

**INSTRUCTIONALLY RELATED ACTIVITIES (IRA)
COMMITTEE MEETING
AGENDA #1**

**Friday, November 9, 2018
2:30 - 4:00 p.m. in Siemens Hall Room 109**

1. Call to Order
2. Roll Call
 - a. Jazmin Sandoval, AS President & Chair
 - b. Bennett Perrault, AS Administrative VP
 - c. Eden Lolley, AS CNRS Representative
 - d. Nick Fassl, AS At-Large Representative
 - e. Alexis Brown, Student
 - f. Ramesh Adhikari, Faculty
 - g. Aaron Donaldson, Faculty
 - h. Jamey Harris, Faculty
 - i. Sandy Wieckowski, Administrator Representative
 - j. Vacant, Administrator Representative
 - k. Duncan Robins Athletic Director (Non-voting)
 - l. Wayne Brumfield, VP Student Affairs (Non-voting)
 - m. Jenessa Lund, AS Executive Director (Non-voting)
3. Approval of Agenda #1 dated November 7, 2018 - **Action Item**
4. Chair's Report
5. Public Comment
6. Review of IRA Committee - **Discussion**
 - a. IRA Committee Standing Rules and Membership
 - b. IRA Committee Duties
 - c. IRA Committee Funding Guidelines
 - d. IRA Committee Funding Process
7. Establish Fall 2019 standing IRA Committee meeting frequency and time - **Action Item**
8. Announcements
9. Adjournment

Please feel free to contact me if you have any questions in advance of the meeting at dsf14@humboldt.edu or 707-826-3771. Thank you.

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Patric Esh, A.S. Board Coordinator, at patric.esh@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

Instructionally Related Activities Committee

Faculty Representatives

NAME	POSITION	TERM
Ramesh Adhikari	Faculty Representative	2019
Jamey Harris	Faculty Representative	2019
Aaron Donaldson	Faculty Representative	2019
Sandy Wieckowski	Administrator Representative	2019

Duties: Advise the President regarding both level of fee and allocation of fee revenue. Additionally, this committee reviews the intercollegiate athletics budget proposal from the Intercollegiate Athletic Advisory Committee prior to its submission to the President. The committee shall work within the confines of the Chancellor's Executive Order relating to instructionally related activities fee and BA letters of instruction coming from the Chancellor's Office.

Chair: Associated Students President (or designee)

Type: Administrative

Meetings: Weekly during budgetary process

Membership:

An equal number of students (five), appointed by the Associated Students President according to established campus procedures, and an equal number of faculty (3) and administration (2) combined (five), appointed by the President of the University after appropriate consultation, for one year terms.

Ex Officio

Nonvoting: Director, Athletics, Associated Students General Manager, Vice President, Student Affairs

Committee Name	Student Committee Member Name	Specific Membership Requirement	Chair
INSTRUCTIONALLY RELATED ACTIVITIES (IRA)	Alexis Brown	1 student appointed by AS President (two year term preferred)	Jazmin Sandoval (or designee)
	Eden Lolley	1 AS Board member appointed by AS President	
	Nick Fassl	1 AS Board member appointed by AS Administrative Vice President	
	Jazmin Sandoval (By Position)	President can have a designee	
	Bennett Perrault (By Position)	No Designee	

INSTRUCTIONALLY RELATED ACTIVITIES (IRA) COMMITTEE STANDING RULES

I. MEETINGS

- A. The Committee will meet as needed. All meetings will be convened according to the availability of member schedules.
- B. All meetings are open to the public and students are encouraged to attend.

II. MEMBERSHIP

- A. Voting membership of the committee shall consist of the President of the Associated Students (or designee); A. S. Administrative Vice President (or designee); two students appointed by the A. S. President; one student appointed by the A. S. Administrative Vice President; five faculty members or administrators appointed by the University President.
- B. Chair – The Associated Students Council President (or designee) shall chair the IRA Committee.

III. QUORUM

- A. Quorum for the committee shall be a minimum of six members present to transact business. The Chair is counted in computing a quorum.

It is the duty of the Chair to declare that business may not be transacted any time it is apparent that a quorum is not present.

IV. BUSINESS

- A. Parliamentary procedure shall be used in conducting meetings of the Instructionally Related Activities Fee Committee. The Chair, with a 2/3 approval of committee members, may suspend the rules of Parliamentary Procedure. Any such suspension will be duly noted in the minutes of the meeting.
- B. An opportunity for Public Comment shall be provided for members of the public to directly address the IRA Committee on any action item on the agenda. Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the agenda.

V. VOTING AND VOTING BY PROXY

- A. Committee members may proxy their vote by submitting a letter of intent to the Chair via email.
- B. A student voting majority is required.
- C. A proxy will not be counted toward the six member minimum for establishing or maintaining quorum. Proxies will be counted in establishing whether a voting majority of students is present.

- D. Committee members may proxy votes to other committee members. Students may only proxy their vote to other students on the committee.
- E. For purposes of computing a majority or two-thirds approval, only yes and no votes shall be taken into account.
- F. Committee members may send representatives to meetings; however, members may not proxy their vote to representatives

VI. ADOPTION

- A. These standing rules shall be adopted by a majority vote of the Instructionally Related Activities Fee Committee and will be on-going year-to-year. They may only be amended or modified by a 2/3 vote of the committee.

