

## ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University

Meeting on Monday, February 25, 2019

University Center Banquet Room

3:05 pm

### Minutes #12

The Humboldt State University Associated Students Board of Directors met on the above date in the University Center Banquet Room, at Humboldt State University, Arcata, California. Chair, Paola Valdovinos, called the meeting to order at 3:05 p.m.

Representatives Present: Lindsey Graul, Maddie Halloran, Sarah Kanga Livingstone, Eden Lolley, Bernadette McConnell, Genesea Black-Lanouette, Maria Sanchez, Nathalie Rivera

Officers Present: Jazmin Sandoval, Paola Valdovinos, Isabel Sanchez-Pacheco, Stephanie Cierra Rodas, Joey Mularky

Advisors Present: Oliver Winfield-Perez, Flow Lemus, Jenessa Lund, Wayne Brumfield, Estrella Corza

Staff Present: Casey Park

SUBJECT: Approval of Agenda #12 dated February 25, 2019.

MOTION: It was moved (Sandoval) and seconded (McConnell) to approve Agenda #12.

ACTION: Agenda #12 was approved without modification.

SUBJECT: Approval of Minutes.

MOTION: It was motioned (Sandoval) and seconded (Black-Lanouette) to approve Minutes #22 for 17 - 18 dated April 30, 2018, Minutes #1 for 18- 19 dated April 30, 2018, Minutes #5 dated September 17, 2018, Minutes #6 dated October 1, 2018, Minutes #7 dated October 15, 2018, Minutes #8 dated October 29, 2018, Minutes for the Special Meeting dated November 5, 2018, and Minutes #9 dated November 29, 2018.

ACTION: The listed minutes were **APPROVED** without modification.

SUBJECT: Chair's Report – Paola Valdovinos reporting

i. Cancelled February 11 Board Meeting

The Board Meeting was canceled due to a coordinated absence of Board members. In lieu of the meeting, students present made asks of the Vice President of Student Affairs. Students asked for:

1. Changes to the Title IX Office:
  - a. More empathy training for administrators and staff that handle Title IX cases.
  - b. Installing an advisory committee to hear Title IX cases or support group specifically for Title IX case victims.
2. Changes to the appeals process regarding the Minimum Qualifications for Student Office Holders (Policy Number: EM:P13-01):
  - a. Students who appeal should get a face-to-face meeting with the Vice President of Student Affairs.
  - b. Students should be connected with an academic counselor.
3. A reconsideration of the ASPresents Representative's appeal to maintain their office.

The conversation led to the reinstatement of the ASPresents Representative with an academic contract. And the Office of Students Affairs began work on reforming the appeals process for student office holders with ideas of a submission form, a face-to-face meeting and the potential for more academic contracts to be made.

- ii. Office Hours  
The Board member's office hours have been set for Spring, 2019.
- iii. Key Cards  
Board members need to fill out the 2018-19 BoD contact sheet indicating what state their keycard is in. Park will be ordering keys for members who need them Thursday, February 28.

SUBJECT: Public Comments

Lily Price spoke as a member of the Sunrise Movement in support of aspects of the Green New Deal resolution.

SUBJECT: Presentations

University Center (UC) Fee Referendum – Dave Nakamura, Director of the University Center

The UC has been approved by the Student Fee Advisory Committee (SFAC) to hold a separate referendum proposing an increase in the Student Union (aka UC) fee. Nakamura presented on what areas on campus are affected and ran by the UC, the history of the fee, why the fee is being increased, and took feedback from the Board to gauge how the students may react and the best way to reach them. Voting will be on April 3 and 4. The current UC fee is \$183, the lowest of

all CSU campuses with Student Unions. HSU also has one of the lowest recreation center fees.

The University Center does not take this fee increase lightly, and considered many options before coming to this conclusion. The UC currently has 125-150 students on payroll. With minimum wage on the increase, if the fee does not increase, then hours will have to be reduced in Nelson Hall East, the Student Recreation Center, and the West Gym. If the fee is implemented, then student jobs can remain static, hours will not be decreased, electrical and elevator construction issues can be fixed, and it is possible that there will be funding for new equipment in the gyms and more events.

