Associated Students Council  
Humboldt State University  
Meeting on Friday, May 6, 2011  
University Center, South Lounge  
9:00 A.M.  
Agenda #24

I. Call to Order  

II. Roll Call  

III. Approval of Agenda #24 – Action Item  

IV. Chair's Report  

V. Approval of Minutes  
   A. Approval of Minutes #23 dated April 22, 2011 – Action Item  

VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)  
Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Appointments to Committees and Council  
   A. A. S. President  
   B. A. S. Administrative Vice President  
   C. A. S. Legislative Vice President  
   D. A. S. Student Affairs Vice President  

VIII. Closed Session (The Council may hold a closed session under circumstances authorized in Section 89307 of the Gloria Romero Open Meeting Act.) At this time the Council and Executives will go into closed session as per Associated Students Personnel Policy 302. As per the AS policy, the Vice President of Enrollment Management and Student Affairs, with the Associated Students President, will be responsible for conducting the evaluation of the AS General Manager (See attached policy).
IX. Old Business

A. An Act to amend the Associated Students Constitution, Government Code, Administrative Code and Elections Code – Action Item
   The Act would amend various governing documents of the Associated Students. This action was tabled from the April 22, 2011 meeting.

X. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
B. College Representative Reports
C. Graduate Student Representative (Leanne Lynch)
D. Residence Hall Association (RHA) Representative Report (Maureen Walsh)
E. General Manager (Joan Tyson)
F. Elections Commissioner (John Folstrom)
G. AS Presents (Annie Bartholomew)
H. CSSA (Kaci Poor)
I. CSSA (Aaron Guerrero)
J. Legislative Vice President (Aaron Wilyer)
K. Student Affairs Vice President (Kristy Eden)
L. Administrative Affairs Vice President (Vacant)

Board of Finance Report – Monday, April 25, 2011

A. Request from the Associated Students Government for permission to reallocate $800.00 within the Stipend Wage line item – Information Item
   The Administrative Vice President assumed the duties of the AS President on April 13. The amount reflects the per-diem rate of the AS President’s stipend for the remainder of the Spring 2011 semester.

M. President (Stephanie Partlow)

XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XII. New Business

XIII. General Council Work Session

A. Finals Week Study Lounge – Discussion Item (Kristy Eden)

XIV. Adjournment
Call to Order

Aaron Wilyer, Legislative Vice President, called the meeting to order at 9:00 a.m. in the University Center, South Lounge

Roll Call


Members Absent: Grace Goodson (unexcused)

Officers Present: Stephanie Partlow, Aaron Wilyer, Kristy Eden, Aaron Guerrero, Kaci Poor, Annie Bartholomew, John Folstrom

Advisors Present: Joan Tyson

Approval of Agenda

MOTION: WALSH/ANDERSON move to approve Agenda #23 APPROVED

Chair's Report

Wilyer had no report.

Approval of Minutes

A. Approval of Minutes #21 dated April 8, 2011 – Action Item

MOTION: WALSH/BROWNELL move to approve Minutes #21 dated April 8, 2011 APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Dave Nakamura, the Executive Director of the University Center (UC), updated the Council on current projects that the organization is working on. The UC Board is currently evaluating the HSU Bookstore operations. The HSU Bookstore is currently operating at a deficit and the Board is considering options that include outsourcing bookstore management to an outside vendor or changing current operations. Nakamura also noted that the floating dock at the Humboldt Bay Aquatic Center should be installed by the end of the summer. The UC is also evaluating options for the Windows Café space and how it will...
be used into the future. Windows is scheduled to reopen in the Fall.

**Appointments to Committees and Council**

**A. S. President (Stephanie Partlow)**
No Appointments.

**A. S. Administrative Vice President (Vacant)**
No Appointments.

**A. S. Legislative Vice President (Aaron Wilyer)**
No Appointments.

**A. S. Student Affairs Vice President (Kristy Eden)**
No Appointments.

**Old Business**

**A. Resolution in Support of the Move to Amend Campaign – Action Item**

The Associated Students would support the Move to Amend campaign to call for an Amendment to the Constitution to abolish corporate personhood.