Approved by the Committee: May 6, 2015



Jerry G. Dinzes, IRA Committee Chair

State of California

EDUCATION CODE

Section 89230

89230. "Instructionally related activities" means those activities and laboratory experiences that are at least partially sponsored by an academic discipline or department and that are, in the judgment of the president of a particular campus, with the approval of the trustees, integrally related to its formal instructional offerings.

Activities that are considered to be essential to a quality educational program and an important instructional experience for any student enrolled in the respective program may be considered instructionally related activities.

Instructionally related activities include, but are not limited to, all of the following:

(a) Intercollegiate athletics: costs that are necessary for a basic competitive program including equipment and supplies and scheduled travel, not provided by the state. Athletic grants should not be included.

(b) Radio, television, film: costs related to the provisions of basic "hands-on" experience not provided by the state. Purchase or rental of films as instructional aids shall not be included.

(c) Music and dance performance: costs to provide experience in individual and group performance, including recitals, before audiences and in settings sufficiently varied to familiarize students with the performance facet of the field.

(d) Theatre and musical productions: basic support of theatrical and operatic activities sufficient to permit experience not only in actual performance, but in production, direction, set design, and other elements considered a part of professional training in these fields.

(e) Art exhibits: support for student art shows given in connection with degree programs.

(f) Publications: the costs to support and operate basic publication programs including a periodic newspaper and other laboratory experience basic to journalism and literary training. Additional publications designed primarily to inform or entertain shall not be included.

(g) Forensics: activities designed to provide experience in debate, public speaking, and related programs, including travel required for a competitive debate program.

(h) Other activities: activities associated with other instructional areas that are consistent with purposes included in the above may be added as they are identified.

Pursuant to this section and other provisions of this code, the Chancellor of the California State University shall develop a program of fiscal support and shall consult with the California State Student Association, the Academic Senate, and the Chancellor's Council of Presidents regarding the program.

This section shall not become operative unless funds are appropriated to meet the instructionally related needs of the campuses of the California State University.

(Amended by Stats. 2001, Ch. 734, Sec. 69. Effective October 11, 2001. Section is conditionally operative by its own provisions.)

Instructionally Related Activities (IRA) Fee

Subject: Reserve Policy

Purpose: To provide a guideline for the expenditure and annual review of the IRA Reserve fund level for adequacy.

New/Revised: May 4, 2009

I. Fund Designation

The IRA Reserve is the “savings account” for IRA Programs to be used to address contingencies, emergencies, budgetary impacts such as an unanticipated shortfall in projected enrollment, and other non-routine expenditures.

Appropriations to Reserves – Excess student fee revenues and unspent budget allocation.

The IRA Committee shall review all requests for expenditures. Approval by a majority of the IRA Committee shall be required for approval and recommendation to the University President.

Allocations from the IRA reserves shall also require approval of the University President.

II. IRA Reserve Balance

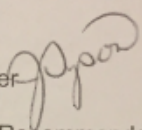
It is the intention that IRA fees be expended in the year in which they are collected and that large reserves are not accumulated. It is the goal of the IRA Committee that the balance in the IRA reserve should be approximately 10% of the total projected budget amount available for allocation. Annually, at the first meeting of the fiscal year, the IRA Committee shall review its reserve policy and funding levels for adequacy and determine what action, if any, needs to occur.

NOTE: The current balance in the IRA trust account is approximately \$300,000. No more than 30% of the IRA Reserve shall be expended within a single year to meet the 10% goal. It is projected that it could take up to 5 years to spend the reserve down to meet this goal. This requirement may be amended by a two-thirds (2/3) majority of the IRA Committee.



October 10, 2012

TO: Dr. Rollin C. Richmond, President

FROM: Joan Tyson, Associated Students General Manager 

RE: Instructionally Related Activities (IRA) Committee Recommendations

Members of the IRA Committee made the following recommendations at their October 5, 2012 meeting. The Committee approved a proposal to amend existing IRA Guidelines as it pertains to course related general requirements and Sports Clubs eligibility for continued funding. According to current guidelines, in order for the Instructionally Related Activity (competition and production) to be considered for IRA funding it must be the result of a class or classes that are structured with the specific objectives of creating the activity. Due to the limited scope of these guidelines, some of the currently funded IRA programs will no longer be able to fulfill the requirements for IRA funding. In addition, due to the recent loss of support by the College of Professional Studies, Sports Clubs no-longer meets the guidelines. Sports Clubs is now a program under the division of Enrollment Management & Student Affairs.

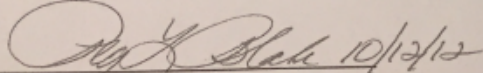
Proposed Revisions:

1. Activities (competition and production) to be considered for IRA funding must should be the result of a class or classes that are structured with the specific objectives of creating the activity. Exceptions to the course requirement may be made at the discretion of the IRA Committee and approved by the President.
2. Allow Sports Clubs to continue to be eligible to apply for IRA funding based on the approved 1998 student fee referendum. Following the outcome of this referendum, Sports Clubs was included in the budget process and obtained support to be funded by the Instructionally Related Activities fee.

