I. Call To Order

II. Roll Call - quorum was present
   A. President Finley (Chair) - present
   B. Vice President Cuéllar - present
   C. Vice President Lopez - present
   D. Vice President Lamar - absent (excused)
   E. Officer Sotomayor - present
   F. Officer Barrantes - present
   G. Representative Mort - present
   H. Representative Guerrero (non-voting) - present
   I. Public Relations Officer Burns-Young (non-voting) - present
   J. Parliamentarian Shapiro (non-voting) - present
   K. Executive Director Lund (non-voting) - present

   Others present: Klara Hernandez, Dan Perez-Sornia

III. Adoption of the Agenda
   It was moved (Sotomayor) and seconded to adopt the agenda.
   The motion to adopt was APPROVED unanimously.

IV. Adoption of Minutes dated March 2, 2021
   It was moved (Cuéllar) and seconded to adopt the agenda.
   The motion to adopt was APPROVED unanimously.

V. Public Comment
   There was no public comment.

VI. Unfinished Business
   A. Core Programs – Discussion
      President Finley presented the planning document and opened the floor for
      discussion on the outlined topics and timing. The Committee edited the document
      to outline their agreed upon topics and timeline. There was a question to the
      currently inactive Funded Programs Committee and how that impacts the idea of
      liaisons. It was noted that liaisons and the Funded Programs Committee are both
      topics that need to be discussed further, and should likely be taken up by the
      Bylaws Committee to more clearly define and describe the liaison roles and
      update them. Lund noted that in the proposed design of core programs,
      co-directors were drafted to sit on certain committees to have a liaison
      relationship go both from A.S. to the Core Program and vice versa. Board and/or
      Executive officer liaisons were discussed further, noting that liaisons should be
expected to regularly meet and actively report back to the Board.

It was proposed that, once the Committee finalizes the topics and meeting dates, the outline of topics be shared on the A.S. website, similar to the way the Budget Timeline is outlined.

It was decided that the Committee would dedicate at least 30 minutes of each Executive Committee meeting. Members discussed the pros and cons of having this topic start at the beginning or the middle of the meeting.

Members discussed how communications will occur to ensure program employees are invited and involved. Members spoke in favor of the logistics of inviting people via calendar invites but noted that a personal email or communication can be nice to create an even more welcoming space.

VII. New Business
   A. Memorandum: New Communication Guidelines – Discussion
      President Finley presented the drafted Communication Guidelines and there was discussion in support of the guidelines.

VIII. General Discussion
   Coordinator Perez-Sornia reminded the Committee of the upcoming Core Program discussion topics.

IX. Announcements
   Vice President Cuéllar announced that the Board meeting this week is packed full of items and encouraged members to thoroughly review materials in advance, reach out to other students who may be interested in any of the three presentations, and advised members share the social media post on hsu_as which announces and outlines the Board meeting.
   Coordinator Perez-Sornia gave a shout out to an exciting meeting this Thursday at 11am where External Affairs Representative Guerrero will be talking to one of our State Assemblypeople Jim Wood.
   Vice President Lopez reminded everyone to reach out to him for any budget related questions.

X. Adjournment
   It was moved (Cuéllar) and seconded to adjourn the meeting.
   The meeting was adjourned at 7:57 pm.