I. Call to Order

II. Roll Call

III. Approval of Agenda #20 – Action Item

IV. Chair's Report

V. Special Presentation – HSU’s Emergency Text Messages (John Capaccio, Housing Director and Jan Marnell, Emergency Services Coordinator)

VI. Approval of Minutes
   A. Approval of Minutes #19 dated March 11, 2011 – Action Item

VII. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)
   Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

   Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VIII. Appointments to Committees and Council
   A. A. S. President
   B. A. S. Administrative Vice President
   C. A. S. Legislative Vice President
   D. A. S. Student Affairs Vice President

IX. Old Business
   A. Review and Approval of the 2011-2012 Associated Students Budget as presented to the Associated Students Council on March 11, 2011 and subsequently amended by the Board
of Finance on March 23, 2011 to adjust for the loss of Summer Semester fee revenue.—

Action Item

The Board of Finance forwarded the recommended budgets for A.S. Programs to Council on March 11, 2011. Council is scheduled to act at this meeting on the 2011-2012 Associated Students recommended budget. If A.S. Program Directors wished to appeal the Board of Finance’s recommendation to Council, they were to deliver 20 copies of their appeal narrative and justification to the Associated Students Business Office no later than 5:00 p.m. on March 30, 2011. Each program that appeals will be given five minutes to make their presentation to Council and Council will be given five minutes to ask questions. No adjustments will be made until all of the programs requesting appeals have been heard.

It is also possible that Council may decide to call in programs for which they have questions. If that happens, programs selected will be asked to appear at the following A.S. Council meeting, scheduled for Friday, April 8, 2011 at 9:00 a.m. If a program is not called in by Council, and the program does not appeal, the program will not have their recommended budgets altered. (Please note: for a program to be called in by Council, at least a majority of the members must vote to do so.)

Following hearing appeals, Council will make a motion to approve the recommended budget, proceed through budget language and each A.S. Program providing an opportunity for discussion, questions, comments followed by a vote on the whole document—minus any programs called in by Council.

X. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)
B. College Representative Reports
C. Graduate Student Representative (Leanne Lynch)
D. Residence Hall Association (RHA) Representative Report (Maureen Walsh)
E. General Manager (Joan Tyson)
F. Elections Commissioner (John Folstrom)
G. AS Presents (Annie Bartholomew)
H. CSSA (Kaci Poor)
I. CSSA (Aaron Guerrero)
J. Legislative Vice President (Aaron Wilyer)
K. Student Affairs Vice President (Kristy Eden)
L. Administrative Affairs Vice President (Stephanie Partlow)


A. Request from the Sustainable Living Arts and Music Festival (SLAM Fest) from the SLAM Fest Trust Account in an amount not to exceed $605.00 for costs associated with production of the 2011 SLAM Fest – Information Item

The SLAM Fest is requesting an allocation from their trust account for the following expenses:

$180.00  ½ Page Lumberjack Advertisement
$50.00  Facebook Advertisement
$200.00  Printing of schedule
$100.00  Parking permits for off campus participants
B. Revision to the 2011-12 Associated Students Recommended Budget – Information Item
The Associated Students will not be collecting fee revenue for the Summer 2011 semester. The A.S. Board of Finance amended the 2011-12 Recommend Budget to account for the decrease in fee revenue.

M. President (Iban Rodriguez)

XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)

XII. New Business

XIII. General Council Work Session

XIV. Announcements

A. Next A.S. Council meeting: Friday, April 8th at 9:00 a.m. in Nelson Hall East 106.

XV. Adjournment
Associated Students Council  
Humboldt State University  
Friday, March 11, 2011  
University Center, South Lounge  
Minutes #19

Call to Order

Aaron Wilyer, Legislative Vice President, called the meeting to order at 9:00 a.m. in the University Center, South Lounge.

Roll Call


Members Absent: Natalie Guest (unexcused), Philip Anderson (excused)

Officers Present: Aaron Wilyer, Kristy Eden, Aaron Guerrero, Kaci Poor, Annie Bartholomew

Officers Absent: Iban Rodriguez (unexcused), Stephanie Partlow (excused), John Folstrom (excused)

Advisors Present: Joan Tyson

Approval of Agenda

MOTION: WALSH/WARD move to approve Agenda #19 APPROVED

Chair's Report

Wilyer reminded the Council to fill out their Office Hours sign up sheet.