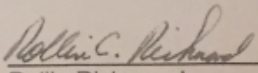
Your approval of these recommendations is also necessary.

Recommend Approval:

Approved:



Peg Blake
date
Vice President Enrollment Mgt. &
Student Affairs

 10/15/12

Rollin Richmond
date
President

ASSOCIATED STUDENTS • HSU • ARCATA, CA 95521-8299 • (707) 826-3771

OFFICE OF THE GENERAL MANAGER

Campus Mandatory Fees									Systemwide Tuition		Totals
Campus	Health Facilities	Health Services	Instructionally Related Activities	Materials Services & Facilities	Student Success Fee	Student Assoc.	Student Center	Subtotal	Undergrad: 0-6 Units	Undergrad: 6.1+ Units (Full-time)	Full-time Tuition + Campus Fees
Bakersfield	\$6	\$317	\$183	\$62	\$0	\$397	\$602	\$1,567	\$3,330	\$5,742	\$7,309
Channel Islands	\$6	\$190	\$260	\$145	\$0	\$150	\$324	\$1,075	\$3,330	\$5,742	\$6,817
Chico	\$6	\$474	\$286	\$150	\$0	\$136	\$814	\$1,866	\$3,330	\$5,742	\$7,608
Dominguez Hills	\$6	\$150	\$10	\$5	\$560	\$135	\$334	\$1,200	\$3,330	\$5,742	\$6,942
East Bay	\$6	\$375	\$129	\$2	\$240	\$129	\$360	\$1,241	\$3,330	\$5,742	\$6,983
Fresno	\$6	\$226	\$264	\$46	\$0	\$69	\$234	\$845	\$3,330	\$5,742	\$6,587
Fullerton	\$6	\$168	\$76	\$74	\$382	\$156	\$282	\$1,144	\$3,330	\$5,742	\$6,886
Humboldt	\$36	\$576	\$674	\$345	\$0	\$117	\$185	\$1,933	\$3,330	\$5,742	\$7,675
Long Beach	\$10	\$150	\$50	\$10	\$346	\$124	\$366	\$1,056	\$3,330	\$5,742	\$6,798
Los Angeles	\$6	\$265	\$126	\$5	\$276	\$54	\$275	\$1,007	\$3,330	\$5,742	\$6,749
Maritime	\$14	\$680	\$130	\$280	\$0	\$210	\$0	\$1,314	\$3,330	\$5,742	\$7,056
Monterey Bay	\$0	\$186	\$254	\$165	\$0	\$96	\$700	\$1,401	\$3,330	\$5,742	\$7,143
Northridge	\$6	\$120	\$30	\$5	\$232	\$192	\$566	\$1,151	\$3,330	\$5,742	\$6,893
Pomona	\$6	\$255	\$40	\$0	\$424	\$120	\$766	\$1,597	\$3,330	\$5,742	\$7,353
Sacramento	\$46	\$244	\$384	\$0	\$0	\$138	\$756	\$1,568	\$3,330	\$5,742	\$7,310
San Bernardino	\$27	\$261	\$162	\$15	\$180	\$123	\$412	\$1,180	\$3,330	\$5,742	\$6,922
San Diego	\$50	\$300	\$388	\$50	\$414	\$70	\$474	\$1,746	\$3,330	\$5,742	\$7,488
San Francisco	\$6	\$314	\$236	\$690	\$0	\$108	\$164	\$1,518	\$3,330	\$5,742	\$7,260
San José	\$68	\$364	\$0	\$32	\$654	\$192	\$744	\$2,054	\$3,330	\$5,742	\$7,796
San Luis Obispo	\$10	\$612	\$321	\$1,210	\$854	\$332	\$735	\$4,074	\$3,330	\$5,742	\$9,816
San Marcos	\$40	\$322	\$80	\$249	\$500	\$150	\$630	\$1,971	\$3,330	\$5,742	\$7,713
Sonoma	\$38	\$414	\$500	\$38	\$0	\$248	\$818	\$2,056	\$3,330	\$5,742	\$7,798
Stanislaus	\$22	\$400	\$326	\$284	\$0	\$130	\$168	\$1,330	\$3,330	\$5,742	\$7,072
Average	\$19	\$320	\$213	\$168	\$220	\$155	\$466	\$1,561	\$3,330	\$5,742	\$7,303
Credential Program Tuition*									\$3,864	\$6,660	
Graduate/Post Baccalaureate Tuition*									\$4,164	\$7,176	
Education Doctorate Tuition*										\$11,838	
Nursing Practice Doctorate*										\$15,270	
Physical Therapy Doctorate*										\$17,196	
Graduate Business Professional*									\$180/quarter unit, \$270/semester unit in addition to graduate tuition and non-resident tuition if applicable.		
Non Resident Tuition*									\$264/quarter unit or \$396/semester unit in addition to applicable tuition rates.		

