

ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University

Friday, April 24, 2020 at 5:00 pm

Agenda #17

Zoom Conference Call- <https://humboldtstate.zoom.us/j/244117722>

Meeting ID: 763 579 271

Password: None

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

I. Call to Order

II. Roll Call

III. Approval of Agenda #17 dated April 24, 2020 – **Action Item**

IV. Approval of Minutes – **Action Item**

V. Chair's Report

- a. Welcome!
- b. Zoom meeting reminders

VI. Public Comments

As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306. Every A.S. Board of Directors agenda for regular meetings shall provide an opportunity for members of the public to directly address the A.S. Board of Directors on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda.

However, the Board of Directors may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. The A.S. Board of Directors may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

VII. Reports

a. Board Reports

Written reports are to be submitted. For those who wish to verbally make a Board report, the Chair will call for a speakers list at the start of this item, Directors will "raise a hand" through Zoom" for computer-users and phone-users can verbally add their name. 10 minute limit each speaker, additional time at discretion of the Chair. Board members may follow-up with questions regarding reports after all reports have been made, during the General Discussion session.

VIII. General Discussion

Anyone may follow-up with questions regarding reports. (Chair will call for a speakers list at the start

of this item, Directors will “raise a hand” through Zoom” for computer-users and phone-users can verbally add their name.)

IX. Old Business

a. 2020-21 Recommended Budget Appeals

The A.S. Board of Directors shall interview programs that submitted an appeal request. Appeals will help inform any potential adjustments to the final recommended budget. (Sections 5.01-5.03 of the [A.S. Fiscal Code](#))

b. 2020-21 Recommended Budget Adjustments – **Action Item**

The A.S. Board of Directors shall interview programs that submit an appeal. No additions or deletions are to be made to the [Recommended Budget](#) until appeal interviews are completed. If the A.S. Board of Directors is considering altering the Board of Finance recommendation, the program must be contacted and given the opportunity for a hearing before the A.S. Board of Directors.” (Sections 5.01-5.03 of the [A.S. Fiscal Code](#))

c. Resolution to Eliminate Humboldt State University’s Purchase and Consumption of Single-Use Disposable Plastic Products (2019-20-15) –**Second Reading**

The Board will receive a presentation and consider a resolution urging campus to ban the use of disposables from campus. The resolution has points where campus should act to reduce use and change practices from Center Dining to Commencement ceremonies. This resolution was co-authored and submitted by the Environmental Sustainability Officer, Gabrielle Grace Smith and CNRS Representative Sarah Kanga Livingstone with the support of the Earth Week Every Week Committee.

d. Legislation: An Act to Create a Bylaws Committee (2019-20-17) – **Second Reading**

The Board will receive a presentation and consider legislation that would create an A.S. Bylaws Committee whose purpose would be to “Serve as an advisory group assessing the needs and goals of the Association with respect to the maintenance and upkeep of the A.S. Codes, and Bylaws.” This committee would “have the sole power to recommend and modify the A.S. Codes and Constitution” which could be brought forward in the proposed weekly meetings. This resolution was co-authored by Vice President Finley and College of Natural Resources & Sciences Representative Weinberg.

e. Resolution Authorizing the Movement of Associated Students of Humboldt State University Checking Account from US Bank to Wells Fargo (2019-20-18) - **Second Reading**

The Board will receive a presentation and consider authorizing 1.) the opening of a new A.S. checking account with Wells Fargo, 2.) the migration of funds in the A.S.’s US Bank checking account, 3.) the closure of the A.S.’s US Bank checking account once all funds have migrated. On April 9th the Board of Finance voted for staff to proceed with the creation of a resolution in support of changing checking accounts from US Bank to Wells Fargo to present at this Board meeting.

f. Legislation: An Act to Create a Parliamentarian on the A.S. Board of Directors (2019-20-19) – **Second Reading**

The Board will receive a presentation and consider legislation that would create parliamentarian for the A.S. Board of Directors. This resolution was co-authored by Vice President Finley, College of Natural Resources & Sciences Representative Weinberg and College of Arts, Humanities & Social Sciences Representative Floyd.

