

Instructionally Related Activities (IRA)

Committee Meeting

Minutes #6

Monday, February 8, 2021

2:00 - 3:00 p.m. via Zoom

<https://humboldtstate.zoom.us/j/81592303333>

Meeting ID: 815 9230 3333

This meeting was facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

1. Called to Order at 2:02 p.m.

2. [Roll Call](#) - quorum was present

- ☐ **Jeremiah Finley**, A.S. President & Chair - present
- ☐ **Jesús Flores**, A.S. BoD member & Vice Chair - present
- ☐ **David Lopez**, A.S. Administrative VP - present
- ☐ **Martin Gordillo**, A.S. BoD member - present
- ☐ **Humnath Panta**, Faculty - present
- ☐ **Garrick Woods**, Faculty - present
- ☐ **Kimberly Stelter**, Faculty - present
- ☐ **Sandy Wieckowski**, Administrative Representative - absent
- ☐ **Kate Earle**, Administrative Representative - present

Non-Voting:

- ☐ **Eboni Turnbow**, Interim Dean of Students - present
- ☐ **Jane Teixeria**, Athletic Director - absent
- ☐ **Holly Martel**, Director of Academic Resources - arrived 2:06 p.m.
- ☐ **Jenessa Lund**, A.S. Executive Director - present

Others Present:

Ann Alter

Peter Alstone

Casey Park

3. Adoption of Agenda #6 dated February 8, 2021

It was moved (Gordillo) and seconded to adopt the agenda.
The motion was **APPROVED** unanimously.

4. Adoption of [Minutes #5](#) dated December 15, 2020

It was moved (Lopez) and seconded to adopt the Minutes.
The motion was **APPROVED** unanimously.

5. Public Comment

Jeremiah Finley asked the Committee how they'd like to handle the IRA Applications - review

them as they are submitted or review them only once the deadline has passed. Committee members spoke in favor of scoring only after the deadline has passed. Jenessa Lund offered that committee members could be provided with submitted applications to begin reviewing, but not scoring as they are submitted.

6. Spring Meeting Schedule

It was moved (Lopez) and seconded to have standing IRA Meetings on Mondays from 2-3 p.m. on March 8, March 22, April 5, April 12, April 19, April 26, and May 3

7. [2020-2021 IRA Line-Item Transfer & Budget Modification Requests](#)

Due to travel restrictions and mostly virtual learning for this academic year, all 2020-2021 funded programs and departments were invited to submit requests to modify their current approved budgets. The committee will review the following requests.

a. [Race to Zero](#)

It was moved (Lopez) and seconded to approve the modification request for Race to Zero.

The motion was **APPROVED** unanimously.

b. [Theatre, Film & Dance](#)

There was clarification on the difference between the Dance and Theater funds. Ann Alter spoke to the separate requests here: Dance and Theater

There was clarification on the request for travel funds to be used for filming of the dance concert. Ann Alter described that require filming, editing, photography, and additional costume support. If the Spring Dance Concert is able to be held in an outside venue locally, we request permission to use these same funds for dance flooring and an outside tent for rain protection.

It was moved (Lopez) and seconded to approve the modification request for Theater and Dance.

The motion was **APPROVED** unanimously.

8. Committee Membership Considerations

The Committee discussed the following suggested membership-

- a. one faculty representative from each college (3)
- b. one at-large faculty representative (1)
- c. A.S. President (1)
- d. A.S. Administrative Vice President (1)
- e. one student from each pair of A.S. college representatives (3)
- f. one at-large student representative(1)
- g. Administrative representatives (3)
- h. Ex Officio Non Voting Members: Director, Athletics; Associated Student Executive Director; Vice President of Enrollment Management (or designee)

Jenessa Lund noted that under g. Administrative representatives (three) would need to be adjusted. This adjustment could occur two ways: 1. by reducing the number of administrative representatives so that the committee would maintain the student majority that is required by its standing rules. 2. the number of student representatives

could be increased by one to adhere to the student majority requirement. Holly Martel spoke in support of one of those administrative representatives being specified as a “Academic Affairs Representative or designee.” If one of the administrative representatives is not updated to be a voting member, Martel advocated that they be noted as an ex-officio, non-voting advisor.

9. Realignment of IRA Funding to Intent and Guidelines - Discussion

Garrick Woods spoke in support of actively pursuing this change. Woods identified that there have been years of identifying problems and coming up with potential solutions, and now it feels time to move forward with action. The Committee discussed that the Associated Students representatives could bring the discussion of re-alignment to members of the President’s Administrative Team with the intention of the Student Fee Advisory Committee pursuing this campus-wide fee alignment.

10. Announcements

- a. This committee still needs one more student representative. Please have interested students apply [here](#).
- b. The [IRA Application for 2021-22 Funding](#) is due Sunday, February 28, 2021 at midnight

11. Adjournment

It was moved (Flores) and seconded to adjourn the meeting.
The meeting was adjourned at 3:00 p.m.