University Center 2<sup>nd</sup> Floor Remodel – Molly Kresl, Coordinator of the Clubs & Activities Officer and Dave Nakamura, Director of the University Center

In the recent past, there have been efforts to remodel the University Center second floor. In 2015, there were schematic designs with proposals of three layouts. With a renovation, Associated Students, Clubs and CenterArts have the potential for a more collaborative student space that would foster increased use and add areas that Clubs and Programs could meet. AS has allocated \$50,000 towards one of the proposed layouts; if another layout is chosen, the Board of Directors will have to make an amendment. A request has also put in for some funding to come from the GI2025 initiative and if the UC Fee passes, then the University Center can also provide funding. The cost for renovating this space would be approximately \$175,000-200,000 for construction alone. Another \$75,000- \$100,000 would be needed for furniture. It would also be possible to make this a green space, but that could potentially add further costs.

The project did not initially move forward due to a disagreement between the A.S. Vice President and the A.S. President at the time. The Vice President wanted more open space and the A.S. President did not.

In order for this project to move forward, the University Center fee increase must be passed, funding must be allocated from GI2025, A.S. must make an amendment if a different layout is chosen, and facilities management must be on board for the remodel. The earliest this remodel could occur is summer 2021.

SUBJECT: Appointments to the Board of Directors and Committees

A.S. President

MOTION: It was moved (Halloran) and seconded (Black-Lanouette) to suspend A.S. Government Code 7.03.

ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously

**APPROVED.**

MOTION: It was moved (Halloran) and seconded (Black-Lanouette) to appoint Marissa Martinez to the Student Health Center Advisory Committee.

- ACTION: The motion to appoint Marissa Martinez to the Student Health Center Advisory Committee was unanimously **APPROVED**.
- MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to suspend A.S. Government Code 7.03 for Breannah Rueda.
- ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously **APPROVED**.
- MOTION: It was moved (Halloran) and seconded (McConnell) to appoint Breannah Rueda to A.S. Public Relations Committee.
- ACTION: The motion to appoint Breannah Rueda to A.S. Public Relations Committee was unanimously **APPROVED**.
- MOTION: It was moved (McConnell) and seconded (Lolley) to appoint Breannah Rueda to A.S. Lobby Corps.
- ACTION: The motion to appoint Breannah Rueda to A.S. Lobby Corps was unanimously **APPROVED**.
- MOTION: It was moved (Halloran) and seconded (Lolley) to appoint Breannah Rueda to the University Senate.
- ACTION: The motion to appoint Breannah Rueda to the University Senate was unanimously **APPROVED**.
- MOTION: It was moved (Black-Lanouette) and seconded (Lolley) to appoint Lindsey Graul to A.S. Public Relations Committee.
- ACTION: The motion to appoint Lindsey Graul to A.S. Public Relations Committee was unanimously **APPROVED**.
- MOTION: It was moved (McConnell) and seconded (Halloran) to suspend A.S. Government Code 7.03.
- ACTION: The motion to suspend A.S. Government Code 7.03 was unanimously **APPROVED**.
- MOTION: It was moved (Lolley) and seconded (Kanga Livingstone) to appoint Adion Hartfield to the Diversity, Equity & Inclusion Council.
- ACTION: The motion to appoint Adion Hartfield to the Diversity, Equity & Inclusion Council was unanimously **APPROVED**.
- MOTION: It was moved (Halloran) and seconded (Lolley) to appoint Jeremiah Finley to A.S. Student Affairs Vice President.
- ACTION: The motion to appoint Jeremiah Finley to A.S. Student Affairs Vice President was unanimously **APPROVED**.

MOTION: It was moved (Lolley) and seconded (Black-Lanouette) to appoint Brennen Duck to A.S. At-Large Representative.

ACTION: The motion to appoint Brennen Duck to A.S. At-Large Representative was unanimously **APPROVED.**

A.S. Legislative Vice President

MOTION: It was moved (Black-Lanouette) and seconded (McConnell) to appoint Renee Ramirez to ASPresents.