X. New Business

a. Draft 5-Year Strategic Plan – Discussion

The Board will receive a presentation from President Cano Sanchez on the drafted 5-year Strategic Plan for Associated Students and hear feedback.

XI. Announcements

XII. Adjournment

Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Casey Park, A.S. Board Coordinator, at casey@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

A.S. 2020-21 Recommended Budget - Summary

	2018-19 Budget	2019-2020 Budget	<u>2020-2021 Budget Requests</u>	Recommended Budget (Approved 4-17-20)	BoD draft recommended budget 4-10-20
<u>A.S. Government & External Affairs & SLL & Scholarships & Matrix</u>	\$97,673	\$100,923	\$122,715	\$110,405	\$100,074
<u>A.S. General Operations</u>	\$284,057	\$280,187	\$397,256	\$294,550	\$286,800
<u>ASPresents (or A.S. Collaborative Fund "ASCollabs"?)</u>	\$126,425	\$100,000	\$100,000	\$45,500	\$5,000
<u>A.S. Club Grants including Matrix</u>	\$47,000	\$25,000	\$36,000	\$108,127	\$30,000
<u>Asian, Desi, Pacific Islander Center [ADPIC]</u>	\$5,000	\$13,650	\$100,660	\$0	\$15,000
<u>Campus Center for Appropriate Technology [CCAT]</u>	\$61,670	\$61,670	\$59,520	\$41,420	\$43,520
<u>Children's Center</u>	\$40,270	\$36,910	\$36,910	\$6,500	\$20,000
<u>Clubs & Program Support at the Clubs & Activities Office</u>	\$20,500	\$7,200	\$25,480	\$14,040	\$0
<u>Drop-In Recreation Swim Program (Pool hours)</u>	\$25,850	\$26,000	\$35,640	\$0	\$0
<u>Drop-In Activities/Sports</u>	\$3,746	\$3,875	\$4,217	\$0	\$3,875
<u>Eric Rofes Multicultural Queer Resource Center [ERC]</u>	\$18,570	\$20,020	\$20,935	\$0	\$18,000
<u>Humboldt International Film Festival [HIFF]</u>	\$7,713	\$5,870	\$7,800	\$0	\$5,870
<u>HSU Oh SNAP! Campus Food Security Program</u>	\$10,000	\$10,000	\$10,000	\$10,000	\$10,500
<u>Marching Lumberjacks [MLJ]</u>	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
<u>MultiCultural Center [MCC]</u>	\$44,981	\$43,752	\$53,350	\$13,000	\$40,000
<u>Scholars Without Borders [SWB]</u>	\$14,727	\$20,744	\$29,610	\$0	\$21,500
<u>Sport Clubs - Rec Sports</u>	\$33,000	\$33,525	\$33,000	\$26,000	\$20,115
<u>Student Access Gallery [SAG]</u>	\$6,162	\$6,875	\$12,174	\$9,910	\$5,174
<u>Student Legal Lounge [SLL] (internal to AS next year)</u>	\$4,766	\$4,766	\$487	\$0	\$7,518
<u>Veterans Enrollment & Transition Services [VETS]</u>	\$2,000	\$5,500	\$7,800	\$0	\$2,750
<u>Waste Reduction & Resource Awareness Program [WRRAP]</u>	\$39,725	\$46,570	\$61,654	\$28,500	\$36,000
<u>Womxn's Resource Center [WRC]</u>	\$26,928	\$29,518	\$39,724	\$0	\$20,518
<u>Youth Educational Services [YES]</u>	\$65,861	\$14,165	\$10,380	\$5,200	\$7,499
<u>Unallocatd</u>	\$10,000	\$0	\$0		\$0
Total	\$1,000,624	\$900,720	\$1,209,312	\$717,152	\$703,713