Theodore Blizzard, a student at large and author of the resolution was present. Blizzard noted that the resolution is not anti-corporate but requests limits on corporate power.

**MOTION:** MEYERS/OKEH move to approve the Resolution in Support of the Move to Amend Campaign

APPROVED AS AMENDED

Bartholomew asked Blizzard for a citation to the word *beings* in the fourth paragraph. Blizzard stated that it was a dictionary definition.

**MOTION:** WALSH/KELLY move to amend the Resolution in Support of the Move to Amend Campaign by striking Vice President for Student Affairs, Steven Butler and replacing with Vice President for Enrollment Management and Student Affairs, Peg Blake.

APPROVED

Poor stated that the third paragraph sounds like an attack and suggested that alternate language be used. Eden stated that she supports the intent of the resolution and suggested a more academic citation for the fourth paragraph.

**MOTION:** GUEST/BROWNELL move to amend the Resolution in Support of the Move to Amend Campaign by striking *lacks morals and* in the third paragraph

FAILS

**MOTION:** WALSH move to amend the Resolution in Support of the Move to Amend Campaign by adding *or have morals* to the end of the third paragraph

NO SECOND TO THE MOTION
Poor suggested saying that “corporations are based on profit based intent.

MOTION: WARD/JOHNSON move to amend the Resolution in Support of the Move to Amend Campaign by striking corporations lack morals and are not bound by the constraints of human mortality and replacing with corporations are not held responsible for immoral acts and are not bound by the constraints of human mortality in the third paragraph  FAILS

MOTION: WARD/GUEST move to amend the amendment to read: corporations work solely for the benefit of their shareholders, are not held responsible for immoral actions and are not bound by the constraints of human mortality  FAILS

MOTION: WARD/GUEST move to amend the Resolution in Support of the Move to Amend Campaign by replacing the third paragraph with according to the Michigan Supreme Court Case Dodge vs. Ford Motor Company, corporations are bound to increase profit before considering the morality of their actions, working solely for the benefit of their shareholders, and are not bound by the constraints of human mortality.  APPROVED

Eden stated that she was not in favor of the term “working solely for the benefit of their shareholders” and suggested the council reject the language.

MOTION: WALSH/LYNCH move to amend the amendment by striking working solely for the benefit of their shareholders  FAILS

Folstrom noted that there are many different types of corporations and suggested that the term for-profit corporations be substituted for the term corporations. Eden stated the more caveats and addendums that are added to the resolution, the less strong it will be.

MOTION: WARD/JOHNSON move to table the Resolution in Support of the Move to Amend Campaign to the May 6th, 2011 meeting  FAILS  (1) AYE

Ward stated that the resolution should be tabled to the next meeting so that the Council could work on it and present a better document at the next meeting. Eden noted that the resolution is fairly strong and there is only one meeting left. Walsh stated that the resolution should be finished today.

MOTION: WALSH/LYNCH move to amend the Resolution in Support of the Move to Amend Campaign by striking defined as from the fourth paragraph  APPROVED

MOTION: KELLY/JOHNSON move to call the question on the Resolution in Support of the Move to Amend Campaign  APPROVED

The Council proceeded to vote on the Resolution as Amended.

B. Resolution in Support of the Prompt Adoption of a Climate Action Plan at Humboldt State University – Action Item

The Associated Students would support the prompt adoption and implementation of a Climate
Robin Ray, a student at large and author of the resolution was present. Ray explained that many universities and municipalities have created Climate Action Plans. Ray noted that HSU currently does not have a Climate Action Plan and that the resolution would support the implementation of such a plan at HSU.

MOTION: ANDERSON/MEYERS move to approve the Resolution in Support of the Prompt Adoption of a Climate Action Plan at Humboldt State University APPROVED

Bartholomew asked Ray for information on what the Intergovernmental Panel on Climate Change is. Ray stated that the Intergovernmental Panel on Climate Change is an organizational made up of 2,500 Scientists and is affiliated with the World Meteorological Association.

