

Associated Students Council
Humboldt State University
Meeting on Monday, September 19, 2016
University Center Banquet Room
3 p.m.
Agenda #5

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #5 dated September 19, 2016 – **Action Item**
- IV. Chair's Report
- V. Presentations
 - A. AS Program Presentation – Children’s Center (Elizabeth-Anne Wilson, Interim Director)
 - B. AS Program Presentation – Waste-Reduction Resource Awareness Program (Madison Whaley, Program Manager)
- VI. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A.S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.
- VII. Appointments to Committees and Council
 - A. A. S. President
 - B. A. S. Administrative Vice President
 - C. A. S. Legislative Vice President
 - D. A. S. Student Affairs Vice President
- VIII. Old Business
- IX. Official Reports (10 minute limit each speaker, additional time at discretion of Chair)

A. Committee Reports from Students-at-Large (This is a time for students appointed to committees/boards to give a report to Council.)

B. President (Jonah Platt)

Executive Committee Report – September 14, 2016

1. Outreach and Appointment – Information Item (Jonah Platt and Candace Young)
Jonah Platt and Candace Young will discuss conducting more outreach and appointing student to fill vacancies on committees.
2. AS Projects: Who's working on what and how can we support each other - Information Item (Jonah Platt)
The Executive Committee will discuss creating point persons and working collaboratively on AS projects.
3. Building a Relationship with Associated Students and the University Senate – Discussion Item (Jonah Platt)
Jonah Platt will discuss with the Committee on reviewing their committed duties and building a relationship with the University Senate.

C. Administrative Affairs Vice President (Gregory Rodriguez)

Board of Finance Committee Report – September 12, 2016

1. Board of Finance Orientation – Information Item
The Board of Finance will receive an orientation that will cover Board of Finance procedures including Fiscal Code, the 2016-17 Budget, the Unallocated process and the Reserve Policy, Fund Designation and Procedure for Expenditure. These items are included in the Board of Finance binder.
2. A. S. Board of Finance 2016-17 Standing Rules and Meeting Dates – Information Item
These are the rules by which the Board of Finance agrees to operate their meetings. Also included is the proposed 2016-17 meeting schedule.
3. HSU 2016 Fall Semester Enrollment and the AS 2016 Budget – Information Item
The Board of Finance will discuss the possible effects of the AS budget related to the 2016 Fall semester enrollment.
4. AS Programs Minimum Wage Increase – Information Item
The Board of Finance will discuss minimum wage increase starting in January 2017 and how it will affect the AS budget.
5. Request from the Clubs and Activities Office to increase Hourly/Work Study Wages for student employees – **Action Item**
Molly Kresl, The Clubs and Activities Office Coordinator, requests to change the Club and Program Support line item #1 to adjust student wages starting on January 2017.

- D. Student Affairs Vice President (Candace Young)
 - E. Legislative Vice President (Vanessa Cota)
 - F. Council Representative Reports
 - G. External Affairs (Vacant)
 - H. AS Presents (Vacant)
 - I. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
 - J. Executive Director, Interim (Jane Hill)
- X. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)
- XI. New Business
- XII. General Council Work Session
- A. AS Working Groups – Discussion Item (Jonah Platt)
Platt will facilitate a discussion on each working groups goals, updates, and how the Council can support the groups.
 - B. AS Welcome Back BBQ and Open House – Discussion Item (Candace Young)
Young will provide an update on the A.S. Welcome Back BBQ, discuss having an AS Open House, and will let Council know what assistance is needed.
 - C. Group Organization – Information Item (Jonah Platt)
Platt will provide information on building an effective group and include online group organizational websites such as Trello and Groupme.
- XIII. Announcements
- XIV. Adjournment



Clubs & Activities Office

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Website: <http://studentaffairs.humboldt.edu/clubs>

To: AS Board of Finance

From: Molly Kresl, Clubs Coordinator

m. jk 9/8/16

CC: Tay Triggs, Associate Dean of Student Engagement and Leadership; Peg Blake, Vice President of EMSA

Subject: Line Item Edit- Hourly/Work Study Wages

The Clubs and Activities Office is requesting to change the Clubs and Program Support budget language. We are requesting to reallocate the use of this money from our programming staff to our front desk staff whose pay rate is \$10/hour for Fall 2016 and \$11/hour for Spring 2016 (adjusted to minimum wage increase) since the funding amount aligns closer to the program support budget language.

Under Club and Program support, line item "Hourly/work study wages" we have been allocated \$4,160 (plus \$210 for payroll taxes). The oline item #1 states that "hourly/workstudy wages shall be used to support student programmer wages paid by the associated students at \$10 hour". Our initial budget request stated that we pay \$12/ hour since the programmers are the responsible party at many of the events we facilitate. At this time, our front desk staff pay rate is \$10/hour for Fall 2016 and will increase to \$11/hour in January, 2017. The minimum wage increase will affect the student staff hours and pay. The office would not be able to provide all day customer service by our student staff because we would lose 13 hours of staff coverage from the front desk. The lack of student employees would not allow our office to provide adequate office services and support to the campus community and the 190+ student organizations we serve.

We are requesting that the Board of Finance approve to change the line item #1 under Club and Program Support from, "hourly/workstudy wages shall be used to support student programmer wages paid by the Associated Students at \$10 hours," to "hourly/workstudy wages shall be used to support *clubs office student assistant wages* paid by the associated students at \$10 hour *for Fall 2016 and \$11 hour for Spring 2016.*"

Thank you and if you have any questions or comments, please contact me at mjk360@humboldt.edu or 707-826-6012.