Reserve Balance Projection - June 2020	\$266,762
Projected Student Fee Revenue 2020-21 <small>Annualized total Headcount: 5369 (April 2020)</small>	\$622,000
IRA Admin Fee Revenue 2020-21	\$18,768
Total Potential Funds	\$907,530

Total Recommended Budget **\$717,152**

Reserve Forecast **\$190,378**

% of Expenditures **27%**

A.S. Board of Directors 2020-2021 Recommended Budget Details

(approved 4-17-20)

Group I & III	TOTAL	Group Status	AS Collabs		AS Club Grants	
<u>A.S. Government & External Affairs (combined this year)</u>	\$110,405	GI	A.S. / Clubs Leadership Conference	\$10,000	A.S. Club Grants EVENTS	\$60,000
<u>A.S. General Operations</u>	\$294,550	GI	Block Party (Aug)	\$5,000	A.S. Club Grants TRAVEL	\$30,000
<u>Campus Center for Appropriate Technology (CCAT)</u>	\$41,420	GIII	BoD Projects	\$5,200	Spring '20 Club Grants but unable to be used (covid-19)	\$2,077
<u>Children's Center</u>	\$6,500	GIII	CDOR	\$2,000	Diwali Festival of Lights	\$1,750
<u>Clubs & Program Support at the Clubs & Activities Office</u>	\$14,040	GIII	Comedian (Sept)	\$5,000	Fred Korematsu Day	\$500
<u>HSU Oh SNAP! Campus Food Security Program</u>	\$10,000	GIII	Homecoming Concert (Oct)	\$5,000	Holi Festival of Lights	\$750
<u>Marching Lumberjacks [MLJ]</u>	\$4,000	GIII	Menstrual Supplies	\$2,000	Hxrstory Month	\$1,000
<u>MultiCultural Center [MCC]</u>	\$13,000	GIII	Queer Conference	\$1,500	Kink On Campus	\$1,100
<u>Sport Clubs - Rec Sports</u>	\$26,000	GIII	Social Justice Summit	\$1,500	Lunar New Year Festival	\$2,500
<u>Student Access Gallery [SAG]</u>	\$9,910	GIII	Take Back the Night	\$1,300	Mid-Autumn Moon Festival	\$2,150
<u>Waste Reduction & Resource Awareness Program</u>	\$28,500	GIII	Thursday Depot Shows	\$5,000	Name Change Workshop	\$100
YES	\$5,200	GIII	Undocuweek	\$2,000	Q-Talks	\$150
			\$45,500		Queer Speed Friending	\$150
					Ramadan	\$100
					Safer Sexpo	\$1,100
					Self Care Workshop	\$300
					SWB Anniversary Celebration	\$200
					Trans Resources Expo	\$1,100
					Womxn's Environmental Justice Conference	\$400

RESOLUTION No. 2019-20-15

Co-AUTHORED BY: Gabrielle Grace Smith, Environmental Sustainability Officer
Sarah Kanga Livingstone, College of Natural Resources & Sciences Representative

SPONSORED BY: Earth Week Every Week Committee; Zero Waste Humboldt

REFERRED TO: A.S. Board of Directors
SECOND READING: April 24, 2020

SUBJECT: Resolution to Eliminate Humboldt State University's Purchase and Consumption of Single-Use Disposable Plastic Products

WHEREAS, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,500 students; and,

WHEREAS, the mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, the educational, social, physical, and cultural well-being of the future of the student body requires a reduction in the use and harms of fossil fuel production via unfit disposal plastics; and,

WHEREAS, Synthetic polymers used to create plastic are a byproduct of Petroleum. The use of fossil fuel is unsustainable and would not benefit HSU in long term planning due to increasing carbon emissions during production. The HSU 2016 Climate Action Plan¹ outlines strategies for reducing emissions from purchasing and food, specifically: "Convene Zero Waste Purchasing Group, who work to minimize packaging waste of purchases across all State and non-State entities on campus."; and,

WHEREAS, CSU has effectively passed a policy, as of December 2018, which eliminates the use of single-use plastic straws, single-use plastic carryout bags, single use polystyrene food service items to thus replace single-use plastics items with reusable, locally compostable, and/or recyclable tools; and,

¹ HSU Office of Sustainability. "Climate Action Plan." Humboldt State University. December 12th, 2016.