Approval of Minutes

A. Approval of Minutes #18 dated March 4, 2011 – Action Item

MOTION: JOHNSON/GOODSON move to approve Minutes #18 dated March 4, 2011 APPROVED

Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

There was no Public Comment.

Appointments to Committees and Council

A. S. President (Iban Rodriguez)
Absent.

A. S. Administrative Vice President (Stephanie Partlow)
Absent.

A.S. Legislative Vice President (Aaron Wilyer)
No Appointments.

A.S. Student Affairs Vice President (Kristy Eden)
No Appointments.

**Old Business**
There was no Old Business.

**Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)**

**Committee Reports from Students-at-Large**
No report.

Okeh – College of Arts, Humanities and Social Sciences
Okeh reported that the College of Arts Humanities and Social Sciences (CAHSS) Mixer was on Wednesday at 5:00 p.m. and was a success. Okeh thanked Wilyer, Ward and Walsh for their assistance.

Kelly – College of Arts, Humanities and Social Sciences
Kelly thanked everyone who attended the CAHSS Mixer and declared it a success. The Academic Senate reviewed six resolutions including a resolution that lay out criteria for academic program review. Kelly attended a Sponsored Programs Foundation Board meeting yesterday.

**Poor, Land and Meyers arrived at the meeting.**

Meyers – College of Arts, Humanities and Social Sciences
Meyers thanked the College of Natural Resources and Sciences (CNRS) representatives for their assistance at the CAHSS mixer.

Land – College of Professional Studies
Land had no report.

Johnson – College of Professional Studies.
Johnson reported that he is working on the jacket order for Associated Students.

Goodson – College of Professional Studies
Goodson reported that the College of Professional Studies (COPS) Representatives have chosen a date for their mixer.

Guest – College of Natural Resources and Sciences
Absent.

Anderson – College of Natural Resources and Sciences
Absent.

Ward – College of Natural Resources and Sciences
Ward congratulated Okeh for collecting postcards to send to legislators.

Brownell – At-Large
Brownell reported that she will be attending the Advancement Foundation meetings on Friday afternoon and Saturday morning in San Francisco. Brownell has made a presentation regarding the elections to her clubs.

Graduate Student Representative (Leanne Lynch)
Lynch is looking for a committee to sit on.

Residence Housing Association Representative (Maureen Walsh)
Walsh reported that RHA has released information regarding their elections. RHA is bringing the author of It's Kind of a Funny Story to campus.

General Manager (Joan Tyson)
Tyson reported that she will be passing out the 2011-12 Associated Students Recommended Budget at the end of the meeting.

Elections Commissioner (John Folstrom)
Absent.

AS Presents Coordinator (Annie Bartholomew)
Bartholomew reported that tickets are still available for GoGo! Bordello and Bright Eyes

California State Student Association Representative (Kaci Poor)
Poor reported that she will be attending March for March on Monday. Poor attended the CAHSS mixer. Poor will also be attending the CSSA meeting in Pomona next weekend.

California State Student Association Representative (Aaron Guerrero)
Guerrero reported that there was a Lobby Corps meeting on Wednesday and that the Lobby Corps is planning a trip to the Capitol.

Legislative Vice President (Aaron Wilyer)
Wilyer reported that he attended the Academic Senate meeting on Tuesday. Wilyer congratulated the AS Council on their efficiency. The Academic Policies Committee and the Change Steering Committee were both canceled this week.

Student Affairs Vice President (Kristy Eden)
Eden reported that the CAHSS mixer was a successful event. The Humans vs. Zombies event will be on April 18 in the Jolly Giant Commons. The Activities Coordinating Board/Multi Cultural Center (ACB/MCC) Allocation Board approved funds for the Juggling Festival. Eden also reported that she attended the CAHSS Dean Search open forums. The last cycle for the ACB/MCC Allocation Board is coming up. The University Center (UC) Board has three student positions that will be included in the AS General Elections. Eden reported that the UC Board met last night and that the Dock Project at the Humboldt Bay Aquatic Center has been rescheduled to be completed in May, 2011. The College Creek
Dining Facility had a successful soft opening. Eden was appointed to the search committee for the UC Executive Director position. Eden also reported that the Bookstore has been operating at a deficit and that the UC Board has suggested that the project be sent to the UC Enterprise Committee for further discussion.

