I. Called to Order at 1:30pm

II. Roll Call – Quorum was present
(See the attached roll call and action/motion summary for details)

III. Adoption of the Agenda – Adopted

IV. Public Comment – there was no public comment

V. New Business
   a. Standing Rules & Meeting Schedule – Amended & Adopted
      The Committee reviewed the 2020-21 Standing Rules & Meeting Schedule, made amendments to Standing Rules and adopted the amended Standing Rules & Meeting Schedule. (See the attached roll call and action/motion summary for details. See the attached adopted Standing Rules & Meeting Schedule)
   
   b. Review of the A.S. Club Grants Application - Discussed
      The Committee reviewed the Google form for the Club Grants Application and discussed how to ensure that A.S. funded events were accessible via virtual settings and acknowledged there’s a need to adjust the timeline in the application to follow the newly approved meeting schedule.
   
   c. Unaudited Financial Statements for 2019-20 Quarter 4- Reviewed
      Sarah Long, Associate Director for Auxiliary Accounting at HSU presented the 4th Quarter Unaudited Financial Statements.

VI. Announcements – there were no announcements

VII. Adjournment – Adjourned at 3:04pm
<table>
<thead>
<tr>
<th>Item of Business</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADOPTION OF THE AGENDA</strong></td>
<td>To adopt the agenda dated August 26, 2020</td>
</tr>
<tr>
<td>First: Sotomayor</td>
<td></td>
</tr>
<tr>
<td>Second? Yes</td>
<td>AYE NAY ABSTAIN</td>
</tr>
<tr>
<td>Votes</td>
<td>2 0 0</td>
</tr>
<tr>
<td>Status</td>
<td>The motion to adopt was APPROVED</td>
</tr>
</tbody>
</table>
| **STANDING RULES & MEETING MINUTES** | To amend the Standing Rules I. Meetings Item F. to be "Meetings will adjourn by a motion to adjourn and a majority vote of the A.S. Finance Committee."
| Motion: | | |
| First: Finley |  |
| Second? Yes | AYE NAY ABSTAIN |
| Votes | 2 0 0 |
| Status | The motion to amend was APPROVED |
| Motion: To amend the Standing Rules II. Business Item A. to strike "1. For purposes of computing a majority or two-thirds approval, only yes and no vote shall be taken into account."
| First: Finley |  |
| Second? Yes | AYE NAY ABSTAIN |
| Votes | 2 0 0 |
| Status | The motion to amend was APPROVED |
| Motion: To adopt the amended Standing Rules & Meeting Schedule | First: Finley |  |
| Second? Yes | AYE NAY ABSTAIN |
| Votes | 2 0 0 |
| Status | The motion to adopt was APPROVED |
| **ADJOURNMENT** | To adjourn the meeting at 3:04pm |
| Motion: | First: Finley |  |
| Second? Yes | AYE NAY ABSTAIN |
| Votes | 2 0 0 |
| Status | The motion to adjourn was APPROVED |
I. **MEETINGS**

A. The Associated Students of Humboldt State University A.S. Finance Committee shall conduct its business in public meetings in accordance with the Gloria Romero Open Meeting Act of 2000.

B. All regular meetings will convene at 1:30 p.m. unless otherwise noted.

C. A quorum shall consist of a simple majority of the filled voting seats.

D. A Special Meeting may occur as needed by the A.S. Finance Committee with appropriate written notice.

E. A majority vote of the A.S. Finance Committee shall be required for approval of all allocations of Associated Students funds.

F. Meetings will adjourn by a motion to adjourn and a majority vote of the A.S. Finance Committee.

G. All meetings of the A.S. Finance Committee shall be open and public, and all persons shall be permitted to attend any meeting, except as provided in the Gloria Romero Open Meeting Act of 2000.

H. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

   Every A.S. Finance Committee agenda for regular meetings shall provide an opportunity for members of the public to directly address the A.S. Finance Committee on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, the A.S. Finance Committee may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. The A.S. Finance Committee may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Adopted August 26, 2020
Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. Public comments regarding items on the agenda will be taken prior to each agenda item.

I. All members and visitors are expected to comport themselves in accordance with the respectful attitude necessary to conduct business meetings.

II. BUSINESS

A. All parliamentary authority for the A.S. Finance Committee shall be from Sturgis Standard Code of Parliamentary Procedure.

B. All Business (funding proposals, line-item changes, etc.) shall be submitted in writing to the A.S. Administrative Vice President and the A. S. Board Coordinator by 5:00 p.m. on the Thursday of the academic workweek preceding the meeting it is on. The A.S. Board Coordinator will distribute the proposed items to each member of the A.S. Finance Committee and the Executive Director.

C. No action may be taken on any proposal until that issue has been publicly posted for at least 72 hours before a regular meeting.

D. When considering an action item listed under Old Business the A.S. Finance Committee will:
   1. Receive a presentation by the author.
   2. Receive comment from members of the public.
   3. Make a motion for action.

III. ADOPTION

A. These standing rules shall be adopted by a majority vote of the A.S. Finance Committee and will be on-going year-to-year. They may only be amended or modified by a 2/3 vote of the A.S. Finance Committee.
Associated Students Finance Committee
2020-21
Meeting Schedule

Meetings of the A.S. Finance Committee are to be held at 1:30-3:00pm via Zoom

**FALL SEMESTER**
- Wednesday, August 26, 2020
- Wednesday, September 2, 2020
- Wednesday, September 9, 2020
- Wednesday, September 16, 2020
- Wednesday, September 23, 2020
- Wednesday, September 30, 2020
- Wednesday, October 7, 2020
- Wednesday, October 14, 2020
- Wednesday, October 21, 2020
- Wednesday, October 28, 2020
- Wednesday, November 4, 2020
  ---Veteran’s Day---
- Wednesday, November 18, 2020
  ---Fall Break---
- Wednesday, December 2, 2020
- Wednesday, December 9, 2020
  ---Winter Break---

**SPRING SEMESTER**
- Wednesday, January 20, 2021
- Wednesday, January 27, 2021
- Wednesday, February 3, 2021
- Wednesday, February 10, 2021
- Wednesday, February 17, 2021
- Wednesday, February 24, 2021
- Wednesday, March 3, 2021
- Wednesday, March 10, 2021
  ---Spring Break---
- Wednesday, March 24, 2021
  ---Cesar Chavez Day---
- Wednesday, April 7, 2021
- Wednesday, April 14, 2021
- Wednesday, April 21, 2021
- Wednesday, April 28, 2021
- Wednesday, May 5, 2021

Adopted August 26, 2020