WHEREAS, HSU **should consider** thinking and acting on disengaging with plastic consumption due to a plethora of environmental and social destruction such as: the Pacific Garbage Patch; fish and bird consumption and their inability to digest plastic; plastic littered beaches and communities in the Global South; and negative health impacts among community members where plastics are produced. Single use plastics increase landfills, causing toxic runoff thus polluting water and environments which ultimately negatively affect wildlife habitat. Therefore, HSU's leadership in the banning of single-use plastic consumption would mitigate negative impacts to the intersection of social, economic, and environmental systems; and,

WHEREAS, HSU has complied with these standards by eliminating single-use plastic water bottles, plastic straws, plastic carryout bags and polystyrene food service items. There are areas where Dining Services has succeeded in providing compostable to go dishware at dining locations. However, campus events, dining locations and fundraising snack tables continue to distribute single use plastics and styrofoam as well as the Polylactic Acid (PLA) bioplastic compostable silverware provided by Dining Services - which are not compostable on a local level; and,

WHEREAS, recycling materials is merely an elongated path into landfills, and therefore we **recognize** that compostable products are the only known method of practicing a renewable waste system that gives back to the Earth rather than trashes.

WHEREAS, Numerous programs on campus such as and not limited to: Earth Week Every Week Committee; Humboldt's Advisory Committee on Sustainability (HACS), Humboldt's Environmental independence Fund (HEIF), Waste Reduction and Resource Awareness Program (WRRAP), Campus Center for Appropriate Technology (CCAT), and the Office of Sustainability, have facilitated actions of climate resiliency and represent themselves as leaders of transformative justice²; the A.S. programs known as WRRAP and CCAT, who are dedicated to sustainability, would be advised to help Associated Students ensure regulation of this resolution, in conjunction with executive and administrative offices to ensure elimination of single use plastics in all regards, and therefore, be it:

²Transformative Justice Definition: <http://www.generationfive.org/the-issue/transformative-justice/> “generationFIVE has spent the last decade, with allies across movements and across the country, developing Transformative Justice. Transformative Justice is an approach to respond to and prevent child sexual abuse and other forms of violence that puts transformation and liberation at the heart of the change. It is an approach that looks at the individual and community experiences as well as the social conditions, and looks to integrate both personal and social transformation.”

RESOLVED, Dining services are asked to stop distributing bioplastic compostable silverware. In addition, encompassing all campus events, including but not limited to: student events, concerts, campus speakers and hosts, conferences, committees- therefore the supplies (food, props, etc.) purchased for these events are asked to commit in serving in the interest of intergenerational and interspecies values which rely on the halt of disposable plastic production and consumption; and,

RESOLVED, Dining services is encouraged to consider selling reusable utensils in dining locations; we recommend investing in a reusable utensil rental program similar to OZZI (reusable containers); and sell reusable water bottles that can be used for hot and cold products in all dining locations; and

RESOLVED, that the transformation towards the purchase and sale of bulk foods be promoted and thus would be appropriate to provide free sustainable paper or cloth bags for students who are not able to buy reusables. This will change the culture on campus getting students used to taking their own containers around and reusing them.

RESOLVED, HSU shall not promote the use of confetti and helium balloons at commencement ceremonies; and, clubs and organizations such as CCAT, can provide sustainable alternatives and will offer workshops on making biodegradable confetti for graduation.

RESOLVED, We demand that HSU bans the sale of all plastic bottled beverages all around campus for a start. Realistically, this is how we can slowly decrease our consumption of plastics. Eventually the sale of all plastic wrapped foods on campus will be banned in stages.