This represents examples from each category and is not meant to be an all inclusive list of fees charged on campuses. The Category IV fee list includes common fees, used by most campuses, and should not be considered a complete list of Campus Category IV fees.

CATEGORY I FEES - <i>SW mandatory fees that must be paid to apply to, enroll in, or attend the university, or to pay the full cost of instruction required of some students by statute.</i>	USE OF FEE	OBJECT CODE	CSU FUND
TUITION FEE	Used to support basic instruction and other mandatory university costs. Includes Undergraduate, Graduate, Post-Bac, Credential and the Education Doctorate	501001	485
NON-RESIDENT TUITION FEE	Charged to non-resident students, to cover the full cost of education. No state support is provided for non-resident students	501002	485
APPLICATION FEE	Charged when a student applies, to fund the cost of the application review and acceptance process	501004	485
PROFESSIONAL PROGRAM FEE	Charged only to students enrolled in specific Graduate Professional Business programs	501201	485

CATEGORY II FEES - <i>Campus mandatory fees that must be paid to enroll in or attend the university.</i>	USE OF FEE	OBJECT CODE	CSU FUND
HEALTH FACILITIES FEE	Charged to support a health center facility	504007	452
HEALTH SERVICES FEE	Charged to all students, to make a basic concert of campus based health services available	501005	485
ASSOCIATED STUDENT BODY FEE - Can be used by CSU Monterey Bay and Maritime Academy Only.	Ed Code 89300 - collected for and controlled by the ASI	501101	461
UNIVERSITY UNION FEE	Fee paid to help support the university union.	504008	534
MATERIALS SERVICES AND FACILITIES FEE (when mandatory)	Mandatory fee that covers various services, facilities or materials made available to all students as a part of the overall university experience	501111	485
INSTRUCTIONALLY RELATED ACTIVITIES FEE	Ed Code 89230; 89721 - for Instructionally related activities as authorized by the trustees	501102	463
ORIENTATION FEE (if mandatory)	Charged when a student first enrolls, and is mandatory for registration.	501111	485
ANY OTHER MANDATORY FEE (athletics, recreation, transit etc.)	Any other mandatory fee required to enroll or attend the university.	501111	485

CATEGORY III FEES - <i>Fees associated with state-supported courses. Specifically for materials and services used in concert with the basic foundation of an academic course offering.</i>	USE OF FEE	OBJECT CODE	CSU FUND
REGULAR COURSE FEES < \$150	Charged to provide consumable materials or services to students that supplement the basic curriculum (approved by EO 1034)	501110	485
REGULAR COURSE FEES > \$150	Requires approval from the Chancellor after justification for the higher fee is found necessary for the learning objectives of the class	501110	485
FIELD TRIP COURSE FEES < \$3,000	Charged when basic field trips or travel are necessary (approved by EO 1034)	501110	485
FIELD TRIP COURSE FEES > \$3,000	Requires approval from the Chancellor after justification for the higher fee is found necessary for the learning objectives of the class	501110	485

CATEGORY IV FEES - Fees, other than Category II or III fees, paid to receive materials, services, or for the use of facilities provided by the university; and fees or deposits to reimburse the university for additional costs resulting from dishonored payments, late submissions, or misuse of property or as a security or guaranty.	USE OF FEE	OBJECT CODE	CSU FUND
CATEGORY IV FEES - CSU Fund 485 Only			
ALCOHOL & SUBSTANCE ABUSE FEE	Charged to students required to take alcohol and substance abuse seminars or workshops	501112	485
ALUMNI PLACEMENT FEE	Used as part of university alumni programs	501112	485
AUGMENTED HEALTH SERVICES FEE	Charges for specific tests / services / prescriptions above what is covered by the mandatory health services fee.	501112	485
CAMPUS GENERAL CATALOG FEE	Charge for providing the campus catalog	501112	485
CAMPUS POLICE REPORT FEE	Charged when a police report is filed	501112	485
CHECK RETURN FEE	Fine charged if a check is returned for non-sufficient funds	501112	485
CREDENTIAL EVALUATION	Used primarily by education schools to evaluate credential candidates	501112	485
CREDIT CARD TRANSACTION DISHONORED VOUCHER FEE	Fine for non-sufficient funds when using a credit card	501112	485
DIPLOMA FEE	Charge for printing/providing a diploma upon graduation	501112	485
ENROLLMENT CONFIRMATION DEPOSIT	Used to hold a spot in an incoming freshman or transfer class, non-refundable deposit which will be applied toward first quarter/semester SUF when the student enrolls	501112	485
FAILURE TO MEET ADMINISTRATIVELY REQUIRED APPOINTMENT OR TIME LIMIT FEE	Fine for missing a university appointment or deadline - charged by various departments on campus (counseling center, career center, health center etc.).	501112	485
FINGERPRINTING	Charged to administer livescan or other fingerprinting process on campus	501112	485
GRADUATION OR COMMENCEMENT FEE	Charged to offset the costs of graduation and commencement	501112	485
ID CARD FEE	University One card fee - if not mandatory	501112	485
ID CARD FINE	Replacement fees/fines for university one card	501112	485
INSTALLMENT FEE	Charged when an installment payment plan is agreed to between a student and the university	501112	485
INTERNATIONAL PROGRAM/STUDY ABROAD	Charged for non-course related international programs, or study abroad opportunities	501112	485
ITEM LOST OR BROKEN FEE	Charged for any number of items rented from the university; laptops, lockers, keys etc.	501112	485
LATE FEE	Used for late payments in various departments on campus, library, registrar, etc.	501112	485
LIBRARY FEES/FINES	Charged for various fines, or fees associated with regular library use, or overdue charges	501112	485
LOCK AND LOCKER FEE	Charged for use of locks or lockers in university buildings, recreation centers etc.	501112	485