Administrative Vice President Report (Stephanie Partlow)
Absent. Meyers reported the Board of Finance Report on behalf of Partlow.

Board of Finance Report – Wednesday, March 9, 2011 (Minutes to Follow)

A. 2011-2012 Recommended Associated Students Budget – Information Item
The Board of Finance has completed its recommendations and the AS Council will receive the budget at the end of this meeting. Action will be taken regarding the budget at the April 1, 2011 meeting. There will also be a meeting Friday, March 25, 2011 to discuss the 2011-2012 recommended budget.

Meyers explained that at the end of the meeting the Council will receive the 2011-2012 recommended budget. The Council will meet on Friday, March 25 for a budget workshop and Council members should come prepared with questions that they may have about the budget. On April 1, the AS Council will take action on the 2011-12 recommended budget.

B. Request from the Associated Students Government from Capital Purchases Reserve for funds in an amount not to exceed $2,590.00 for the purchase of two new Dell OptiPlex 960 Computers – Action Item
The e-Mac computer in the Administrative/Student Affairs Vice President’s office is seven years old and has become unusable and the Dell GX 270 computer in the Legislative Vice President/California State Student Association office is seven years old and is becoming less functional. The new Dell OptiPlex 960 computers would replace both the eMac and the Dell GX 270.

Meyers explained that the request did not receive a second to the motion and was not discussed.

President (Iban Rodriguez)
Absent.

General Council Discussion

Meyers asked Eden how many students sit on the University Center (UC) Enterprise Committee. Eden replied that two students sit on the Enterprise Committee; one of the students is the AS President. Eden asked Brownell what the functions of the Advancement Foundation are. Brownell replied that the Advancement Foundation solicits funds from alumni for the University. Poor asked Eden if AS Council Members can run for the University Center Board of Directors. Eden replied that any student may run and that the AS President and Student Affairs Vice President sit on the board by position. Kelly asked how much the University Center charges the HSU Bookstore in annual rent. Eden replied that the HSU Bookstore is charged $150,000.00 in annual rent. Eden further explained that the bookstore has been subsidized by profit in Dining Services. Eden also noted that turning operations over to an outside vendor may have risks that include losing student jobs and losing requirements for ethically sourced products in the soft goods department. Eden noted that Dr. Blake suggested that these provisions could
be made in a contract with an outside vendor. Walsh asked if International Students were eligible to run for a Associated Students office. Tyson stated that any regularly matriculated student may run for an Associated Students Office. Eden noted that 12 of the 23 campus bookstores in the CSU are operated by an outside vendor. Walsh explained the process for students interested in being on RHA next year. Ward questioned the Associated Students Elections procedures and asked why the packet was not available on-line.

**General Council Work Session**

There was no General Council Work Session.

**Announcements**

Johnson announced that the AS Volleyball team won. Wilyer announced that the next softball game is on Sunday, March 20. Tyson handed out the AS 2011-12 Recommended Budget. Walsh reminded Council to travel safely. Poor gave the *You Rock Rock* to the entire Council for their good work. Meyers encouraged the Council to sign up for emergency text messaging..

**Adjournment**

Wilyer adjourned the meeting without objection at 9:55 a.m.

Recorded by:

Rob Christensen  
AS Council Assistant  
Approved by:

Aaron Wilyer  
Legislative Vice President
Call to Order
Stephanie Partlow called the Board of Finance meeting to order at 2:00 p.m., Wednesday, March 23, 2011 in the University Center, South Lounge Conference Room.

Roll Call
Members Present: Stephanie Partlow, Scott Meyers, Pam Ward, Tristan Caswell
Members Absent: Iban Rodriguez (unexcused)
Advisor Present: Joan Tyson

Approval of the Agenda
MOTION: WARD/MEYERS move to approve Agenda #11 APPROVED

Chair's Report
Partlow reported that she will need to leave for class by 4:00 p.m.