RESOLVED, That the purchasing of dining products be in contact with A.S. about ability and progress, self-monitored, and will thus continuously minimize to eliminate plastic and polystyrene shipping and packing materials. Further, we ask that campus purchases entail with all entities affiliated themselves within and off campus to work with vendors to ensure these materials (plastic, bubble wrap, styrofoam, etc.) are not included in boxes and packages to our best efforts.

RESOLVED, That copies of this resolution be sent to, but not limited to people, Associated Students Funded Programs, The University Center Executive Director Dave Nakamura, The University Center Board of Directors, Housing and Dining Services, The Humboldt State University Senate, and to the office of Humboldt State University President, Tom Jackson Jr, as well as the Humboldt State University Vice President(s) and Office(s) thereof.

OZZI reference: <https://dining.humboldt.edu/sustainability> "Steps to Save the Planet "

Water bottle Ban: Spring 2012

<http://magazine.humboldt.edu/spring12/campus-nixes-bottled-water>

Submitted by:

Gabrielle Smith, Author
Chair of the Earth Week Every Week
Committee
A.S. Environmental Sustainability Officer

Sarah Kanga-Livingstone
College of Natural Resources
and Sciences Representative

RESOLUTION No. 2019-20-17

AUTHORED BY: **Jeremiah Finley, Legislative Vice President**
 William Wienberg, CNRS Representative

REFERRED TO: **A.S. Board of Directors**

SECOND READING: **April 24, 2020**

SUBJECT: **An Act to Create a Bylaws Committee**

WHEREAS, the Associated Students Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,300 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, the 2019-2020 A.S. Board of Directors set updating the A.S. codes and bylaws as a priority during their spring training, and created the Guiding Documents Task Force; and,

WHEREAS, it is the goal of the guiding documents task force to promote the continuity of constitutional maintenance and adherence of the Associated Students; and,

WHEREAS, the guiding documents task force, with the advice of the Legislative Vice President and Executive Director, has then assessed that there is a need for the creation of an A.S. Bylaws Committee; and,

WHEREAS, AS PER RESOLUTION 2019-20-02 the Legislative Vice President “having the trust of the association to make proper and accurate analysis concerning the policies concerning Associated Students that would benefit the Association as a whole”; therefore, be it

RESOLVED, that the A.S. Board of Directors establishes the A.S. Bylaws Committee; furthermore, be it,

RESOLVED, that the A.S. Board of Directors amends the Administrative Code to include:

Section 1. Membership

1. A.S. Legislative Vice President
 - 1.1. Shall be the Presiding Officer of the meeting
2. Social Justice & Equity Officer (or designee)
3. Environmental Sustainability Officer
4. 3-Students from the Association, appointed by the Legislative Vice President, with $\frac{2}{3}$ vote from the A.S. Board of Directors
5. 2-Students from the Association, appointed by the Student Affairs Vice President

- with $\frac{2}{3}$ vote from the A.S. Board of Directors
6. 1-A.S.Representative, appointed by the A.S. President with $\frac{2}{3}$ vote from the A.S. Board of Directors
 7. The Executive Director

Section 2. Voting Members

1. The A.S. Legislative Vice President shall vote in case of a tie
2. 3-Students from the Association, appointed by the Legislative Vice President, with $\frac{2}{3}$ vote from the A.S. Board of Directors
3. 2-Students from the Association, appointed by the Student Affairs Vice President with $\frac{2}{3}$ vote from the A.S. Board of Directors
4. A.S. Representative nominated by the President and approved by a two-thirds ($\frac{2}{3}$) vote of the A.S. Board of Directors

Section 3. Non-Voting (advisory)

1. Social Justice & Equity Officer (or designee)
2. Environmental Sustainability
3. The Executive Director

Section 4.Meetings

1. Meet once a week and as deemed necessary by the Chair;

Section 5.. Purpose/Jurisdiction

1. Serve as an advisory group assessing the needs and goals of the Association with respect to the maintenance and upkeep of the A.S. Codes, and Bylaws.
2. The Bylaw Committee shall have the sole power to recommend and modify the A.S. Codes and Constitution
 - 2.1. Any recommendations and modifications to the A.S. Codes and Bylaws must be brought before the Bylaws Committee for approval by majority vote.

