on campus to help build community for historically underrepresented groups on campus. Nora Chatmon, a student, has requested to have an additional student assist in the effort. Paik Nicely explained that both students are willing to work together and share the original allotted amount. Meyers asked what the responsibilities of a COC were. Paik Nicely explained that COC's help to network different individuals and groups on campus, plan the Creating Community Reception in the fall and also provide support for Black Liberation Month in the spring.

- C. Request from the Marching Lumberjacks from Unallocated in an amount not to exceed \$3,000.00 for the costs associated with the purchase of two alto saxophones, two trumpets, one snare drum, one bass drum, one tenor saxophone and two sousaphone cases – Action Item

The new instruments would supplement the current inventory and allow more members who don't own their own instruments to perform.

MOTION: WARD/MEYERS move to approve the request from the Marching Lumberjacks from Unallocated in an amount not to exceed \$3,000.00 for the costs associated with the purchase of two alto saxophones, two trumpets, one snare drum, one bass drum, one tenor saxophone and two sousaphone cases

APPROVED

AS AMENDED

(1) ABSTENTION

Scott Gerving, the Advisor of the Marching Lumberjacks (MLJ's) and Wilson Bowles, the Equipment Manager for the MLJ's, were present on behalf of the request. Gerving explained that the membership of the group has changed and that the band does not have enough instruments for students who want to play. Gerving addressed concerns that were brought up in the previous Board of Finance meeting. Shipping costs will be included in the price which has decreased the amount requested to \$2,691.20. Gerving noted that the snare drum that the MLJ's have selected would be similar in quality to the drums that the band currently uses; the current drums have been in use for twenty years. Bowles explained that most of the Equipment and Maintenance line item in the MLJ's Program Budget is used to repair current instruments. Ward asked if reeds and mouth pieces are purchased by the program or individuals within the program.

Gerving replied that the band provides reeds and mouthpieces. Rodriguez asked if there was a benefit to purchasing all of the instruments at one time. Gerving stated that the shipping of the instruments was included because the order was large. Partlow asked if there was a higher need for certain instruments on the list. Bowles replied that the list that was provided is the top needs for the MLJ's additional instruments that are still needed were not included.

MOTION:                   WARD move to amend the motion by striking \$3,000.00 and replacing with \$1,500.00

*There was no second to the motion.*

MOTION:                   RODRIGUEZ/WARD move to amend the motion by striking \$3,000.00 and replacing with \$2,000.00

APPROVED  
(1) ABSTENTION

Rodriguez stated that he would like to assist in funding a portion of the request, but would like to conserve some unallocated funding for the remainder of the year. Representatives from the MLJ's indicated that they would be able to contribute funding for the remainder of the order. Funding allocated for equipment purchase include one alto saxophone, one trumpet, one snare drum, one bass drum, and one tenor saxophone. The MLJ's will purchase the sousaphone cases out of their current AS budget.

- D. Request from the Associated Students Government from Unallocated in an amount not to exceed \$3,000.00 for the costs associated with the purchase of an HSU Campus Mascot – Action Item  
The AS Student Affairs Vice President arranged with Athletics to purchase a mascot for HSU. Athletics agreed to purchase the mascot with the understanding that A.S. would be approached for \$3,000.00 to offset the cost.

MOTION:                   WARD/RODRIGUEZ move to approve the request from the Associated Students Government from Unallocated in an amount not to exceed \$3,000.00 for the costs associated with the purchase of an HSU Campus Mascot

APPROVED  
AS AMENDED

Eden reported that during the summer she served on the WASC Steering Committee and that the campus had received feedback from the WASC agency that the campus seemed divided and that there was a need to unite behind a symbol. Eden proposed to Student Affairs, Athletics and Advancement that the campus mascot, Lucky the Logger, could help fulfill the need. Eden approached all three departments for funding. Athletics was supportive of the idea and offered to fully fund the purchase with the understanding that the Associated Students would be approached to help contribute funding once the academic semester had begun. Ward asked what the cost to upkeep the mascot would be. Eden replied that the annual cost for upkeep would be \$400.00.

MOTION:                   WARD/RODRIGUEZ move to amend the motion by striking \$3,000.00 and replacing with \$2,000.00

APPROVED

Ward suggested that the amount to contribute be amended to \$2,000.00 so that the Board of

Finance could conserve some unallocated funding for the remainder of the year.

E. AS Budget Timeline and Application Materials – Information Item

The Associated Students Board of Finance will review materials used for the 2010-11 Budget Process and suggest any changes. The 2011-12 AS Budget Timeline and Application Materials will be appear as an agenda item on the December 6<sup>th</sup>, 2010 Board of Finance Agenda for review and approval.

Tyson also went over the proposed memo to the programs and application materials that will be sent out to the programs. The applications materials will include a budget draft grid, budget justifications, and a general narrative. Tyson described the timeline to the Board and explained the importance of the Board of Finance committing to the timeline once approved. This is the timeline that will be communicated to the AS Programs in the budget application materials. Tyson went over the budget process in detail and answered questions about the process. This document will be an action item at our next Board of Finance meeting.

**Announcements**

There were no announcements.

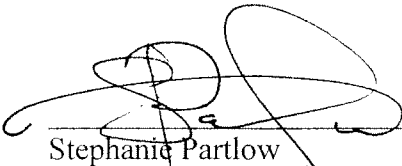
**Adjournment**

Partlow adjourned the meeting at 2:54 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Secretary

Approved by:



Stephanie Partlow  
A.S. Administrative Vice President  
Chair Board of Finance