INSTRUCTIONALLY RELATED ACTIVITIES (IRA)  
COMMITTEE MEETING  
AGENDA #3  
Tuesday, November 3, 2020  
4:00 - 5:30 p.m. via Zoom  
https://humboldtstate.zoom.us/j/81592303333  
Meeting ID: 815 9230 3333  
This meeting is being facilitated through an online Zoom format, consistent with the CA Governor’s Executive Order N25-20 which suspended certain open meeting law restrictions

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1. Call to Order  
2. Roll Call

- Jeremiah Finley, A.S. President & Chair  
- David Lopez, A.S. Administrative VP  
- Martin Gordillo, A.S. BoD member  
- Jesús Flores, A.S. BoD member  
- Vacant, Student appointed (2-year term preferred)

Non-Voting:  
- Eboni Turnbow, Interim Dean of Students  
- Jane Teixeria, Athletic Director  
- Holly Martel, Director of Academic Resources  
- Jenessa Lund, A.S. Executive Director

3. Approval of Agenda #3 dated November 3, 2020 - ACTION

4. Approval of Minutes dated October 19, 2020 - ACTION

5. Chair’s Report

6. Public Comment

7. 2020-2021 IRA Line-Item Transfer & Budget Modification Requests - ACTION  
Due to travel restrictions and mostly virtual learning in Spring 2021, all 2020-2021 funded programs and departments were invited to submit requests to modify their current approved budgets. The committee will review each request and vote. The motion may include all requests after discussion or voted on individually.

- Sports Clubs  
  Cannot travel, would like to use IRA funds to purchase new equipment
Social Work Lobby Days
Two possible virtual conferences instead of one in person

El Leñador
Seeking approval to use some of their publishing budget for supplies and services

Outdoor Assistantship
Seeking to transfer some funds for permit fees

Model United Nations
Would like to use budget for virtual conference registration fees

Lumberjack Newspaper
Seeking additional funds ($5600) for postage to mail the Lumberjack and El Leñador

Theatre, Film & Dance
Requesting to use ACDF funds (which was cancelled) to support a Spring Dance Concert; The KCACTF Region 7 Festival will be a virtual event and request to use IRA travel funds for festival fees and registration.

Youth Educational Services: Leadership Volunteer
Seeking flexibility in spending a small portion of the original allocation ($2500 for YES retreat supplies & services) - $100 for books and shipping for YES program consultants who facilitate the student leader retreat and workshops throughout the semester.

ASCE Mid-Pac Conference

Marching Lumberjacks
Cannot travel, would like to reallocate travel funds to be used for instrument repair/maintenance

8. Review Funding Timeline - Action
Review last year’s timeline and update with Spring 2021 dates.

9. IRA Application Rubric - Discussion
Previous committees have adopted a scoring rubric (borrowed from SacState IRA). ASED Lund is exploring InfoReady for the 2021-2022 IRA Budget requests. InfoReady is available to all CSUs; HSU SPF is the primary user and the HSU contact/manager. InfoReady allows reviewers to rate and comment on each application.

Additional documents to consider:

- IRA Education Code 89230
- IRA Funding Guidelines
- Class Exemption Option 10-10-12

10. Review of IRA Committee - Discussion
These documents were briefly reviewed at the 10-1-20 meeting. Are there any questions, comments, and/or suggestions regarding the information?
a. Student Fee Overview
b. Category II Student Fee Summary (2019-2020)
c. Category II Student Fee Task Force Report
d. IRA Committee Duties
e. IRA Education Code 89230
f. IRA Reserve Policy
g. 2020-2021 IRA Budget Memo

11. 2020-2021 IRA Committee Planning Ideas - Discussion

12. Announcements
   a. This committee still needs one more student representative. Please have interested students apply here.

13. Adjournment