MOTION: GUEST/KELLY move to amend the Resolution in Support of the Prompt Adoption of a Climate Action Plant at Humboldt State University by striking Humboldt State and replacing with HSU after the first paragraph APPROVED

C. Assembly Bill 1233; New Nonprofit Corporation Governance Practices. Implications for Associated Students of Humboldt State University—Action Item
Council to approve document for future guidance into governing documents revisions.

Tyson stated that she took feedback that she had received from the Executive Committee and the AS Council and incorporated them into a document that will help guide revisions to the Articles of Incorporation, AS Constitution, Bylaws and Codes. The revised governing documents will come before the AS Council next year.

Recommendation #1 – The authorized number of Council Members of the corporation shall be seventeen (17) consisting of: President, Administrative Vice President, Legislative Vice President, Student Affairs Vice President, Three College-specific representatives per College, two At Large Representatives, one Graduate Student Representative and one Resident Housing Association Representative.

The following would be advisors and liaisons to the AS Council: The CSSA Representatives, AS Presents Representative, Elections Commissioner, The HSU President or designee and The General Manager.

Ward asked for more information about the AS President receiving voting privileges. Partlow responded that the Executive Committee recommended that the AS President receive a vote and also recommended that veto-authority be abolished. Partlow also noted that the Executive Committee recommended that the All University Representative be replaced with an At Large Representative

Recommendation #2 – Convert any ex officio members to advisor and liaisons or give the ex officio director full rights as directors.

No discussion.

Recommendation #3 – Unofficial Election results will be submitted at the Transition Meeting. When the
AS Council has accepted the report, the election results will then be considered “official.”

No discussion

Recommendation #4 - Do not use proxy voting.

No discussion

Recommendation #5 - Do not permit more than one vote per director.

No discussion

Recommendation #6 - Do not include any provisions regarding quorum beyond what is currently in place.

Tyson noted that quorum would be based off of 17 voting members.

Recommendation #7 - Identify in our bylaws the position of President as president, and the position of Administrative Vice President as secretary/Chief Financial Officer

No discussion.

Recommendation #8 - Delete all reference to veto authority.

No discussion.

MOTION: BROWNELL/LAND move to approve Assembly Bill 1233; New Nonprofit Corporation Governance Practices. Implications for Associated Students of Humboldt State University document. APPROVED


The Act would amend various governing documents of the Associated Students.

MOTION: GUEST/WARD move to approve an Act to amend the Associated Students Constitution, Government Code, Administrative Code and Elections Code TABLED UNTIL MAY 6

Pam Ward stated that she saw a need for changes to the Constitution and Codes. Bartholomew stated that she was opposed to changing Article II of the AS Constitution to allow a seat to be automatically filled by a runner-up candidate. Meyers noted that voters may be unhappy to find an unelected candidate automatically on the Council. Okeh and Partlow both stated their opposition to the proposed changes to Article VII of the AS Constitution and stated that 300 signatures was too many. Kelly noted that many other schools do not require petitions from candidates. Ward stated that 300 signatures was intended to be for the President only, not the Vice-Presidents.

MOTION: WALSH/GUEST move to table an Act to amend the Associated Students Constitution, Government Code, Administrative Code and Elections Code to the
May 6, 2011 AS Council meeting

APPROVED
(6) AYE
(2) NAY
(1) ABSTAIN

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

Committee Reports from Students-at-Large
No report.

Okeh – College of Arts, Humanities and Social Sciences
Okeh reported that she has given class raps regarding the AS Elections. Okeh attended Humans vs. Zombies on April 16th.

Kelly – College of Arts, Humanities and Social Sciences
Kelly reported that the Academic Senate has passed the Constitution for the University Senate. Kelly met with Dr. Blake; Dan Collen, the HSU Athletic Director, Ward and Tyson regarding the HSU Athletics Budget.

Meyers – College of Arts, Humanities and Social Sciences
Absent.

Land – College of Professional Studies
Land reported that she has given class raps regarding the AS Elections. Land noted that the College of Professional Studies Mixer has been canceled and that the Dean will be holding a meeting with students on May 4, 2011.

