

**INSTRUCTIONALLY RELATED ACTIVITIES (IRA)
COMMITTEE MEETING
MINUTES #2**

Thursday, February 6, 2020

4:00 - 5:00 p.m. in NHE 113

1. Called to Order at **4:01pm**

2. Roll Call

Lizbeth Cano Sanchez, A.S. President & Chair
Cassandra Caudillo, A.S. BoD member, Vice Chair
Daniel Gonzalez, A.S. Administrative VP
Shane Hayes, Student appointed

Stephen Nachtigal, Faculty
Garrick Woods, Faculty
Sandy Wieckowski, Administrative Representative

Non-Voting:

Eboni Turnbow, Interim Dean of Students
Jill Willson, Interim Athletic Director - ABSENT

Holly Martel, Director of Academic Resources
Jenessa Lund, A.S. Executive Director

3. Approval of Agenda #2 dated February 6, 2020 - **ACTION**
Moved by Gonzalez, seconded by Nachtigal, unanimously approved.

4. Approval of [Minutes from Meeting #1 Dated November 19, 2019](#) - **ACTION**
Moved by Caudillo, seconded by Gonzalez, unanimously approved.

5. Chair's Report

a. Committee Membership Update

- i. Lizbeth Cano Sanchez, now the A.S. President, is now the I.R.A. Chair
- ii. Daniel Gonzalez is the recently appointed A.S. Administrative Vice President
- iii. Shane Hayes was recently appointed to serve
- iv. Holly Martel will attend as a budget liaison to the academic colleges, per the three college Deans' request

6. Public Comment - **NONE**

7. **Forestry Conclave Appeal - ACTION**

Forestry Conclave is requesting to use their current year IRA allocation for additional club activities. Because these activities were not included in the approved IRA application, the committee must approve these changes. Specific requests: **(1)** reimburse Logging Sports Club \$900 to pay for team registration fees to participate in a home event; **(2)** reimburse Logging Sports Club \$480 to pay for team registration for event at UC Berkeley; **(3)** they are requesting an exception to the fuel reimbursement rate for instructor to tow the club's equipment trailer (\$.14 → \$.58).

Clarification: Forestry Conclave is the name for the group of class competitors; Logging Sports Club is the name of the club.

- (1) Gonzalez moved to reimburse Logging Sports Club \$900 to pay for team registration fees to participate in a home event; no second; motion died.**
 - (2) Woods moved to reimburse Logging Sports Club \$480 to pay for team registration for event at UC Berkeley; seconded by Gonzalez; votes: 2 yes, 1 no, 2 absentions; motion failed.**
 - (3) Hayes moved to pay faculty state government rate for fuel reimbursement for the truck that is towing a trailer with the Conclave's equipment; seconded by Woods; unanimously passed.**
8. Finalize [Funding Timeline](#) - **ACTION**
Review last year's timeline and update with Spring 2020 dates. The application open/close dates were approved at the previous meeting; the remaining meeting dates now need to be approved.
Caudillo moved to change one meeting date (3/19 → 3/12) to avoid spring break; seconded by Nachtigal; unanimously passed.
Gonzaelz moved to accept the timeline with one date change (3/19 → 3/12); seconded by Woods; unanimously passed.
9. Announcements
10. Adjournment at 4:47pm