

Associated Students Finance Committee Meeting

Humboldt State University

Wednesday, November 4, 2020 at 1:00pm

Minutes #11

Via Zoom <https://humboldtstate.zoom.us/j/97235330682>

Meeting ID: 972 3533 0682

Password: None

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20 which suspended certain open meeting law restrictions

This meeting will be recorded and may posted to the HSU AS Video Youtube channel for public availability.

I. Called to Order at 1:02pm

II. Roll Call

- a. David Lopez, Chair - present
- b. Jeremiah Finley, A.S. President - present
- c. Roman Sotomayor, A.S. Board Member - present
- d. Gio Guerrero, A.S. Board Member - present
- e. Caroline Brooks, Student of the Association - absent
- f. Joseph Reed, Student of the Association – arrived at 1:20pm
- g. Jenessa Lund, Advisor (non-voting) - present

III. Adoption of the Agenda – **Action Item**

It was moved (Sotomayor) and seconded to adopt the agenda dated November 4, 2020.

The motion to adopt was **APPROVED** unanimously.

IV. Adoption of the Minutes – **Action Item**

It was moved (Sotomayor) and seconded to adopt the [Minutes #10](#) dated October 28, 2020

The motion to adopt was **APPROVED** unanimously.

V. Public Comment

There was no public comment.

VI. A.S. Club Grant Requests

There were no grant requests to review.

VII. Business

It was moved (Sotomayor) and seconded to table Business Items A and B to the next meeting where the new Finance Committee members are present.

The motion to table was **APPROVED** unanimously.

- a. Meeting Procedure – Discussion Item

- b. Introduction & Re-Introduction to A.S. Finances – Discussion Item
- c. A.S. Budget Amendments – **Actionable Item**
The Committee discussed the newest request from the Student Legal Lounge. It was moved (Guerrero) and seconded to recommend the approval of the Student Legal Lounge Request.

It was noted that the printing could potentially be done for a lower cost through the A.S. Office. It debated whether this printing

The motion was **APPROVED** (2 ayes, 2 abstentions)

Additionally, Coordinator Park reported back on the Rec Sports/Club Sports Line-Item Transfer request as the Committee's questions of, "What is the need for the Athletic Trainer if the club sports teams are not practicing or competing? Is the trainer doing virtual training?" The response from the Coordinator of Rec Sports/Club Sports was "The Athletic Trainer is essential for the safety of our program. Even though we are not competing now, we need to be ready when we are allowed to practice again. This means training safety officers (AT does this training), CPR requirements, AED training, and athletic training assistance with injuries via Zoom. We had hoped to get back on the field in the Spring semester but that doesn't seem plausible at this point - also, she is only working about 4 hours/week."

- d. A.S. Budget Application Timeline 2021-22 – Discussion Item

Coordinator Park presented the [spring 2019 timeline](#), the [2021-22 Academic Calendar](#) and spoke to the process that is outlined in Section 4-6 of the A.S. Fiscal Code. There was discussion that supported an early spring semester opening of the application as opposed to the application opening in winter break. There was also Committee support for there being an announcement that goes out before winter break to remind applicants of the upcoming budget season. Park reminded the Committee to think about Committee scheduling while they are registering for spring courses. For next meeting, staff will consult the [Executive Order 369](#), the academic calendar and Fiscal Code to draft a timeline for the Budget process.

VIII. Announcements

- a. Representative Witherwings emailed Chair Lopez regarding some Skillshop ideas that could potentially be funded through ASCollabs

IX. Adjournment

It was moved (Sotomayor) and seconded to adjourn the meeting at 2:10pm. The motion to adjourn was **APPROVED** unanimously and the meeting adjourned at 2:10pm.