ACTION: The motion to appoint Renee Ramirez to ASPresents was unanimously

**APPROVED.**

SUBJECT: New Business

Discretionary Fund Request

The A.S. Earth Week Every Week Committee requested \$2,150 for Earth Week fees, foods, workshops, awards, vouchers, and gifts. On Monday, February 4, 2019, the Board of Finance voted to recommend that the Board of Directors approve the \$2,150 allocation.

MOTION: It was moved (Black-Lanouette) and seconded (Sandoval) to accept the recommendation from the Board of Finance for the funding request of \$2,150 for the Earth Week Every Week Committee.

ACTION: The motion to accept the recommendation from the Board of Finance for the funding request of \$2,150 for the Earth Week Every Week Committee was

**APPROVED.**

Independent Auditor Contract Recommendation for the Years Ending June 30, 2019-2023

The Board reviewed the HSU-recommended independent auditor and authorized the Independent Auditor Contract for the years ending June 30, 2019-2023.

MOTION: It was moved (Halloran) and seconded (McConnell) to accept the HSU recommended independent auditor and authorize the Independent Auditor Contract for the years ending June 30, 2019-2023.

ACTION: The motion to accept the HSU recommended independent auditor and authorize the Independent Auditor Contract for the years ending June 30, 2019-2023 was

**APPROVED.**

Proclamation for CHECK IT 5 Year Anniversary

The Board reviewed the commendations President Sandoval would like to bestow officially on CHECK IT and voted on the proclamation.

MOTION: It was moved (McConnell) and seconded (Lolley) to pass the proclamation for the CHECK IT 5- Year Anniversary.

ACTION: The motion to pass the proclamation for the CHECK IT 5- Year Anniversary was

**APPROVED.**

Resolution 2018-19-08 An Act of Formal Support for Increased Student Involvement in KHSU Radio Station – First Reading

Halloran and Lolley presented the resolution. The Board discussed a revived resolution with a new author that advocates for more students to be involved in the production of KHSU radio and therefore is more inclusive of students.

Resolution 2018-19-09 An Act to Support the Exemption of Student Fundraising Activities from the 5% Processing Fee Charged on all charitable donations by HSU Advancement Foundation – First Reading

The Board discussed a resolution that would exempt student organizations from University Advancement's 5% processing fee. The Board continued to discuss what this fee currently funds.

A.S. Office Services for non-A.S. Board Members

The Board discussed the amenities provided by the A.S. office provides and what the office potentially could offer to the general student body.

Minimum Qualifications for Student Office Holders Policy

The Board reviewed the policy for Minimum Qualifications for Student Office Holders and discussed potential revisions to suggest to the University Policy Committee.

SUBJECT: Official Reports

President

Jazmin Sandoval reporting. Financial Literacy Workshop had low turnout but the students that did attend had good questions about financial aid, work experience, and budgeting. The next one is Thursday, February 28. The Gender Inclusive Restroom Task Force is fully formed and their mission is to create a master plan for future plans on having a gender neutral restroom in every building and prioritizing which buildings should have it implemented first. So far they have prioritized Harry Griffith Hall, the library, Theater Arts, Music A & B, athletics department buildings, and the Behavioral and Social Sciences building. They met Friday, February 22 and discussed involving the Student Disability Resource Center, as well as determining which buildings to go over for future dates. Their meetings are biweekly on Fridays, 11:30-12:30 in the facilities conference room.

Associated Students attended CHECK IT's 5th Anniversary and wrote a Proclamation in support and recognition of Check It.

A.S. Board of Finance had budget hearings with A.S. funded programs about their application budget proposals. So far the reserves are up 15% from 10% that was before. The Board of Finance is continuing to see where they can spend down to have the reserves at 30% institution standard.

A.S. IRA committee has met several times and submitted the timeline for the IRA applications. IRA stands for the Instructionally Related Activities student fee, which each HSU student pays individually \$674 a year. HSU has the highest IRA fee in the CSU system.

#### Administrative Vice President

Joey Mularky reporting. The Board of Finance approved a meeting schedule and the Earth Week request.