Johnson – College of Professional Studies
Absent.

Goodson – College of Professional Studies
Absent.

Guest – College of Natural Resources and Sciences
Guest reported that she enjoyed attending Humans vs. Zombies.

Anderson – College of Natural Resources and Sciences
Anderson had no report.

Ward – College of Natural Resources and Sciences
Absent.

Brownell – At-Large
Absent.

Graduate Student Representative (Leanne Lynch)
Lynch reported that she attended Humans vs. Zombies.
Residence Housing Association Representative (Maureen Walsh)
Walsh reported that she attended the CHESS Conference this last weekend. Guest was Walsh’s proxy at the RHA meeting.

General Manager (Joan Tyson)
Tyson reported that SLAM Fest is going on now through April 29th.

Elections Commissioner (John Folstrom)
Folstrom reported that the results will be out at 1:00 p.m. Folstrom thanked everyone for their assistance with class raps.

AS Presents Coordinator (Annie Bartholomew)
Bartholomew reported that the Bright Eyes show and the Animal Collective show were well attended. The Go Go Bordello concert for April 20th was canceled. Refunds for the show will be handled by the HSU Ticket Office. There will be a Battle of the Bands event from 7:00 – 9:00 p.m. tonight in the Depot.

California State Student Association Representative (Kaci Poor)
Poor reported that nine HSU students attended the CHESS Conference. HSU students lobbied State Senator Noreen Evans and State Assembly member Wes Chesbro’s office.

California State Student Association Representative (Aaron Guerrero)
Guerrero reported that many students attended the CFA Rally on April 13. Guerrero attended the MultiCultural Center program review open forum for students.

Legislative Vice President (Aaron Wilyer)
Wilyer reported that the Academic Policies Committee is discussing changes to the requirements to obtain a Minor. The Academic Senate voted to approve the University Senate constitution.

Student Affairs Vice President (Kristy Eden)
Eden reported that she attended the Outstanding Student Awards and Humans v. Zombies. Eden reported that Lynch will be spearheading the next Humans v. Zombies event. Eden also reported that she will be attending a meeting of the UC Executive Director Search Committee, the Instructionally Related Activities Committee meeting and the Elections Commission meeting today. Eden will be giving out end of the year superlatives for Council at the social on Friday, May 6th. Eden will be forwarding out information on the UC Business Enterprise Meetings where information on the bookstore options will be offered.

Administrative Vice President Report (Vacant)
Partlow gave the Board of Finance report.

Board of Finance Report – Monday, April 18, 2011

A. Request from the MultiCultural Center (MCC) for approval to spend an amount not to exceed $500.00 from the MCC’s Special Projects – In House line item and to expend Special Projects funding in conjunction with a grant from the Activities Coordinating Board/MultiCultural Center (ACB/MCC) Allocation Board – Information Item
The MCC’s Budget Language #24 requires that the MCC seek approval from the Board
of Finance and the ACB/MCC Allocation Board to approve expenditures of Special Projects – In House funds when used in conjunction with an ACB/MCC Allocation Board Grant.

Partlow explained that the Board of Finance approved the request from the MCC. The funding will allow funds budget in the MCC program budget to be used to support a club program.

B. Request from the Campus Center for Appropriate Technology (CCAT) from Unallocated for funds in an amount not to exceed $162.00 for the purchase of a faucet and fittings for the CCAT Community Kitchenette – Information Item

CCAT is building a sink in the downstairs kitchenette for workshops, classes and visitors to use. The faucet and fittings will be attached to a used sink that was purchased from the Arcata Community Recycling Center.

Partlow noted that the request was approved by the Board of Finance and that the installation will be done by CCAT students.

C. Request from the Waste Reduction and Resource Awareness Program (WRRAP) from Unallocated for permission to reallocate $1,315.00 within the Hourly Wage line item – Information Item

WRRAP would like to reallocate funding to the Compost Director, Zero-Waste Coordinator, Take Back the Tap Coordinator, Education Coordinator and Multi-Media Editor from the Compost Site Operator position.