RESOLVED, That copies of this resolution be sent to, but not limited to people, Associated Students Funded Programs, and to the office of Humboldt State University President, Tom Jackson Jr, as well as the Humboldt State University Vice President(s) and Office(s) thereof.

Submitted by:

Jeremiah Finley, Co-author
Legislative Vice President

William Weinberg, Co-author
CNRS Representative

RESOLUTION No. 2019-20-18

RECOMMENDED BY: A.S. Board of Finance

REFERRED TO: A.S. Board of Directors

SECOND READING: April 24, 2020

SUBJECT:

**RESOLUTION AUTHORIZING THE MOVEMENT OF ASSOCIATED STUDENTS OF
HUMBOLDT STATE UNIVERSITY CHECKING ACCOUNT FROM US BANK TO
WELLS FARGO**

1 **WHEREAS**, the Associated Students (A.S.) Board of Directors of Humboldt State University
2 (HSU) is the single recognized voice for over 6,500 students; and,

3 **WHEREAS**, the Mission of the A.S. of Humboldt State University serves to "assist in the
4 protection of rights and interests of the individual student and the student body," and to
5 "stimulate the educational, social, physical, and cultural well-being of the University
6 community"; and,

7 **WHEREAS**, the A.S. currently has a checking account through US Bank to keep funds safe
8 while also being accessible for efficient expenditures on behalf of the Association; and,

9 **WHEREAS**, that the A.S. Board of Directors serve as "Fiscal Officers" of the Student Body
10 Association as empowered by the A.S. Constitution¹ and the HSU Controller serves as
11 "custodians" California Education Code²; and,

12 **WHEREAS**, A.S. staff and the HSU Controller's Office coordinated with the California State
13 University's Chancellor's Office to provide an analysis of the potential financial effect to the
14 A.S. if the A.S. were to change checking accounts from US Bank to Wells Fargo which was first
15 presented by HSU's Assistant Controller to the Board of Directors on November 5, 2020³; and,

16 **WHEREAS**, the Chancellor's Office analyzed the A.S.'s September US Bank Statements to find
17 that last year, the A.S. paid roughly \$265 per month in banking fees, for a total of \$3,188; while
18 Wells Fargo would have charged the A.S. around \$85 per month, for a total closer to \$1000 per
19 year, for a potential savings of \$2,000 a year in fees³; and,

References

¹ [A.S. Constitution](#)

² [California Education Code Student Body Organizations 89302](#)

³ [Considerations & Analysis for Switching Checking Accounts- US Bank vs Wells Fargo.pdf](#)

⁴ A.S. Board of Finance Minutes #18 dated April 9, 2020

20 **WHEREAS**, in addition to direct cost savings, there would also be operational benefits to the
21 A.S. opening and maintaining a checking account with Wells Fargo as Wells Fargo is the bank of
22 HSU under the California State University system contract; and,

23 **WHEREAS**, operational benefits would include but are not limited to:

- 24 • ACH [Automated Clearing House] direct pay would be possible for vendor payments and
25 for payments to employees and students.
 - 26 ○ Reimbursements would be processed daily as opposed to only on check run days.
- 27 • Pro Card statements could be pre-paid to avoid any late payment fees
- 28 • Automated positive pay file upload would be enabled
- 29 • Automated cleared check file upload would be enabled
- 30 • Desktop deposit for receipting checks would be enabled which would reduce deposit
31 charges³

32 **WHEREAS**, action was recommended by the Board of Finance on April 9, 2020 for “staff to
33 proceed with the creation of a resolution in support of changing checking accounts from US
34 Bank to Wells Fargo to present at the A.S. Board meeting on April 17, 2020”⁴; and,

