

INSTRUCTIONALLY RELATED ACTIVITIES (IRA)

COMMITTEE MEETING

MINUTES #5

Tuesday, December 15, 2020

4:00 - 5:30 p.m. via Zoom

<https://humboldtstate.zoom.us/j/81592303333>

Meeting ID: 815 9230 3333

This meeting was facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

1. Called to Order at 4:06 p.m.

2. [Roll Call](#) - quorum was present

Voting:

- ☐ **Jeremiah Finley**, A.S. President & Chair - arrived 4:10 p.m.
- ☐ **Jesús Flores**, A.S. BoD member & Vice Chair - present
- ☐ **David Lopez**, A.S. Administrative VP - present
- ☐ **Martin Gordillo**, A.S. BoD member - present
- ☐ **Humnath Panta**, Faculty - present
- ☐ **Garrick Woods**, Faculty - present
- ☐ **Kimberly Stelter**, Faculty - absent
- ☐ **Sandy Wieckowski**, Administrative Representative - present
- ☐ **Kate Earle**, Administrative Representative - present

Non-Voting:

- ☐ **Eboni Turnbow**, Interim Dean of Students - arrived at 4:25 p.m.
- ☐ **Jane Teixeira**, Athletic Director - absent
- ☐ **Holly Martel**, Director of Academic Resources - arrived 4:15 p.m.
- ☐ **Jenessa Lund**, A.S. Executive Director - present

3. Approval of Agenda #5 dated December 15, 2020 - **Action**

It was moved (Gordillo) and seconded to approve the agenda.

The motion was **APPROVED** unanimously.

4. Approval of [Minutes #4](#) dated November 3, 2020 - **Action**

It was moved (Panta) and seconded to approve the minutes.

The motion was **APPROVED** unanimously.

5. Public Comment

There was no public comment.

6. Spring Meeting Schedule - **Action**

It was moved (Lopez) and seconded to have the next IRA Committee meeting occur on Monday, February 8th from 2-3 p.m.

The motion was **APPROVED** unanimously.

7. [Planning Ideas for IRA Committee 2021-22](#) - **Discussion**

Jenessa Lund presented the ideas generated by Associated Students, Student Financial Services and Academic Affairs for the Instructionally Related Activities Committee and fee use.

There was discussion on the planning ideas. On “Appointments” there was support for faculty representatives to come from the three colleges. There was conversation around the change to college-specific representatives excluding representatives from the Library. There was also a question on if these positions would be available for lecturers. There was also support for the idea of A.S. College Representatives having ex-officio seats. The Committee proposed that the faculty and students positions could be updated to be from specific colleges, and with that, the Student-At-Large positions would be maintained, and there could be an optional faculty representative position that could be considered “at-large” for Library faculty and lecturer faculty to be seated in.

On “Clarify Duties” Jeremiah Finley reported he has reached out to the Athletics Director for a presentation of the Intercollegiate Athletics Budget Proposal from the Intercollegiate Athletics Association Commission (IAAC). He will report back at the next meeting.

On “Fee” the Committee discussed the difficulty of generating change on fee funding, as the issue at hand affects other fees outside of the jurisdiction of the IRA Committee. Members spoke to the benefit of two-year terms for Committee members could benefit work that takes longer than two semesters. There was discussion on drafting a document or creating a presentation that could be provided to the newer administrators on campus. There was a suggestion to collaborate with the consistent IRA Applicants to provide more depth to the presentation from an applicant’s point of view. Jenessa Lund, Garrick Woods and Jeremiah Finley intend to meet to draft a document that will make a case for a campus review of IRA and MSF fees. It was noted that IRA applicants could also look into grants through the Sponsored Programs Foundation Pivot platform.

8. Announcements

- a. This committee still needs one more student representative. Please have interested students apply [here](#).
- b. Enjoy Winter Break and see you next year!

9. Adjournment

It was moved (Panta) and seconded to adjourn the meeting at 4:58 p.m..

The motion to adjourn **APPROVED** unanimously.