CATEGORY IV FEES - Continued	USE OF FEE	OBJECT CODE	CSU FUND
MATERIAL SERVICES & FACILITIES FEE (NON-MANDATORY)	Any fee for use of materials, services or facilities on campus that is not considered a mandatory fee to enroll. Specific names can be used - though they may still fall into this category	501112	485
MUSICAL INSTRUMENT AND AUDIO VISUAL EQUIPMENT FEE	For rental and use of university owned instruments or other equipment	501112	485
ORIENTATION FEE (NON-MANDATORY)	Charged for participation in orientation programs that are not required for enrollment (if required, category II).	501112	485
REFUND ADMINISTRATIVE CHARGE FEE	Charged when a refund must be processed	501112	485
SPECIAL EXAMINATION FEE	Charged to administer special exams, such as placement or progress exams, or assessments for various campus programs. Not linked with a course	501112	485
SPECIAL TEST MATERIAL FEE	Charged when special materials are required for exams outside of regular course offerings.	501112	485
STUDENT PROFESSIONAL LIABILITY INSURANCE	Can be charged in conjunction with a course offering Service Learning or other insurance needs. Often charged as a course fee, but can be category IV as well.	501112	485
THESIS BINDING FEE	Charged for thesis binding - sometimes required of specific programs.	501112	485
TRANSCRIPT OR RECORD FEE	Fees charged for the printing, mailing or expediting of transcripts	501112	485
WITHDRAWAL FEE	Charged when a student withdrawals from a course during the withdrawal period at the beginning of a semester/quarter	501112	485

CATEGORY V FEES - Fees paid to self-support programs such as Extended Education, Parking and Housing including materials and services fees, user fees, fines, deposits	USE OF FEE	OBJECT CODE	CSU FUND
PARKING FEES /FINES	Fees charged for various parking plans, and fines for parking violations	504003-006	471-474
	These object codes can be used in Parking funds to record installment charges, campus collection cost, revenue from Late charge.	580006 580008 580009	
HOUSING FEES /FINES	Fees charged in association with Housing programs	504001-002	531-533
	These object codes can be used in Housing funds to record installment charges, campus collection cost, revenue from Late charge.	580006 580008 580009	
CONTINUING/EXTENDED EDUCATION FEES/FINES	All fees for Extended Ed Courses, Special Session Program and other extension programs	50210X, 50220X	441-443
	Continuing Education - Fees and Fines (new - 2011)	502304	

STUDENT FEES AND FINES IN CSU FUNDS 461 (Associated Student Body Trust - to be used by Monterey Bay and Maritime Academy only), 463 (Instructionally Related Activities Trust), AND 464 (International Program Trust) ONLY	Fines and fees received and deposited for expenses in CSU funds as listed (new - 2011).	501301	461, 463, 464
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2018-19 Approved Instructionally Related Activities (IRA) Budget