35 **THEREFORE, BE IT RESOLVED**, by the members of the A.S. Board of Directors that they
36 do hereby authorize the opening of a new checking account with Wells Fargo; and

37 **BE IT FURTHER RESOLVED**, that the A.S. Board of Directors does hereby authorize the
38 total migration of funds from the US Bank checking account to the newly opened Wells Fargo
39 checking account; and,

40 **BE IT FURTHER RESOLVED**, that the A.S. Board of Directors does hereby authorize the
41 closure of the US Bank checking account following the complete migration of funds from the US
42 Bank checking account to the newly opened Wells Fargo checking account; and,

43 **BE IT FURTHER RESOLVED**, that the following officers or their successors shall be
44 authorized to facilitate these resolved actions completely on behalf of the Associated Students of
45 Humboldt State University by October 2020:

Jenessa Lund
Associated Students
Executive Director

Lynne Sandstrom
Humboldt State University
Controller

Checking Account Analysis - Provided by Office of the Chancellor - Treasury Operation
Based upon HSU Associated Students Sept 2019 US Bank monthly analyses statement

Humboldt State Associated Students

Fixed Monthly Fees

Account Maintenance
SPE Ppay w/Issue Mo Maint
SPE CDay Det & Sum Mo Maint
SPE Pday Det & Sum Mo Maint
SP ACH Origination Mo Maint
SPE ACH Positive Pay Mo Maint
SP Image Access Mo Maint
SPE Ext Messaging Mo Maint

US Bank		
Volume		Monthly Fees
1	\$	22.00
1	\$	10.00
1	\$	10.00
1	\$	15.95
1	\$	45.00
1	\$	10.00
1	\$	30.00
1	\$	20.00
		\$ 162.95

Wells Fargo		
Volume		Monthly Fees
1	\$	5.00
1	\$	10.00
1	\$	5.00
1	\$	5.00
1	\$	2.00
1	\$	1.00
1	\$	5.00
1	\$	-
		\$ 33.00

Savings WF vs USBk		
		Mthly Fees
\$		(17.00)
\$		-
\$		(5.00)
\$		(10.95)
\$		(43.00)
\$		(9.00)
\$		(25.00)
\$		(20.00)
		\$ (129.95)

Fixed Monthly Fees

Potential Savings on the Flat Monthly Fees	\$ (129.95)
	-80%

Transaction Fees

Paper Credits
Paper Debits
Deposited Item
Returned Item Special Instruc
Deposit Coverage
SPE File Upload First
SPE File Upload Next
SPE File Upload Next
SPE PPay Only-per Item
SPE Current Day per Item Det
SPE Previous Day per Item Det
SPE Stop Payment
SP Cks Pd per item Stored
Dep Itms Img per Item Stored
SPE Image Retrieved
ACH Received
Cash Deposited-per \$100

Transactional Fees Per Transaction					
US Bank			Wells Fargo		
Volume	Unit Price		Volume	Unit Price	
1	\$	1.60	1	\$	0.02
1	\$	0.25	1	\$	0.02
1	\$	0.17	1	\$	0.05
1	\$	10.00	1	\$	0.25
1	\$	0.13	1	\$	0.01
1	\$	10.00	1	\$	1.00
1	\$	-	1	\$	1.00
1	\$	3.00	1	\$	1.00
1	\$	0.05	1	\$	1.25
1	\$	-	1	\$	0.01
1	\$	-	1	\$	0.01
1	\$	20.00	1	\$	2.00
1	\$	5.00	1	\$	0.00
1	\$	5.00	1	\$	0.00
1	\$	-	1	\$	0.01
1	\$	0.21	1	\$	0.01
1	\$	0.25	1	\$	0.00
		\$ 55.66			\$ 6.64