Partlow explained that one of the Compost Site Operators was unable to continue working for WRRAP and that the Board of Finance approved using funds allocated for the position to be split among other positions.

President (Stephanie Partlow)

Partlow reported that she attended the UC Board meeting on April 21. The Women’s Crew Team will begin to practice at the Humboldt Bay Aquatic Center after the installation of the floating docks. The HSU Bookstore is currently facing a $330,000.00 deficit and Partlow and Eden will be attending meetings next week to look at options for the Bookstore. Dr. Peg Blake is working with the University Center to expand recreation opportunities on campus by remodeling the Forbes Complex.

General Council Discussion

Okeh noted that Dr. Ken Ayoob has been appointed the permanent Dean for the College of Arts, Humanities and Social Sciences. Walsh announced that the event, Sexland, will be in Nelson Hall East tonight.

General Council Work Session

A. Finals Week Study Lounge – Discussion Item (Kristy Eden)

Eden stated that the Finals Week Study Lounge will be on May 9 - 11. Eden will be providing a sign-up sheet for the Council. Eden will be working closely with Guest on coordinating the event. This year there will be study breaks offered with stretching activities. Bartholomew noted that Council should
follow the directions regarding the placement of food so that it does not run out early in the evening.

**Announcements**

Folstrom is working on a petition for 24 hour study space in the HSU Library during Finals week. Tyson gave the *You Rock Rock* to Eden. Guest will be sending out an email regarding the end of the year party.

**Adjournment**

Wilyer adjourned the meeting without objection at 11:23 a.m.

Recorded by:

Rob Christensen
AS Council Assistant

Approved by:

[Signature]

Aaron Wilyer
Legislative Vice President
Call to Order

Scott Meyers called the Board of Finance meeting to order at 1:00 p.m., Monday, April 25, 2011 in the University Center, South Lounge Conference Room.

Roll Call

Members Present: Scott Meyers, Tristan Caswell, Pam Ward
Members Absent: Stephanie Partlow (excused)
Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: WARD/CASWELL move to approve Agenda #14
APPROVED

Chair's Report

Meyers noted that he will chair the Board of Finance in the absence of Partlow.

Approval of the Minutes

MOTION: CASWELL/WARD move to approve the Board of Finance Minutes #13 dated April 18, 2011
APPROVED

Old Business

A. Request from the Associated Students Government for permission to reallocate $800.00 within the Stipend Wage line item – Action Item
The Administrative Vice President assumed the duties of the AS President on April 13. The amount reflects the per-diem rate of the AS President’s stipend for the remainder of the Spring 2011 semester.

MOTION: WARD/CASWELL move to approve the request from the Associated Students Government for permission to reallocate $800.00 within the Stipend Wage line item
APPROVED

Tyson stated that there was interest expressed in providing Partlow with an additional stipend as she will be serving AS President for the remainder of the academic year. Tyson stated that no new money is being requested but that the money would be reallocated within the same line item. Tyson noted that she used a per-diem rate to reach a sum of $800.00.

Announcements
There were no announcements.

**Adjournment**

Meyers adjourned the meeting at 1:08 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:

Scott Meyers
Interim Chair, Board of Finance
Section: Policy Statement – Personnel  
Subject: Annual Performance Appraisal of General Manager  

**Purpose:** To provide the Associated Students General Manager with an annual performance appraisal.

**New/Revised:** October 4, 2010  
**Council Adoption Date:** February 5, 2001

The Humboldt State University Vice President of Student Affairs, with the Associated Students (AS) President, will be responsible for developing a written performance appraisal of the AS General Manager by the end of each spring semester.

In closed session during a regularly scheduled meeting of the Associated Students Council, the Vice President of Student Affairs and the AS President will invite verbal comments from the members of the Associated Students Council and Executives. Written comments may also be accepted. The Vice President of Student Affairs and the AS President may also solicit comments from other students, campus administrators, and/or staff as appropriate.

The AS Council has the option to invite the General Manager to attend the closed session in order to ask questions and/or offer comments.