<u>Program/Activity</u>	<u>17-18 Requested Budget</u>	<u>17-18 Approved Budget</u>	<u>18-19 Requested Budget</u>	<u>18-19 Recommended Budget</u>
Art Galleries	60,080	55,000	\$28,028	\$22,422
Broadcast Workshop	1,500	1,500	\$1,500	\$1,500
Campus Sexual Assault Prevention Program	14,845	14,845	\$14,845	\$11,876
CCAT	7400	7400	\$5,400	\$2,700
Child Development Policy & Advocacy	2422	2422	\$0	\$0
Child Development Lab	2,660	0	\$0	\$0
Children's Center	30,000	0	\$0	\$0
El Leñador	5500	5500	\$9,000	\$8,100
English	0	0	\$3,678	\$0
Forensics (Intercollegiate Speech and Debate)	38,100	30000	\$35,350	\$26,513
FWR (Forestry Conclave - CA)	8,631	7,551	\$9,176	\$6,423
FWR (Forestry Conclave - Western Regional)	23,871	21,711	\$21,720	\$19,548
Hidden Disabilities Eligibility Documentation Relief	0	0	\$14,622	\$0
IRA Admin Contract	30,180	30,180	\$28,860	\$28,860
KRFH Radio Workshop	10000	10000	\$10,000	\$9,000
Leadership in Volunteer Organizations	6,449	6,449	\$6,510	\$5,208
Legislative Advocacy Days - Social Work	9,725	6,500	\$8,345	\$6,676
Lumberjack Newspaper	32000	32000	\$32,000	\$25,600
Marching Lumberjacks	29,335	21,964	\$18,590	\$12,440
Master Diver	12,590	3,807	\$9,959	\$8,963
Mid - Pacific Conference	4600	4600	\$6,300	\$4,410
Model United Nations	23,600	23,600	\$24,150	\$19,320
Modern Hispanic Theatre Workshop	2,300	2300	\$0	\$0
Moot Court	8,068	4000	\$5,400	\$4,320
Music	103,264	80,107	\$96,694	\$96,694
Oh SNAP! Student Food Programs	21,620	20000	\$25,000	\$20,000
Open Educational Resources	0	0	\$800	\$0
Osprey	10,500	10,500	\$10,500	\$8,400
Outdoor Leadership	16,905	9,624	\$14,425	\$12,983
Presenting Psychology Research	0	0	\$12,497	\$0
Race to Zero	3,400	3,400	\$3,400	\$3,400
Range Plant Identification Team	7,520	6,420	\$7,020	\$4,914
SAF Quiz Bowl	6,360	6,360	\$3,000	\$3,000
Scientific Diving	14,488	14,488	\$9,959	\$8,963
Sport Clubs	53,500	48,000	\$53,500	\$53,500
Textbooks on Reserve	10,000	7500	\$15,000	\$7,500
The World 'The way we saw it'	0	0	\$2,220	\$2,220
Theatre, Film & Dance	104,340	82,790	\$89,720	\$89,720
Toyon Literary Magazine	3,600	3,600	\$3,600	\$3,600
TV News Workshop	2,500	2,500	\$2,500	\$2,500
Unallocated	0	10000	\$10,000	\$0
Veterans Enrollment & Transition Services	0	0	\$5,800	\$0
Wildlife Conclave	27,530	25,000	\$23,130	\$20,817
Totals	\$749,383	\$621,618	\$682,198	\$562,090

Projected Fee Revenue 2018-19 \$481,000

Annualized total Headcount: 7,655
(Fall - \$465,000, Spring - \$422,000)

Amount of Reserves available (30%) \$61,090

Projected Reserves on 6/30/18 = \$203,634

One-Time Distribution of IRA Parent Funding \$20,000

Total Revenue Available for 2018-19 \$562,090

Department Category Report

TO140 IRA COMMITTEE FUND

						Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent		
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	GAAP Account Type Descr	Category	Object Group	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019		
-	-	-	Assets	103 - Accounts Receivable	103 - Accounts Receivable	0.00	0.00	0.00	0.00	0.00			
				107 - Prepaid Expenses	107 - Prepaid Expenses	0.00	0.00	16,940.00	0.00	(16,940.00)			
				108 - Investments	108 - Investments	0.00	0.00	450,182.35	0.00	(450,182.35)			
			Assets Total					0.00	0.00	467,122.35	0.00	(467,122.35)	
			Liabilities	201 - Account Payable	201 - Account Payable	0.00	0.00	(7,662.12)	(30,398.12)	38,060.24			
				205 - Advance Collections	205 - Advance Collections	0.00	0.00	0.00	0.00	0.00			
			Liabilities Total					0.00	0.00	(7,662.12)	(30,398.12)	38,060.24	
			Fund Equity and Reserves	304 - Reservation of Retained Earnings	304 - Reservation of Retained Earnings	0.00	0.00	0.00	0.00	0.00			
				305 - Fund Balance/Retained Earnings	305 - Fund Balance/Retained Earnings	0.00	0.00	(267,098.69)	0.00	267,098.69			
			Fund Equity and Reserves Total					0.00	0.00	(267,098.69)	0.00	267,098.69	
			- Total					0.00	0.00	192,361.54	(30,398.12)	(161,963.42)	
- Total					0.00	0.00	192,361.54	(30,398.12)	(161,963.42)				
ASSOCIATED STUDENTS	D40004	ASSOCIATED STUDENTS HSU	Expenditures	4 Supplies & Services	606 - Travel	12,440.00	12,440.00	979.76	13,820.00	(2,359.76)	118.97		
					608 - Library Acquisitions	0.00	0.00	0.00	0.00	(0.00)			
					613 - Contractual Services Group	0.00	0.00	0.00	0.00	0.00			
					616 - Information Technology Costs	0.00	0.00	1,082.56	0.00	(1,082.56)			
					619 - Equipment Group	0.00	0.00	0.00	0.00	0.00			
					660 - Misc. Operating Expenses	2,700.00	2,700.00	3,812.49	6,650.00	(7,762.49)	387.50		
					Expenditures Total					15,140.00	15,140.00	5,874.81	20,470.00
	D40004 Total					15,140.00	15,140.00	5,874.81	20,470.00	(11,204.81)	174.01		
ASSOCIATED STUDENTS Total					15,140.00	15,140.00	5,874.81	20,470.00	(11,204.81)	174.01			
COLLEGE OF ARTS, HUM, - SS	D20023	ART	Expenditures	4 Supplies & Services	660 - Misc. Operating Expenses	22,422.00	22,422.00	5,729.06	1,350.75	15,342.19	31.58		
					Expenditures Total					22,422.00	22,422.00	5,729.06	1,350.75
	D20023 Total					22,422.00	22,422.00	5,729.06	1,350.75	15,342.19	31.58		
	D20024	ENGLISH	Expenditures	4 Supplies & Services	660 - Misc. Operating Expenses	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00		
					Expenditures Total					3,600.00	3,600.00	0.00	0.00
	D20024 Total					3,600.00	3,600.00	0.00	0.00	3,600.00	0.00		
	D20025	WORLD LANGUAGES - CULTURES	Expenditures	4 Supplies & Services	660 - Misc. Operating Expenses	2,220.00	2,220.00	704.17	0.00	1,515.83	31.72		
Expenditures Total					2,220.00	2,220.00	704.17	0.00	1,515.83	31.72			

						Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	GAAP Account Type Descr	Category	Object Group	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019
COLLEGE OF ARTS, HUM, - SS	D20025 Total					2,220.00	2,220.00	704.17	0.00	1,515.83	31.72
	D20026	JOURNALISM - MASS COMM	Expenditures	4 Supplies & Services	606 - Travel	900.00	900.00	0.00	0.00	900.00	0.00
					660 - Misc. Operating Expenses	54,200.00	54,200.00	1,516.79	0.00	52,683.21	2.80
			Expenditures Total					55,100.00	55,100.00	1,516.79	0.00
	D20026 Total					55,100.00	55,100.00	1,516.79	0.00	53,583.21	2.75
	D20027	MUSIC	Expenditures	4 Supplies & Services	606 - Travel	39,590.00	43,510.00	3,920.00	0.00	39,590.00	9.01
					660 - Misc. Operating Expenses	57,104.00	57,104.00	14,451.09	0.00	42,652.91	25.31
			Expenditures Total					96,694.00	100,614.00	18,371.09	0.00
	D20027 Total					96,694.00	100,614.00	18,371.09	0.00	82,242.91	18.26
	D20030	COMMUNICATION	Expenditures	4 Supplies & Services	606 - Travel	18,548.00	18,548.00	0.00	440.00	18,108.00	2.37
					660 - Misc. Operating Expenses	7,965.00	7,965.00	0.00	0.00	7,965.00	0.00
			Expenditures Total					26,513.00	26,513.00	0.00	440.00
	D20030 Total					26,513.00	26,513.00	0.00	440.00	26,073.00	1.66
	D20031	THEATRE, FILM AND DANCE	Expenditures	4 Supplies & Services	606 - Travel	25,720.00	25,720.00	0.00	0.00	25,720.00	0.00
					660 - Misc. Operating Expenses	64,000.00	64,000.00	5,467.05	8,137.37	50,395.58	21.26
			Expenditures Total					89,720.00	89,720.00	5,467.05	8,137.37
	D20031 Total					89,720.00	89,720.00	5,467.05	8,137.37	76,115.58	15.16
	D20035	POLITICS	Expenditures	4 Supplies & Services	606 - Travel	19,064.00	19,064.00	0.00	0.00	19,064.00	0.00
					660 - Misc. Operating Expenses	4,576.00	4,576.00	0.00	0.00	4,576.00	0.00
			Expenditures Total					23,640.00	23,640.00	0.00	0.00
	D20035 Total					23,640.00	23,640.00	0.00	0.00	23,640.00	0.00
COLLEGE OF ARTS, HUM, - SS Total						319,909.00	323,829.00	31,788.16	9,928.12	282,112.72	12.88
COLLEGE OF NAT RES. - SCIENCES	D20045	ENGINEERING	Expenditures	4 Supplies & Services	606 - Travel	6,550.00	6,550.00	0.00	0.00	6,550.00	0.00
					660 - Misc. Operating Expenses	1,260.00	1,260.00	0.00	0.00	1,260.00	0.00
			Expenditures Total					7,810.00	7,810.00	0.00	0.00
	D20045 Total					7,810.00	7,810.00	0.00	0.00	7,810.00	0.00
	D20047	FORESTRY - WILDLAND RESOURCES	Expenditures	4 Supplies & Services	606 - Travel	30,963.00	30,963.00	0.00	0.00	30,963.00	0.00
					660 - Misc. Operating Expenses	2,922.00	2,922.00	0.00	0.00	2,922.00	0.00
			Expenditures Total					33,885.00	33,885.00	0.00	0.00
	D20047 Total					33,885.00	33,885.00	0.00	0.00	33,885.00	0.00
	D20057	WILDLIFE MANAGEMENT	Expenditures	4 Supplies & Services	606 - Travel	20,817.00	20,817.00	0.00	0.00	20,817.00	0.00
			Expenditures Total					20,817.00	20,817.00	0.00	0.00
D20057 Total					20,817.00	20,817.00	0.00	0.00	20,817.00	0.00	
COLLEGE OF NAT RES. - SCIENCES Total						62,512.00	62,512.00	0.00	0.00	62,512.00	0.00
COLLEGE OF PROF STUDIES	D20038	SOCIAL WORK	Expenditures	4 Supplies & Services	606 - Travel	4,976.00	4,976.00	0.00	0.00	4,976.00	0.00
					660 - Misc.	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00

