

**Associated Students Board of Finance**  
Humboldt State University  
Rec & Wellness Center 124  
Thursday, January 23, 2020 at 2:00pm  
Minutes #8

- I. Call to Order  
The meeting was called to order by Acting Chair, President Lizbeth Cano Sanchez at 2:00pm
  
- II. Roll Call - all seated members present
  - a. Chair, Lizbeth Cano Sanchez
  - b. Jeremiah Finley
  - c. William Weinberg
  - d. Joseph Reed
  
- III. Approval of the Agenda  
**APPROVED** The agenda was approved without modification (unanimous)
  
- IV. Approval of Minutes  
**TABLED** The approval of minutes was tabled to next meeting (unanimous)
  
- V. Public Comment  
There was no public comment
  
- VI. New Business
  - a. Asian, Desi, Pacific Islander Collective [ADPIC] - Budget Adjustments  
**Recommendation:** To approve the ADPIC Proposal without modification
  
  - b. Student Legal Lounge - Budget Adjustment  
**Recommendation:** To approve the Student Legal Lounge budget adjustment without modification
  
  - c. A.S. Budget Application and Budget Timeline Approval  
The Board of Finance will discussed the 2020-21 A.S. Budget application and plan to bring potential revisions and/or questions to next week's meeting.
  
- VII. General Discussion
  
- VIII. Announcements
  
- IX. Adjournment

23 January 2020

RE: ADPIC Budget Adjustment Proposal

DEAR A.S. BOARD OF FINANCE,

ADPIC PRESENTS PROPOSAL SUMMARIES:

1. ADPIC requests to lower hours for its 4 current employees to be able to provide hours for (1) additional employee. This position, titled "Marketing & Social Media Assistant", will be paid through ADPIC's FY2019-2020 student wages account and be responsible for ADPIC's social media accounts and emails.
2. Attached to this document is a completed Line Item Transfer Request form for ADPIC's proposed movement of funds to support FISC's Reentry Week which will occur during February 3-7, 2020. The monetary amount request is \$200 and will come from our Supplies & Services account to support an event that ADPIC will be participating in.

ADPIC'S CHALLENGES

ADPIC's team currently has 4 employees, all hired for a specific combination of skills and experience, which should assure are highly successful in their positions. However, our social media accounts and emails could be regulated more often if ADPIC were to hire an additional employee that would be responsible for handling such department.

ADPIC has been collaborating with the Formerly Incarcerated Students Club (FISC) for the Reentry Week Event. This forum will bring a legal clinic that will be available for a week and ADPIC would like to support such an event as a collaborator.

ADPIC'S SOLUTIONS

As discussed, ADPIC's Marketing & Social Media Assistant has the potential to increase the size of ADPIC's organization by publicizing and promoting upcoming events, such as the annual Lunar New Year Festival and the Asian-Desi-Pacific Islander & Middle Eastern-North African (ADPI+MENA) Cultural Graduation. ADPIC currently has \$6250 from the Student Wages account and will use this to employ 5 employees for the remainder of FY2019-2020.

ADPIC also requests to transfer funds to support the legal services and keynote speakers provided at FISC's Reentry Week. The Reentry Week Event will provide tools and resources for marginalized groups such as formerly incarcerated students or families that have been affected by mass incarceration. ADPIC currently has \$7400 from the Supplies & Services and will transfer a movement of funds with a monetary amount of \$200 to support FISC's Reentry Week.

We thank you for investing your time with us and for your continued support. Please contact us if you have further questions or comments.

Regards,  
Tammy Phrakonkham  
ADPIC Director

Account	Account Description	Proposed Budget	September	October	November	December	January	February	March	April	May
601303	Director Salary	\$2,460.00									
601303	Co-Director Salary	\$700.00									
601303	Technology Director	\$500.00									
601303	Outreach Coordinator	\$500.00									
601303	Researcher	\$500.00									
660003	Supplies / Services	\$250.00									
660003	Professional Legal Services	\$300.00									
		Beginning	September	October	November	December	January	February	March	April	May
	SLL Wages Total	\$5,113.00	\$4609.00	\$4243.00	\$3967.00	\$3817.00					
<b>Current Wages</b>		\$1296.00									
601303		\$4,660.00									
<b>Balance</b>		\$3364.00									
Kimberly		\$1002.00	\$360.00	\$300.00	\$192.00	\$150.00					
Hannah		\$294.00	\$144.00	\$66.00	\$84.00	\$0.00					
Roman		\$500.00									
Xavier		\$500.00									
Alicia		\$500.00									
Chase		\$300.00									
Approx. Remaining		\$268.00									
w/o C.S.		\$568.00									

SLL wants to contribute \$300 from ACCT#660003 to the FISC collaborative Reentry Forum week for Root and Rebound.

Remaining balances from ACCT#601303 will be transferred to ACCT#660003 for Supplies/Services, which will be spent towards ordering supplies such as contact cards for the SLL team. We will complete the line-item transfer once totals are finalized.