The Vice President of Student Affairs will meet with the AS General Manager and discuss the performance appraisal. Following this conference, the Vice President of Student Affairs will finalize the review in writing. The AS General Manager may respond in writing to items concerning the performance appraisal.

The Vice President of Student Affairs will provide the AS General Manager with a copy of the final written performance appraisal and maintain an ongoing file of the annual performance appraisals.

It will be the responsibility of the Vice President of Student Affairs to establish the annual compensation level of the AS General Manager based on the level of responsibility and comparability of similar positions. The Vice President of Student Affairs may also approve a merit increase when appropriate.

Personnel Policies
Constitution

Article II
C.

3. Should a vacancy occur to an elected council office that is not an officer after the spring elections and before the third Monday of the fall semester, that seat should automatically be filled by the candidate from the spring election that received the most votes but was not elected to council, if one exists.

Amend

1. Should a vacancy occur in any elected office other than the Presidency or as described in section 3, the President shall appoint a person to said position with the approval of the A.S. Council. All approved appointments shall terminate at the end of the vacant seat’s term.

Article VII

Amend
C.

1. Nominations: Executive Officers shall be nominated by petitions signed by three hundred (300) members of the Association. A.S. college-specific representatives shall be nominated by petitions signed by fifty (50) members of the Association within the college he/she is representing. The A.S. all university representative shall be nominated by petitions signed by fifty (50) members of the Association within the All University program. The A.S. At-Large representative shall be nominated by petition signed by fifty (50) members of the Association. Graduate Student representatives shall be nominated by petitions signed by twenty (20) members of the Association who are Graduate Students. Petitions for nomination shall be filed with the Elections Commission not less than fourteen (14) calendar days not more than forty-two (42) calendar days prior to the regular election; the Elections Commission has three (3) school days to rule on the eligibility of a candidate after filing; and public notice to the effect that nominations are in order shall be posted on official bulletin boards and shall be published in the school newspaper at least forty-two (42) days prior to the election by the Elections Commission.

Delete- no longer relevant

4. There shall be two (2) poll workers, appointed by the Elections Commission, at each voting station during the elections.

Government Code

Section 5.- change to day

5.03 Appointees shall appear before the Council on the night of their appointment. (2/01)
Section 8.

Section 5.02

h. failure to represent their constituency. (9/91)

i. Excess frivolity, disinterest or lack of participation
Council responsibility may be grounds for impeachment.
(2/01)

Administrative Code

Section 2.

2.02 The Committee shall:

a. Meet as deemed necessary by the Chair;

Change to:

a. Shall meet every week that the A.S. Council does not meet except when deemed unnecessary as decided by 2/3 of the officers presidential vote withstanding.

Elections Code

Section 10.

10.03
Candidates campaign materials shall not be placed in a way that they block any portion of signs placed by the Associated Students Elections Commission advertising the elections. At least a two-foot distance between AS elections materials and candidates materials must be maintained except on bulletin boards. See Section 10.02 for appropriate placement of campaign materials. (5/02)

Section 11

11.02
The maximum campaign expenditures shall be limited as follows: A.S. President, $200; Vice-Presidents, $150, and; Council Representatives, $100. (12/00)
PREAMBLE
Having opinions to be represented, rights to be protected and needs to be administered, we, the members of the Associated Students of Humboldt State University, at Arcata, California, do ordain and establish this Constitution.

ARTICLE I. Name, Membership

A. Name: The name of this corporation shall be the Associated Students of Humboldt State University, hereinafter referred to as the "Association."

B. Membership: Any person duly registered as a student of Humboldt State University, and who has paid the required membership fee shall be a member of the Association.

ARTICLE II. Officers

A. Definition of the Term "Officer": An officer shall be any office holder elected by the Association membership and/or approved by the Associated Students Council, hereinafter referred to as the A.S. Council.

B. Officer Liability: Any officer of the Association who violates the Association Constitution or Code may, after due process, be subject to one of the following sanctions:

1. Censure: A verbal warning/reprimand expressing disapproval of the actions of the officer concerned.

2. Probation: Placing the officer in question under the scrutiny of the A.S. Council and warning the officer that further misconduct may result in suspension or removal. The officer will retain his/her voting and participation rights. The term of probation to be set by the A.S. Council in each particular case.

