

**INSTRUCTIONALLY RELATED ACTIVITIES (IRA)
COMMITTEE MEETING
AGENDA #3**

Tuesday, November 3, 2020

4:00 - 5:30 p.m. via Zoom

<https://humboldtstate.zoom.us/j/81592303333>

Meeting ID: 815 9230 3333

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

1. Call to Order
2. [Roll Call](#)

- | | |
|--|--|
| <input type="checkbox"/> Jeremiah Finley , A.S. President & Chair | <input type="checkbox"/> Humnath Panta , Faculty |
| <input type="checkbox"/> David Lopez , A.S. Administrative VP | <input type="checkbox"/> Garrick Woods , Faculty |
| <input type="checkbox"/> Martin Gordillo , A.S. BoD member | <input type="checkbox"/> Kimberly Stelter , Faculty |
| <input type="checkbox"/> Jesús Flores , A.S. BoD member | <input type="checkbox"/> Sandy Wieckowski , Administrative Representative |
| <input type="checkbox"/> <u>Vacant</u> , Student appointed (2-year term preferred) | <input type="checkbox"/> Kate Earle , Administrative Representative |

Non-Voting:

- | | |
|--|---|
| <input type="checkbox"/> Eboni Turnbow , Interim Dean of Students | <input type="checkbox"/> Holly Martel , Director of Academic Resources |
| <input type="checkbox"/> Jane Teixeira , Athletic Director | <input type="checkbox"/> Jenessa Lund , A.S. Executive Director |

3. Approval of Agenda #3 dated November 3, 2020 - **ACTION**
4. Approval of [Minutes](#) dated October 19, 2020 - **ACTION**
5. Chair's Report
6. Public Comment
7. [2020-2021 IRA Line-Item Transfer & Budget Modification Requests](#) - **ACTION**
Due to travel restrictions and mostly virtual learning in Spring 2021, all 2020-2021 funded programs and departments were invited to submit requests to modify [their current approved budgets](#). The committee will review each request and vote. The motion may include all requests after discussion or voted on individually.
 - ☐ **Sports Clubs**
Cannot travel, would like to use IRA funds to [purchase new equipment](#)

- ❑ **Social Work Lobby Days**
[Two possible virtual conferences](#) instead of one in person
- ❑ **El Leñador**
Seeking approval to use some of their publishing budget [for supplies and services](#)
- ❑ **Outdoor Assistantship**
Seeking to transfer some funds [for permit fees](#)
- ❑ **Model United Nations**
Would like to use budget for [virtual conference registration fees](#)
- ❑ **Lumberjack Newspaper**
Seeking [additional funds \(\\$5600\) for postage](#) to mail the Lumberjack and El Leñador
- ❑ **Theatre, Film & Dance**
Requesting to use ACDF funds (which was cancelled) to support a Spring Dance Concert; The KCACTF Region 7 Festival will be a virtual event and request to use IRA travel funds for [festival fees and registration](#).
- ❑ **Youth Educational Services: Leadership Volunteer**
Seeking flexibility in spending a small portion of the original allocation (\$2500 for YES retreat supplies & services) - \$100 for books and shipping for YES program consultants who facilitate the student leader retreat and workshops throughout the semester.
- ❑ **ASCE Mid-Pac Conference**
- ❑ **Marching Lumberjacks**
Cannot travel, would like to reallocate travel funds to be used for [instrument repair/maintenance](#)

8. Review [Funding Timeline](#) - **Action**

Review last year's timeline and update with Spring 2021 dates.

9. IRA Application Rubric - **Discussion**

Previous committees have adopted [a scoring rubric](#) (borrowed from SacState IRA). ASED Lund is exploring [InfoReady](#) for the 2021-2022 IRA Budget requests. InfoReady is available to all CSUs; HSU SPF is the [primary user](#) and the HSU contact/manager. InfoReady allows reviewers to rate and comment on each application.

Additional documents to consider:

- ❑ [IRA Education Code 89230](#)
- ❑ [IRA Funding Guidelines](#)
- ❑ [Class Exemption Option 10-10-12](#)

10. Review of IRA Committee - **Discussion**

These documents were briefly reviewed at the 10-1-20 meeting. Are there any questions, comments, and/or suggestions regarding the information?

- a. [Student Fee Overview](#)
- b. [Category II Student Fee Summary \(2019-2020\)](#)
- c. [Category II Student Fee Task Force Report](#)
- d. [IRA Committee Duties](#)
- e. [IRA Education Code 89230](#)
- f. [IRA Reserve Policy](#)
- g. [2020-2021 IRA Budget Memo](#)

11. [2020-2021 IRA Committee Planning Ideas](#) - **Discussion**

12. Announcements

- a. This committee still needs one more student representative. Please have interested students apply [here](#).

13. Adjournment