

Associated Students Cal Poly Humboldt
Budget Language Updating: Meeting #1
Finance Summer Task-Force 2023

— 7/5/2023 —

Join Zoom Meeting

<https://humboldtstate.zoom.us/j/82791592299?pwd=SjQxeE10dXZ2ZDNpWTNzY0NNcHA5dz09>

Meeting ID: 827 9159 2299 | Passcode: 703861

A. Members Present:

- | | |
|----------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Samuel Parker, President | <input type="checkbox"/> Kendra Higgins, Executive Director |
| <input type="checkbox"/> Andres Olmos, AVP | <input type="checkbox"/> Lizbeth Cano Sanchez, Board Coordinator |
| <input type="checkbox"/> Tashenea Burns-Young, LVP | |

B. Public Comment:

C. Business:

- a. [Associated Students of Cal Poly Humboldt 2023 -2024 Budget Language Working Doc...](#)
 - i. **What is the Request for Authorization to Travel (Domestic travel)?**
 1. **Here are two links below to access it.**
 - a. [travel_grant_funding_application_fillable_updated_9.6.16.pdf](#)
 - b. [Can be also found in Humboldt forms as Club Travel Grant Funding Application.](#)
 - ii. **Set dates of publication deadlines.**
 1. Recommended Publication distribution deadlines:
 - a. Fall 2023 Semester publication(s) : No Later than Monday, December 8, 2023
 - b. Spring 2024 Semester publication(s) : No Later than Monday, April 29, 2024
 - iii. **Should we add a check list box for programs to turn in the new Lumberjack Link for item #18?**
 1. Explanation of what Lumberjack Link is.
 - iv. **Review item #19 in accordance with the [updated Fiscal Code language](#). Former ED Joan Tyson can provide feedback to ED Kendra?**
 - v. **Review Item #20 entirely.**
 - vi. **Will the RSO App be a google form? An interfolio application?**
 1. Recommended timeline of RSO Grant Cycles:
 - a. Cycle 1 : Sept- Nov 30, 2023
 - b. Cycle 2 : Feb-April 26, 2024
 - vii. **What is Viewpoint Neutrality?**
 1. [Click Here for Info.](#)
 - viii. **Review Item #20 letter I in accordance with the [updated Fiscal Code language](#) section 26.03 Additional Procedure.**
 1. Recommendation: We can add “Ensure Request for Authorization to Travel form within Club Travel Grant Funding Application is completed” to Item #20 letter I.

b. Define A.S. Funded Program Categories Working Document

i. Additional resource

- 1. Category 1**
- 2. Category 2**
- 3. Category 3**
- 4. Category 4**
- 5. Category 5**