						Original Budget	Revised Budget	Actuals	Encumbrances	Balance Remaining	% of Budget Spent
MBU (Current)	Dept_ID (Current)	Dept_Descr (Current)	GAAP Account Type Descr	Category	Object Group	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019
COLLEGE OF PROF STUDIES	D20038	SOCIAL WORK	Expenditures	4 Supplies & Services	Operating Expenses						
			Expenditures Total			6,676.00	6,676.00	0.00	0.00	6,676.00	0.00
			D20038 Total			6,676.00	6,676.00	0.00	0.00	6,676.00	0.00
	D20064	KINESIOLOGY - RECREATION ADMIN	Expenditures	4 Supplies & Services	606 - Travel	29,311.00	29,311.00	0.00	0.00	29,311.00	0.00
					660 - Misc. Operating Expenses	1,598.00	1,598.00	0.00	0.00	1,598.00	0.00
			Expenditures Total			30,909.00	30,909.00	0.00	0.00	30,909.00	0.00
			D20064 Total			30,909.00	30,909.00	0.00	0.00	30,909.00	0.00
COLLEGE OF PROF STUDIES Total					37,585.00	37,585.00	0.00	0.00	37,585.00	0.00	
GENERAL UNIVERSITY OBLIGATIONS	U60009	UNIVERSITY WIDE - IRA	Revenues	0 Revenues	501 - Higher Education Fees	(473,000.00)	(473,000.00)	(251,802.89)	0.00	(221,197.11)	53.24
			Revenues Total			(473,000.00)	(473,000.00)	(251,802.89)	0.00	(221,197.11)	53.24
			Expenditures	4 Supplies & Services	613 - Contractual Services Group	28,860.00	28,860.00	1,284.10	0.00	27,575.90	4.45
			Expenditures Total			28,860.00	28,860.00	1,284.10	0.00	27,575.90	4.45
	U60009 Total			(444,140.00)	(444,140.00)	(250,518.79)	0.00	(193,621.21)	56.41		
GENERAL UNIVERSITY OBLIGATIONS Total					(444,140.00)	(444,140.00)	(250,518.79)	0.00	(193,621.21)	56.41	
RECREATIONAL SPORTS	D40064	RECREATIONAL SPORTS	Expenditures	4 Supplies & Services	606 - Travel	38,000.00	38,000.00	2,194.96	0.00	35,805.04	5.78
					660 - Misc. Operating Expenses	15,500.00	15,500.00	5,973.99	0.00	9,526.01	38.54
			Expenditures Total			53,500.00	53,500.00	8,168.95	0.00	45,331.05	15.27
	D40064 Total			53,500.00	53,500.00	8,168.95	0.00	45,331.05	15.27		
RECREATIONAL SPORTS Total					53,500.00	53,500.00	8,168.95	0.00	45,331.05	15.27	
STUDENT HEALTH - WELLBEING SVC	D40067	HEALTH EDUCATION	Expenditures	4 Supplies & Services	660 - Misc. Operating Expenses	31,876.00	31,876.00	4,171.27	0.00	27,704.73	13.09
			Expenditures Total			31,876.00	31,876.00	4,171.27	0.00	27,704.73	13.09
	D40067 Total			31,876.00	31,876.00	4,171.27	0.00	27,704.73	13.09		
STUDENT HEALTH - WELLBEING SVC Total					31,876.00	31,876.00	4,171.27	0.00	27,704.73	13.09	
STUDENT LIFE	D40022	YOUTH EDUCATIONAL SERVICES	Expenditures	4 Supplies & Services	606 - Travel	2,648.00	2,648.00	1,303.20	0.00	1,344.80	49.21
					660 - Misc. Operating Expenses	2,560.00	2,560.00	1,725.95	0.00	834.05	67.42
			Expenditures Total			5,208.00	5,208.00	3,029.15	0.00	2,178.85	58.16
	D40022 Total			5,208.00	5,208.00	3,029.15	0.00	2,178.85	58.16		
STUDENT LIFE Total					5,208.00	5,208.00	3,029.15	0.00	2,178.85	58.16	
UNIVERSITY LIBRARY	D20180	CIRCULATION SERVICES	Expenditures	4 Supplies & Services	608 - Library Acquisitions	0.00	0.00	0.00	0.00	0.00	
			Expenditures Total			0.00	0.00	0.00	0.00	0.00	
	D20180 Total			0.00	0.00	0.00	0.00	0.00			
	D20181	LIBRARY INFORMATION RESOURCES	Expenditures	4 Supplies & Services	608 - Library Acquisitions	7,500.00	7,500.00	5,124.91	0.00	2,375.09	68.33
			Expenditures Total			7,500.00	7,500.00	5,124.91	0.00	2,375.09	68.33
	D20181 Total			7,500.00	7,500.00	5,124.91	0.00	2,375.09	68.33		
UNIVERSITY LIBRARY Total					7,500.00	7,500.00	5,124.91	0.00	2,375.09	68.33	
Grand Total					89,090.00	93,010.00	0.00	(0.00)	93,010.00	0.00	