3. Suspension: Removal from office for a period of time to be set in each case.


C. Vacancies and Succession

1. Should a vacancy occur in any elected office other than the Presidency, the President shall appoint, with the approval of the A.S. Council. All approved appointments shall terminate at the end of the vacant seat's term.
2. Should a vacancy occur in the Presidency, the Administrative Vice President shall succeed to the office. Should the Presidency and the Administrative Vice Presidency be simultaneously vacant, the Legislative Vice President shall appoint replacements to assume the duties of those offices. These appointments shall be approved by the A.S. Council.
ARTICLE VII. Elections

A. There shall be one regular Association elections during the academic year.

B. Elections Commission: An Elections Commission shall be appointed to ensure elections conducted by the Association are fair and are operated within the rules established by the A.S. Council, as detailed in the Associated Students Code. Three members of the Commission shall be appointed by the Associated Students President and two members shall be appointed by the Legislative Vice President.

C. Elections Procedures:

1. Nominations: Executive Officers shall be nominated by petitions signed by one-hundred and fifty (150) members of the Association. A.S. college-specific representatives shall be nominated by petitions signed by fifty (50) members of the Association within the college he/she is representing. The A.S. all university representative shall be nominated by petitions signed by fifty (50) members of the Association within the All University program. The A.S. At-Large representative shall be nominated by petition signed by fifty (50) members of the Association. Graduate Student representatives shall be nominated by petitions signed by twenty (20) members of the Association who are Graduate Students. Petitions for nomination shall be filed with the Elections Commission not less than fourteen (14) calendar days not more than forty-two (42) calendar days prior to the regular election; the Elections Commission has three (3) school days to rule on the eligibility of a candidate after filing; and public notice to the effect that nominations are in order shall be posted on official bulletin boards and shall be published in the school newspaper at least forty-two (42) days prior to the election by the Elections Commission.

2. Each member of the Association shall vote for no more than one candidate for each office.

3. No member of the Association shall vote for a candidate for representative of a college other than the college in which that member of the Association is enrolled. In the case of persons with more than one major, the person shall have the right to choose from amongst colleges in which that person is enrolled to vote for a college representative candidate. Students with undeclared majors shall vote for the all university student representative. All students may vote for the At-Large Representative.

4. There shall be two (2) poll workers, appointed by the Elections Commission, at each voting station during the elections.
Section 5. Executive Officer Appointments to A.S. Vice-President and Council Vacancies

5.01 The purpose of this section is to ensure that the Associated Students are informed whenever there exists an opportunity for members to participate in the decision-making process and further, to insure that the Council is well informed as to the qualifications of Presidential and Vice Presidential appointees. (2/01)

5.02 Prior to any A.S. Vice President or Council position appointment being made, an announcement of the vacancy shall be made to the Associated Students. Vacancies shall be announced in the Lumberjack Newspaper at least 5 days prior to the meeting at which the appointment will be recommended. (2/01)

5.03 Appointees shall appear before the Council on the night of their appointment. (2/01)

5.04 All Executive Committee appointment recommendations must be approved by a two-thirds (2/3) vote of Council. (2/01)
Section 8. Articles of Impeachment

8.01 Any elected or appointed Executive Officer or Council member of the Associated Students may be impeached from office for failing to carry out the duties of their office as stipulated in the Associated Students Constitution or Codes. (2/01)

8.02 After due process, Executive Officers may be impeached from office for:

a. continuous failure to attend Council meetings;

b. continuous failure to report to Council;

c. continuous misuse of executive power;

d. overstepping the bounds of their office without the advice or consent of Council;

e. continuous failure to attend assigned committee meetings;

f. failure to maintain regular office hours; or

g. undue interference in Council's implementing its decisions. (2/01)
ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY ADMINISTRATIVE CODE

Section 1. Purpose and Administration

1.01 The purpose of this Code shall be to define and outline the administrative procedures of the Associated Students Government. (2/01)