A.S. Grants approved grants to 5 programs (BGSA, EcoSeries, Psych Talks, Juggling Fest, AMSA) and approved grants to 8 programs (CCAT, Debate, Psych club, Global connections, GAO, Child development, Mycology club, partial to piano club).

SSA has a new student position funding campus consensus and applications were due February 22 will be reviewed March 1.

SFAC reviewed University Center fee increase publicity materials and new materials approved by email.

IRA reevaluated guidelines for assessing requests and the application is now available.

#### Legislative Vice President

Paola Valdovinos reporting. Valdovinos met with the Advising Policy Committee and discussed policies in progress and policies they are considering. They are currently discussing a change in the changing major policy, to removed irrelevant wording now that the major contracts are now submitted online.

#### Student Affairs Vice President

No report.

#### Environmental Sustainability Officer

Isabel Sanchez-Pacheco reporting. A.S. Earth Week Every Week Committee has been working on proposals and will be discussing current projects at their next meeting Thursday at 9:00 am. The Humboldt Independent Energy Fund has been working on HACKS in addressing the Sunrise Movement with the Green New Deal.

#### Social Justice and Equity Officer

No report.

#### External Affairs Representative

Oliver Winfield-Perez reporting. A.S. Lobby Corps is working on Title IX related issues. The CSSA discussed the Executive Compensation Policy, presidential search and students. The Student of Color Safety has been tabled.

#### ASPresents Representative

Flow Lemus reporting. Cuco went really well and they are planning more shows for Fall, 2019.

#### Public Relations Officer

Estrella Corza reporting. Corza is working on a proposal for making a video of police officers on campus to create a more clear and transparent relationship between students and police.

#### Student-at-Large Representatives

Lindsey Graul reporting. Student Legal Lounge is working on finding people to fill positions for next year. The PR committee will also be filming a video this week. UPC had a discussion on UC chargebacks, a fee that is stuck within SenEx currently.

#### Graduate Representative

Maddie Halloran reporting. Halloran attended the Educated Landlords and Tenants Program (ELTP) meeting Friday, February 15 at the D Street Community Center from 11:00 am-2:00 pm. At the previous meeting not many students attended, while many landlords did attend. At this meeting they discussed research and plans for a pilot program in Fall 2019.

#### College of Natural Resources & Sciences Representatives

Sarah Kanga Livingstone reporting. The Dean Search Committee is complete, Dr. Dale Oliver has been chosen as the new CNRS Dean. Kanga Livingstone is looking into applying to the GEAR Committee.

Eden Lolley reporting. The Vice Provoce Committee search has been going well. Ecosia should be on the library computers now.

#### College of Arts, Humanities & Social Sciences Representatives

No report.

#### College of Professional Studies Representatives

Genesea Black-Lanouette reporting. CCAT has started plans for May Day and have been working out details on the pigs. The pigs will facilitate conversation on the importance of animals for living off the grid and promoting green living. Black-Lanouette has also been working on an Earth Week website.

Maria Sanchez reporting. The Sexual Assault Prevention Committee has not yet met.

#### Advisor



Dr. Wayne Brumfield reporting. G.I. 2025 proposals will be submitted by March 1. The Dean search for the Dean of Students is underway. Dr. Brumfield is planning on meeting with Keiser to determine if there is a way to bring Keiser up to Humboldt to help students keep their coverage. There is no new information available with Title IX.

Executive Director

Jenessa Lund reporting. The campus plans to improve strategic planning and assessment to help determine what needs funding. The group has a five year plan where they are also piloting a few methods along the way to work out kinks, such as with the GI2025 funding. A.S. will provide input in which applicants will receive funding.

SUBJECT: General Discussion

There was no general discussion.

SUBJECT: General Session

There was no general session.

SUBJECT: Announcements

There were no announcements.

SUBJECT: Adjournment

The meeting adjourned at 6:00 p.m.

Submitted by:  
Casey Park  
A.S. Board Coordinator

Approved by:

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Paola Valdovinos

Chair & Legislative Vice President