INSTRUCTIONALLY RELATED ACTIVITIES (IRA)  
COMMITTEE MEETING  
AGENDA #4  
Thursday, April 9, 2020, 4:00 - 5:30pm  
ZOOM:  https://humboldtstate.zoom.us/j/988873173  
No password required  

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor’s  
Executive Order N25-20 which suspended certain open meeting law restrictions  

1. Call to Order  
2. Roll Call  

- Lizabeth Cano Sanchez, A.S. President & Chair  
- Cassandra Caudillo, A.S. BoD member, Vice Chair  
- Daniel Gonzalez, A.S. Administrative VP  
- Vacant, A.S. BoD member  
- Shane Hayes, Student appointed (2-year term preferred)  
- Stephen Nachtigal, Faculty  
- Garrick Woods, Faculty  
- Vacant, Faculty  
- Sandy Wieckowski, Administrative Representative  
- Vacant, Administrative Representative  
- appointed by the HSU President  

Non-Voting:  
- Eboni Turnbow, Interim Dean of Students  
- Jane Teixieria, Athletic Director  
- Holly Martel, Director of Academic Resources  
- Jenessa Lund, A.S. Executive Director  

3. Approval of Agenda #4 dated April 9, 2020 - ACTION  
4. Approval of Minutes from Meeting #3 Dated March 5, 2020 - ACTION  
5. Chair’s Report  
   a. No quorum on 4-2-20; this is our second attempt at meeting #4  
   b. Updated committee membership: Welcome to Jane Teixieria, the new Athletic Director, who recently replaced Jill Willson, the Interim Athletic Director  
   c. Updated projected 2020-2021 IRA budget as of 4-7-20: $338,000  
6. Public Comment  
7. Temporary IRA Committee Bylaw Modification to Allow Electronic Voting - APPROVED 4-8-20  
   a. Due to not having quorum on 4-2-20, the impact of covid, and the need to conduct business expeditiously, the committee voting members approved to modify the committee bylaws (passing unanimously 6-0) to allow electronic voting
8. Electronic Approval for The Lumberjack Newspaper Request - **APPROVED 4-8-20**
   a. The Lumberjack Newspaper would like to **print one more edition and mail it to students**
      - Printing for 6,400 newspapers = $1749.16
      - Postage is $2708.68 for the mailing list of current students supplied by enrollment management
      - So printing and postage comes to $4457.84
      - The Lumberjack has a remaining IRA balance of $6,625.84

   This request was approved by the IRA Committee via electronic voting **passing unanimously 6-0**

9. Appeal to Add Applications - **ACTION**
   a. Two applicants who did not appear on the application Google Form would like their applications considered for 2020-2021
      i. **Sports Club** - $53,500
      ii. **SAF Quiz Bowl** - $5,884

10. Finalize IRA Funding Guidelines, General Requirements, Evaluation Criteria & Definitions - **ACTION**
    a. The IRA Committee will review ed code, IRA funding guidelines and the 2019-2020 memos between A.S. President Sandoval and HSU President Rossbacher and determine the specific guidelines the committee will use to determine the 2020-2021 recommended allocations

11. Review Budget Applications & Amounts Requested - **DISCUSSION**
    a. Chair Cano Sanchez and ED Lund will have prepared a **DRAFT** Budget for the IRA Committee to begin discussing amounts and modify the recommended budget as necessary. There are two additional meetings currently scheduled (4/9/20 & 4/16/20) to ask questions of applicants and to make changes. The final recommended budget will be voted on 4/16/20, unless the committee wants to add meetings.

12. Announcements

13. Adjournment