Section 2. A.S. Executive Committee

2.01 The Executive Committee shall consist of the A.S. President as chair of the committee, the A.S. Vice Presidents, the CSSA Representative(s), the A.S. Elections Commissioner (ex-officio non voting), the A.S. Presents Representative, the A.S. General Manager or designee (ex-officio non-voting) and an A.S. Council representative nominated by the President and approved by a two-thirds (2/3) vote of Council. (1/10)

2.02 The Committee shall:

a. Meet as deemed necessary by the Chair;
b. Serve as an advisory group assessing the needs and goals of the Association;
c. Evaluate any A.S. Council member as to upholding their responsibilities when requested by a majority of the A.S. Council or the Legislative Vice President; and,
d. Recommend appointments to the A.S. Council. (2/01)
Section 10  Campaign Conduct and Responsibility - Publicity

10.01 The Commission will advise candidates on current rules upon receipt of nomination materials and at the mandatory candidates orientation meeting. (12/00)

10.02 The University Posting Policy, including Housing and Dining, must be followed when posting campaign materials. (12/00)

10.03 Candidates campaign materials shall not be placed in a way that they block any portion of signs placed by the Associated Students Elections Commission advertising the elections. At least a two-foot distance between AS elections materials and candidates materials must be maintained. See Section 10.02 for appropriate placement of campaign materials. (5/02)

10.04 All campaign materials, etc. must be removed within forty-eight (48) hours after the close of the elections or the performance bond is forfeited. (12/00)

10.05 A candidate may use all official HSU media in his/her campaign. Media shall be defined as a publication or broadcast that does not exist for the sole support of a candidate’s campaign. (12/00)

10.06 Publicity in violation of any HSU regulations will be removed by the Elections Commission. (12/00)

Section 11  Campaign Finances

11.01 Each candidate will file with the Elections Commissioner a statement of Finance related to their elections efforts. (12/00)

11.02 The maximum campaign expenditures shall be limited as follows: A.S. President, $150; Vice-Presidents, $125, and; Council Representatives, $100. (12/00)

11.03 In case of a run-off election, candidates for President, Vice-President, and A.S. Council shall be allowed to spend 1/2 (one half) the maximum amount of money designated to that candidate’s position. There will be no carry-over regarding the limitations on expenditures. (12/00)
I. Call to Order

II. Roll Call

III. Approval of Agenda #1 – Action Item

IV. Chair's Report

V. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VI. Appointments to Committees and Council

A. A. S. President
B. A. S. Administrative Vice President
C. A. S. Legislative Vice President
D. A. S. Student Affairs Vice President

VII. Old Business

A. Monday, May 9, 2011 Associated Students Council Meeting – Action Item
This meeting is listed on the AS Council meeting schedule "To be determined based on need." Council needs to decide if they are going to meet or cancel this meeting.

VIII. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)
A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
B. College Representative Reports
C. Graduate Student Representative (Leanne Lynch)
D. Residence Hall Association (RHA) Representative Report (Vacant)
E. General Manager (Joan Tyson)
F. AS Presents (Vacant)
G. CSSA (Vacant)
H. CSSA (Vacant)
I. Legislative Vice President (Kate Beyer)
J. Student Affairs Vice President (Natalie Guest)
K. Administrative Affairs Vice President (Rachel Brownell)
L. President (Bryan Kelly)

IX. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

X. New Business

XI. General Council Work Session

A. A. S. Council Summer 2011 Contact Information – Joan Tyson

B. Spring 2011 Associated Students Study Lounge – Information Item (Natalie Guest)
   Guest will provide an update on the status of the Finals Week Study Lounge and let Council know what assistance is needed.

C. A. S. Fall Orientation - Saturday, August 21st or Sunday, August 22nd 2010 – Information Item (Joan Tyson)
   Council will determine a date for the A.S. Fall Orientation.

D. A.S. Retreat – Friday, September 9 thru Sunday, September 11. SAVE THE DATES – Information Item (Joan Tyson)

XII. Announcements

XIII. Adjournment