Monthly Fees

Savings WF vs USBk		
		Unit Price
\$		(1.59)
\$		(0.24)
\$		(0.12)
\$		(9.75)
\$		(0.12)
\$		(9.00)
\$		1.00
\$		(2.00)
\$		1.20
\$		0.01
\$		0.01
\$		(18.00)
\$		(5.00)
\$		(5.00)
\$		0.01
\$		(0.20)
\$		(0.25)
		\$ (49.02)

-88%

Transactional Fees Based on September Activity					
US Bank			Wells Fargo		
Volume	Monthly Fees		Volume	Monthly Fees	
2	\$	3.20	2	\$	0.03
23	\$	5.75	23	\$	0.35
1	\$	0.17	1	\$	0.05
1	\$	10.00	1	\$	0.25
134	\$	17.29	134	\$	1.27
1	\$	10.00	1	\$	1.00
3	\$	-	3	\$	3.00
5	\$	15.00	5	\$	5.00
23	\$	1.15	23	\$	28.75
2	\$	-	2	\$	0.02
34	\$	-	34	\$	0.34
6	\$	120.00	6	\$	12.00
1	\$	5.00	1	\$	0.00
1	\$	5.00	1	\$	0.00
1	\$	-	1	\$	0.01
6	\$	1.26	6	\$	0.06
2	\$	0.50	2	\$	0.00
		\$ 194.32			\$ 52.14

-73%

Potential Savings on the Flat Monthly Fees	\$ (142.18)
Total Potential Savings, Using Sept as Example	\$ (272.13)

RESOLUTION No. 2019-20-19

AUTHORED BY: Jeremiah Finley, Legislative Vice President
William Wienberg, College of Natural Resources & Sciences
Representative,
Montel Floyd, College of Arts Humanities and Social Sciences
Representative

REFERRED TO: A.S. Board of Directors
SECOND READING: April 24, 2020

SUBJECT: An Act to Create a Parliamentarian on the A.S. Board of Directors

WHEREAS, the Associated Students Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 6,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, the A.S. Board of Directors created a task force at the beginning of the spring semester to evaluate and recommend policies that would benefit the Association as a whole; and,

WHEREAS, the Legislative Vice President is responsible for the maintenance and adherence to the constitution codes, and policies of the Associated Students; and,

WHEREAS, it has become more apparent to the A.S. Guiding Documents task force & and the Legislative Vice President that it would be beneficial to the board as a whole to create a position solely dedicated to ensuring that the adherence to our parliamentary procedure and upkeep of our knowledge is upheld; therefore, be it,

RESOLVED, that the A.S. Board of Directors create the position of Parliamentarian to be on the Board of Directors, that the role of the Parliamentarian is added to the government code as a new section, and serve with the parameters as follows:

The A.S. Parliamentarian is to be a student advisor that is responsible for the upkeep and maintenance of the Institutional Knowledge of the A.S. Board of Directors.

2. The A.S. Parliamentarian Shall, be responsible for advising the Board Chair on Parliamentary Procedures when conducting meetings.

3. Voting constituency:

3.1. The A.S. Parliamentarian Shall be appointed by the A.S. President with 2/3 approval of the Associated Students Board.

4. Term of office: The A.S. Parliamentarian Shall, serve for two academic school years on the A.S. Board.

4.1. It is preferable to have a student that has at least two consecutive years left at HSU

5. Powers:

5.1. The A.S. Parliamentarian shall have the authority to prepare Articles of Impeachment to be reviewed by the A.S. Legislative Vice President upon finding violations.

; furthermore, be it,

RESOLVED, That copies of this resolution be sent to, but not limited to people, Associated Students Funded Programs, and to the office of Humboldt State University President, Tom Jackson Jr, as well as the Humboldt State University Vice President(s) and Office(s) thereof.

William Weinberg, Co-author
College of Natural Resources Rep.

Montel Floyd, Co-author
College of Arts Humanities & Social Sciences Rep.

Jeremiah Finley, Co-author
A.S. Legislative Vice President