

**INSTRUCTIONALLY RELATED ACTIVITIES (IRA)
COMMITTEE MEETING
AGENDA #6**

Thursday, April 23, 2020, 4:00 - 5:30pm

ZOOM: <https://humboldtstate.zoom.us/j/988873173>

No password required

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

1. Call to Order
2. [Roll Call](#)

- | | |
|---|--|
| <input type="checkbox"/> Lizbeth Cano Sanchez , A.S. President & Chair | <input type="checkbox"/> Stephen Nachtigal , Faculty |
| <input type="checkbox"/> Cassandra Caudillo , A.S. BoD member, Vice Chair | <input type="checkbox"/> Garrick Woods , Faculty |
| <input type="checkbox"/> Daniel Gonzalez , A.S. Administrative VP | <input type="checkbox"/> <u>Vacant</u> , Faculty |
| <input type="checkbox"/> <u>Vacant</u> , A.S. BoD member | <input type="checkbox"/> Sandy Wieckowski , Administrative Representative |
| <input type="checkbox"/> Shane Hayes , Student appointed (2-year term preferred) | <input type="checkbox"/> <u>Vacant</u> , Administrative Representative |
| | <input type="checkbox"/> appointed by the HSU President |

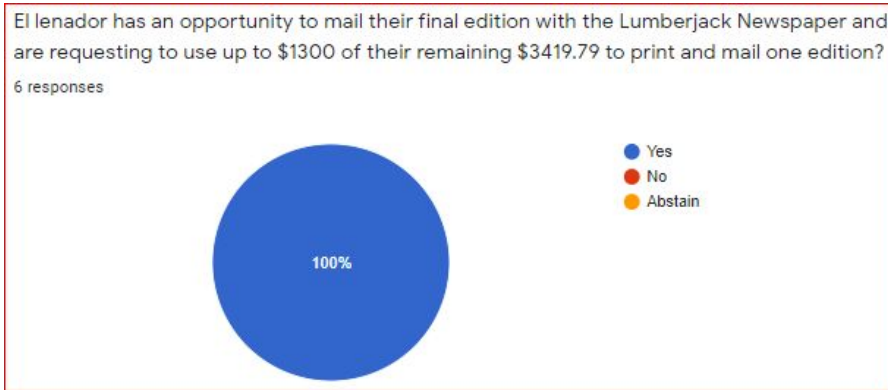
Non-Voting:

- | | |
|--|---|
| <input type="checkbox"/> Eboni Turnbow , Interim Dean of Students | <input type="checkbox"/> Holly Martel , Director of Academic Resources |
| <input type="checkbox"/> Jane Teixeira , Athletic Director | <input type="checkbox"/> Jenessa Lund , A.S. Executive Director |

3. Approval of Agenda #6 dated April 23, 2020 - **ACTION**
4. Approval of [Minutes from Meeting #5 Dated March 16, 2020](#) - **ACTION**
5. Chair's Report
 - a. Final meeting for 2019-2020
 - b. Spring-themed hat meeting
 - c. Succession Planning
6. Public Comment
7. Electronic Approval for El Leñador Request - **APPROVED 4-21-20 (5-0)** (and the 6th vote of yes on 4-22-20)

El Leñador has an opportunity to mail their final edition with The Lumberjack Newspaper and are requesting to use up to \$1300 of their remaining \$3419.79 to print and mail one final edition

This request was approved by the IRA Committee via electronic voting [passing unanimously 6-0](#)



8. Appeals - **DISCUSSION**

Each applicant ([who requested](#)) has an opportunity to present why their 2020-2021 allocation should be higher than what was recommended by the committee last week. The amount of time each applicant has to speak will depend on [how many applicants request time to present](#). Some applicants have submitted written appeals only, which will be read during their allotted time.

9. Finalize IRA Funding Guidelines, General Requirements, Evaluation Criteria & Definitions - **ACTION**

The IRA Committee will review [ed code](#), [IRA funding guidelines](#) and the [2019-2020 memos between A.S. President Sandoval and HSU President Rossbacher](#) and determine the specific guidelines the committee will use to determine the 2020-2021 recommended allocations

10. [2019-2020 IRA Unspent Update as of 4-22-20](#) - **ACTION**

This is an opportunity for this committee to provide recommendations for next year's committee regarding 2019-2020 unspent funds to possibly be used to increase the 2020-2021 budget

Draft motion: Upon review of the [IRA Committee Reserve Policy](#) and final Fall 2020 headcount, the 2019-2020 IRA Committee recommends to the 2020-2021 IRA Committee to allocate 2019-2020 unspent funds to the following applicants in the following amounts in the following order until the allowable amount is exhausted:

Draft motion: Upon review of unspent funds (as of 4-9-20), the 2019-2020 IRA Committee recommends making an exception to the IRA rule that IRA funds must be spent in the same year it was allocated by allocating the following amount to the following departments:

11. Discuss today's appeals, [make final adjustments](#) and vote to approve the recommended budget that will be sent to President Jackson - **ACTION**

12. Announcements

13. Adjournment