Approval of the Minutes
MOTION: MEYERS/WARD move to approve the Board of Finance Minutes #10 dated March 9, 2011 APPROVED

Old Business
A. Request from the Sustainable Living Arts and Music Festival (SLAM Fest) from the SLAM Fest Trust Account in an amount not to exceed $605 for costs associated with production of the 2011 SLAM Fest – Action Item
   The SLAM Fest is requesting an allocation from their trust account for the following expenses:
   $180.00  ½ Page Lumberjack Advertisement
   $ 50.00 Facebook Advertisement
   $200.00 Printing of schedule
   $100.00 Parking permits for off campus participants
   $ 75.00 T-shirts for SLAM staff
   $605.00
MOTION: WARD/CASWELL move to approve the request from the SLAM Fest from the SLAM Fest Trust Account in an amount not to exceed $605 for costs associated with production of the 2011 SLAM Fest APPROVED AS AMENDED

Jerri Jones, advisor for the SLAM Fest, was present on behalf of the request. Jones explained that she would like to purchase reusable tote bags with some funding that had already been preallocated for water bottles and that the tote bag would be used at the clothing swap. Jones also explained that the SLAM Fest Co-directors would also like to do an additional ad in the Lumberjack as well as an additional ad on Facebook. Jones also explained that because of the
event being a multi day event the group would also like to produce schedules. Partlow asked if there was a fee involved with the clothing swap. Jones stated that the event is free and will be produced in conjunction with the Waste Reduction and Resource Awareness Program. Jones also noted that the T-Shirts for SLAM staff would be made from organic cotton. Jones also noted that the parking permits would only be available to off campus presenters.

MOTION: WARD/MEYERS move to amend the Motion by allocating an amount not to exceed $125 from Unallocated for purchase of organic cotton tote bags

APPROVED

Ward stated that additional funding should be allocated so that the tote bags can be made from organic cotton.

B. Revision to the 2011-12 Associated Students Recommended Budget – Action Item
The Associated Students will not be collecting fee revenue for the Summer 2011 semester. The A.S. Board of Finance must amend the 2011-12 Recommend Budget to account for the decrease in fee revenue.

Joan Tyson, the AS General Manager, reported to the Board of Finance that the University will not be collecting fees for the Summer 2011 semester. The proposed fee revenue included in the 2011-12 Associated Students Recommended Budget was $10,000 based on an estimated enrollment of 200 students for the Summer semester. Tyson recommended that the Board of Finance adjust the 2011-12 Recommended Budget by increasing the allocation from the General Operations Reserve Allocation by $10,000—from $35,000 to $45,000. The justification Tyson provided is that the AS is receiving more fee revenue in 2010-11 than anticipated when the 2010-11 budget was approved last year. That amount is approximately $33,000 of unanticipated fee revenue. Other options include amending the recommended budget to adjust for the $10,000 difference and/or doing a combination of increasing the allocations from reserves and altering the recommended budget.

MOTION: WARD/MEYERS move to revise the 2011-12 Associated Students Recommended Budget by allocating an additional $10,000 from the General Operations Reserve Allocation for the 2011-12 Fiscal Year Recommended Budget.

APPROVED

Announcements
There were no announcements.

Adjournment
Partlow adjourned the meeting at 2:28 p.m. without objection.
Recorded by:
Rob Christensen
A.S. Council Assistant

Approved by: [Signature]
Stephanie Partlow
A.S. Administrative Vice President
Chair Board of Finance
## ASSOCIATED STUDENTS OF HUMBOLDT STATE UNIVERSITY
### 2011-2012 FISCAL YEAR RECOMMENDED BUDGET
**As revised on March 23, 2011**

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### A.S. FEE REVENUE:
- 0 Students @ $50 (Summer Semester) $0
- 7,800 Students @ $51 (Fall Semester) $397,800
- 7,800 Students @ $50 (Spring Semester) $390,000

**TOTAL** $787,800

### GENERAL OPERATIONS RESERVE ALLOCATION
$45,000

### SUBTOTAL
$832,800

### Less Financial Aid Set Aside ($2 per student per semester) for A.S. Scholarship

**TOTAL** $832,800

3/28/2011 10:59 AM