

**INSTRUCTIONALLY RELATED ACTIVITIES (IRA)
COMMITTEE MEETING
MINUTES #2**

Monday, October 19, 2020

5:00 - 6:00 p.m. via Zoom

<https://humboldtstate.zoom.us/j/83258543628>

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

1. Called to Order at 5:02pm

2. [Roll Call](#) - quorum was present

Voting:

- ☐ **Jeremiah Finley**, A.S. President & Chair - present
- ☐ **David Lopez**, A.S. Administrative VP - present (arrived 5:15pm)
- ☐ **Martin Gordillo**, A.S. BoD member - present
- ☐ **Jesús Flores**, A.S. BoD member - present
- ☐ Vacant, Student appointed (2-year term preferred)

- ☐ **Humnath Panta**, Faculty - present
- ☐ **Garrick Woods**, Faculty - present
- ☐ **Kimberly Stelter**, Faculty - present
- ☐ **Sandy Wieckowski**, Administrative Representative - present
- ☐ **Kate Earle**, Administrative Representative - absent

Non-Voting:

- ☐ **Eboni Turnbow**, Interim Dean of Students - absent
- ☐ **Jane Teixeira**, Athletic Director - present
- ☐ **Holly Martel**, Director of Academic Resources - present
- ☐ **Jenessa Lund**, A.S. Executive Director - present

3. Approval of Agenda #2 dated October 19, 2020 - **ACTION**

It was moved (Panta) and seconded to approve the agenda.

The motion was **APPROVED** unanimously.

4. Approval of [Minutes #2](#) dated October 1, 2020 - **ACTION**

It was moved (Flores) and seconded to approve the minutes.

The motion was **APPROVED** unanimously.

5. Chair's Report
 - a. Welcome to two new voting members, Jesús Flores and Kate Earle

6. Public Comment

There was no public comment.

7. Designate a Vice Chair to oversee meetings in the event of the Chair's absence - **ACTION**

It was moved (Panta) and seconded to designate Jesús Flores as the Vice Chair of the IRA Committee.

The motion was **APPROVED** unanimously.

8. [2020-2021 IRA Line-Item Transfer & Budget Modification Requests](#) - **ACTION**

- ☐ **Forensics**

It was moved (Panta) and seconded to approve the requested \$40 "per diem" for each student, for two days of competition, as long as the faculty advisor provides itemized receipts.

The motion was **APPROVED** unanimously.

- ☐ **Art Gallery**

There was not a change or increase requested, so no action was taken by the Committee.

- ☐ **SAF Quiz Bowl Team**

There was not a change or increase requested, so no action was taken by the Committee.

- ☐ **Sports Clubs**

This request was discussed.

It was moved to request more information from Jan and Kate as to what equipment they would like to purchase for RecSports in this Modification Request.

The remaining items were tabled to the next meeting due to time.

- ☐ **Social Work Lobby Days**

- ☐ **El Leñador**

- ☐ **Outdoor Assistantship**

- ☐ **Model United Nations**

- ☐ **Lumberjack Newspaper**

- ☐ **Theatre, Film & Dance**

- ☐ **ASCE Mid-Pac Conference**

- ☐ **Marching Lumberjacks**

9. Establish Next IRA Committee Meeting - **ACTION**

It was moved (Lopez) and seconded to establish a meeting schedule, to meet every other week on Tuesdays from 4-5:30pm, starting November 3, 2020.

The motion was **APPROVED** unanimously.

Due to time, the following items table to the next meeting:

10. IRA Application Rubric
11. Review of IRA Committee
12. [2020-2021 IRA Committee Planning Ideas](#)
13. Review [Funding Timeline](#)
14. Announcements
 - a. This committee still needs one more student representative. Please have interested students apply [here](#).
15. Adjournment

The meeting was adjourned at 6:10pm.